PURCHASE ORDER

Philippine Ports Authority

Supplier: JOFARENZ PRINTING AND ENTERPRISES
Address: SITIO D'HOPE LIBJO
TIN: 192-982-401-0000
PO Type: STANDARD
Mode of Procurement: SMALL VALUE

PO No.: BAT-1485-21
PO Date: 26-FEB-21
PR No.: BAT-1161-21
PR Date: 01-FEB-21

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PMO - BAT
Date of Delivery:

Delivery Term: 15 days upon receipt of Approved Purchase Order
Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
COS-ASD1308	BOX	PPA Letterhead Size: A4 (210mmx297mm), Paper: Special Paper Texture-Laid, Color: Ultra White, Weight: 90gsm, Quantity: 500 sheets per ream	10.00	2,321.4286	23,214.29
COS-ASD1308	BOX	PPA Letterhead Size: Long (216mmx330mm), Paper: Special Paper Texture-Laid, Color: Ultra White, Weight: 90gsm, Quantity: 500 sheets per ream	10.00	2,678.5714	26,785.71
INPUT VAT 12					6,000.00
Total: Fifty-Six Thousand Pesos					56,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.

Recommending Approval:

Margarita Emelyn S. Villamor
Manager, Administrative Division

Approved:

Joselito V. Sinocruz
Port Manager

Conforme:

Signature Over Printed Name of Supplier
03/01/2021
Date

Funds Available:

Raquel B. Lacsamana
Corporate Finance Services Chief