

PURCHASE ORDER

Philippine Ports Authority

Run Date: 17-DEC-2025 09:54:25
Run By: BANALVR

Supplier: GGL OFFICE AND SCHOOL SUPPLIES TRADING
Address: D SILANG ST BOLONIO VALDEZ BLDG BRGY. 10 BATANGAS
CITY BATANGAS 4200
TIN: 341-726-604-00000
PO Type: STANDARD
Mode of Procurement: Shopping

PO No: M201-002010-25
PO Date: 17-DEC-25
PR No: M201-1602-25
PR Date: 25-NOV-25

Gentlemen,

Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery		PMO - BAT		Delivery Term		10 days upon receipt of written Notice to Proceed	
Date of Delivery				Payment Term		Immediate	
Item No	Unit	Description	Quantity	Unit Cost	Amount		
ILOOFCSUP78	UNT	Corkboard (L: 1.5ft x 2ft)	1.00	388.0000			388.00
DAV-SUP002	UNT	Cutter, stainless, Dim: 6.2 x 1.4 x 0.7 inches, Blade size: 18mm	10.00	348.0000			3,480.00
NPS-PPA850	UNT	Calculator, 12 digits regular percentage calculations dual power supply, extra large display (DxWxH) 160.4x164.5x44.2mm	6.00	648.0000			3,888.00
COS-ASD1374	BOX	Continuous Form 4ply, 280mm x 241mm Carbonless, thickness-0.062mm, min each sheet (1000 sheet per box) Colored	195.00	1,350.8000			263,406.00
COS-ASD1388	BOX	Clip, Backfold, 41mm 12 pcs per box	2.00	43.0000			86.00
							0.00
INPUT VAT - EXEMPT							
Total: Two Hundred Seventy-One Thousand Two Hundred Forty-Eight Pesos							271,248.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Approved:

Margarita Emely B. Villamor
Division Manager At-Administrative Division

Auroa A. Mendoza
Port Manager

Conforme:

GUILLERMO G. LAURIO JR.
Signature Over Printed Name of Supplier

Date

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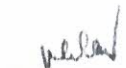
Place of Delivery: PMO - BAT

Delivery Term: 10 days upon receipt of written
Notice to Proceed

Date of Delivery:

Payment Term: Immediate

Funds Available:



Raquel B. Lacsamana

Corporate Finance Services Chief