PURCHASE ORDER

Philippine Ports Authority

Run Date: 26-OCT-2023 10:03:41
Run By: BANALVR

Supplier: MOSTACO MARKETING
Address: 68A LALAINE BENNET ST., BF RESORT VILLAGE, BRGY. TALON DOS
TIN: 915-524-116-0000
PO Type: STANDARD
Mode of Procurement: SHOPPING

PO No.: BAT-1753-23
PO Date: 26-OCT-23
PR No.: BAT-1397-23
PR Date: 07-OCT-23

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 10 calendar days upon receipt of Notice or P.O.
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
COS-ASD1144	RM	Paper, (Multi Copy) Legal, 216mm x 330mm, 80gsm subs 24 (Please see attached Green Procurement Specifications)	75.00	220.5357	16,540.18
COS-ASD1144	RM	Paper, (Multi Copy), A4, 210mm x 297mm, 80gsm subs 24 (Please see attached Green Procurement Specifications)	150.00	193.7500	29,062.50
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LX-310 (Original)	70.00	102.6786	7,187.50
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LQ-310 (Original)	43.00	116.0714	4,991.07
INPUT VAT 12					6,933.75
Total: Sixty-Four Thousand Seven Hundred Fifteen Pesos					64,715.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyn B. Villamor
Division Manager A, Administrative Division

Approved:

Joselito O. Sinocruz
Port Manager

Conforme:

JOJIE R. VELINA
Signature Over Printed Name of Supplier

Date **11/3/23**

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

1 0262303

OCT 26 2023

JOJIE R VILLENA
Owner
MOSTACO Marketing
68A Lalaine Bennet St., BF Rsort Village
Talon II, Las Piñas City
(02) 897-8019 / (02) 869-4770 / 0918-807-8161
jojie@mostaco.ph

Dear **Ms Villena:**

As part of the globalization of services being offered in the Philippine Ports Authority – Port Management Office of Batangas (PPA-PMO BGS), international set of standards have been adopted in our operations following conformance to the Integrated Management System (IMS), namely:

- Environmental Management System: ISO 14001:2015
- Occupational Health and Safety Management: ISO 45001:2018
- Quality Management System: ISO 9001:2018

In this regard and as part of the Interested Parties doing business with us, we would like to inform you that as our legitimate supplier, you are hereby advised to abide, through all possible means, our established EHSQ Policy as stated below:

> *It is the policy of PPA to establish and implement and Integrated Management System which aims to:*
>
> - *Reduce environmental impact form port activities*
> - *Protect the well-being of all interested parties; and*
> - *Continually improve the quality of port operations and services.*

Thank you very much and we highly expect your cooperation on the matter.

Truly yours,

JOSELITO O SINOCRUZ PhD
Port Manager

ADMIN:MEBV/VRB/smgm