



MINUTES OF BAC MEETING
HO-BAC-EP-CON No. 011-2018

DATE : 04 October 2019
TIME : 10:00 a.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member
Jan Pearl F. Portugal	-	Regular Member
Josephine M. Napiere	-	Regular Member

Secretariat:

Lolita D. Solis	-	Head
Milagros Lourdes P. Perez	-	Asst. Head

Technical Working Group:

Melody E. Espiridion	-	Head
Mitchie F. Manatad	-	Member
Charlemagne V. Santillan	-	Member
Renato L. Yumang	-	Member
John Alvin Perez	-	Member
Ryan Joseph F. Cariño	-	Member
Jovani F. Gabitan	-	Member

Consultant's Representative:

Rommel Julian	-	Science & Vision for Technology, Inc./Syconsult, Incorporated/JV
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CALL TO ORDER:

The Head, BAC Secretariat read the attendance of the BAC Members, Secretariat, TWG Members and Consultant's Representative, whose presence was recognized as his name was called. Upon declaration of a quorum, the Chairperson called the Meeting to order at 10:04 a.m.

HIGHLIGHTS:

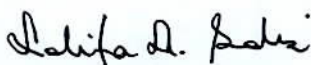
1. The Head, BAC Secretariat presented the Agenda of the BAC meeting. It covered the Approval of Minutes of the previous BAC meeting HO-BAC-EP-CON No. 010-2019 (20 September 2019) and the Pre-Bid Conference for the Consultancy Services for the Conduct of Feasibility Studies and Formulation of Master Plans at Selected Ports. After a motion duly made and properly seconded, the agenda was adopted.
2. The Minutes of the previous BAC meeting HO-BAC-EP-CON No. 010-2019 (20 September 2019) was approved, as presented.
3. Pre-Bid Conference for the Consultancy Services for the Conduct of Feasibility Studies and Formulation of Master Plans at Selected Ports.
 - 3.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions and specifications stipulated in the Bidding Documents. It shall discuss, among other things, the technical and financial components of the contract to be bid.
 - 3.2 There were no written and verbal queries from the prospective consultant of the proposed project.
 - 3.3 The consultant was furnished a copy of the Important Reminders for the Pre-Bid Conference for his perusal and was informed of the following time table:

CONSULTANCY SERVICES FOR THE CONDUCT OF FEASIBILITY STUDIES AND FORMULATION OF MASTER PLANS AT SELECTED PORTS

Deadline	Date	Time	Place
Submission of Bids	17 October 2019	Not later than 9:00 a.m.	BAC Office
Opening of Technical Proposal	17 October 2019	10:00 a.m.	Function Rm.

4. There being no other matters to discuss, the meeting was adjourned at 10:10 a.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC