PHILIPPINE PORTS AUTHORITY
PORT MANAGEMENT OFFICE OF BATANGAS
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Port Management Office of Batangas - Bids and Awards Committee (PMOB - BAC)

Minutes of the PMOB - BAC Meeting

Agenda:

1. **Pre-Bid Conference** for the project:
   1.1 Repair/Repainting of Floating Beacon Light and Patrol Boat Lifter Including Trailer, Port of Batangas, Batangas City
2. Other matters

Bids and Awards Committee

JEFREN P. PANGANIBAN	-	Chairperson
AMBROCIO O. ILAO	-	Vice Chairperson
ARNOLD S. NAVARRO	-	Regular Member
ROMEL M. BOOL	-	Regular Member
AURORA A. MENDOZA	-	Regular Member
CESAR B. GUCE	-	End-User

Secretariat

CRISANTO L. RABINA	-	Head, Secretariat
GILBERT N. RIVERA	-	Member
GENESIS ARN A. BOOL	-	Member
MARILOU D. MENDOZA	-	Member

Technical Working Group (TWG)

ALLAN A. LACSAMANA	-	Head, TWG
DAVISON A. ALEGRE	-	Member

Contractors

JOSE LUIS UNTALAN	-	Sta. Cruz Construction and General Services
JOHN MICHAEL P. GEBALA	-	Harbor Star Shipping Services Inc.

Call to Order:

The meeting for the above agenda was called to order by the BAC Chairperson through its Secretariat at about 10:45 A.M. of September 27, 2019 at ESD Conference Room, 5th Floor PPA Admin. Building, Port Access Road, Calicanto, Batangas City after the presence of the members of the Bids and Awards Committee (BAC), the Technical Working Group (TWG) and the Secretariat were determined and that a quorum had been achieved.

Business Matters:

1. As a start, the Chairperson read the attendance of the BAC members, BAC Secretariat, Technical Working Group (TWG) and prospective bidders whose presence were recognized as their names were called.

2. After reading the attendance of each and everyone, he informed the attendees that the observers from Commission on Audit (COA), Volunteers Against Crime and Corruption (VACC), Philippine Constructors Association, Inc. (PCA), Montenegro Shipping Lines Inc. (MSLI) and Catholic Bishop Conference of the Philippines (CBCP) were invited but unfortunately, no one was able to attend. He also informed the attendees that the aforementioned projects was posted in PhilGEPS website, PPA website and PMOB Bulletin Board.

3. He informed the attendees that the objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the bidding documents. He further stated that the conference is the proper forum where bidders may directly raise their questions in regard to the project since the same is no longer allowed during the submission and opening of bids. The Chairperson then proceeded to discuss/explain the contents of the bidding documents particularly the eligibility requirements and the technical and financial components of the contract to be bid.

4. The Chairperson added that the bidding shall be conducted in accordance with the provisions of R.A. 9184 and its Revised IRR.

5. ESDM Guce also added that the duration of the project is 60 calendar days as stated in the Invitation to Bid (ITB).

6. The BAC Secretariat reported that there were no written queries submitted by the prospective bidders, however verbal query were raised by the authorized representative of Harbor Star Shipping Services Inc.

    1. Mr. Gebala of Harbor Star Shipping Services Inc. asked if tthey are allowed to inspect the area.

        ESDM Guce answered that the area is available anytime and he will issue a certificate of site inspection and also that is one of the requirement in the submission of bids.

    2. Mr. Gebala asked where can he get permission in case their personnel conducted diving in the area.

        ESDM Guce answered that he can coordinate with Mr. Ilao so that he will be the one to contact ATI for the availability of the area.

7. The contractors were informed of the following schedule:

    7.1 **Repair/Repainting of Floating Beacon Light and Patrol Boat Lifter Including Trailer, Port of Batangas, Batangas City**

Deadline	**Date**	**Time**	**Place**
Submission of Bids	October 15, 2019	Not later than 9 :00 A.M.	ESD Confrence Room
Opening of Bids	October 15, 2019	10:30 A.M.	ESD Confrence Room

Adjournment:

There being no other matters to discuss, the meeting was adjourned at about 11:45 A.M.

Prepared by:	Reviewed by:	Approved by:
(SIGNED)	**(SIGNED)**	**(SIGNED)**
GILBERT N. RIVERA	**CRISANTO L. RABINA**	**JEFREN P. PANGANIBAN**
Member, Secretariat	Head, Secretariat	Chairperson