PURCHASE ORDER

Philippine Ports Authority

Run Date: 11-SEP-2024 10:28:55
Run By: BANALVR

Supplier: MOSTACO MARKETING
Address: 68A LALAINE BENNET ST., BF RESORT VILLAGE, BRGY. TALON DOS
TIN: 915-524-116-0000
PO Type: STANDARD
Mode of Procurement: SHOPPING

PO No.: BAT-1859-24
PO Date: 11-SEP-24
PR No.: BAT-1486-24
PR Date: 05-AUG-24

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 15 days upon receipt of written Notice to Proceed
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
NPS-PPA2483	BOX	Typewriter Ribbon, Manual, Black (12 pcs. Per box)	6.00	296.4286	1,778.57
COS-ASD957	PC	Whiteboard 2ft x 1ft	1.00	512.5000	512.50
COS-ASD965	BOT	Stamp Pad Ink (Purple), 60 ml	27.00	21.4286	578.57
COS-ASD965	BOT	Stamp Pad Ink (Black) 60 ml	2.00	21.4286	42.86
COS-ASD965	BOT	Stamp Pad Ink with brush	2.00	33.9286	67.86
COS-ASD965	PC	Stamp Pad, Felt bed dimension: 60 mm x 100 mm	9.00	42.8571	385.71
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL (Black) (Original)	8.00	1,602.6786	12,821.43
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-C (Cyan) (Original)	6.00	1,156.2500	6,937.50
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-M (Magenta) (Original)	6.00	1,156.2500	6,937.50
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3930DW, LC3619XL-Y (Yellow) (Original)	6.00	1,156.2500	6,937.50
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3940DW, LC462 (Black) (Original)	1.00	620.5357	620.54
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3940DW, LC462 (Cyan) (Original)	1.00	531.2500	531.25
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3940DW, LC462 (Magenta) (Original)	1.00	531.2500	531.25
CCS-ASD991	CAR	Ink Cartridge, Brother MFC-J3940DW, LC462 (Yellow) (Original)	1.00	531.2500	531.25
NPS-PPA010	BOX	Roller Ball Pen, Black, Retractable Gel Ink, Rollerball 0.7mm (12 pcs per box)	1.00	739.2857	739.29
ILOOFCSUP76	UNT	Puncher, Paper, (Heavy Duty), with two hole guide, Diameter of Hole: 7mm (approx), Punching Capacity: 30 sheets of 70gsm Multipurpose Paper	3.00	128.5714	385.71
DAV-SUP002	UNT	Cutter, stainless steel, Dim: 6.2 x 1.4 x 0.7 inches, Blade Size: 18mm	13.00	375.0000	4,875.00
DAV-ASD008	PC	Rubber Stamp - "Sales INVOICE" Font size: Sales-14; INVOICE-18	3.00	250.0000	750.00
NPS-PPA641	UNT	Stapler with remover , HD50-R	13.00	412.5000	5,362.50
DGT-PPA090	PC	Dater Stamp (Letter height 4mm)	1.00	113.3929	113.39
CSP-ASD031	PC	Desk Tray, 2 Layers	4.00	297.3214	1,189.29
COS-ASD1317	BOX	Continous Form 4 Ply, 280mm x 241mm, carbonless, thickness-0.062mm min. each sheet (500 sets per box) Colored	140.00	1,250.0000	175,000.00

