

**MINUTES OF BAC MEETING
HO-BAC-PGCS No. 057-2020**

DATE : 22 September 2020
TIME : 10:30 a.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Josephine M. Napiere	-	Regular Member (via zoom)
Diane Steffi T. Guillamon	-	Regular Member
Eric E. Dimaculangan	-	Provisional Member
Gervacio N. Balatbat	-	Provisional Member, End-User, ICTD

Other Attendees:

Lolita D. Solis	-	Head, Secretariat
Milagros Lourdes P. Perez	-	Assistant Head
Darlene V. Ambay	-	Member, Secretariat (via zoom)
Mitchie F. Manatad	-	Head, TWG
Charlemagne V. Santillan	-	Member, TWG (via zoom)
Sharon V. Oliveros	-	Member, TWG
Edwina Rita P. Estilon	-	Member, TWG
Aida T. Dela Cruz	-	Member, TWG (via zoom)
John Leonardi H. Duque	-	TWG End-user Representative, ICTD

Contractors' Representatives:

Aiza Mendoza	-	Columbia Technologies, Inc.
Berlin Mendoza	-	Columbia Technologies, Inc.
Christine Albandia	-	Sonkkens Office Equipment
Niko Bautista	-	Sonkkens Office Equipment
Glenda Bibit	-	Tekzone Computer Sales and Services, Inc.
Damaso Lazareto, Jr.	-	Dalaz Enterprises
Jeffrey Pineda	-	Dalaz Enterprises
Romeo Doroja, Jr.	-	Accent Micro Technologies, Inc.
Mylene Remante	-	American Technologies, Inc.
RG Eleazar	-	American Technologies, Inc.
John Marx Jacinto	-	Netplay (via zoom)
Mich Castroverde	-	Netplay (via zoom)

CALL TO ORDER:

The Head Secretariat read the attendance of the BAC Members, TWG and Secretariat Members, and the Bidders' Representatives. After the quorum had been duly certified, the Chairperson called the Meeting to order at 11:15 a.m.

HIGHLIGHTS:

1. The Chairperson presented the Agenda items, as follows: a) Approval of Minutes of the previous BAC meetings HO-BAC-PGCS Nos. 047-2020 and 048-2020 (01 September 2020); b) Pre-Bid Conference for the following projects: b.1) Procurement of Information Technology (IT) Resources; and b.2) Supply, Delivery and Installation of a Corporate Anti-Virus with Hybrid network Support for Two (2) Years at the PPA Head Office and Port Management Offices Nationwide; c) Bid Evaluation Report for the following projects: c.1) Supply and Delivery of Fifteen (15) Units Manlift; c.2) Supply and Delivery of Diaper Changers to Port Areas and Buildings; c.3) Supply and Delivery of Tactical Uniforms and Tactical Boots for Port Police Personnel; and c.4) Supply, Delivery, Installation and Commissioning of CCTV Surveillance Monitoring (Phase II).
2. The Minutes of the previous BAC meetings HO-BAC-PGCS Nos. 047-2020 and 048-2020 (01 September 2020) were approved, as presented.
3. Pre-Bid Conference for the following projects:
 - 3.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
 - 3.1.1 Procurement of information Technology (IT Resources)
 - 3.1.1.1 Lot 1 – OEM Branded Laptops
 - a) Ms. Mendoza, representative of Columbia Technologies, Inc. raised the following queries/questions:
 - Whether the required delivery schedule of thirty (30) days upon receipt of the Notice to Proceed (NTP) can be adjusted to sixty (60) days. The Chairperson replied that the matter will be taken into consideration and if necessary, a bid bulletin will be issued.
 - What is the purpose of the list of service centers available, considering that the delivery is at the PPA Head Office. Mr. Balatbat explained that in case there are units in the PMOs that need to be repaired, the PMO can just bring the units in the service center available in Luzon, Visayas or in Mindanao. He then assured the

prospective bidder that PPA will be in charge of the delivery of the units to and from the service center.

