



MINUTES OF BAC MEETING
HO-BAC-PGCS No. 055-2020

DATE : 18 September 2020
TIME : 10:00 a.m.
VENUE : Function Room B, 7th Floor, PPA Bldg.
ATTENDANCE :

BAC Members:

Mark Jon S. Palomar - Chairperson
Angelina A. Llose - Vice-Chairperson
Danah S. Jaramillo - Regular Member (via zoom)
Diane Steffi T. Guillamon - Regular Member
Eric E. Dimaculangan - Provisional Member
Gervacio N. Balatbat - Provisional Member, End-User, ICTD
- represented by John Leonardi H. Duque

Other Attendees:

Lolita D. Solis - Head, Secretariat
Milagros Lourdes P. Perez - Assistant Head
Mitchie F. Manatad - Head, TWG
Charlemagne V. Santillan - Member, TWG (via zoom)
Sharon V. Oliveros - Member, TWG (via zoom)
Rogelyn G. Mendoza - Member, TWG (via zoom)
Aida T. Dela Cruz - Member, TWG (via zoom)
Ronaldo Amboy - ASD

Contractors' Representatives:

Jerome Ferrer - Infostorage (via zoom)
Kim Ponciano - Infostorage (via zoom)
Jojo Sioson - Infostorage (via zoom)
Edwin Perez - Mara Linux and Business Solutions, Inc.
Aiza Mendoza - Columbia Technologies, Inc.
Berlin Mendoza - Columbia Technologies, Inc.
Aljon Bicol - CIM Technologies, Inc.
Marisol Rio - CIM Technologies, Inc.
Roy Escalanda - Autodesk
Agnes Tacasa - LBPI Design International, Inc. (via zoom)
Mercy Cañaverall - Peniton Trading

CALL TO ORDER:

The Head Secretariat read the attendance of the BAC Members, TWG and Secretariat Members, and the Bidders' Representatives. After the quorum had been duly certified, the Chairperson called the Meeting to order at 10:10 a.m.

HIGHLIGHTS:

1. The Chairperson presented the sole item in the Agenda which is the Pre-Bid Conference for the following projects: a) Supply and Delivery of Maintenance Services for Enterprise Storage Array and Related Equipment; b) Supply, Delivery, Installation and Implementation of Port Profile and Engineering Systems (PPES); c) Supply, Delivery and Installation of Engineering Software (3D Computer Aided Design Engineering Software for PPA Head Office and Port Management Offices Nationwide); and d) Supply, Delivery and Installation of Systems Furniture and Seating Package for the Human Resource Management Department.
2. Pre-Bid Conference for the following projects:
 - 2.1 The objective of the Pre-Bid Conference is to clarify and/or explain any of the requirements, terms, conditions, and specifications stipulated in the Bidding Documents.
 - 2.1.1 Supply and Delivery of Maintenance Services for Enterprise Storage Array and Related Equipment
 - 2.1.1.1 Mr. Sioson, representative of Infostorage raised his questions and concerns as follows:
 - a) Whether the digital signature for the Certification to be issued by OEM is acceptable. The Chairperson replied that the bidder may submit the said certification during the opening of bids, subject to the verification of its authenticity during the post-qualification.
 - b) Whether the forms "for goods offered from abroad and goods offered from within the Philippines" is applicable for services, considering that while the project involves procurement for services, it has equipment aspect with regard the parts. He then asked if the computation for parts of the equipment will be included in the bid offer, taking into consideration that the related equipment is part and parcel of the maintenance services.

Atty. Manatad answered that the bidder is not required to fill-out either of the said forms. However, they are required to submit a separate price schedule on how the bidder come up with their bid offer on a per month service. There is no specific form for the price schedule.

When asked if the bidder can follow the schedule of the delivery period which is 12-months after the receipt of Notice to Proceed, Mr. Duque affirmed. He stated that the bidder can submit a form with the breakdown of expected payment from the first month to the twelfth month.

If it is acceptable if they submit their standard form for quotation for maintenance services. Mr. Duque affirmed. He said that any form will do, as long as it indicates the specific amount for monthly services.

- c) On what day(s) can the bidder buy the bidding documents, the Head Secretariat replied that the BAC Office located at the 5th floor of the PPA Head Office Building is open from Monday to Friday.

2.1.1.2 The Head, Secretariat stated that written clarifications are still acceptable ten (10) days prior to the scheduled submission and opening of bids, which is on September 22, 2020. She reminded the prospective bidders of the deadline for the submission and opening of bids.

2.1.2 Supply, Delivery, Installation and Implementation of Port Profile and Engineering Systems (PPES)

2.1.2.1 There were no queries posed by the prospective bidder.

2.1.2.2 The Head, Secretariat reminded the prospective bidder of the deadline for the submission and opening of bids.

2.1.3 Supply, Delivery and Installation of Engineering Software (3D Computer Aided Design Engineering Software for PPA Head Office and Port Management Offices Nationwide)

2.1.3.1 Ms. Mendoza, representative of Columbia Technologies, Inc. posed the following queries/concerns:

- a) The Terms of Payment as indicated in the TOR provides that the payment shall be made in three equal payments for every year of the subscription. She clarified that the project is for a

period of three years, but payment should be one-time only. The Chairperson stated that the matter will be taken into consideration and if necessary, a bid bulletin will be issued.

- b) Whether it is the obligation of the bidder to go to the PMOs concerned to deliver and install the software. She stated that it would entail additional cost on the part of bidder and the list of offices of PPA where the software will be delivered and installed is necessary. The Chairperson said that the matter will be taken into consideration.
- c) Whether the BAC will accept a back to back certificate which is from manufacturer to distributor and from distributor to seller. She manifested that they cannot secure a direct certification from the manufacturer. The Chairperson said that the matter will be taken into consideration and if necessary, a bid bulletin will be issued.
- d) Whether the bidder can submit contracts for the supply and delivery of any IT related software and not exclusively for the installation of 3D-CAD Software for the SLCC requirement. The Chairperson said that the matter will be taken into consideration and if necessary, a bid bulletin will be issued.

2.1.3.2 Ms. Rio, representative of CIM Technologies, Inc., commented that the bidder can actually secure a Certification directly from the manufacturer. The Committee noted the information given.

When she asked if they could submit an aggregate SLCC, Atty. Manatad informed the prospective bidder that the requirement of 50% SLCC for the last 5 years is pursuant to Section 23.4.1.3 of RA 9184. The BAC cannot change the provisions thereof.

2.1.3.3 The Head, Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids.

2.1.4 Supply, Delivery and Installation of Systems Furniture and Seating Package for the Human Resource Management Department

2.1.4.1 Ms. Tacasa, representative of LBPI Design International, Inc. asked if they could offer 60mm thickness for the wall partitions. Mr. Dimaculangan stated that the 40mm thickness, as indicated in the TOR is the minimum thickness required. The bidders may submit a specification which is higher than the minimum.

2.1.4.2 The Head, Secretariat reminded the prospective bidders of the deadline for the submission and opening of bids.

3. There being no other matters to be discussed, the meeting adjourned at 11:00 a.m.

Certified Correct:


LOLITA D. SOLIS
Head, BAC Secretariat

Approved:


MARK JON S. PALOMAR
Chairperson, BAC-PGCS