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Item No.	Unit	Description	Quantity	Unit Cost	Amount
OOS-ASD3083	PC	Ruler Plastic 300mm	8.00	4.4643	35.71
OOS-ASD3083	PC	Ruler, Stainless 12 inches	3.00	37.5000	112.50
OOS-ASD3053	PC	Flag, Philippine 3' x 6'	4.00	342.8571	1,371.43
CCS-ASD991	CAR	Ink Cartridge HP 60 (Black) (Original)	1.00	750.0000	750.00
CCS-ASD991	CAR	Ink Cartridge HP 60 (Colored) (Original)	1.00	875.0000	875.00
CCS-ASD991	CAR	Ink Cartridge, HP 680 (Colored) (Original)	3.00	482.1429	1,446.43
CCS-ASD991	CAR	Ink Cartridge, HP 680 Black (Original)	3.00	482.1429	1,446.43
CCS-ASD991	CAR	Inked Ribbon Cartridge (Color: Black), for Time Stamping Machine Winner ETP-20 (Original)	4.00	1,562.5000	6,250.00
CCS-ASD997	CAR	Imaging Drum HP 104A (Original)	1.00	3,726.7857	3,726.79
CCS-ASD997	CAR	Toner Cartridge, Samsung MLT-203L (Original)	8.00	3,035.7143	24,285.71
CCS-ASD997	CAR	Toner Cartridge, HP 49A (Original)	1.00	2,678.5714	2,678.57
OOS-ASD3155	PC	Box, Peerless (Original) 24"x15"x11"	100.00	91.0714	9,107.14
CCS-ASD997	CAR	Toner Cartridge, Pantum P2500W-(PC-210) (Original)	4.00	3,725.0000	14,900.00
CCS-ASD997	CAR	Toner Cartridge TN 2360 (for Brother DCP-L2540DW Printer) (Original)	3.00	1,535.7143	4,607.14
NPS-PPA3067	PC	DVD Recordable 700mb/80min with case	24.00	31.2500	750.00
COS-ASD1144	RM	Paper, Multi Purpose 70 gsm, size: 216mm x330mm (Legal)	20.00	171.4286	3,428.57
COS-ASD1144	RM	Paper, Multi Purpose, 70 gsm size: 210 mm x 297 mm., A4	15.00	150.8929	2,263.39
CSP-ASD031	PC	Desk Tray, 3 Layer	4.00	482.1429	1,928.57
OOS-ASD3252	UNT	External Hard Drive (1 TB)	7.00	2,820.5357	19,743.75
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LX-310	48.00	116.0714	5,571.43
COS-ASD1400	CAR	Ribbon Cartridge, for Epson LQ-310	27.00	156.2500	4,218.75
COS-ASD1400	CAR	Ribbon Cartridge, for Oki Microline Dotmatrix 5721/5791	2.00	2,992.8571	5,985.71
INPUT VAT 12					41,173.51

Total: Three Hundred Eighty-Four Thousand Two Hundred Eighty-Six Pesos 384,286.00

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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyn B. Villamor
Division Manager A, Administrative Division

Approved:

Joselito U. Sinocruz
Port Manager

Conforme:

JOJIE R. VELINA
Signature Over Printed Name of Supplier
9/14/24
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

09112418

SEP 11 2024

JOJIE R VILLENA
Owner
MOSTACO Marketing
68A Lalaine Bennet St., BF Rsort Village
Talon II, Las Piñas City
(02) 897-8019 / (02) 869-4770 / 0918-807-8161
jojie@mostaco.ph

Dear **Ms Villena:**

As part of the globalization of services being offered in the Philippine Ports Authority – Port Management Office of Batangas (PPA-PMO BGS), international set of standards have been adopted in our operations following conformance to the Integrated Management System (IMS), namely:

- Environmental Management System: ISO 14001:2015
- Occupational Health and Safety Management: ISO 45001:2018
- Quality Management System: ISO 9001:2018

In this regard and as part of the Interested Parties doing business with us, we would like to inform you that as our legitimate supplier, you are hereby advised to abide, through all possible means, our established EHSQ Policy as stated below:

It is the policy of PPA to establish and implement and Integrated Management System which aims to:

- *Reduce environmental impact form port activities*
- *Protect the well-being of all interested parties; and*
- *Continually improve the quality of port operations and services.*

Thank you very much and we highly expect your cooperation on the matter.

Truly yours,

JOSELITO SINOCRUZ PhD
Port Manager

ADMIN:MBBV/VRB/smgm