



MINUTES OF BAC MEETING
HO-BAC-PGCS (SEC) No. 014-2019

DATE : 29 October 2019
TIME : 2:30 p.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member
Josephine M. Napiere	-	Regular Member
Jan Pearl F. Portugal	-	Regular Member
Genaro P. Mancio, Jr.	-	Provisional Member

Secretariat:

Lolita D. Solis	-	Head
-----------------	---	------

Technical Working Group:

Dianne Steffi T. Guillamon	-	Head
Charlemagne V. Santillan	-	Member
Alex A. Ingente	-	Member
Joseph Q. Eramis	-	Member
Jezrel J. Gesulgon	-	Member
Deolito B. Torrefiel	-	Member

Security Service Providers' Representatives:

Robert Gianzon	-	Sagittarius Security Agency
Atty. Maricar P. Pacio	-	Lockheed Global Security & Investigation Services, Inc.
Jesus V. Tolosa	-	Lockheed Global Security & Investigation Services, Inc.

CALL TO ORDER:

The Head, BAC Secretariat read the attendance of the BAC Members, TWG, Secretariat Members and Security Service Providers' Representatives, whose presence were recognized as their names were called. Upon declaration of a quorum, the Chairperson called the Meeting to order at 2:40 p.m.

HIGHLIGHTS:

1. The Head, BAC Secretariat presented the Agenda of the BAC meeting. It covered the Pre-Bid Conference for the Procurement of Security Services for Philippine Ports Authority, Port Security Cluster-Southern Mindanao Comprising Port Management Offices (PMOs) of Davao, Socsargen, Zamboanga del Norte and Zamboanga, and Terminal Management Offices (TMOs)/Ports under their Respective Jurisdiction. After a motion duly made and properly seconded, the Agenda was adopted.
2. Pre-Bid Conference for the Procurement of Security Services for Philippine Ports Authority, Port Security Cluster- Southern Mindanao Comprising Port Management Offices (PMOs) of Davao, Socsargen, Zamboanga del Norte and Zamboanga and Terminal Management Offices (TMOs)/Ports under their Respective Jurisdiction.
 - 2.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions and specifications stipulated in the Bidding Documents. It shall discuss, clarify and explain, among other things, the eligibility requirements and the technical and financial components of the contract to be bid including questions and clarifications raised by the prospective bidders before and during the Pre-Bid Conference.
 - 2.2 Verbal queries were raised by Atty. Maricar Pacio of Lockheed Global Security & Investigation Services, Inc. She inquired about the issuance of the Certificate of Site Inspection and if they will be provided with a format of the certificate. Mr. Torrefiel, TWG Member answered that the bidders will prepare the Certificate of Site Inspection but no particular form was required. The Head, BAC Secretariat added that the said certificate should be signed by the Port Manager or the Station Commander for the PMOs and by the Terminal Manager or Station Commander for the TMOs.
 - 2.3 The Head, BAC Secretariat reported that Lockheed Global Security & Investigation Services, Inc. submitted written queries about the Certificate of Site Inspection and if there is a need to sign each and every page of the 7 copies of the bid documents. She answered that signing of each and every page of the bid documents is no longer a requirement in the 2016 Revised IRR of RA 9184. Only the bid forms and the schedule of prices are required to be signed on each and every page thereof.

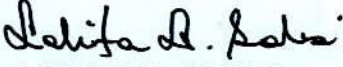
2.4 The security service provider was informed of the following time table:

PROCUREMENT OF SECURITY SERVICES FOR PHILIPPINE PORTS AUTHORITY, PORT SECURITY CLUSTER-SOUTHERN MINDANAO COMPRISING PORT MANAGEMENT OFFICES (PMOs) OF DAVAO, SOCSARGEN, ZAMBOANGA DEL NORTE AND ZAMBOANGA AND TERMINAL MANAGEMENT OFFICES (TMOs)/PORTS UNDER THEIR RESPECTIVE JURISDICTION

Deadline	Date	Time	Place
Submission of Bids	12 November 2019	Not later than 9:00 a.m.	BAC Office
Opening of Bids	12 November 2019	10:00 a.m.	Function Room

3. There being no other matters to discuss, the meeting was adjourned at 2:50 p.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC