MINUTES OF PRE-BID CONFERENCE
September 27, 2019, 2:00 PM

Present:

Fernando Z. Nipal	- Chairperson
Crisanto A. Alba	- Vice-Chairperson
Remedios A. Trinidad	- Member
Demosthenes P. Ferraro	- Member
Sonia B. Rojo	- Secretariat, Head
Ryan B. Mercado	- TWG, Head
Ada Mae G. Repollo	- COA
Mysen I. Pablico	- COA
Janet Barile	- Contractor's Rep. (J. A. Olivar Eng'g. Design, Construction & Supplies)

Absent:

Reynaldo C. Bautista	- Member
Silverio L. Mangaoang III	- TWG, Member
Joven R. Yasay	- TWG, Member
Elenita B. Libunao	- Secretariat, Member
Ian C. Cortez	- Secretariat, Member

AGENDA: Pre-Bid Conference for the project "**Repair of Waterline, Drainage System & Installation of Canopy Railings, TMO Bldg., Masinloc, Zambales**" with an ABC amounting to P 7,486,954.00

CALL TO ORDER :
     The Head Secretariat acknowledged the attendees and after the quorum had been duly certified, the Chairperson called the meeting to order at 2:05 PM.

HIGHLIGHTS:
1) Ms. Elenita B. Libunao discussed the scope of works of the project
2) BAC Chairperson reminded the prospective bidder to read carefully the Instructions to Bidders as well as the documents comprising eligibility, technical and financial components
3) BAC Vice-Chairperson, Engr. Crisanto A. Alba & BAC member, Ms. Remedios A. Trinidad advised the prospective bidder to conduct site inspection
4) BAC member, Engr. Demosthenes P. Ferraro informed the prospective bidder that after the Pre-bid Conference, request for clarification/s on and/or interpretation of the Bidding Documents must be made in writing and submitted to the Procuring Entity at least ten (10) calendar days before the deadline set for the submission and receipt of bids

There being no more matters to be taken up, the meeting was adjourned at 2:35PM.

Prepared by:

SONIA B. ROJO
BAC Secretariat

Approved:

FERNANDO Z. NIPAL
BAC Chairperson

Noted:

MARIETA G. ODICTA
Port Manager