PURCHASE ORDER

Philippine Ports Authority

Run Date: 09-AUG-2024 08:55:36
Run By: BANALVR

Supplier: ENVIRO GUARD TRADING
Address: CALICANTO
TIN: 166-421-454-000
PO Type: STANDARD
Mode of Procurement: SMALL VALUE

PO No.: BAT-1850-24
PO Date: 09-AUG-24
PR No.: BAT-1474-24
PR Date: 15-JUL-24

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 20 days upon receipt of written Notice to Proceed

Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
OEN-ASD604	UNT	POE Switches (Original/Authentic) (Please see attached Specifications)	5.00	2,410.7143	12,053.57
OOS-ASD3252	UNT	HDD/SDD Docking Station (Original/Authentin) (Please see attached Specifications)	2.00	4,285.7143	8,571.43
COS-ASD1402	PC	Mouse, Optical, USB Type	20.00	223.2143	4,464.29
INPUT VAT 12					3,010.71
Total: Twenty-Eight Thousand One Hundred Pesos					28,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyn B. Villamor
Division Manager A, Administrative Division

Approved:

Joselito O. Sinocruz
Port Manager

Conforme:

Zenaida A. Diaz
Signature Over Printed Name of Supplier

August 15 2024
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

080924 08

AUG 09 2024

CZARINA LIEZEL D BALMES
Account Executive
Enviro Guard Trading
Calicanto, Batangas City, Batangas
(043) 980-6474 / 0917-127-0777

Dear Ms Balmes:

As part of the globalization of services being offered in the Philippine Ports Authority – Port Management Office of Batangas (PPA-PMO BGS), international set of standards have been adopted in our operations following conformance to the Integrated Management System (IMS), namely:

- Environmental Management System: ISO 14001:2015
- Occupational Health and Safety Management: ISO 45001:2018
- Quality Management System: ISO 9001:2018

In this regard and as part of the Interested Parties doing business with us, we would like to inform you that as our legitimate supplier, you are hereby advised to abide, through all possible means, our established EHSQ Policy as stated below:

It is the policy of PPA to establish and implement and Integrated Management System which aims to:

- *Reduce environmental impact form port activities;*
- *Protect the well-being of all interested parties; and*
- *Continually improve the quality of port operations and services.*

Thank you very much and we highly expect your cooperation on the matter.

Truly yours,

JOSELITO V SINOCRUZ PhD
Port Manager

ADMIN:MEBV/VRB/smgm