

PHILIPPINE PORTS AUTHORITY - PMO SOCSARGEN

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☒ FINAL ☐ UPDATED [Version No. ____]



PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the	Column 11	Column 12
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
APPROVED BUDGET 2026:		2,000,000.00	OVER (-) / UNDER (+):	0.00				(15) COB 2026 - 50201010 Traveling Expenses - Local	TOTAL PROPOSED =	2,000,000.00	
Conduct of Physical Inventory (Port of Mabila)	AD	Conduct of Physical Inventory (Port of Mabila)	Direct Acquisition	No	N/A	02/2026	12/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	28,000.00	Not Applicable	
Conduct of Physical Inventory (Port of San Roque)	AD	Conduct of Physical Inventory (Port of San Roque)	Direct Acquisition	No	N/A	02/2026	12/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	18,000.00	Not Applicable	
Conduct of Physical Inventory (Port of Glan)	AD	Conduct of Physical Inventory (Port of Glan)	Direct Acquisition	No	N/A	02/2026	12/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	3,000.00	Not Applicable	
travel of drivers (port inspection and other related activities)	AD	travel of drivers (port inspection and other related activities)	Direct Acquisition	No	N/A	02/2026	12/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	135,360.52	Not Applicable	
Property (Renewal of Radio Licenses)	AD	Property (Renewal of Radio Licenses)	Direct Acquisition	No	N/A	01/2026	12/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	7,000.00	Not Applicable	
Monthly inspection of Port facilities under PMO SOCSARGEN (Port of San Roque and Port of Kalamansig)	ESD	Monthly inspection of Port facilities under PMO SOCSARGEN (Port of San Roque and Port of Kalamansig)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	108,000.00	Not Applicable	
Monthly inspection of Port facilities under PMO SOCSARGEN (Port of Glan)	ESD	Monthly inspection of Port facilities under PMO SOCSARGEN (Port of Glan)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	54,000.00	Not Applicable	
Monthly inspection of Port facilities under PMO SOCSARGEN (Port of Mabila)	ESD	Monthly inspection of Port facilities under PMO SOCSARGEN (Port of Mabila)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	158,400.00	Not Applicable	
Quarterly repair and maintenance works at TMO Ports under PMO-SOCSARGEN (Port of San Roque and Port of Kalamansig)	ESD	Quarterly repair and maintenance works at TMO Ports under PMO-SOCSARGEN (Port of San Roque and Port of Kalamansig)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	72,000.00	Not Applicable	
Quarterly repair and maintenance works at TMO Ports under PMO-SOCSARGEN (Port of Glan)	ESD	Quarterly repair and maintenance works at TMO Ports under PMO-SOCSARGEN (Port of Glan)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	36,000.00	Not Applicable	
Quarterly repair and maintenance works at TMO Ports under PMO-SOCSARGEN (Port of Mabila)	ESD	Quarterly repair and maintenance works at TMO Ports under PMO-SOCSARGEN (Port of Mabila)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	86,400.00	Not Applicable	
Weekly Inspection of Routine Maintenance Projects (Port of San Roque and Port of Kalamansig)	ESD	Weekly Inspection of Routine Maintenance Projects (Port of San Roque and Port of Kalamansig)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	288,000.00	Not Applicable	
Port Inspection / Cashiering (Port of Kalamansig)	FD	Port Inspection / Cashiering (Port of Kalamansig)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	90,000.00	Not Applicable	
Port Inspection / Cashiering (Port of San Roque)	FD	Port Inspection / Cashiering (Port of San Roque)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	90,000.00	Not Applicable	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Port Inspection / Cashiering (Port of Mabila)	FD	Port Inspection / Cashiering (Port of Mabila)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	90,000.00	Not Applicable	
Conduct of Quarterly Port Inspection by the Port Manager TMO Sultan Kudarat & TMO Sarangani)	OPM	Conduct of Quarterly Port Inspection by the Port Manager TMO Sultan Kudarat & TMO Sarangani)	Direct Acquisition	No	N/A	2/2026	11/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	176,400.00	Not Applicable	
Symposium and National Convention for Criminologists	PPD	Symposium and National Convention for Criminologists	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	76,200.00	Not Applicable	
Quarterly Port Security Inspection	PPD	Quarterly Port Security Inspection	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	21,800.00	Not Applicable	
Conduct Annual Security Inspection	PPD	Conduct Annual Security Inspection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	2,500.00	Not Applicable	
Conduct Annual Security Inspection	PPD	Conduct Annual Security Inspection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	8,200.00	Not Applicable	
Conduct Annual Security Inspection	PPD	Conduct Annual Security Inspection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	2,500.00	Not Applicable	
Conduct Annual Security Inspection	PPD	Conduct Annual Security Inspection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	5,000.00	Not Applicable	
Attendance of the Port of Glan personnel re: Semi-annual Meeting with the Port Manager	PPD	Attendance of the Port of Glan personnel re: Semi-annual Meeting with the Port Manager	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	6,800.00	Not Applicable	
Attendance to DENR Meetings	PPD	Attendance to DENR Meetings	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	5,400.00	Not Applicable	
Monthly monitoring of the operation of the Port of Mabila	PPD	Monthly monitoring of the operation of the Port of Mabila	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	74,978.64	Not Applicable	
Attendance of the Port of Mabila personnel re: Semi-annual Meeting with the Port Manager (Baseport)	PPD	Attendance of the Port of Mabila personnel re: Semi-annual Meeting with the Port Manager (Baseport)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	74,978.64	Not Applicable	
Facilitation of the conduct of annual inventory of the port facilities and equipment of the Port of Mabila by the PMO Inventory Committee	PPD	Facilitation of the conduct of annual inventory of the port facilities and equipment of the Port of Mabila by the PMO Inventory Committee	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	6,248.22	Not Applicable	
Facilitation of the conduct of COA audit of the Port of Mabila by the Resident Auditor	PPD	Facilitation of the conduct of COA audit of the Port of Mabila by the Resident Auditor	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	6,248.22	Not Applicable	
Facilitation of the conduct of final inspection of the completed TMO Projects by the PMO Inspectorate Team (Port of Mabila)	PPD	Facilitation of the conduct of final inspection of the completed TMO Projects by the PMO Inspectorate Team (Port of Mabila)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	18,744.66	Not Applicable	
Facilitation of the conduct of monitoring and inspection of various PPA Head Office Departments for the Port of Mabila (ICTD, CSD, etc.)	PPD	Facilitation of the conduct of monitoring and inspection of various PPA Head Office Departments for the Port of Mabila (ICTD, CSD, etc.)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	31,241.10	Not Applicable	
Attendance of the Port of Kalamansig personnel re:Meeting with the Port Manager (Baseport)	PPD	Attendance of the Port of Kalamansig personnel re:Meeting with the Port Manager (Baseport)	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	33,000.00	Not Applicable	

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Private Ports Inspection	PSD	Private Ports Inspection	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	30,000.00	Not Applicable	
