

PMO PALAWAN
BIDS AND AWARDS COMMITTEE
PRE-BID CONFERENCE

MINUTES OF MEETING No. 12-2021

July 7, 2021, 2:00 p.m.

PMO Conference Room

I. Attendance

Chairperson : Mr. Jemuel B. Apellido

Members : Ms. Frasy M. de Guzman
Engr. Allan S. Manuel
Ms. Marites C. Cohen (via Zoom)

TWG : Arch. Allan P. Aborot
Engr. Relly W. Madarcos
Ms. Janette P. Timbancaya
Mr. Armando M. Serraon

Head Secretariat: Ms. Mariza O. Nallana

Members : Ms. Laila B. Briones (via Zoom)

Prospective Bidder : Engr. Vincent Louie A. Abin (E.M. Abin Trading & Const.)
Jeremiah Sta. Ana (Orient Star Const. Inc.)

II. Call to Order

The Chairperson acknowledged the presence of the BAC members, TWG, Secretariat and the prospective bidders. The meeting was called to order at 2:07 P.M. by the BAC Chairperson Mr. Jemuel B. Apellido after the quorum was confirmed by the Secretariat.

III. Highlights of the Meeting

- 1) The minutes of the pre-procurement conference was reviewed and unanimously approved by the BAC.
- 2) The schedule of procurement activities was observed to have insufficient number of days for the bid opening. Thus, the schedule of opening of bids was moved from July 20 to July 21, 2021.
- 3) The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents. The guidelines for the bidders was presented by Engr. Madarcos.
- 4) Engr. Abin inquired on the following:
 - a) If the submission of SLCC is required and if it will be a basis of disqualification of the bidder? Ar. Aborot answered that they may refer to the requirements of the project, if it is explicitly stated then they will have to comply.

b) What if the documentary requirements for PhilGEPS has been complied with but the PhilGEPS registration is expired? The Chairperson stated that the PhilGEPS registration should be valid at the time of submission of bids.

c) What are the manpower and equipment requirements? The Chairperson said that they may refer to the requirements of the project for proper guidance.

d) Is the SPA required to be attached to the bidding documents? The TWG Head stated that during the opening of bids, the SPA should be presented by the representative who will attend the meeting.

e) How long is the duration of the project? The Chairperson said that it was, 180 calendar days.

f) Do you allow discount? The TWG Head answered that per financial bid, no discount is allowed.

g) Are we allowed to use other forms? Per GPPB, it was encouraged to use the forms provided to minimize errors or omissions in the forms submitted. Failure to use forms provided is not a ground for disqualification, provided the form submitted includes all the mandatory provisions required in the 2016 revised IRR of RA 9184 and its associated issuances.

While the representative from Orient Star Const. Inc. has no clarifications.

5) After no issues and concerns raised by, it was then unanimously agreed on to adjourn the meeting.

IV. Adjournment

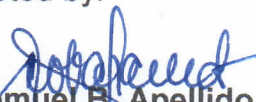
There being no other matters to be discussed, the meeting adjourned at 2:49 p.m.

The opening of bids conference will be on July 21, 2021 at 9:30 a.m.

Prepared by:


Laila B. Briones
Secretariat

Noted by:


Jemuel B. Apellido
Chairperson