# PURCHASE ORDER

Philippine Ports Authority

Run Date: 14-SEP-2023 16:06:52
Run By: BANALVR

Supplier: CYRIENE TRADING
Address: 2810 ALCAVER ST. BARANGAY 140
TIN: 413-691-374-0000
PO Type: STANDARD
Mode of Procurement: SHOPPING

PO No.: BAT-1739-23
PO Date: 14-SEP-23
PR No.: BAT-1381-23
PR Date: 08-AUG-23

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 10 calendar days upon receipt of Notice or PO
Payment Term: Immediate

| Item No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| COS-ASD1144 | RM | Conqueror Paper Size: A4 (210mm x 297mm) Special paper Textured-Laid, Color: Ultra White: Weight: 90GSM: Quantity: 500 sheets per ream | 2.00 | 2,500.0000 | 5,000.00 |
| COS-ASD1144 | RM | Conqueror Paper Size: Legal (216mm x 330mm) Special Paper Textured-Laid, Color: Ultra White; 90GSM; Quantity: 500 sheets per ream | 1.00 | 2,700.0000 | 2,700.00 |
| NPS-PPA850 | UNT | Calculator, 2 way power, 12 digits, Regular percentage calculations, Two way power, Extra large display, Dim(DxWxH): 158x151x32mm | 5.00 | 252.0000 | 1,260.00 |
| COS-ASD1311 | PC | Keyboard, USB Port | 1.00 | 477.0000 | 477.0 |
| DAV-SUP002 | PC | Cutter, stainless steel, Dim: 6.2x1.4x0.7 inches, Blade size: 18mm | 6.00 | 405.0000 | 2,430.0 |
| COS-ASD1034 | UNT | Pencil Sharpener, Manual hand crank operation with metal table mount, large shaving bin and sharpens pencils | 2.00 | 223.0000 | 446.0 |
| ILOOFCSUP76 | PC | PVC Card Corner Puncher | 1.00 | 2,250.0000 | 2,250.0 |
| OOS-ASD3083 | PC | Ruler Stainless 12 inch | 1.00 | 39.5000 | 39.5 |
| | | | | | 0.0 |

INPUT VAT - EXEMPT

14,602.5

Total: Fourteen Thousand Six Hundred Two & 50/100 Pesos

# PURCHASE ORDER

Philippine Ports Authority

Run Date: 14-SEP-2023 16:11:20
Run By: BANALVR

Supplier: CYRIENE TRADING
Address: 2810 ALCAVER ST. BARANGAY 140
TIN: 413-691-374-0000
PO Type: STANDARD
Mode of Procurement: SHOPPING

PO No.: BAT-1739-23
PO Date: 14-SEP-23
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

**It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.**

Recommending Approval:

Margarita Emelyn B. Villamor
Division Manager A - Administrative Division

Approved:

Joselito V. Sinocruz
Port Manager

Conforme:

GUILLERMO G LAURO JR
Signature Over Printed Name of Supplier

SEPT - 20 - 2023
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

09152303

SEP 15 2023

**GUILLERMO G LAURIO JR.**
Authorized Representative
Cyriene Trading
House No. 2810, Alcaver St.
Brgy. 140, Pasay City, Metro Manila
glrenigan@gmail.com

**Dear Mr Laurio:**

As part of the globalization of services being offered in the Philippine Ports Authority – Port Management Office of Batangas (PPA-PMO BGS), international set of standards have been adopted in our operations following conformance to the Integrated Management System (IMS), namely:

- Environmental Management System: ISO 14001:2015
- Occupational Health and Safety Management: ISO 45001:2018
- Quality Management System: ISO 9001:2018

In this regard and as part of the Interested Parties doing business with us, we would like to inform you that as our legitimate supplier, you are hereby advised to abide, through all possible means, our established EHSQ Policy as stated below:

*It is the policy of PPA to establish and implement and Integrated Management System which aims to:*

- *Reduce environmental impact form port activities*
- *Protect the well-being of all interested parties; and*
- *Continually improve the quality of port operations and services.*

Thank you very much and we highly expect your cooperation on the matter.

Truly yours,

**JOSELITO U. SINOCRUZ PhD**
Port Manager

ADMIN:MEBV/VRB/smgm