- The required warranty for the project is three (3) years. However, the standard warranty for the battery of laptop is one (1) year. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.
- Whether the recovery via flash drive is acceptable instead of recovery via disk. Mr. Balatbat answered that a supplemental bid bulletin will be issued on the matter.

b) Mr. Bautista, representative of Sonkkens Office Equipment raised his questions/queries as follows:

- Whether the minimum trademark of two (2) years is required from the manufacturer or from the supplier. Mr. Balatbat answered that it is required from the manufacturer.
- Whether the preferred brand is Intel Core or AMD Ryzen for the required Processor of 1.6 Ghz 6M Cache up to 4.2 Ghz, 4 Cores. Mr. Balatbat answered that it is prohibited under RA 9184 to require a particular brand.

c) Ms. Bibit, representative of Tekzone Computer Sales and Services, Inc. asked the following questions:

- Whether the required password for the Security (TPM 2.0 Power-on password, hard disk password, supervisor password, security keyhole) will only be for the purpose of the Operating System (OS) or even to open a Hard Disk. Mr. Balatbat replied that the security password is for the opening of both OS and Hard Disk.
- Whether it is acceptable if the bidder will offer 3 Cell with 40Wh up to 45Wh for the Battery instead of fixed 45Wh, considering that the battery of other brands of laptops will depend on its configuration. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.

3.1.1.2 Lot 2 – OEM Branded Desktop Computers

a) Ms. Mendoza, representative of Columbia Technologies, Inc. raised the following questions:

- There is no such thing as Carrying Case for the desktops. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.
- On the required 4 x USB 3.1 Gen2 and 2 x USB 3.1 Type-C Gen 2 – whether it is acceptable that the Ports/Slots is a mix of generation 1 and generation 2, but still with a total of six (6) USB ports, considering that the recent model of desktop in the market is already in the 10th generation processor, hence the ports for desktop changed. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.
- Whether the recovery via flash drive is acceptable instead of recovery via disk. Mr. Balatbat said that a supplemental bid bulletin will be issued on the matter.
- Whether contracts for laptops can be considered for the SLCC. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.

b) Ms. Bibit, representative of Tekzone Computer Sales and Services, Inc. raised the following:

- They cannot find a Carrying Case for the desktops. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.
- On the required specification for the Ports/Slots – whether it is possible to lower down the (2 x USB 3.1 Type-C Gen 2) into 2 x USB 3.1 Type-C Gen 1, but still with a total number of 6 Ports/Slots. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.
- Whether the required Camera: 720P HD Camera with Dual Microphone is built-in in the monitor and all-in-one desktop. Mr. Balatbat affirmed.

Whether the bidder can submit a monitor and an external camera. Mr. Balatbat reiterated that the requirement is to have a built-in camera for the monitor.

- Whether the delivery of desktops can be done by batches within the adjusted period of sixty (60) days up to ninety (90) days, considering the shortage of IT

Resources in the market. The Chairperson said that the matter will be taken into consideration and if necessary a bid bulletin will be issued.

c) Mr. Lazareto, Jr., representative of Dalaz Enterprises inquired the following:

- On the required binding and sealing of bid documents. The Head, Secretariat explained that if the bidder intends to join the bidding for two (2) lots or more, they have to submit separate bid documents for each lot.
- On the NFCC computation, whether the bidder is required to submit an NFCC only for the corresponding lots they intend to join and not for the total ABC of PhP38Million. Atty. Manatad affirmed.

d) Mr. Doroja, Jr., representative of Accent Micro Technologies, Inc. requested that the delivery period be extended to at least 45 to 60 days. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.

3.1.1.3 Lot 3 – Laser Printer with Wireless LAN

a) Ms. Mendoza, representative of Columbia Technologies, Inc. raised the following questions:

- On the Warranty to include two (2) extra consumables. Whether the said provision includes the consumable bundled already in the printer. Mr. Balatbat stated that the extra consumable is another set and does not include that which is bundled in the printer.
- Whether the list of service centers is required for the project. Mr. Balatbat stated that it is required and the TWG will evaluate if the bidder submitted the said list or not.

3.1.1.4 Lot 4 – Inkjet A-3 Printer

a) Ms. Mendoza, representative of Columbia Technologies, Inc. raised the following:

- On the Warranty to include two (2) extra consumables. Whether the said provision includes the consumable bundled already in the printer. Mr. Balatbat stated that the extra consumable is another set and does not include that which is bundled in the printer.

