

**PMO PALAWAN
BIDS AND AWARDS COMMITTEE
PRE-BID CONFERENCE**

**MINUTES OF MEETING No. 01-2021
January 6, 2021, 2:00 p.m.
PMO Conference Room**

I. Attendance

- Chairperson : Mr. Jemuel B. Apellido
 Members : Ms. Frasy M. de Guzman
 Engr. Allan S. Manuel
 Ms. Marites C. Cohen
 Mr. Erwin S. Gatpandan
- TWG : Arch. Allan P. Aborot
 Engr. Relly W. Madarcos
 Ms. Janette P. Timbancaya
 Mr. Armando M. Serraon
- Secretariat : Ms. Mariza O. Nallana
 Ms. Laila B. Briones
- End-user : Engr. Marlon N. Sendaydiego, ESD Manager
- Bidders : Ronnie C. Samong, Harbor Star Shipping Services, Inc.
 John Lester Consebido, A.P. Consebido
 Alvin Victorino, J.C. Piñon Const.
 Paul Joseph Pangilinan, J.C. Piñon Const.
 Goldridge Const.

II. Call to Order

The quorum was confirmed by the Secretariat; thus, the meeting was called to order at 2:09 P.M. by the BAC Chairperson Mr. Jemuel B. Apellido.

III. Highlights of the Meeting

Topics/Issues	Comments/Decisions/Instructions
A. Pre-procurement Minutes of the Meeting	1. Ms. De Guzman made the following observations: on line 1, second sentence, start the sentence to "Vital information" and replace the word " has been" to "were" on the last line of line 1. 2. Further, in line 5, the word "manually" should be replaced with "manually". 3. The Chairperson pointed out on line 12, the word "with proper bookbound" to be replaced with "proper bookbound" and the first sentence on line 18 should end with a period. 4. Moreover, Ms. De Guzman suggested to make the line 16 to "Likewise, the bid documents for Roxas Port development Project will be updated." 5. Also the former, also mentioned that the first sentence on the adjournment should be "the meeting was adjourned".

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	<p>6. Ms. De Guzman moved for the approval of the minutes of the pre-procurement minutes of the meeting as corrected, while Engr. Manuel seconded. Having no objections, the motion was approved.</p> <p>7. After the quorum was confirmed, Engr. Madarcos discussed the important pre-bid matters.</p> <p>8. All prospective bidders requested for a copy of the pre-bid presentation for their reference and copies of bid documents since they cannot download the posted bid documents, claiming they were corrupted. . The BAC were amenable to the request.</p>
DOTR-LFP-PLW-01-2020	<p>9. Mr. Consebido of A.P. Consebido Const. & Trading queried on the manner of paging and/or tabbing. The TWG Head, answered that they do so whichever is convenient and they may also refer to the Instructions to Bidders for more detailed information.</p> <p>10. Mr. Samong of Harbor Star Shipping Services, Inc. asked if the BAC may be lenient on the procurement process, the Chairperson said that the usual process will be followed since there are no provision in the latest issuance of GPPB.</p>
NRP-PLW-01-2020 Repair of R.C. Fender Block and Replacement of Damaged Rubber Dock Fenders, Port of Puerto Princesa, Palawan	<p>11. No questions were raised on this project.</p>
NRP-PLW-02-2020 Repair of Back-up Area, Port of Puerto Princesa, Palawan	<p>12. Mr. Victorino of J.C. Piñon Const., clarified if the total area of 6,613 sq.m. stated in the project can be utilized as a staging area and for other purposes. The Chairperson answered that they be allowed to work on the 50% of the operational area, provided that they have proper coordination with Port Services Division and the operation will permit to do so.</p> <p>13. He also added clarification if the management will have a special requirement/permit for workers coming from other location due to COVID-19 pandemic. The Chairperson said that the protocol of the LGUs regarding the quarantine matters will still be followed. Engr. Sendaydiego also added that PPA will provide its COVID-19 protocol inside the premises which will be provided/discussed during the pre-construction conference or after the contract has been awarded.</p>
NRP-PLW-03-2020 Pre-repair Underdeck and Underwater Investigation of the R.C. Wharf/Pier of	<p>14. Mr. Victorino clarified that on the bid documents, it was stated in the manpower requirement that a Materials Engineer required. However, the nature of the project does not necessarily need/required one.</p>

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<p>Puerto Princesa, Coron, El Nido, Cuyo, Brooke's Point and Culion Ports, Port of Puerto Princesa, Coron, El Nido, Cuyo, Brooke's Point and Culion</p>	<p>Engr. Sendaydiego suggested that they may write "N/A" on their bid. The Chairperson also added that for recording purposes, a bid bulletin will also be issued to clarify the matter.</p> <p>15. Mr. Victorino asked if there will be a pro-forma for the reports required in this project. Engr. Sendaydiego clarified that it will be provided during the pre-construction conference.</p> <p>16. The same bidder clarified on the SLCC requirement if the total area for the fulfilment of the said requirement can be obtained from the total of multiple projects. The TWG Head explained that it is possible if the project has multiple locations that will suffice the required quantity.</p> <p>17. Representative from J.C. Piñon Const. asked if the required equipment of motorized banca can be replaced with inflatable one. However, the Chairperson said that it is not advisable due to the possible accumulation of oyster shell deposits that can wreck the inflatable banca.</p> <p>18. Mr. Samong of Harbor Star Shipping Services, Inc. clarified if the bidder cannot provide similar project to the project to be bid, is the bidder allowed to join if it has only the required PCAB licence. The Chairperson answered in the affirmative.</p>
<p>NRP-PLW-04-2020 Repair of Port Water Supply System, Port of Puerto Princesa, Palawan</p>	<p>19. No questions were raised on this project.</p>

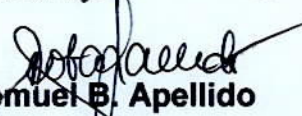
IV. Adjournment

There being no other matters to be discussed, the meeting adjourned at 3:50 p.m.
The opening of bids conference will be on January 18, 2021 at 9:30 a.m.

Prepared by:


Laila B. Briones
Secretariat

Noted by:


Jemuel B. Apellido
Chairperson