Conduct of Quarterly Safety and Environmental Inspection of Port of Glan	PSD - SAFETY	Conduct of Quarterly Safety and Environmental Inspection of Port of Glan	Direct Acquisition	No	N/A	2/2026	11/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	6,000.00	Not Applicable	
Conduct of Quarterly Safety and Environmental Inspection of Port of Mabila	PSD - SAFETY	Conduct of Quarterly Safety and Environmental Inspection of Port of Mabila	Direct Acquisition	No	N/A	2/2026	11/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	41,600.00	Not Applicable	
Conduct of Quarterly Safety and Environmental Inspection of Port of San Roque & Kalamansig	PSD - SAFETY	Conduct of Quarterly Safety and Environmental Inspection of Port of San Roque & Kalamansig	Direct Acquisition	No	N/A	2/2026	11/2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	18,000.00	Not Applicable	
Submission of Monthly Reports January to December 2026 at PMO-SOCSARGEN	TMO SK	Submission of Monthly Reports January to December 2026 at PMO-SOCSARGEN	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	54,000.00	Not Applicable	
Annual Drug Testing for TMO Sultan Kudarat Organic & COS Pesonnel	TMO SK	Annual Drug Testing for TMO Sultan Kudarat Organic & COS Pesonnel	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(15) COB 2026 - 50201010 Traveling Expenses - Local	36,000.00	Not Applicable	
APPROVED BUDGET 2026:		1,000,000.00	OVER (-) / UNDER (+):	373,820.76				(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	TOTAL PROPOSED (A) =	626,179.24	
Ballpen, Black	AD	Ballpen, Black	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	750.00	Warehousing and Inventory Activities	
Ballpen, Blue	AD	Ballpen, Blue	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	500.00	Warehousing and Inventory Activities	
Ballpen, Red	AD	Ballpen, Red	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	50.00	Warehousing and Inventory Activities	
Battery Charger	AD	Battery Charger	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	170.50	Warehousing and Inventory Activities	
Battery, Rechargeable, AA, 2's	AD	Battery, Rechargeable, AA, 2's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,650.00	Warehousing and Inventory Activities	
Battery, Rechargeable, AAA, 2's	AD	Battery, Rechargeable, AAA, 2's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,500.00	Warehousing and Inventory Activities	
Binder Clip, 3/4 (19mm), 12's	AD	Binder Clip, 3/4 (19mm), 12's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	120.00	Warehousing and Inventory Activities	
Book Ends, metal	AD	Book Ends, metal	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	360.00	Warehousing and Inventory Activities	
Bookpaper A3	AD	Bookpaper A3	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	740.00	Warehousing and Inventory Activities	
Clipboard, 2-fold long	AD	Clipboard, 2-fold long	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,040.00	Warehousing and Inventory Activities	

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Cork Board, 2x3ft	AD	Cork Board, 2x3ft	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,200.00	Warehousing and Inventory Activities	
Cork Board, 12" x 18"	AD	Cork Board, 12" x 18"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	500.00	Warehousing and Inventory Activities	
Fastener, 8" long, metal	AD	Fastener, 8" long, metal	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	320.00	Warehousing and Inventory Activities	
Fastener, 70mm bet. prong, metal	AD	Fastener, 70mm bet. prong, metal	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	880.00	Warehousing and Inventory Activities	
Folder, short Brown/kraft	AD	Folder, short Brown/kraft	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	100.00	Warehousing and Inventory Activities	
Folder, Expanding Long, Colored	AD	Folder, Expanding Long, Colored	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,500.00	Warehousing and Inventory Activities	
Folder, Expanding Short, Colored	AD	Folder, Expanding Short, Colored	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	240.00	Warehousing and Inventory Activities	
Folder, Long Brown/Kraft	AD	Folder, Long Brown/Kraft	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	300.00	Warehousing and Inventory Activities	
Fragrance Essential Oil - Bamboo	AD	Fragrance Essential Oil - Bamboo	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	690.00	Warehousing and Inventory Activities	
Glue Gun, small	AD	Glue Gun, small	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	220.00	Warehousing and Inventory Activities	
Ink, Permanent Marker, Black	AD	Ink, Permanent Marker, Black	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,040.00	Warehousing and Inventory Activities	
Ink, Permanent Marker, Blue	AD	Ink, Permanent Marker, Blue	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	390.00	Warehousing and Inventory Activities	
Ink, Self-Inking Stamp, Black 30ml	AD	Ink, Self-Inking Stamp, Black 30ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	900.00	Warehousing and Inventory Activities	
Ink, Whiteboard Marker, Black	AD	Ink, Whiteboard Marker, Black	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	520.00	Warehousing and Inventory Activities	
Ink, Whiteboard Marker, Blue	AD	Ink, Whiteboard Marker, Blue	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	390.00	Warehousing and Inventory Activities	
Laminating Film, A3, 50's	AD	Laminating Film, A3, 50's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,250.00	Warehousing and Inventory Activities	
Marker, Permanent, Broad, Black - JUMBO	AD	Marker, Permanent, Broad, Black - JUMBO	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	500.00	Warehousing and Inventory Activities	
Marker, Permanent, Broad, Blue - JUMBO	AD	Marker, Permanent, Broad, Blue - JUMBO	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	500.00	Warehousing and Inventory Activities	

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Marker, Permanent, Fine, Black	AD	Marker, Permanent, Fine, Black	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	280.00	Warehousing and Inventory Activities	
Marker, Permanent Fine, Blue	AD	Marker, Permanent Fine, Blue	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	280.00	Warehousing and Inventory Activities	
Marker, Permanent, Fine, Red	AD	Marker, Permanent, Fine, Red	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	175.00	Warehousing and Inventory Activities	
Mouse Pad	AD	Mouse Pad	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	250.00	Warehousing and Inventory Activities	
Notepad, Stick on 101x152mm 6"x4"	AD	Notepad, Stick on 101x152mm 6"x4"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	120.00	Warehousing and Inventory Activities	
Note Pad, 2x3"	AD	Note Pad, 2x3"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	225.00	Warehousing and Inventory Activities	
Note Pad, 3x3"	AD	Note Pad, 3x3"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	300.00	Warehousing and Inventory Activities	
Note Pad, 3x4:	AD	Note Pad, 3x4:	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	450.00	Warehousing and Inventory Activities	
Paper, Manila	AD	Paper, Manila	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	50.00	Warehousing and Inventory Activities	
Pencil Sharpener, Table HD, electric	AD	Pencil Sharpener, Table HD, electric	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,200.00	Warehousing and Inventory Activities	
Photo Paper, A4 (20's), Glossy	AD	Photo Paper, A4 (20's), Glossy	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	750.00	Warehousing and Inventory Activities	
POS Paper Roll	AD	POS Paper Roll	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	675.00	Warehousing and Inventory Activities	
POS Ribbon Cartridge	AD	POS Ribbon Cartridge	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,600.00	Warehousing and Inventory Activities	
Puncher, Paper 3-hole	AD	Puncher, Paper 3-hole	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	700.00	Warehousing and Inventory Activities	