- The required warranty is three (3) years. However, the standard warranty for the battery of laptop is one (1) year. The Chairperson said that the matter will be taken into consideration, and if necessary a bid bulletin will be issued.

3.1.1.5 Lot 5 – High Speed Scanner with Automatic Document Feeder

- There were no queries posed by the prospective bidders.

3.1.1.6 The Head, Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids. She likewise emphasized that the technical and the financial documents should be book-bound, hard bound and properly labeled with index tabs. The seven (7) copies of the Technical and Financial Proposals should be submitted in two (2) separate sealed bid envelopes, each individually sealed.

3.1.2 Supply, Delivery and Installation of a Corporate Anti-Virus with Hybrid Network Support for Two (2) Year at the PPA Head office and Port Management Offices Nationwide

3.1.2.1 Mr. Eleazar, representative of American Technologies, Inc. inquired on the factors for the computation for filling up the Form for goods offered from abroad. The Chairperson said that if the item is from abroad, the bidder will fill up the said form and input the price and other required items, for the bidder to come up with the total bid price as delivered. If the bidder did not incur shipping and freight costs, then they may indicate zero.

Mr. Eleazar asked what if the hardware is from abroad or the country of origin is not Philippines. He explained that the bidder is not actually the importer because they have a manufacturer in the Philippines. The bidder is not aware of the taxes and other costs because they are not actually direct to the manufacturer. The manufacturer will just issue a Certificate of Distributorship or Dealership.

The Chairperson informed the prospective bidder that there is a GPPB Opinion stating that if the goods offered is from abroad, the bidder should fill up the Form for the goods from abroad. He added that even if the goods are yet to be delivered, and it is from abroad, the bidder is still required to submit the form for goods coming from abroad, considering that the bidder may already have an idea as to the costing. The form should be filed-up with details in accordance with the best of their knowledge, based on usual avenues used. It is to check if the bid offer has a basis.

3.1.2.2 The Head, Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids.

4. Bid Evaluation Report for the following projects:

4.1 Supply and Delivery of Fifteen (15) Units Manlift

- Ms. Oliveros, TWG Member presented the bid-evaluation report. After a motion duly made and properly seconded, the recommendation of the TWG that BT Industries, Inc. be declared as the Single Calculated Bidder in the amount of PhP224,550,000.00 was adopted by the Committee. The Chairperson instructed the TWG to conduct the post-qualification on BT Industries, Inc.

4.2 Supply and Delivery of Diaper Changers to Port Areas and Buildings

- Ms. Perez, End-User Representative, presented the bid-evaluation report. After a motion duly made and properly seconded, the recommendation of the TWG that Boston Home, Inc. be declared as the Single Calculated Bidder in the amount of PhP11,970,000.00 was adopted by the Committee. The Chairperson instructed the TWG to conduct the post-qualification on Boston Home, Inc.

4.3 Supply and Delivery of Tactical Uniforms and Tactical Boots for Port Police Personnel

- Ms. Perez, End-User Representative, presented the bid-evaluation report. After a motion duly made and properly seconded, the recommendation of the TWG that CKDiaz General Merchandise be declared as the Single Calculated Bidder in the amount of PhP4,305,400.00 was adopted by the Committee. The Chairperson instructed the TWG to conduct the post-qualification on CKDiaz General Merchandise.

4.4 Supply, Delivery, Installation and Commissioning of CCTV Surveillance Monitoring (Phase II)


- Ms. Estilon, TWG Member presented the bid-evaluation report. After a motion duly made and properly seconded, the recommendation of the TWG that Kit Properties/Beyondsight Philippines, Inc./iPointeast, Inc./JV be declared as the Single Calculated Bidder in the amount of PhP478,500,000.00 was adopted by the Committee. The Chairperson instructed the TWG to conduct the post-qualification on Kit Properties/Beyondsight Philippines, Inc./iPointeast, Inc./JV.

5. There being no other matters to be discussed, the meeting adjourned at 12:30 a.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


for: **MARK JON S. PALOMAR**
Chairperson, BAC-PGCS