PURCHASE ORDER

Philippine Ports Authority

Run Date: 18-MAR-2022 15:16:19
Run By: BANALVR

Supplier: PAPER PLANE GENERAL MERCHANDISE
Address: 2nd floor P&C Bldg. P. Canlapan Street corner NOBL Brgy. 10 (Pob.)
TIN: 010-436-201-000
PO Type: STANDARD
Mode of Procurement: SHOPPING

PO No.: BAT-1612-22
PO Date: 18-MAR-22
PR No.: BAT-1245-22
PR Date: 24-FEB-22

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 15 days upon receipt of Purchase Order
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
ILOOFCSUP85	BOX	Ballpen, Black, retractable (12 pcs per box)	12.00	72.0000	864.00
ILOOFCSUP86	BOX	Ballpen, Blue, retractable (12 pcs per box)	8.00	72.0000	576.00
ILOOFCSUP128	BOX	Pencil # 2 (12's)	10.00	75.0000	750.00
ILOOFCSUP132	RL	Plastic Twine (approximately 1kg)	8.00	75.0000	600.00
COS-ASD038	PC	Box, Data File, Horizontal, Legal (Double) with Divider (Color: Navy Blue) Dimension: 24cm x 24cm x 40 cm	7.00	208.0000	1,456.00
COS-ASD114	BOX	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	8.00	250.0000	2,000.00
COS-ASD114	BOX	Sign Pen, Black, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	9.00	250.0000	2,250.00
COS-ASD114	BOX	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip (12 pcs per box)	5.00	250.0000	1,250.00
COS-ASD114	BOX	Sign Pen, Blue, liquid/gel ink, 0.7mm needle tip (12 pcs per box)	6.00	250.0000	1,500.00
COS-ASD127	RL	Tape, Packaging, Width: 48mm, Usable Length: 50 meters	19.00	30.0000	570.00
COS-ASD125	RL	Tape, Transparent, Width: 24mm, Usable Length: 50 meters	33.00	22.0000	726.00
ILOOFCSUP40	BOT	Stamp Pad Ink (Purple), 50ml	10.00	120.0000	1,200.00
ILOOFCSUP76	UNT	Puncher, Paper, (Heavy Duty), with two hole guide, Diameter of Hole: 7mm (approx), Punching Capacity: 30 sheets of 70gsm Multipurpose Paper	15.00	325.0000	4,875.00
ILOOFCSUP78	PC	Cork Board (4ft x 5ft)	2.00	1,500.0000	3,000.00
NPS-PPA219	PC	Marker, Whiteboard black	24.00	40.0000	960.00
COS-ASD337	PC	Scissors, length: 6.5inches, made from HQ Stainless Steel	25.00	37.5000	937.50
NPS-PPA641	UNT	Stapler with remover, HD50-R	28.00	387.5000	10,850.00
DGT-PPA090	PC	Dater Stamp	7.00	350.0000	2,450.00
NPS-PPA850	UNT	Calculator, 2 way power, 12 digits	12.00	375.0000	4,500.00
COS-ASD402	BOT	Glue, 130g. Multi purpose glue	30.00	57.0000	1,710.00
NPS-PPA1204	UNT	Wall Clock, Dial Complete Numbers 1 to 12, Machine Step Second, Plastic frames/glass, battery operated, Size: 15.5 inches/37cm	1.00	799.0000	799.00
COS-ASD934	BOX	Push Pins (50 pcs. per box)	5.00	25.0000	125.00
OTE-ASD027	PK	Battery, AAA, 2 pcs. per blister pack, Alkaline, 1.5 volts, 9.7-11.5 grams, Operating Temp: 18 to 55 degrees celcius, No added mercury and cadmium	27.00	67.8000	1,830.60
OTE-ASD027	PK	Battery, AA, 2 pcs. per blister pack, Alkaline, 1.5 volts, 15.0-23.0	24.00	46.5000	1,116.00

