PHILIPPINE PORTS AUTHORITY
PORT MANAGEMENT OFFICE OF BATANGAS
PPA ADMINISTRATION BUILDING, PORT ACCESS ROAD, CALICANTO, BATANGAS CITY
TEL. NOS. (063) (43) 723- 1701, 723-4293, 723-8704, 723-8705, 723-8706, 723,7716
FAX NO. (063) (43) 723-0184

Port Management Office of Batangas - Bids and Awards Committee (PMOB - BAC)

Minutes of the PMOB - BAC Meeting

Agenda:

1. Pre-Bid Conference for the projects:
   1.1 Garbage Collection and Upkeeping of Green Area, Roads and Pavement, Port of Batangas, Batangas City
   1.2 Maintenance/Upkeeping of Open Canal & River Diversion, Port of Batangas, Batangas City
2. Other matters

Bids and Awards Committee

JEFREN P. PANGANIBAN	-	Chairperson
AMBROCIO O. ILAO	-	Vice-Chairperson
CESAR B. GUCE	-	End-User
ARNOLD S. NAVARRO	-	Regular Member
AURORA A. MENDOZA	-	Regular Member

Secretariat

CRISANTO L. RABINA	-	Head, Secretariat
GILBERT N. RIVERA	-	Member
MARILOU D. MENDOZA	-	Member
GENESIS ARN A. BOOL	-	Member

Technical Working Group (TWG)

ALLAN A. LACSAMANA	-	Head, TWG
DAVISON A. ALEGRE	-	Member
DONNA CHRISTINE P. BANUELOS	-	Member

Other Attendees

JOSE LUIS C. UNTALAN	-	Sta. Cruz Construction and General Services
MARIA C. UNTALAN	-	Sta. Cruz Construction and General Services

I. Call to Order

Through the BAC Secretariat, the meeting for the above agenda was called to order by the Chairperson at about 10:05 A.M. of February 4, 2021 at the ESD Conference Room, 5th Floor, PPA Administration Building, Port Access Road, Calicanto, Batangas City. Members of the Bids and Awards Committee, Technical Working Group (TWG) and Secretariat determined present in attendance and that proper quorum had been achieved.

II. Business Matters:

1. As a start, the Chairperson read the attendance of the BAC members, BAC Secretariat, Technical Working Group (TWG) including representatives from Sta. Cruz Construction and General Services whose presence were recognized as their names were called. After that, he announced that Pre-Bid Conference for the project; Garbage Collection and Upkeeping of Green Area, Roads and Pavement, Port of Batangas, Batangas City will be take up first followed by Maintenance/Up-keeping of Open Canal & River Diversion, Port of Batangas, Batangas City.

2. After sharing that information, he then informed the attendees that the observers from Commission on Audit (COA),Volunteers Against Crime and Corruption (VACC), Philippine Constructors Association, Inc. (PCA), Montenegro Shipping Lines Inc. (MSLI) and Catholic Bishop Conference of the Philippines (CBCP) were invited but unfortunately, no one was able to attend. He also informed the attendees that the aforementioned projects was posted in PhilGEPS, website PPA website and PMOB Bulletin Board.

3. He also emphasized to the attendees that the objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the bidding documents. He further stated that the conference is the proper forum where bidders may directly raise their questions in regard to the project since the same is no longer allowed during the submission and opening of bids. The Chairperson then proceeded to discuss/explain the contents of the bidding documents particularly the eligibility requirements and the technical and financial components of the contract to be bid.

4. The Chairperson added that the bidding shall be conducted in accordance with the provisions of R.A. 9184 and its Revised IRR.

5. The BAC Secretariat reported that there were no written queries submitted from the prospective bidder, nor verbal clarifications from the purchased bid documents of the two (2) projects.

6. The contractor were informed of the following schedule:

6.1 **Garbage Collection and Upkeeping of Green Area, Roads and Pavement, Port of Batangas, Batangas City**

	Date	**Time**	**Place**
Deadline of Submission of Bids	February 17, 2021	Not later than 9 :00 A.M.	ESD Office
Opening of Bids	February 17, 2021	10:30 A.M.	ESD Confrence Room

6.2 **Maintenance/Upkeeping of Open Canal & River Diversion, Port of Batangas, Batangas City**

	Date	**Time**	**Place**
Deadline of Submission of Bids	February 17, 2021	Not later than 9 :00 A.M.	ESD Office
Opening of Bids	February 17, 2021	2:30 P.M.	ESD Confrence Room

Adjournment:

There being no other matters to discuss, the meeting was adjourned at about 11:30 A.M.

Prepared by:

GILBERT N. RIVERA
Member Secretariat

Reviewed by:

CRISANTO L. RABINA
Head Secretariat

Approved by:

JEFREN P. PANGANIBAN
Chairperson