

Philippine Ports Authority  
Port Management Office-Northern Luzon  
Gov. Joaquin Ortega Ave., Poro Point, San Fernando City, L.U.  
Telefax No. 072-6074607

MINUTES OF PRE-BID CONFERENCE  
November 19, 2019, 10:00 AM

Present:

Fernando Z. Nipal	- Chairperson
Crisanto A. Alba	- Vice-Chairperson
Remedios A. Trinidad	- Member
Demosthenes P. Ferraro	- Member
Reynaldo C. Bautista	- Member
Sonia B. Rojo	- Secretariat, Head
Elenita B. Libunao	- Secretariat, Member
Ryan B. Mercado	- TWG, Head
Silverio L. Mangaoang III	- TWG, Member
Joven R. Yasay	- TWG, Member
Ada Mae G. Repollo	- COA
Mysen I. Pablico	- COA
Ryan D. Aven	- Contractor's Rep. (MRBII Construction Corporation)

Absent:

Ian C. Cortez	- Secretariat, Member
---------------	-----------------------

**AGENDA:** Pre-Bid Conference of the following projects:

- 1) Repair of Port Facilities damaged by Typhoon Ompong, Port of Currimao, Ilocos Norte
- 2) Various Repair Works on Port Facilities damaged by Typhoon Domeng, Port of Basco, Batanes
- 3) Construction of Infinity Pool and Additional Rooms of Visitors Center Bldg. at PPATC Compound, Poro, San Fernando City, La Union

**CALL TO ORDER :**

The Head Secretariat acknowledged the attendees and after the quorum had been duly certified, the Chairperson called the meeting to order at 10:05 AM.

The Chairperson noticed that only one (1) prospective bidder was present during the conference in the person of Mr. Ryan D. Aven of MRBII Construction Corporation who purchased bid documents for the project "*Various Repair Works on Port Facilities damaged by Typhoon Domeng, Port of Basco, Batanes*".

**HIGHLIGHTS:**

- 1) Engr. Ryan B. Mercado and Ms. Elenita B. Libunao of Engineering Services Division discussed the scope of works of the three (3) projects
- 2) Mr. Ryan D. Aven raised an issue on Item VIII of the Scope of Work which is **Supply and Install 5-50 kg. rocks** to be replaced by **lean concrete**. Engr. Demosthenes P. Ferraro, BAC member, replied that the query should be addressed in the implementation stage

- 3) Mrs. Remedios A. Trinidad, BAC member, reminded the prospective bidder to read carefully the Instructions to Bidders as well as the documents comprising eligibility, technical and financial components
- 4) BAC Chairperson, Engr. Fernando Z. Nipal informed the prospective bidder that after the Pre-bid Conference, request for clarification/s on and/or interpretation of the Bidding Documents must be made in writing and submitted to the Procuring Entity at least ten (10) calendar days before the deadline set for the submission and receipt of bids

**OTHER MATTERS:** Pre-procurement conference for the project " Various Repair and Repainting Works at Visitor's Center, Poro, City of San Fernando, La Union

1. Advertisement/Posting of Invitation to Bid	November 20-26, 2019
2. Issuance and Availability of Bid Documents	Nov. 20 to Dec. 10, 2019
3. Pre-bid Conference	November 28, 2019, 10AM
4. Deadline of Submission & Receipt of Bids	December 10, 2019, 9:30AM
5. Bid Opening	December 10, 2019, 10AM
6. Bid Evaluation	December 11, 2019
7. Post-Qualification	December 16, 2019
8. Issuance of Notice of Award	December 18, 2019

There being no more matters to be taken up, the meeting was adjourned at 11:30AM.

Prepared by:

  
**SONIA B. ROJO**  
 BAC Secretariat

Approved:

  
**FERNANDO Z. NIPAL**  
 BAC Chairperson

Noted:

  
**MARIETA G. ODICTA**  
 Port Manager