Push Pins, 100's	AD	Push Pins, 100's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	60.00	Warehousing and Inventory Activities	
RECEIVED Stamp w/ Dater	AD	RECEIVED Stamp w/ Dater	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	90.00	Warehousing and Inventory Activities	
Record Book, 150p	AD	Record Book, 150p	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	650.00	Warehousing and Inventory Activities	
Ring/View Binder, A4, 0.5"	AD	Ring/View Binder, A4, 0.5"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	400.00	Warehousing and Inventory Activities	

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Ring/View Binder, A4, 1.5"	AD	Ring/View Binder, A4, 1.5"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	470.00	Warehousing and Inventory Activities	
Ring/View Binder, A4, 2.0"	AD	Ring/View Binder, A4, 2.0"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	430.00	Warehousing and Inventory Activities	
Ring/View Binder, A4, 2.5"	AD	Ring/View Binder, A4, 2.5"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	500.00	Warehousing and Inventory Activities	
Ring/View Binder, A4, 3.0"	AD	Ring/View Binder, A4, 3.0"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	560.00	Warehousing and Inventory Activities	
Ring/View Binder, A4, 4.0"	AD	Ring/View Binder, A4, 4.0"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	700.00	Warehousing and Inventory Activities	
Ring/View Binder, A4, 1.0"	AD	Ring/View Binder, A4, 1.0"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	420.00	Warehousing and Inventory Activities	
Ruler, 12" steel	AD	Ruler, 12" steel	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	150.00	Warehousing and Inventory Activities	
Ruler, 18" plastic/transparent	AD	Ruler, 18" plastic/transparent	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	105.00	Warehousing and Inventory Activities	
Sacks, Empty, big	AD	Sacks, Empty, big	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	625.00	Warehousing and Inventory Activities	
Scissor	AD	Scissor	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	300.00	Warehousing and Inventory Activities	
Sign Pen, 0.5/0.7 Green	AD	Sign Pen, 0.5/0.7 Green	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	140.00	Warehousing and Inventory Activities	
Sign Pen, 0.7 RT Black - REFILL	AD	Sign Pen, 0.7 RT Black - REFILL	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	900.00	Warehousing and Inventory Activities	
Sign Pen, 0.7 RT Blue - REFILL	AD	Sign Pen, 0.7 RT Blue - REFILL	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	900.00	Warehousing and Inventory Activities	
Spiral Ring Plastic, 1/2" (12mm)	AD	Spiral Ring Plastic, 1/2" (12mm)	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	24.00	Warehousing and Inventory Activities	
Spiral Ring Plastic, 3/4" (20mm)	AD	Spiral Ring Plastic, 3/4" (20mm)	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	40.00	Warehousing and Inventory Activities	
Spiral Ring Plastic, 7/8" (22mm)	AD	Spiral Ring Plastic, 7/8" (22mm)	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	44.00	Warehousing and Inventory Activities	
Spiral Ring Plastic, 7/16 (11mm)	AD	Spiral Ring Plastic, 7/16 (11mm)	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	20.00	Warehousing and Inventory Activities	
Spiral Ring Plastic, 9/16" (14mm)	AD	Spiral Ring Plastic, 9/16" (14mm)	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	30.00	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Spiral Ring Plastic, 32mm	AD	Spiral Ring Plastic, 32mm	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	70.00	Warehousing and Inventory Activities	
Staple Wire, HD-3LS 13cm	AD	Staple Wire, HD-3LS 13cm	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	475.00	Warehousing and Inventory Activities	
Stapler #35, with built-in staple remover	AD	Stapler #35, with built-in staple remover	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	650.00	Warehousing and Inventory Activities	
Stationary - PPA (Letterhead) A4, 80gsm, 500's	AD	Stationary - PPA (Letterhead) A4, 80gsm, 500's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	6,000.00	Warehousing and Inventory Activities	
Stationary - PPA (Letterhead) Legal, 80gsm 500's	AD	Stationary - PPA (Letterhead) Legal, 80gsm 500's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	6,750.00	Warehousing and Inventory Activities	
Steel Pins	AD	Steel Pins	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	50.00	Warehousing and Inventory Activities	
Stick Glue, Big, 6's	AD	Stick Glue, Big, 6's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	300.00	Warehousing and Inventory Activities	
Stick Glue, Small, 6's	AD	Stick Glue, Small, 6's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	200.00	Warehousing and Inventory Activities	
Sticker Paper, A4, 10's, inkjet	AD	Sticker Paper, A4, 10's, inkjet	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,320.00	Warehousing and Inventory Activities	
Storage Box, store-all	AD	Storage Box, store-all	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,000.00	Warehousing and Inventory Activities	
Storage Box, chipboard	AD	Storage Box, chipboard	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,000.00	Warehousing and Inventory Activities	
Tape, Double-sided, 1"Thin White	AD	Tape, Double-sided, 1"Thin White	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	500.00	Warehousing and Inventory Activities	
Tape, Double-sided, 1/2", Thin White	AD	Tape, Double-sided, 1/2", Thin White	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	166.67	Warehousing and Inventory Activities	
Tape, Double-sided, 1" Foam	AD	Tape, Double-sided, 1" Foam	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,200.00	Warehousing and Inventory Activities	
Tape, Double-sided, 1/2", Foam	AD	Tape, Double-sided, 1/2", Foam	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	450.00	Warehousing and Inventory Activities	
Tape, Duct 2"	AD	Tape, Duct 2"	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	875.00	Warehousing and Inventory Activities	
Thumbtacks	AD	Thumbtacks	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	225.00	Warehousing and Inventory Activities	
Drum, HP 104-A Imaging Drum with Toner	AD	Drum, HP 104-A Imaging Drum with Toner	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	12,900.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Ink, Brother BT5000 C	AD	Ink, Brother BT5000 C	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,100.00	Warehousing and Inventory Activities	
Ink, Brother BT5000 M	AD	Ink, Brother BT5000 M	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,100.00	Warehousing and Inventory Activities	
Ink, Brother BT5000 Y	AD	Ink, Brother BT5000 Y	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,100.00	Warehousing and Inventory Activities	
Ink, Brother D60 BK	AD	Ink, Brother D60 BK	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,200.00	Warehousing and Inventory Activities	
Ink, Epson 003 BK	AD	Ink, Epson 003 BK	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,750.00	Warehousing and Inventory Activities	
Ink, Epson 003 C	AD	Ink, Epson 003 C	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,375.00	Warehousing and Inventory Activities	
Ink, Epson 003 M	AD	Ink, Epson 003 M	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,375.00	Warehousing and Inventory Activities	
Ink, Epson 003 Y	AD	Ink, Epson 003 Y	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,375.00	Warehousing and Inventory Activities	
Ink, Epson 008 BK	AD	Ink, Epson 008 BK	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,200.00	Warehousing and Inventory Activities	
Ink, Epson 008 C	AD	Ink, Epson 008 C	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,100.00	Warehousing and Inventory Activities	
Ink, Epson 008 M	AD	Ink, Epson 008 M	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,100.00	Warehousing and Inventory Activities	
Ink, Epson 008 Y	AD	Ink, Epson 008 Y	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,100.00	Warehousing and Inventory Activities	
