



MINUTES OF BAC MEETING
HO-BAC-PGCS No. 021-2019

DATE : 29 May 2019
 TIME : 10:00 a.m.
 VENUE : Function Room B, 7th Floor, PPA Bldg.
 ATTENDANCE :

BAC Members:

Mark Jon S. Palomar	-	Chairperson
Angelina A. Llose	-	Vice-Chairperson
Josephine M. Napiere	-	Regular Member
Gervacio N. Balatbat	-	Provisional Member, End-User, ICTD

Other Attendees:

Lolita D. Solis	-	Head, Secretariat
Milagros Lourdes P. Perez	-	Assistant Head
Charlemagne V. Santillan	-	Member, TWG
Janneliza D.L. Rebong	-	Member, TWG
Sharon V. Oliveros	-	Member, TWG
Edwina Rita P. Estilon	-	Member, TWG
May D.A. Romero	-	Member, TWG
Hanes Louise M. Alivio	-	TWG End-User Representative
John Leonardi H. Duque	-	TWG End-User Representative
Janet P. Cayona	-	Member, Secretariat

Contractors' Representatives:

Joy Roxas	-	Diversified Infrastructure and Architectural Development Work Corporation
Janvier Ruaburo	-	Diversified Infrastructure and Architectural Development Work Corporation

CALL TO ORDER:

The Head, Secretariat read the attendance of the BAC Members, TWG Members and Bidders' Representatives. After the quorum had been duly certified, the Chairperson called the Meeting to order at 10:10 a.m.

HIGHLIGHTS:

1. The Chairperson presented the Agenda items, as follows: a) Approval of Minutes

of the previous BAC meetings: HO-BAC-PGCS Nos. 017-2019 (16 May 2019), 018-2019 and 019-2019 (17 May 2019), and 020-2019 (22 May 2019); and b) Pre-Bid Conference for the Procurement of Technical Support Services for the Philippine Ports Authority's Core Application Systems.

2. The Minutes of the previous BAC meeting HO-BAC-PGCS No. 017-2019 (16 May 2019) was approved, as corrected while HO-BAC-PGCS Nos. 018-2019 and 019-2019 (17 May 2019) and 020-2019 (22 May 2019) were approved, as presented.
3. Pre-Bid Conference for the Procurement of Technical Support Services for the Philippine Port Authority's Core Application Systems

3.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.

3.2 The Head, Secretariat informed the Committee that the Approved Budget for the Contract (ABC) is PhP13,000,000.00 with a Project Duration of Twelve (12) Months. Likewise, she told the Committee that Diversified Infrastructure and Architectural Development Work Corporation is the sole eligible bidder for the Project.

3.3 Upon opening the floor for inquiries and clarifications, Ms. Roxas, representative of Diversified Infrastructure and Architectural Development Work Corporation raised their concern regarding the provision for the workspace for the staff and network connection. Mr. Balatbat told the bidder that ICTD will request from ASD for the workspace and that ICTD will provide the connectivity, both for the network and the internet.

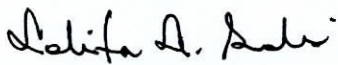
Mr. Balatbat inquired from the prospective bidder the number of personnel to be detailed to work on the system. Ms. Roxas answered that a minimum of four (4) and a maximum of six (6) personnel will be deployed at PPA.

3.4 With regard the request for access to the printers and the photocopier machines, Mr. Balatbat guaranteed that the bidder will be given access to both.

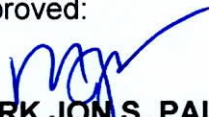
3.5 The Head, Secretariat reminded the prospective bidders that the deadline for the submission of the technical and financial proposal is on June 11, 2019, at 1:00 p.m. while the Opening of the Technical Proposal is at 3:00 p.m. of the same date.

4. There being no other matters to be discussed, the meeting adjourned at 10:35 a.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC-PGCS