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Item No.	Unit	Description	Quantity	Unit Cost	Amount
		grams, Operating Temp: -18 to 55 degrees celcius, No nadded mercury or cadmium			
OTE-ASD027	PK	Battery 9 volts	12.00	125.0000	1,500.00
COS-ASD965	PC	Stamp Pad,Felt bed dimension: 60mmx100mm	6.00	45.0000	270.00
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL (Black) (Original)	8.00	2,100.0000	16,800.00
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-C (Cyan) (Original)	5.00	1,600.0000	8,000.00
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-M (Magenta) (Original)	5.00	1,600.0000	8,000.00
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-Y (Yellow) (Original)	5.00	1,600.0000	8,000.00
CCS-ASD991	CAR	Ink Cartridge HP 60 (Black) (Original)	4.00	999.0000	3,996.00
CCS-ASD991	CAR	Ink Cartridge HP 60 (Colored) (Original)	4.00	999.0000	3,996.00
CCS-ASD991	CAR	Ink Cartridge, HP 680 Black (Original)	10.00	650.0000	6,500.00
CCS-ASD991	CAR	Ink Cartridge, HP 680 (Colored) (Original)	5.00	650.0000	3,250.00
CCS-ASD991	CAR	Ink Cartridge, Epson 6641 Black (Original)	10.00	320.0000	3,200.00
CCS-ASD991	CAR	Ink Cartridge, Epson 6642 (Cyan) (Original)	4.00	320.0000	1,280.00
CCS-ASD991	CAR	Ink Cartridge, Epson 6643 Magenta (Original)	4.00	320.0000	1,280.00
CCS-ASD991	CAR	Ink Cartridge, Epson 6644 Yellow (Original)	4.00	320.0000	1,280.00
COS-ASD1144	RM	Paper, (Multi Copy) A4, 210mm x 297mm, 80gsm subs 24	190.00	212.0000	40,280.00
COS-ASD1144	RM	Paper, A3 size subs. 24 80gsm imported materials superwhite zero paper dust, long grain quality	6.00	490.0000	2,940.00
CSP-ASD031	UNT	Desk Tray 3 Layers	1.00	475.0000	475.00
COS-ASD1175	BOX	Staple Wire, Standard (leg length 6mm) 5000 staples per box	100.00	40.0000	4,000.00
CCS-ASD997	CAR	Drum Cartridge, Brother DR 2125 (Original)	1.00	5,875.0000	5,875.00
CCS-ASD997	PC	Imaging Drum HP 104A (Original)	2.00	4,825.0000	9,650.00
CCS-ASD997	CAR	Toner Cartridge, HP CB435A (Original)	6.00	2,150.0000	12,900.00
CCS-ASD997	CAR	Toner Cartridge, HP C285A (HP 85A) (CE285A) (Original)	2.00	2,100.0000	4,200.00

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CCS-ASD997	CAR	Toner Cartridge, HP 49A (Original)	1.00	3,300.0000	3,300.00
CCS-ASD997	CAR	Toner Cartridge, HP 103AD (Original)	2.00	1,620.0000	3,240.00
CCS-ASD997	CAR	Toner Cartridge for Brother DCP L2540DW	2.00	3,300.0000	6,600.00
COS-ASD1017	RL	Tape, Double Sided, 1/2 inch x 25 yards, transparent	8.00	18.7500	150.00
COS-ASD1017	RL	Tape, Masking, Width: 48mm, Usable Length: 50 meters	9.00	75.0000	675.00
OOS-ASD1257	PC	Cutter, Blade	5.00	15.0000	75.00
COS-ASD1031	BOX	Envelope, legal size (Brown) 100 pcs per box	3.00	300.0000	900.00
COS-ASD1031	BOX	Envelope, A4 size (Brown) 100 pcs per box	2.00	200.0000	400.00
COS-ASD1032	BOX	Fastener, Plastic 70mm betweeen prongs, 50 sets per box	40.00	35.0000	1,400.00
COS-ASD1030	BOX	Paper Clip, 33 mm, 100 pieces per box or 52 grams	20.00	10.0000	200.00
COS-ASD1030	BOX	Paper Clip, 50 mm, 100 pieces per box or 120 grams	20.00	22.5000	450.00
COS-ASD1144	RM	Paper, (Multi Copy) Legal, 216mm x 330mm, 80gsm subs 24	200.00	260.0000	52,000.00
COS-ASD1388	BOX	Clip, Backfold, 32 mm (1 1/4") 12 pieces per box	9.00	37.5000	337.50
COS-ASD1388	BOX	Clip, Backfold, 50 mm (2") 12 pieces per box	8.00	75.0000	600.00
OOS-ASD3075	PC	Record Book,300 pages; Paper stock shall be white bond, non-blot (Please see attached Technical Specifications)	14.00	200.0000	2,800.00
OOS-ASD3075	PC	Record Book, 500 pages, Paper stock shall be white bond, non-blot; (Please see attached Technical Specifications)	24.00	210.0000	5,040.00
OOS-ASD3170	PC	Compact Disk, Rewritable 700mb/80min. w/case	18.00	55.0000	990.00
COS-ASD1259	PC	Flash Drive 32 GB	7.00	500.0000	3,500.00
COS-ASD1311	PC	Keyboard, USB Port	4.00	450.0000	1,800.00
COS-ASD1317	BOX	Continuous Form 4 Ply , 280 mm X 241mm, carbonless, thickness-0.062mm min. each sheet (500 sets per box)	45.00	1,200.0000	54,000.00
COS-ASD1380	PAD	Note Pad, Stick On 2" x 3", 100 sheets per pad	9.00	20.0000	180.00
COS-ASD1380	PAD	Note Pad, Stick On 3" x 3", 100 sheets per pad	5.00	25.0000	125.00
COS-ASD1380	PAD	Note Pad, Stick On 3" x 4", 100 sheets per pad	15.00	30.0000	450.00
OOS-ASD3083	PC	Ruler Plastic 300mm	15.00	6.0000	90.00