Ink, Epson T664 Bk	AD	Ink, Epson T664 Bk	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,750.00	Warehousing and Inventory Activities	
Ink, Epson T664 C	AD	Ink, Epson T664 C	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,100.00	Warehousing and Inventory Activities	
Ink, Epson T664 M	AD	Ink, Epson T664 M	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,100.00	Warehousing and Inventory Activities	
Ink, Epson T664 Y	AD	Ink, Epson T664 Y	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,100.00	Warehousing and Inventory Activities	
Ribbon Cartridge, Date Stamp Machine Iwata SP-900	AD	Ribbon Cartridge, Date Stamp Machine Iwata SP-900	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,600.00	Warehousing and Inventory Activities	
Toner Cartridge, Brother TN-2280	AD	Toner Cartridge, Brother TN-2280	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	6,600.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Toner, HP 103-A	AD	Toner, HP 103-A	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,200.00	Warehousing and Inventory Activities	
Toner Cartridge, HP Laserjet HPCE285A	AD	Toner Cartridge, HP Laserjet HPCE285A	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	17,500.00	Warehousing and Inventory Activities	
Balikbayan Box	AD	Balikbayan Box	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,175.00	Warehousing and Inventory Activities	
Supply of labor and materials for the fabrication of Self-Inking Stamp for the period Jan. 1, 2026 to Dec. 31, 2026 in the following sizes: Large - 69.85x24.892mm, 75x38mm; Medium - 50x30mm, 66x33mm; Small - 47x18mm, 38x14mm	AD - EPA	Supply of labor and materials for the fabrication of Self-Inking Stamp for the period Jan. 1, 2026 to Dec. 31, 2026 in the following sizes: Large - 69.85x24.892mm, 75x38mm; Medium - 50x30mm, 66x33mm; Small - 47x18mm, 38x14mm	Small Value Procurement	Yes	LRCB	12/2025	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	25,000.00	Warehousing and Inventory Activities	
Document Storage Box (12x10x15)	ESD	Document Storage Box (12x10x15)	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	10,800.00	Warehousing and Inventory Activities	
Ballpen Black	ESD	Ballpen Black	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,000.00	Warehousing and Inventory Activities	
Ballpen Blue	ESD	Ballpen Blue	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,000.00	Warehousing and Inventory Activities	
Ink Epson, T6641 Black	ESD	Ink Epson, T6641 Black	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	6,400.00	Warehousing and Inventory Activities	
Ink Epson, T6641 Cyan	ESD	Ink Epson, T6641 Cyan	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,200.00	Warehousing and Inventory Activities	
Ink Epson, T6641 Magenta	ESD	Ink Epson, T6641 Magenta	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,200.00	Warehousing and Inventory Activities	
Ink Epson, T6641 Yellow	ESD	Ink Epson, T6641 Yellow	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,200.00	Warehousing and Inventory Activities	
Ink Epson, 003 Black	ESD	Ink Epson, 003 Black	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	8,750.00	Warehousing and Inventory Activities	
Ink Epson, 003 Cyan	ESD	Ink Epson, 003 Cyan	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,500.00	Warehousing and Inventory Activities	
Ink Epson, 003 Magenta	ESD	Ink Epson, 003 Magenta	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,500.00	Warehousing and Inventory Activities	
Ink Epson, 003 Yellow	ESD	Ink Epson, 003 Yellow	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,500.00	Warehousing and Inventory Activities	
Toner cart, HP Laserjet p1102	ESD	Toner cart, HP Laserjet p1102	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,900.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Bond Paper A3	ESD	Bond Paper A3	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	6,450.00	Warehousing and Inventory Activities	
Folder Documentary A4	ESD	Folder Documentary A4	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,225.00	Warehousing and Inventory Activities	
Folder Documentary Legal	ESD	Folder Documentary Legal	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,080.00	Warehousing and Inventory Activities	
Folder Expanding Legal	ESD	Folder Expanding Legal	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,400.00	Warehousing and Inventory Activities	
Arch file folder Legal	ESD	Arch file folder Legal	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	6,600.00	Warehousing and Inventory Activities	
Push Pin	ESD	Push Pin	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	800.00	Warehousing and Inventory Activities	
Colored Paper Fastener 70mm	ESD	Colored Paper Fastener 70mm	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	800.00	Warehousing and Inventory Activities	
COMPUTER MOUSE PAD	FD	COMPUTER MOUSE PAD	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,700.00	Warehousing and Inventory Activities	
Ballpen, Black	FD	Ballpen, Black	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	975.00	Warehousing and Inventory Activities	
Ballpen, Blue	FD	Ballpen, Blue	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	775.00	Warehousing and Inventory Activities	
Ballpen, Red	FD	Ballpen, Red	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	227.50	Warehousing and Inventory Activities	
Fastener, metal, 8"	FD	Fastener, metal, 8"	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	750.00	Warehousing and Inventory Activities	
Feather Duster	FD	Feather Duster	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	627.00	Warehousing and Inventory Activities	
Folder, expanding, legal size, green	FD	Folder, expanding, legal size, green	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,875.00	Warehousing and Inventory Activities	
Folder, expanding, legal size, yellow	FD	Folder, expanding, legal size, yellow	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,875.00	Warehousing and Inventory Activities	
Epson M200, Bk774 Ink	FD	Epson M200, Bk774 Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,040.00	Warehousing and Inventory Activities	
HP Laserjet P1102, Cartridge 85A CE285A	FD	HP Laserjet P1102, Cartridge 85A CE285A	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,600.00	Warehousing and Inventory Activities	
Epson L3110 & L5290, Black 003 ink	FD	Epson L3110 & L5290, Black 003 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	885.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Epson L3110 & L5290, Cyan 003 ink	FD	Epson L3110 & L5290, Cyan 003 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	915.00	Warehousing and Inventory Activities	
Epson L3110 & L5290, Magenta 003 ink	FD	Epson L3110 & L5290, Magenta 003 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	915.00	Warehousing and Inventory Activities	
Epson L3110 & L5290, Yellow 003 ink	FD	Epson L3110 & L5290, Yellow 003 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	915.00	Warehousing and Inventory Activities	
Epson LQ-310, Cartridge Black Ribbon S015639 / C13S015639	FD	Epson LQ-310, Cartridge Black Ribbon S015639 / C13S015639	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	10,050.00	Warehousing and Inventory Activities	
Epson L15150 Black 008 ink	FD	Epson L15150 Black 008 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	13,125.00	Warehousing and Inventory Activities	
Epson L15150 Cyan 008 ink	FD	Epson L15150 Cyan 008 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	8,750.00	Warehousing and Inventory Activities	
Epson L15150 Magenta 008 ink	FD	Epson L15150 Magenta 008 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	8,750.00	Warehousing and Inventory Activities	
Epson L15150 Yellow 008 ink	FD	Epson L15150 Yellow 008 ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	8,750.00	Warehousing and Inventory Activities	
