



MINUTES OF BAC MEETING
HO-BAC-PGCS No. 033-A –2019

DATE : 29 July 2019
TIME : 2:30 p.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member
Josephine M. Napiere	-	Regular Member
Froilan U. Caturla	-	Provisional Member, End-User, PPD

Observer:

Eric Dimaculangan	-	Manager, ISAS
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Other Attendees:

Lolita D. Solis	-	Head, Secretariat
Mitchie F. Manatad	-	Head, TWG
Milagros Lourdes P. Perez	-	Assistant Head, Secretariat
Janneliza D.L. Rebong	-	Member, TWG
Sharon V. Oliveros	-	Member, TWG
Edwina Rita P. Estilon	-	Member, TWG
May D.A. Romero	-	Member, TWG
Hanes Louise M. Alivio	-	TWG End-User Representative
Bertrand Russel M.L. Tan	-	TWG End-User Representative
Janet P. Cayona	-	Member, Secretariat
Genaro P. Mancio, Jr.	-	PPD

Contractor's Representative:

Pobert Gianzon	-	Sagittarius Security
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CALL TO ORDER:

The Head Secretariat read the attendance of the BAC Members, TWG Members and Bidder's Representative. After the quorum had been duly certified, the Chairperson called the Meeting to order at 2:37 p.m.


HIGHLIGHTS:

1. The Chairperson presented the Agenda items, as follows: a) Approval of Minutes of the previous BAC meetings: HO-BAC-PGCS (SEC) Nos. 003-2019 (02 July 2019) and 004-2019 (12 July 2019); and b) Pre-Bid Conference for the Procurement of Security Screening Machine Operators for Philippine Ports Authority, Port of Security Clusters of Luzon, Visayas, Northern Mindanao and Southern Mindanao Comprising of Different Port Management Offices and Terminal Management Offices/Ports under their respective jurisdiction.
2. The Minutes of the previous BAC meetings HO-BAC-PGCS (SEC) Nos. 003-2019 (02 July 2019) and 004-2019 (12 July 2019) were approved, as presented.
3. Pre-Bid Conference for the Procurement of Security Screening Machine Operators for Philippine Ports Authority, Port of Security Clusters of Luzon, Visayas, Northern Mindanao and Southern Mindanao Comprising of Different Port Management Offices and Terminal Management Offices/Ports under their respective jurisdiction
 - 3.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
 - 3.2 There were no written and verbal queries from the representative of the prospective bidder.
 - 3.3 The Head Secretariat informed the prospective bidder of the following Important Reminders: 1) the deadline for the submission and opening of bids; 2) original and copies of the bid proposals should be properly book-bound/hard-bound with cover and corresponding index tabs; and 3) submitted forms must be completed without any alterations to their format, any substitute form will not be accepted.
4. There being no other matters to be discussed, the meeting adjourned at 2:55 p.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC-PGCS