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OOS-ASD3053	PC	Flag, Philippine 5'x3'	6.00	187.5000	1,125.00
COS-ASD1386	PC	Binder Ring 12.7mm x 1.12mtrs. (1/2 x 44") plastic , 80 rings	12.00	12.5000	150.00
COS-ASD1386	PC	Binder Ring 25mm x 1.12mtrs. (1 x 44) plastic 80 rings	12.00	34.0000	408.00
COS-ASD1386	PC	Binder Ring 15 mm (5/8 x 44") plastic 80 rings	12.00	18.0000	216.00
COS-ASD1386	PC	Binder Ring 19mm x 1.12mtrs. 80 rings plastic	12.00	22.0000	264.00
OOS-ASD3059	PC	Eraser, Mars plastic, size: 65x23x13 mm	7.00	70.0000	490.00
COS-ASD1388	BOX	Clip, Backfold, 19 mm (3/4") 12 pieces per box	3.00	20.0000	60.00
COS-ASD1388	BOX	Clip, Backfold, 25 mm, (1") 12 pieces per box	10.00	27.5000	275.00
COS-ASD1402	PC	Mouse, optical with scroll, USB Port	4.00	350.0000	1,400.00
OOS-ASD3155	PC	Box, Peerless (Original) 24"x15"x11"	100.00	115.0000	11,500.00
OOS-ASD3111	PK	Sticker Paper A4 Matt (1x10)	15.00	35.0000	525.00
OOS-ASD3253	CAR	Ink, Epson 008 (Original)	2.00	1,100.0000	2,200.00
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LQ 2190	10.00	1,075.0000	10,750.00
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LQ-310	68.00	235.0000	15,980.00
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LX-310	2.00	156.2500	312.50
OOS-ASD3279	PC	Arch Lever File (Legal), H-35cm; W-28.5cm; Thickness-8cm; Vertical (Color: Blue)	12.00	105.0000	1,260.00
OOS-ASD3279	PK	Folder with Tab, for Legal size documents (100 pcs. per pack)	4.00	450.0000	1,800.00
OOS-ASD3279	PK	Folder with Tab, for A4 documents (100 pcs. per pack)	2.00	400.0000	800.00
NPS-PPA641	PC	Staple Remover (Heavy Duty) Metal, Plier Type	8.00	55.0000	440.00
BAT-AS0059	BOX	Rubber Band, 70mm, min lay flat lenght (#18), 350 grams	20.00	200.0000	4,000.00

INPUT VAT - EXEMPT 0.00

Total: Three Hundred Eighty-Seven Thousand Eight Hundred Twenty-Five & 10/100 Pesos 387,825.10

PURCHASE ORDER

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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyne V. Villamor
Division Manager A, Administrative Division

Approved:

Aselito O. Sinocruz
Port Manager

Conforme:

RAMEL D. BIBAL
Signature Over Printed Name of Supplier

March 23, 2022
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief