



MINUTES OF BAC MEETING
HO-BAC-EP-CON No. 011-2018

DATE : 06 August 2018
TIME : 10:30 a.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member
Jan Pearl F. Portugal	-	Regular Member
Josephine M. Napiere	-	Regular Member
Reynand C. Parafina	-	Provisional Member

Observers:

Susan Rivera	-	VACC
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Secretariat:

Lolita D. Solis	-	Head
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Technical Working Group:

Melody E. Espiridion	-	Head, TWG
Mitchie F. Manatad	-	Member, TWG
Patricio G. Amparo	-	Member, TWG
Renato L. Yumang	-	Member, TWG
Jeffrey S. Sy Bang	-	Member, TWG
Ryan Joseph F. Cariño	-	Member, TWG
Jovani F. Gabitan	-	Member, TWG

CALL TO ORDER:

The Head, BAC Secretariat read the attendance of the BAC Members, Observer, Secretariat and TWG members. Upon declaration of a quorum, the Chairperson called the Meeting to order at 11:00 a.m.

HIGHLIGHTS:

1. The Head, BAC Secretariat presented the Agenda of the BAC meeting. It covered the Approval of Minutes of the previous BAC meeting HO-BAC-EP-CON No. 010-2018 (27 July 2018) and the Pre-Bid Conference for the Procurement of Technical Services for the Conduct of Soil Investigation at Selected Ports (Package 9). After a motion duly made and properly seconded, the agenda was adopted.
2. The Minutes of the previous BAC meeting HO-BAC-EP-CON No. 010-2018 (27 July 2018) was approved, as presented.
3. Pre-Bid Conference for the Procurement of Technical Services for the Conduct of Soil Investigation at Selected Ports (Package 9).
 - 3.1 The Chairperson reiterated that the objectives of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions and specifications stipulated in the Bidding Documents and to discuss, among other things, the technical and financial components of the contract to be bid.
 - 3.2 The Head, BAC Secretariat reported to the Committee that no representative from R.S. Jardin & Associates attended the scheduled Pre-Bid Conference.
4. There being no other matters to discuss, the meeting was adjourned at 11:15 a.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC