PURCHASE ORDER

Philippine Ports Authority

Run Date: 01-SEP-2025 14:09:57
Run By: BANALVR

Supplier: FULL ATOM TRADING INC.
Address: B66 L26 SAN LORENZO SOUTH SUBD. PH 1-C BRGY. MALITLIT STA. ROSA CITY LAGUNA 4026
TIN: 776-455-305-00000
PO Type: STANDARD
Mode of Procurement: SHOPPING

PO No.: M201-001958-25
PO Date: 01-SEP-25
PR No.: M201-1561-25
PR Date: 21-JUL-25

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 15 days upon receipt of written Notice to Proceed
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
CCS-ASD997	CAR	Toner Cart - Brother BT 5000 Magenta	15.00	290.1786	4,352.68
CCS-ASD991	CAR	Ink, Epson 003 (Black) (Original)	36.00	196.4286	7,071.43
CCS-ASD991	CAR	Ink, Epson 003 (Cyan) (Original)	15.00	196.4286	2,946.43
CCS-ASD991	CAR	Ink, Epson 003 (Magenta) (Original)	15.00	196.4286	2,946.43
CCS-ASD991	CAR	Ink, Epson 003 (Yellow) (Original)	15.00	196.4286	2,946.43
CCS-ASD997	CAR	Drum DR 2455 (for Brother HL-L2375DW) (Original)	5.00	2,187.5000	10,937.50
CCS-ASD997	CAR	Toner Cart - Brother BT D60 Black	15.00	290.1786	4,352.68
CCS-ASD997	CAR	Toner Cart - Brother BT 5000 Cyan	15.00	290.1786	4,352.68
CCS-ASD997	CAR	Toner Cart - Brother BT 5000 Yellow	15.00	290.1786	4,352.68
INPUT VAT 12					5,311.06
Total: Forty-Nine Thousand Five Hundred Seventy Pesos					49,570.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyn B. Villamor
Division Manager A, Administrative Division

Approved:

Aurora A. Mendoza
Port Manager

Conforme:

DEXAN C. BAJO
Signature Over Printed Name of Supplier
September 05, 2025
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

09022514

SEP 02 2025

DEXAN C. BAJO
General Manager
Full Atom Trading Inc.
Blk 66 Lot 26 San Lorenzo, South Subd.,
PH-1-C Malitlit, Santa Rosa Laguna
fullatomtrading@gmail.com

Dear **Mr. Bajo:**

As part of the globalization of services being offered in the Philippine Ports Authority – Port Management Office of Batangas (PPA-PMO BGS), international set of standards have been adopted in our operations following conformance to the Integrated Management System (IMS), namely:

- Environmental Management System: ISO 14001:2015
- Occupational Health and Safety Management: ISO 45001:2018
- Quality Management System: ISO 9001:2018

In this regard and as part of the Interested Parties doing business with us, we would like to inform you that as our legitimate supplier, you are hereby advised to abide, through all possible means, our established EHSQ Policy as stated below:

> *It is the policy of PPA to establish and implement and Integrated Management System which aims to:*
>
> - *Reduce environmental impact form port activities;*
> - *Protect the well-being of all interested parties; and*
> - *Continually improve the quality of port operations and services.*

Thank you very much and we highly expect your cooperation on the matter.

Truly yours,

AURORA A. MENDOZA
Port Manager

ADMIN:MEBV/VRB/smgm