



MINUTES OF BAC MEETING
HO-BAC-PGCS No. 059-2020

DATE : 25 September 2020
TIME : 11:00 a.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Danah S. Jaramillo	-	Regular Member (via zoom)
Josephine M. Napiere	-	Regular Member (via zoom)
Diane Steffi T. Guillamon	-	Regular Member
Eric E. Dimaculangan	-	Provisional Member
Genaro P. Mancio, Jr.	-	Provisional Member, End-User, PPD

Other Attendees:

Lolita D. Solis	-	Head, Secretariat
Milagros Lourdes P. Perez	-	Assistant Head
Darlene V. Ambay	-	Member, Secretariat (via zoom)
Mitchie F. Manatad	-	Head, TWG
Charlemagne V. Santillan	-	Member, TWG
Janneliza D.L. Rebong	-	Member, TWG
Sharon V. Oliveros	-	Member, TWG

Contractors' Representatives:

Alexander Hernandez	-	Evergreen Primelife Corporation (via zoom)
Imelda Ignacio	-	Arm Scor Shooting Center, Inc.
Ma. Teresa Cua	-	Squires Bingham International, Inc.

CALL TO ORDER:

The Head Secretariat read the attendance of the BAC Members, TWG and Secretariat Members, and the Bidders' Representatives. After the quorum had been duly certified, the Chairperson called the Meeting to order at 11:15 a.m.

HIGHLIGHTS:


1. The Chairperson presented the Agenda items, as follows: a) Approval of Minutes of the previous BAC meeting HO-BAC-PGCS No. 049-2020 (08 September 2020); and b) Pre-Bid Conference for the Supply and Delivery of Police Safety Equipment and Tactical Gear.
2. The Minutes of the previous BAC meeting HO-BAC-PGCS No. 049-2020 (08 September 2020) was approved, as presented.
3. Pre-Bid Conference for the Supply and Delivery of Port Police Safety Equipment and Tactical Gear
 - 3.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
 - 3.2 Ms. Ignacio, representative of Armscor Shooting Center, Inc. raised the following questions and clarifications:
 - a) Ms. Ignacio manifested that they intend to join the bidding thru a joint venture with Squires Bingham International, Inc. She inquired whether both parties to the joint venture will have to submit documents required for the Single Largest and Completed Contract (SLCC). Atty. Manatad replied that it is sufficient that one party will submit the documents for the SLCC, as long as the requirements are met. She clarified that the SLCC should be for the whole lot.
 - b) Whether the parties to the joint venture are required to submit separate technical proposals. Atty. Manatad answered that only one technical proposal will be submitted by the joint venture.
 - c) Whether the bidder is required to submit the attachments to the issued PhilGeps Platinum Membership Certificate. Atty. Manatad answered that it is not necessary to attach the documents enumerated in Annex A of the Platinum Membership Certificate, provided that the documents are all current and updated.
 - d) On the covered period for the submission of the Audited Financial Report (AFS), Atty. Manatad replied that the latest AFS should be submitted.
 - 3.3 The Head, Secretariat informed the prospective bidders that written queries are acceptable ten (10) days prior to the scheduled submission and opening of bids, which is on September 28, 2020. She reminded the prospective bidders of the deadline for the submission and opening of bids. She explained that those intending to join the bidding as a joint venture, a Joint Venture Agreement should be presented upon purchase of the bid documents, otherwise they will have to buy the documents separately.

4. There being no other matters to be discussed, the meeting adjourned at 12:00 p.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC-PGCS