PHILIPPINE PORTS AUTHORITY
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Port Management Office of Batangas - Bids and Awards Committee (PMOB - BAC)

Minutes of the PMOB - BAC Meeting

Agenda:

1. Pre-Bid Conference for the project: **Construction of Back-Up area, Port of San Agustin, Romblon**

2. Other Matters

Bids and Awards Committee		
JEFREN P. PANGANIBAN	-	Chairperson
AMBROCIO O. ILAO	-	Vice Chairperson
ARNOLD S. NAVARRO	-	Regular Member
AURORA A. MENDOZA	-	Regular Member
CESAR B. GUCE	-	End-User
Secretariat		
CRISANTO L. RABINA	-	Head, Secretariat
GILBERT N. RIVERA	-	Member
GENESIS ARN A. BOOL	-	Member
MARILOU D. MENDOZA	-	Member
Technical Working Group (TWG)		
ALLAN A. LACSAMANA	-	Head, TWG
DAVISON A. ALEGRE	-	Member
Contractors' Representative:		
JELINE ANGELICA LUCERO	-	Advance Tech Construction and Trading Corporation

I. Call to Order:

The meeting for the above agenda was called to order by the BAC through its Secretariat at about 11:10 A.M. of January 15, 2019 at ESD Conference Room, 5th Floor PPA Admin. Building, Port Access Road, Calicanto, Batangas City after the presence of the members of the Bids and Awards Committee (BAC), the Technical Working Group (TWG) and the Secretariat were determined and that a quorum had been achieved.

II. Business Matters:

As a start, the Chairperson told the composition of the BAC members, the BAC Secretariat and the Technical Working Group (TWG) to introduce themselves. He also allowed the contractors' representative from Advance Tech Construction and Trading Corporation who attended/authorized by their company to introduce herself.

After introducing each and everyone, the Chairperson then instructed the BAC Secretariat Head to explain the contents of the Invitation to Bid (ITB). By using a laptop and a projector, he presented/showed the copy of ITB for the subject project, entitled: **Construction of Back-Up Area, Port of San Agustin, Romblon.** He read the contents of the ITB and sometimes he pause for a while to explain and give emphasis in some parts of the ITB.

Thereafter, the Chairperson then added other important reminders in the contents of Invitation to bid (ITB). He reminded that the bidding will be conducted in accordance with R.A. No. 9184 and its Revised IRR and shall be using using a

non-discretionary "pass/fail" criterion. If a Bidder submits the required documents, a bidder shall be rated "passed" for the particular requirement. Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered "failed".

However, the Chairperson told the prospective bidder that he may ask questions. There is no questions raised from the contractors' representative.

After a while, the BAC Secretariat Head showed the drawing/plan for the subject project. Since, the BAC Secretariat Head made the Program of Work (POW), he explained clearly to the contractors' representative the technical aspects of the subject project.

After the detailed explanation on the technical aspects, the Chairperson then told the contractors' representative that he may ask questions. There is no questions raised from the contractors' representative.

III. Adjournment:

There being no other matters to discuss, the Chairperson adjourned the meeting at about 11:55 A.M.

Prepared by:	Reviewed by:	Approved by:
GILBERT N. RIVERA	**CRISANTO L. RABINA**	**JEFREN P. PANGANIBAN**
Member, Secretariat	Head, Secretariat	Chairperson