



**MINUTES OF BAC MEETING
HO-BAC-PGCS No. 017-2020**

DATE : 16 June 2020
TIME : 10:00 a.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Danah S. Jaramillo	-	Regular Member
Diane Steffi T. Guillamon	-	Regular Member
Josephine M. Napiere	-	Regular Member (via zoom)
Eric E. Dimaculangan	-	Provisional Member

Other Attendees:

Lolita D. Solis	-	Head, Secretariat
Milagros Lourdes P. Perez	-	Assistant Head
Janet P. Cayona	-	Member, Secretariat
Darlene V. Ambay	-	Member, Secretariat
Mitchie F. Manatad	-	Head, TWG
Hersyl Marie O. Manaois	-	Member, TWG
Edwina Rita P. Estilon	-	Member, TWG (via zoom)
Eduardo C. Alvarez	-	ASD
Ronaldo A. Amboy	-	ASD

Contractors' Representatives:

Mary Grace Aton	-	MCX International, Inc.
Bryan Tomas	-	Genesis Auto Corp.
Lhala De La Rama	-	Genesis Auto Corp.
Patrick De Guzman	-	Genesis Auto Corp.
Ariel Basas	-	BT Industries
Gil Deyto	-	Toyota Balintawak
Rosemarie Dela Cruz	-	ACMI Office Systems Phils., Inc.
Simeon Lumbes, Sr.	-	FMG Refrigeration and Airconditioning Services
Trisha Gutierrez	-	FMG Refrigeration and Airconditioning Services
Ron Desuyo	-	WISL Deka Sales
Kristofer Dumalaog	-	True-Temp Corp.
Jhanelle Beato	-	True-Temp Corp.

CALL TO ORDER:

The Head Secretariat read the attendance of the BAC Members, TWG Members and Bidders' Representatives. After the quorum had been duly certified, the Chairperson called the Meeting to order at 10:10 a.m.

HIGHLIGHTS:

1. The Chairperson presented the Agenda items, as follows: a) Approval of the minutes of the previous BAC meetings: HO-BAC-PGCS Nos. 014 and 015-2020 (05 June 2020); b) Pre-Bid Conference for the following projects: a.1) Supply and Delivery of Twenty Five (25) Units Specific Motor Vehicles; a.2) Supply, Delivery, Installation and Commissioning of Airconditioning Units for Philippine Ports Authority Head Office; and c) Post-qualification Report for the Procurement for the Supply, Delivery and Assembly of Twenty Two (22) Units for Mobile Shower Rooms for the Port Management Offices.
2. The Minutes of the previous BAC meetings HO-BAC-PGCS Nos. 014 and 015-2020 (05 June 2020) were approved, as presented.
3. Pre-Bid Conference for the following projects:
 - 3.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
 - 3.1.1 Supply and Delivery of Twenty Five (25) Units Specific Purpose Motor Vehicles
 - 3.1.1.1 Ms. Aton, representative of MCX International, Inc. raised the following questions and clarifications:
 - a. Where is the place of delivery of the motor vehicles? Mr. Dimaculangan answered that all units should be delivered at the PPA Head Office, Manila.
 - b. Whether the bidders can submit ring-bound bid documents. The Head, Secretariat clarified that as specified in the Bid Data Sheet of the Bidding Documents, all bid documents to be submitted by the prospective bidders should be hardbound, book-bound and properly labeled with index tabs.
 - c. If Certificate of Resellership is acceptable, in lieu of the Certificate of Dealership. Mr. Dimaculangan replied that only Certificate of Dealership is acceptable.
 - 3.1.1.2 Mr. Tomas, representative of Genesis Auto Corporation manifested that they cannot download the technical

specifications from the PhilGeps website. The Head, Secretariat explained that the bidding documents for the procurement of the said project can be downloaded from the PPA website at www.ppa.gov.ph.

3.1.1.3 Mr. Basas, representative of BT Industries, Inc. inquired if they are allowed to submit written clarifications regarding the technical specifications. The Head, Secretariat stated that written clarifications are still acceptable ten (10) days prior to the scheduled submission and opening of bids, which is on June 30, 2020.

3.1.1.4 The Head Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids.

3.1.2 Supply, Delivery, Installation and Commissioning of Airconditioning Units for Philippine Ports Authority Head Office

3.1.2.1 Ms. Dela Cruz, representative of ACMI Office Systems Phils., Inc. raised questions and concerns, as follows:

a. Whether the attachments to the Statement of all on-going government and private contracts are required during the submission of bids. Atty. Manatad stated that only a list is required during the submission of bids. However, the attachments are subject for presentation during the post-qualification.

b. Whether an Audited Financial Statement and Income Tax Return duly stamped by the BIR is required upon the submission of bids. Ms. Dela Cruz explained that they are uncertain if they can secure the said requirement, considering the problems and delays caused by the pandemic. Atty. Manatad said that BIR Revenue Regulation No. 10-2020 provides an extended period for the filing of the Audited Financial Statements until June 15, 2020. She added that GPPB issuance requires that all annexes attached in the bid proposal should be current and updated. Failure to comply with said legal requirement is a ground for disqualification.

Further, the Chairperson stated that other bidders were able to file and secure a BIR stamped receipt within the same day, even during this period of General Community Quarantine, so there is no reason for other bidders not to be able to do so.

c. Whether the sixty (60) calendar days of delivery, installation and commissioning of units can be extended. The Chairperson answered that said period is sufficient

considering that installation sites are all in Metro Manila and within the port area. He added that the sites are open anytime, provided that the work schedule should be coordinated with the Administrative Services Department (ASD).

- d. Whether the BAC can consider R-14 Refrigerant Type, Mr. Amboy, representative from ASD told the prospective bidder that only R-32 is acceptable. According to him, said requirement is in compliance with the regulation that refrigerant type should be environmental-friendly.
- e. On the Schedule of the ocular inspection, the Chairperson said that the bidders can do so anytime, provided that the schedule is well-coordinated with the ASD.

3.1.2.2 Mr. Lumbes, Sr., FMG Refrigeration and Airconditioning Services inquired on the following:

- a. Whether PPA will shoulder the cost for health measures, such as protective equipment of employees against CoViD-19 during the installation and commissioning of airconditioning units. The Chairperson stated that additional costs incurred by the bidders should form part of the computation of the bidder's bid price.
- b. Standard envelope format, the Head, Secretariat emphasized that the technical and the financial documents should be book-bound, hard bound and properly labeled with index tabs.

3.1.2.3 Mr. Desuyo, representative of WISL Deka Sales manifested that he has the same concern with the other prospective bidders with regard the R-14 Refrigerant Type. The Committee reiterated that only R-32 is required.

3.1.2.4 Mr. Dumalaog, representative of True Temp. Corp. asked if they will be furnished with a copy of plans and lay-outs for airconditioning. The Chairperson told the prospective bidders that said matter can be coordinated with the ASD.

3.1.2.5 The Head Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids.

4. Post-Qualification Report for the Procurement for the Supply, Delivery and Assembly of Twenty Two (22) Units for Mobile Shower Rooms for the Port Management Offices


4.1 Ms. Manaois, TWG Member, read the post-qualification report for BT Industries, Inc. Upon motion duly made and seconded, the recommendation of the BAC-TWG that BT Industries, Inc., at its calculated bid price of PhP14,916,000.00, be declared as the Single Calculated and Responsive Bidder, pursuant to the 2016 Revised IRR of RA 9184, was adopted by the Committee.

5. There being no other matters to be discussed, the meeting adjourned at 11:15 a.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC-PGCS