Brother DCP-T720DW & MFC-T920DW BTD60 Black Ink	FD	Brother DCP-T720DW & MFC-T920DW BTD60 Black Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	5,000.00	Warehousing and Inventory Activities	
Brother DCP-T720DW & MFC-T920DW BT5000 Cyan Ink	FD	Brother DCP-T720DW & MFC-T920DW BT5000 Cyan Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,500.00	Warehousing and Inventory Activities	
Brother DCP-T720DW & MFC-T920DW BT5000 Magenta Ink	FD	Brother DCP-T720DW & MFC-T920DW BT5000 Magenta Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,500.00	Warehousing and Inventory Activities	
Brother DCP-T720DW & MFC-T920DWBT5000 Yellow Ink	FD	Brother DCP-T720DW & MFC-T920DWBT5000 Yellow Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,500.00	Warehousing and Inventory Activities	
Hp Smark Tank 615 GT53/GT53 XL Black Ink	FD	Hp Smark Tank 615 GT53/GT53 XL Black Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	5,430.00	Warehousing and Inventory Activities	
HP Smark Tank 615 CYM-GT52 Cyan Ink	FD	HP Smark Tank 615 CYM-GT52 Cyan Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,810.00	Warehousing and Inventory Activities	
HP Smark Tank 615 CYM-GT52 Magenta Ink	FD	HP Smark Tank 615 CYM-GT52 Magenta Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,810.00	Warehousing and Inventory Activities	
HP Smark Tank 615 CYM-GT52 Yellow Ink	FD	HP Smark Tank 615 CYM-GT52 Yellow Ink	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,810.00	Warehousing and Inventory Activities	
Epson L15150 Maintenance Box C9435	FD	Epson L15150 Maintenance Box C9435	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	7,350.00	Warehousing and Inventory Activities	
Carbonless Continuous Form 9.5x11 w/SP 3ply	FD	Carbonless Continuous Form 9.5x11 w/SP 3ply	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	72,000.00	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Push pins, for corkboard	FD	Push pins, for corkboard	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	170.00	Warehousing and Inventory Activities	
Self-Inking Stamp	FD	Self-Inking Stamp	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	136.25	Warehousing and Inventory Activities	
Stamp pad	FD	Stamp pad	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	155.00	Warehousing and Inventory Activities	
Sign pen, Green, 0.5mm	FD	Sign pen, Green, 0.5mm	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,040.00	Warehousing and Inventory Activities	
Storage Box, cardboard	FD	Storage Box, cardboard	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,850.00	Warehousing and Inventory Activities	
Arch file, green,	FD	Arch file, green,	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,935.00	Warehousing and Inventory Activities	
Tape, double sided	FD	Tape, double sided	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	400.00	Warehousing and Inventory Activities	
Scotch Tape 1 inch	FD	Scotch Tape 1 inch	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	312.00	Warehousing and Inventory Activities	
Scotch Tape 2 inches	FD	Scotch Tape 2 inches	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	350.00	Warehousing and Inventory Activities	
Duct Tape	FD	Duct Tape	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	165.00	Warehousing and Inventory Activities	
Tie Box	FD	Tie Box	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	95.00	Warehousing and Inventory Activities	
Pencil	FD	Pencil	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	119.00	Warehousing and Inventory Activities	
Ink, Epson 003, Black,	GAD	Ink, Epson 003, Black,	Small Value Procurement	No	LRCB	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,530.70	Warehousing and Inventory Activities	
Ink, Epson	GAD	Ink, Epson	Small Value Procurement	No	LRCB	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,458.30	Warehousing and Inventory Activities	
Arch file folder Legal, lever Arch file A4 7cm - FPP03 2m with insert label, color: black lever Arch files	OPM	Arch file folder Legal, lever Arch file A4 7cm - FPP03 2m with insert label, color: black lever Arch files	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,870.00	Warehousing and Inventory Activities	
Brother MFC-T4500DW , Ink - Black	OPM	Brother MFC-T4500DW , Ink - Black	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,101.00	Warehousing and Inventory Activities	
Brother MFC-T4500DW , Ink - Yellow	OPM	Brother MFC-T4500DW , Ink - Yellow	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,101.00	Warehousing and Inventory Activities	
Brother MFC-T4500DW , Ink - Cyan	OPM	Brother MFC-T4500DW , Ink - Cyan	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,101.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Brother MFC-T4500DW , Ink - Magenta	OPM	Brother MFC-T4500DW , Ink - Magenta	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,101.00	Warehousing and Inventory Activities	
Brother BTD60, Ink- Black	OPM	Brother BTD60, Ink- Black	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,010.00	Warehousing and Inventory Activities	
Brother BT5000Y, Ink- Color (CMY) Pack	OPM	Brother BT5000Y, Ink- Color (CMY) Pack	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	7,490.00	Warehousing and Inventory Activities	
Sign Pen - Pilot Sign Pen	OPM	Sign Pen - Pilot Sign Pen	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,080.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Black	OPM	Epson Ink Bottle Refill 003 Black	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,290.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Cyan	OPM	Epson Ink Bottle Refill 003 Cyan	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	5,235.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Magenta	OPM	Epson Ink Bottle Refill 003 Magenta	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,745.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Yellow	OPM	Epson Ink Bottle Refill 003 Yellow	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,094.00	Warehousing and Inventory Activities	
Photo Paper	OPM	Photo Paper	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,760.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Black	OPM	Epson Ink Bottle Refill 001 Black	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,750.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Cyan	OPM	Epson Ink Bottle Refill 001 Cyan	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Yellow	OPM	Epson Ink Bottle Refill 001 Yellow	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Magenta	OPM	Epson Ink Bottle Refill 001 Magenta	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Black	OPM	Epson Ink Bottle Refill 003 Black	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Cyan	OPM	Epson Ink Bottle Refill 003 Cyan	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Yellow	OPM	Epson Ink Bottle Refill 003 Yellow	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Magenta	OPM	Epson Ink Bottle Refill 003 Magenta	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,050.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Ink for HP Smart Tank 750 (GT 53 Black)	PSD	Ink for HP Smart Tank 750 (GT 53 Black)	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,425.00	Warehousing and Inventory Activities	
Ink for HP Smart Tank 750 (GT 52 Yellow)	PSD	Ink for HP Smart Tank 750 (GT 52 Yellow)	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	900.00	Warehousing and Inventory Activities	
Ink for HP Smart Tank 750 (GT 52 Magenta)	PSD	Ink for HP Smart Tank 750 (GT 52 Magenta)	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	900.00	Warehousing and Inventory Activities	
Ink for HP Smart Tank 750 (GT 52 Cyan)	PSD	Ink for HP Smart Tank 750 (GT 52 Cyan)	Small Value Procurement	No	LRCB	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	900.00	Warehousing and Inventory Activities	
Corkboard (Office Bulletin Board)	PSD - MARINE	Corkboard (Office Bulletin Board)	Small Value Procurement	No	LRCB	2/2026	3/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,265.32	Warehousing and Inventory Activities	
