PURCHASE ORDER

Philippine Ports Authority

Supplier: SONJAY ENTERPRISES
Address: BRGY. STA. ANASTACIA. STO. TOMAS
TIN: 418-915-920-0000
PO Type: STANDARD

PO No.: BAT-1520-21
PO Date: 14-JUN-21
PR No.: BAT-1178-21
PR Date: 15-MAY-21

Mode of Procurement: SHOPPING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Delivery Term: 20 days upon receipt of approved Purchase Order

Date of Delivery:
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
OOS-ASD3075	PC	Record Book, 500 pages, size: 214mm x 278mm min.	20.00	88.3929	1,767.86
COS-ASD1144	RM	Copy Paper, (Multi Copy) A4, 210mm x 297xx, 80gsm subs 24	170.00	187.5000	31,875.00
COS-ASD1144	RM	Copy Paper, (Multi Copy) Legal, 216mm x 330mm, 80gsm subs 24	178.00	217.6339	38,738.84
COS-ASD1017	RL	Tape, Transparent, Width: 24mm, Usable Length: 50 meters	10.00	11.6071	116.07
OOS-ASD3279	PC	Punchless Folder with Mechanism, Long (Color: Blue)	10.00	93.7500	937.50
OOS-ASD3111	PK	Sticker Paper A4 Matt (1x10)	12.00	32.1429	385.71
INPUT VAT 12					8,858.52

Total: Eighty-Two Thousand Six Hundred Seventy-Nine & 50/100 Pesos — 82,679.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyn B. Villamor
Division Manager, Admin

Approved:

Joselito O. Sinoc
Port Manager

Conforme:

JAYSON TOLENTINO
Signature Over Printed Name of Supplier

21 JUNE 2021
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief