

PURCHASE ORDER

Philippine Ports Authority

Run Date: 24-NOV-2023 14:58:53
Run By: BANALVR

Supplier: PAPER PLANE GENERAL MERCHANDISE CO.
Address: 2nd floor P&C Bldg. P. Canlapan Street corner NOBL Brgy. 10
(Pob.)
TIN: 010-436-201-000
PO Type: STANDARD
Mode of Procurement: SMALL VALUE

PO No.: BAT-1762-23
PO Date: 24-NOV-23
PR No.: BAT-1402-23
PR Date: 19-OCT-23

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT

Delivery Term: 10 days upon receipt of Notice to Proceed

Date of Delivery:

Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
BAT-AS0063	BOT	Antiseptic, 70% Solution with Spray, 60ml	200.00	40.0000	8,000.00
OOS-ASD3271	PK	Antiseptic towelettes/wipes	10.00	60.0000	600.00
OOS-ASD3271	PK	Safety Pins 10's	5.00	18.7500	93.75
OOS-ASD3271	BOX	Wooden Tongue Depressor, Sterile, 100 pcs per box	2.00	200.0000	400.00
OOS-ASD3271	PC	Medical Tweezers, Curved Tips, 18cm	15.00	105.0000	1,575.00
OOS-ASD3271	PC	Hot Water Bag 1000ml	15.00	97.0000	1,455.00
OOS-ASD3229	PC	Loperamide 2mg	800.00	11.2500	9,000.00
OOS-ASD3229	BOT	Povidone-Iodine 60ml, 10% solution	100.00	50.0000	5,000.00
OOS-ASD3229	BOT	Antibacterial Skin Ointment 10mg	5.00	75.0000	375.00
OOS-ASD3271	PK	Cotton Swab 190tips	5.00	150.0000	750.00
INPUT VAT - EXEMPT					0.00

Total: Twenty-Seven Thousand Two Hundred Forty-Eight & 75/100 Pesos

27,248.75

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Approved:

Margarita Emelyn B. Villamor

Joselito O. Sinocruz

Division Manager A, Administrative Division

Port Manager

Conforme:

RAMEL D. BIBAL

Signature Over Printed Name of Supplier

November 30, 2023

Date

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Funds Available:


Raquel B. Lacsamana
Corporate Finance Services Chief



11282315

NOV 28 2023

RAMEL DE JESUS BIBAL

General Manager
Paper Plane General Merchandise Co.
2nd Floor, P&C Building, P. Canlapan St.
cor. Noble St. Poblacion (Brgy. 10)
Batangas City
rr.paperplane@gmail.com

Dear **Mr Bibal**:

As part of the globalization of services being offered in the Philippine Ports Authority – Port Management Office of Batangas (PPA-PMO BGS), international set of standards have been adopted in our operations following conformance to the Integrated Management System (IMS), namely:

- Environmental Management System: ISO 14001:2015
- Occupational Health and Safety Management: ISO 45001:2018
- Quality Management System: ISO 9001:2018

In this regard and as part of the Interested Parties doing business with us, we would like to inform you that as our legitimate supplier, you are hereby advised to abide, through all possible means, our established EHSQ Policy as stated below:

It is the policy of PPA to establish and implement and Integrated Management System which aims to:

- *Reduce environmental impact from port activities*
- *Protect the well-being of all interested parties; and*
- *Continually improve the quality of port operations and services.*

Thank you very much and we highly expect your cooperation on the matter.

Truly yours,

JOSELITO O SINCERUZ PhD
Port Manager

ADMIN:MEBV/VRB/smgm