HP BLACK INK BOTTLE	PSD - MARINE 10, TERMINAL 8	HP BLACK INK BOTTLE	Small Value Procurement	No	LRCB	2/2026	3/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,565.00	Warehousing and Inventory Activities	
FLASH DRIVE	PSD - MARINE 2, TERMINAL 2, STAT 2	FLASH DRIVE	Small Value Procurement	No	LRCB	2/2026	3/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	8,196.00	Warehousing and Inventory Activities	
Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Black)	PSD - SAFETY	Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Black)	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	345.00	Warehousing and Inventory Activities	
Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Cyan)	PSD - SAFETY	Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Cyan)	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	345.00	Warehousing and Inventory Activities	
Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Magenta)	PSD - SAFETY	Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Magenta)	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	345.00	Warehousing and Inventory Activities	
Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Yellow)	PSD - SAFETY	Brother BTD60Bk BT5000 BT6000 Genuine Ink Bottle BT6000bk BTD60 (Yellow)	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	345.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210 (003) Black	PSD - SAFETY	INK CARTRIDGE, EPSON L3210 (003) Black	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,840.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210, 003 Cyan	PSD - SAFETY	INK CARTRIDGE, EPSON L3210, 003 Cyan	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,630.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210, 003 Magenta	PSD - SAFETY	INK CARTRIDGE, EPSON L3210, 003 Magenta	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,630.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210, 003 Yellow	PSD - SAFETY	INK CARTRIDGE, EPSON L3210, 003 Yellow	Small Value Procurement	No	LRCB	5/2026	6/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,630.00	Warehousing and Inventory Activities	
FASTENER, PLASTIC COATED MALE	PSD - STAT	FASTENER, PLASTIC COATED MALE	Small Value Procurement	No	LRCB	03/2026	04/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	255.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210 (003) Black	PSD - STAT	INK CARTRIDGE, EPSON L3210 (003) Black	Small Value Procurement	No	LRCB	01/2026	10/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,630.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
INK CARTRIDGE, EPSON L3210 (003) Cyan	PSD - STAT	INK CARTRIDGE, EPSON L3210 (003) Cyan	Small Value Procurement	No	LRCB	01/2026	10/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,840.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210 (003) Magenta	PSD - STAT	INK CARTRIDGE, EPSON L3210 (003) Magenta	Small Value Procurement	No	LRCB	01/2026	10/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,630.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L3210 (003) Yellow	PSD - STAT	INK CARTRIDGE, EPSON L3210 (003) Yellow	Small Value Procurement	No	LRCB	01/2026	10/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,630.00	Warehousing and Inventory Activities	
HARD BOUND DATA FOLDER	PSD - STAT	HARD BOUND DATA FOLDER	Small Value Procurement	No	LRCB	01/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	16,800.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L6390 (001) Black	PSD - STAT	INK CARTRIDGE, EPSON L6390 (001) Black	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,012.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L6390 (001) Cyan	PSD - STAT	INK CARTRIDGE, EPSON L6390 (001) Cyan	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,012.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L6390 (001) Magenta	PSD - STAT	INK CARTRIDGE, EPSON L6390 (001) Magenta	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,012.00	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON L6390 (001) Yellow	PSD - STAT	INK CARTRIDGE, EPSON L6390 (001) Yellow	Small Value Procurement	No	LRCB	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,012.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Cyan	TMO SAR	Epson Ink Bottle Refill 001 Cyan	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	9,012.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Yellow	TMO SAR	Epson Ink Bottle Refill 001 Yellow	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	11,265.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 001 Magenta	TMO SAR	Epson Ink Bottle Refill 001 Magenta	Small Value Procurement	No	LRCB	02/2026	04/20026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	11,265.00	Warehousing and Inventory Activities	
HAND SANITIZER, Gel	TMO SK	HAND SANITIZER, Gel	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,225.00	Warehousing and Inventory Activities	
FASTENER, Plastic	TMO SK	FASTENER, Plastic	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	240.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Magenta	TMO SK	Epson Ink Bottle Refill 003 Magenta	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,176.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Black	TMO SK	Epson Ink Bottle Refill 003 Black	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,176.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Cyan	TMO SK	Epson Ink Bottle Refill 003 Cyan	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,176.00	Warehousing and Inventory Activities	
Epson Ink Bottle Refill 003 Yellow	TMO SK	Epson Ink Bottle Refill 003 Yellow	Small Value Procurement	No	LRCB	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,176.00	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
APPROVED BUDGET 2026:		100,000.00	OVER (-) / UNDER (+):	0.00				(17) COB 2026 - 50203020 Accountable Forms Expenses	TOTAL PROPOSED =	100,000.00	
Continuous forms (Manual) - for IPORTS/PRS - TMO Glan	FD	Continuous forms (Manual) - for IPORTS/PRS - TMO Glan	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	15,000.00	Warehousing and Inventory Activities	
Continuous forms (Manual) - for IPORTS/PRS - TMO Kalamansig	FD	Continuous forms (Manual) - for IPORTS/PRS - TMO Kalamansig	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	15,000.00	Warehousing and Inventory Activities	
Continuous forms (Manual) - for IPORTS/PRS - TMO Mabila	FD	Continuous forms (Manual) - for IPORTS/PRS - TMO Mabila	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	15,000.00	Warehousing and Inventory Activities	
Sales Invoice - TMO Mabila	FD	Sales Invoice - TMO Mabila	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	2,500.00	Warehousing and Inventory Activities	
Temporary Vehicle Pass @ P12.00 - - TMO Glan	FD	Temporary Vehicle Pass @ P12.00 - - TMO Glan	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	2,500.00	Warehousing and Inventory Activities	
Temporary Vehicle Pass @ P12.00 - Baseport	FD	Temporary Vehicle Pass @ P12.00 - Baseport	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	2,000.00	Warehousing and Inventory Activities	
Temporary Vehicle Pass @ P12.00 - TMO Kalamansig	FD	Temporary Vehicle Pass @ P12.00 - TMO Kalamansig	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	5,000.00	Warehousing and Inventory Activities	
Temporary Vehicle Pass @ P12.00 - TMO Mabila	FD	Temporary Vehicle Pass @ P12.00 - TMO Mabila	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	10,000.00	Warehousing and Inventory Activities	
Temporary Vehicle Pass @ P12.00 - TMO San Roque	FD	Temporary Vehicle Pass @ P12.00 - TMO San Roque	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	5,000.00	Warehousing and Inventory Activities	
Terminal fee Tickets @ P11.20 - Baseport	FD	Terminal fee Tickets @ P11.20 - Baseport	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	20,000.00	Warehousing and Inventory Activities	
Terminal fee Tickets @ P11.20 - TMO Glan	FD	Terminal fee Tickets @ P11.20 - TMO Glan	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	3,000.00	Warehousing and Inventory Activities	
