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PMO PALAWAN
BIDS AND AWARDS COMMITTEE (BAC)
Minutes of the PMO-PLW-BAC Meeting No. 07-2020

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Pre-Bid Conference for the project:

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1. **Various Maintenance of Port Physical Facilities, Port of Puerto Princesa, Palawan (Phase I) (MFP-PLW-01-2020)**
 2. **Various Maintenance of Port Physical Facilities, Port of Puerto Princesa, Palawan (Phase II) (MFP-PLW-02-2020)**

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August 26, 2020, 1:00 P.M.

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PMO Palawan Conference Room, 2nd Floor, PPA Admin. Building
Port Area, Puerto Princesa City, Palawan

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A. Attendance

Present:

Bids and Awards Committee

Mr. Jemuel B. Apellido	Chairperson, BAC/Division Manager A, PSD
Ms. Frasy M. De Guzman	Member/Manager, Admin. Division
Ms. Marites C. Cohen	Member/Executive Assistant A
Mr. Allan S. Manuel	Member/Acting Div. Manager, PPD

BAC Secretariat

Ms. Mariza O. Nallana	Head, Secretariat/Cashier A
Ms. Laila B. Briones	Member/HRMO II

Technical Working Group

Arch. Allan P. Aborot	Head, TWG/Actg. Div. Manager B, TMO Brooke's Point
Ms. Relly W. Madarcos	Member/Supervising Engineer
Ms. Janette P. Timbancaya	Member/GSO/Acting Senior Cashier

Bidders

Ms. Rosario P. Abacial	Representative, RD Abacial Const.
Mr. Pepe M. Patacsil	Representative, Inforiz Trading & Const.
Mr. Leonel I. Montilla	Representative, Inforiz Trading & Const.
Engr. Vincent Louie A. Abin	Representative, E.M. Abin Trading & Const.
Mr. Harold Mazon	Representative, Mazon Eng'g. & Const.
Mr. Victor Castro	Representative, BCL Const.
Ms. Jocelyn B. Dela Cruz	Representative, Macasaet Builders & Trading
Ms. Evelyn A. Macasaet	Representative, Macasaet Builders & Trading

Absent

Mr. Erwin S. Gatpandan (assigned at TMO Coron)	Vice-Chairperson, BAC/Division Manager B, TMO Coron
Engr. Marilou G. Rebras (assigned at TMO Coron)	Member/Supervising Engineer A
Mr. Armando M. Serraoon (Work From Home)	Member/Construction Foreman

B. Call to Order

The meeting, presided over by the Chairperson and was called to order at 1:16 P.M. The presence of the members, technical working group, secretariat and prospective bidder was acknowledged, and having the majority of the BAC members present, a quorum was declared.

The BAC proceeded with the main agenda.

C. Reading and Approval of Minutes of the Pre-Procurement Conference

Copies of the Minutes of the Pre-Procurement Conference held on August 6, 2020 for the two (2) infrastructure projects, a) Various Maintenance of Port Physical Facilities, Port of Puerto Princesa, Palawan

58 (MPF-PLW-02-2020), were distributed to the BAC members for review and approval. The Chairperson noted
59 on line 7 to change "MFP-PLW-01-2020" to "MFP-PLW-02-2020". Ms. Frasy M. De Guzman pointed out in line
60 27 to remove the word "Officer" from position/designation of Ms. Timbancaya. Ms. Marites C. Cohen
61 suggested to put in record that the ESD Manager have given his insights, clarifications and reiterated the
62 important details of the project requirements. While Mr. Allan S. Manuel, observed that on line 55, the word
63 "chairperson" should be change to "Chairperson". After the review, Ms. Frasy M. De Guzman moved for the
64 approval and adoption of the Minutes of the Meeting No. 06-2020 as corrected, duly seconded by Mr. Allan
65 S. Manuel.

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67 **D. Pre-Bid Conference**

68 The TWG Member, Engr. Relly W. Madarcos presented a power point presentation regarding the important
69 reminders and explained thoroughly the instructions for the Submission of Bids to the prospective bidder and
70 advised that all instructions, details, specifications and requirements of the projects must be observed. The
71 following were further reiterated: compliance with the Memorandum of DOTr dated July 10, 2018, no
72 mobilization and advance payments will be extended for all contracts/purchase orders for goods, services and
73 infrastructure projects; the Single Largest Completed Contract (SLCC) of the prospective bidder must have
74 similar major category of works of the project to be bid; the bidder who will be subjected to post-qualification
75 will be required to submit requirements for accreditation certification; on the tabulation of bidding, the lowest
76 bidder/s will still be subjected to fit evaluation; all prospective bidders were reminded to synchronize the time
77 with PPA as this will only be the basis of the time of their submission; and any changes on the details of bid
78 will only be posted/announced thru the PhilGEPS website, PPA website and PPA bulletin board.

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80 Engr. Vincent Louie A. Abin of E.M. Abin Trading & Const. asked for the clarification regarding on the checking
81 of the equipment submitted, if they will be given time to get their equipment from their other project. Arch.
82 Allan P. Aborot answered that a letter will be given in advance indicating the date of inspection. While, Mr.
83 Harold Mazon of Mazon Eng'g. & Const. queried on the experience required for the Electrician, whether the
84 requirement will be specific to port lighting or other electrical related experience will be qualified. Engr.
85 Madarcos, responded that per bidding documents, it is indicated that the quantity is in "unit" and not in the
86 quantity of the electrician's experience. Ms. Rosario P Abacial of RC Abacial Const. enquired on the minimum
87 percentage of accomplishment that is required to submit for the first billing, it was verified with the ESD
88 Manager, Mr. Sendaydiego thru Arch. Allan P. Aborot, that the required accomplishment is 20% and no
89 particular percentage required on the succeeding billing.

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91 **E. Other matters**

92 None

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94 **E. Schedule of the next meeting**

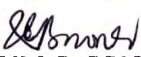
95 The Chairperson announced the schedule of the opening of bid conference for this project is on September 7,
96 2020 at 10:00 A.M.

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98 **F. Adjournment:**

99 There having no other concerns from the BAC Members, the Chairperson declared the meeting adjourned at
100 1:53 P.M.

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102 Prepared by:

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105 **LAILA B. BRIONES**

106 Member, Secretariat

Noted by:


107 **MR. JEMUEL B. APELLIDO**
Chairperson, PMO-PLW-BAC