Terminal fee Tickets @ P11.20 - TMO Mabila	FD	Terminal fee Tickets @ P11.20 - TMO Mabila	Direct Acquisition	No	LRCB	01/2026	12/2026	(17) COB 2026 - 50203020 Accountable Forms Expenses	5,000.00	Warehousing and Inventory Activities	
APPROVED BUDGET 2026:		170,000.00	OVER (-) / UNDER (+):	0.00				(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	TOTAL PROPOSED =	170,000.00	
REFILL of Medical Oxygen tanks for CY 2026	AD - EPA	REFILL of Medical Oxygen tanks for CY 2026	Small Value Procurement	Yes	LRCB	12/2025	12/2026	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	23,700.00	Not Applicable	
Alcohol Pad/swab 75% Ethyl Alcohol 100pcs/box	AD	Alcohol Pad/swab 75% Ethyl Alcohol 100pcs/box	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	2,000.00	Warehousing and Inventory Activities	
Alcohol Spray Bottle	AD	Alcohol Spray Bottle	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	4,000.00	Warehousing and Inventory Activities	
cotton buds (200 tips / pack)	AD	cotton buds (200 tips / pack)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	
Cotton Balls (300 balls/ pack)	AD	Cotton Balls (300 balls/ pack)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	
Curtain (140cm x 160cm)	AD	Curtain (140cm x 160cm)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	4,500.00	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Disposable Examination Gloves 100/sbox (medium)	AD	Disposable Examination Gloves 100/sbox (medium)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	3,100.00	Warehousing and Inventory Activities	
Disposable Examination Gloves 100s/box (Large)	AD	Disposable Examination Gloves 100s/box (Large)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	7,000.00	Warehousing and Inventory Activities	
Disposable Face Mask 50s/box	AD	Disposable Face Mask 50s/box	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,300.00	Warehousing and Inventory Activities	
EasyLife GCU Plus Test Kit	AD	EasyLife GCU Plus Test Kit	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	10,000.00	Warehousing and Inventory Activities	
Elastic Bandage 4x5	AD	Elastic Bandage 4x5	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	800.00	Warehousing and Inventory Activities	
Gauze Pad 4"x4" (sterile) single pack 100 pcs/box	AD	Gauze Pad 4"x4" (sterile) single pack 100 pcs/box	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,600.00	Warehousing and Inventory Activities	
Gauze Pad/swab 4ply 4x8 100pcs	AD	Gauze Pad/swab 4ply 4x8 100pcs	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,000.00	Warehousing and Inventory Activities	
Glucometer Strips(Freestyle) 50s\box	AD	Glucometer Strips(Freestyle) 50s\box	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	12,000.00	Warehousing and Inventory Activities	
Glucometer Strips(One touch Select Simple) 25s\bot	AD	Glucometer Strips(One touch Select Simple) 25s\bot	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	18,000.00	Warehousing and Inventory Activities	
Isoprophyl Alcohol (1 gal)	AD	Isoprophyl Alcohol (1 gal)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	6,570.00	Warehousing and Inventory Activities	
Medicine organizer mini drawer	AD	Medicine organizer mini drawer	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,400.00	Warehousing and Inventory Activities	
Medicine Ice box 5L	AD	Medicine Ice box 5L	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,000.00	Warehousing and Inventory Activities	
Methyl salicylate I-MentholTocopherol acetate (Vitamin E) dl-camphor (w/individual packaging of packs)	AD	Methyl salicylate I-MentholTocopherol acetate (Vitamin E) dl-camphor (w/individual packaging of packs)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	8,000.00	Warehousing and Inventory Activities	
Plastic Strips/Band- Aid, waterproof (Medioplast)	AD	Plastic Strips/Band- Aid, waterproof (Medioplast)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	
Top Care Sphygmomanometer Desktype	AD	Top Care Sphygmomanometer Desktype	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,500.00	Warehousing and Inventory Activities	
Uric Acid Strips(Easy Life)25s	AD	Uric Acid Strips(Easy Life)25s	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	14,400.00	Warehousing and Inventory Activities	
Vicks Vaporub 10g	AD	Vicks Vaporub 10g	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	600.00	Warehousing and Inventory Activities	
Vicks Vaporub 5g	AD	Vicks Vaporub 5g	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Whiteflower oil Classic No.5 1.5ml	AD	Whiteflower oil Classic No.5 1.5ml	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	
Amlodipine 10mg/tab	AD	Amlodipine 10mg/tab	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	220.00	Warehousing and Inventory Activities	
Amlodipine 5mg/tab	AD	Amlodipine 5mg/tab	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	160.00	Warehousing and Inventory Activities	
Ascof Forte Lagundi Tablet 600mg	AD	Ascof Forte Lagundi Tablet 600mg	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	3,000.00	Warehousing and Inventory Activities	
Buscopan 10 mg (120's / box)	AD	Buscopan 10 mg (120's / box)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	5,000.00	Warehousing and Inventory Activities	
Captopril 25mg/tab (100tab / pack)	AD	Captopril 25mg/tab (100tab / pack)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	
Ceterizine Dihydrochloride10mg Antihistamines (100's / box)	AD	Ceterizine Dihydrochloride10mg Antihistamines (100's / box)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	5,000.00	Warehousing and Inventory Activities	
Clonidine Hydrochloride 75 mcg (100's / box)	AD	Clonidine Hydrochloride 75 mcg (100's / box)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	2,800.00	Warehousing and Inventory Activities	
Kremil-S (100's / box)	AD	Kremil-S (100's / box)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,300.00	Warehousing and Inventory Activities	
Losartan Potassium (Losaar) 50mg/tab (100's / box)	AD	Losartan Potassium (Losaar) 50mg/tab (100's / box)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	750.00	Warehousing and Inventory Activities	
Mefenamic Acid 500mg (Myrefen)	AD	Mefenamic Acid 500mg (Myrefen)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	500.00	Warehousing and Inventory Activities	
Mupirucin 5g (Topical Antibacterial)	AD	Mupirucin 5g (Topical Antibacterial)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,000.00	Warehousing and Inventory Activities	
Paracetamol 500mg/tab	AD	Paracetamol 500mg/tab	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	3,000.00	Warehousing and Inventory Activities	
Phenyleprine Hydrochloride+Chlorphenamine Maleate+Paracetamol (Bioflu)	AD	Phenyleprine Hydrochloride+Chlorphenamine Maleate+Paracetamol (Bioflu)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,500.00	Warehousing and Inventory Activities	
Phenyleprine Hydrochloride+Paracetamol (Neozep Non Drowse)	AD	Phenyleprine Hydrochloride+Paracetamol (Neozep Non Drowse)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,000.00	Warehousing and Inventory Activities	
Symdex D 25mg/2mg /325mg Tablet (100 tabs/box)	AD	Symdex D 25mg/2mg /325mg Tablet (100 tabs/box)	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,300.00	Warehousing and Inventory Activities	
Vitamin C (Sodium Ascorbate) 500mg/tab, 100tabs/box	AD	Vitamin C (Sodium Ascorbate) 500mg/tab, 100tabs/box	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	2,500.00	Warehousing and Inventory Activities	
Bonamine	AD	Bonamine	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	2,500.00	Warehousing and Inventory Activities	

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Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Carbocisteine	AD	Carbocisteine	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	2,000.00	Warehousing and Inventory Activities	
Hydrocortisone Ointment	AD	Hydrocortisone Ointment	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,000.00	Warehousing and Inventory Activities	
Nebule, salbutamol	AD	Nebule, salbutamol	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	1,000.00	Warehousing and Inventory Activities	
Cholesterol Strips	AD	Cholesterol Strips	Small Value Procurement	No	LRCB	01/26	12/26	(18) COB 2026 - 50203080 Medical, Dental and Laboratory Supplies Expenses	9,000.00	Warehousing and Inventory Activities	
APPROVED BUDGET 2026:		1,500,000.00	OVER (-) / UNDER (+):	0.00				(19) COB 2026 - 50203090 Fuel, Oil and Lubricants Expenses	TOTAL PROPOSED =	1,500,000.00	
PMO SERVICE VEHICLES - fuel	AD	PMO SERVICE VEHICLES - fuel	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(19) COB 2026 - 50203090 Fuel, Oil and Lubricants Expenses	1,000,000.00	Use of Framework Agreement	
Fuel consumption for TMO SK service vehicles and other motorized equipment CY 2026	AD - EPA	Water Craft and Grass Cutters - fuel	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(19) COB 2026 - 50203090 Fuel, Oil and Lubricants Expenses	420,000.00	Use of Framework Agreement	
Water Craft and Grass Cutters - fuel	AD	Genset PMO-SOCSARGEN - fuel	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(19) COB 2026 - 50203090 Fuel, Oil and Lubricants Expenses	30,000.00	Use of Framework Agreement	
Genset PMO-SOCSARGEN - fuel	AD	Genset TMO-SK - fuel	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(19) COB 2026 - 50203090 Fuel, Oil and Lubricants Expenses	50,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		500,000.00	OVER (-) / UNDER (+):	0.00				(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	TOTAL PROPOSED (A) =	500,000.00	
Printer, Ecotank	AD	Printer, Ecotank	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	30,000.00	Use of Framework Agreement	
Printer, All-In-One, with ADF	AD	Printer, All-In-One, with ADF	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	40,000.00	Use of Framework Agreement	
4 Stroke Grass Cutter	ESD	4 Stroke Grass Cutter	Small Value Procurement	No	LRCB	03/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	30,000.00	Use of Framework Agreement	
180 A 220v Converter Type Welding Machine	ESD	180 A 220v Converter Type Welding Machine	Small Value Procurement	No	LRCB	03/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	20,000.00	Use of Framework Agreement	
Colored Printer	ESD	Colored Printer	Small Value Procurement	No	LRCB	05/2026	06/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	20,000.00	Use of Framework Agreement	
Printer with Scanner	FD	Printer with Scanner	Small Value Procurement	No	LRCB	02/2026	03/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	65,680.00	Use of Framework Agreement	
Ubiquiti Litebeam P2P (Branded) TPLINK Frequency 5GHz Throughput 450+ Mbps Range 5 KM Antenna Gain 23dBi 24 Volts POE	OPM	Ubiquiti Litebeam P2P (Branded) TPLINK Frequency 5GHz Throughput 450+ Mbps Range 5 KM Antenna Gain 23dBi 24 Volts POE	Small Value Procurement	No	LRCB	01/2026	12/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	6,300.00	Use of Framework Agreement	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
CCTV Kit 8x Camera 8 Channel 2MP	OPM	CCTV Kit 8x Camera 8 Channel 2MP	Small Value Procurement	No	LRCB	01/2026	12/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	19,990.00	Use of Framework Agreement	
Mini PTZ CCTV Camera Outdoor (Branded) Resolution: 3MP to 5MP Lens: 4mm,f/1.6 Field of view: ~80° Pan Range: 0°-345° Tilt Range: 0°-80° IP camera	OPM	Mini PTZ CCTV Camera Outdoor (Branded) Resolution: 3MP to 5MP Lens: 4mm,f/1.6 Field of view: ~80° Pan Range: 0°-345° Tilt Range: 0°-80° IP camera	Small Value Procurement	No	LRCB	01/2026	12/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	6,600.00	Use of Framework Agreement	
Cat6e / Cat7 Ethernet Cable Indoor 300 Meter/s per Roll (Branded)	OPM	Cat6e / Cat7 Ethernet Cable Indoor 300 Meter/s per Roll (Branded)	Small Value Procurement	No	LRCB	02/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	12,850.00	Use of Framework Agreement	
Centralize Power Supply 12V 15A (Branded) DAHUA Input Voltage: AC 110-240v Output Voltage: DC 12v DC Total output current: 15A(=180w) Camera Capacity: up to 12-16 cameras	OPM	Centralize Power Supply 12V 15A (Branded) DAHUA Input Voltage: AC 110- 240v Output Voltage: DC 12v DC Total output current: 15A(=180w) Camera Capacity: up to 12-16 cameras	Small Value Procurement	No	LRCB	01/2026	12/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	2,800.00	Use of Framework Agreement	
Router Wifi 6 5GHz 1200Mbps (Branded)	OPM	Router Wifi 6 5GHz 1200Mbps (Branded)	Small Value Procurement	No	LRCB	02/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	2,241.60	Use of Framework Agreement	
USB Data Extension Cable 5meters (Male to Female 3.0) (Branded and Heavy Duty)	OPM	USB Data Extension Cable 5meters (Male to Female 3.0) (Branded and Heavy Duty)	Small Value Procurement	No	LRCB	02/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	2,697.00	Use of Framework Agreement	
Digital Network Cable Tester (Branded)	OPM	Digital Network Cable Tester (Branded)	Small Value Procurement	No	LRCB	02/2026	04/20026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	4,367.80	Use of Framework Agreement	
Coaxial Cable Outdoor 300meters (Branded) Coxial Cable: 75 ohms, RG59/RG6/RG11, copper conductor, foil+braid shield, PVC jacket, DC-1GHz, 100-300m range	OPM	Coaxial Cable Outdoor 300meters (Branded) Coxial Cable: 75 ohms, RG59/RG6/RG11, copper conductor, foil+braid shield, PVC jacket, DC-1GHz, 100-300m range	Small Value Procurement	No	LRCB	01/2026	12/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	4,000.00	Use of Framework Agreement	
Camera Tripod Stand Professional SITE Heavy Duty)	OPM	Camera Tripod Stand Professional SITE Heavy Duty)	Small Value Procurement	No	LRCB	02/2026	04/20026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	2,681.60	Use of Framework Agreement	
RJ45 Connector Shielded w/ Metal Cover Pass Through 100pcs/Bottle (Branded)	OPM	RJ45 Connector Shielded w/ Metal Cover Pass Through 100pcs/Bottle (Branded)	Small Value Procurement	No	LRCB	02/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	699.00	Use of Framework Agreement	
Oven Toaster	OPM	Oven Toaster	Small Value Procurement	No	LRCB	05/2026	06/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	2,969.00	Use of Framework Agreement	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Evolis Primacy Dual ID Printer	PPD	Evolis Primacy Dual ID Printer	Small Value Procurement	No	LRCB	01/2026	03/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	20,000.00	Use of Framework Agreement	
Airconditioning Unit (Split Type)	PPD	Airconditioning Unit (Split Type)	Small Value Procurement	No	LRCB	04/2026	06/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	30,000.00	Use of Framework Agreement	
Printer All in One	PPD	Printer All in One	Small Value Procurement	No	LRCB	04/2026	06/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	20,000.00	Use of Framework Agreement	
Rice Cooker (8 cups)	PSD	Rice Cooker (8 cups)	Small Value Procurement	No	LRCB	02/2026	03/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	1,500.00	Use of Framework Agreement	
IWATA Time and Date Stamping Machine	PSD - MARINE	IWATA Time and Date Stamping Machine	Small Value Procurement	No	LRCB	5/2026	6/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	17,995.00	Use of Framework Agreement	
PRINTER	PSD - MARINE/TERMINAL	PRINTER	Small Value Procurement	No	LRCB	10/2026	11/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	20,000.00	Use of Framework Agreement	
Megaphone	PSD - SAFETY	Megaphone	Small Value Procurement	No	LRCB	5/2026	6/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	11,810.00	Use of Framework Agreement	
BRAND NEW FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 5lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	BRAND NEW FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 5lbs Fire use of PMO SOCSARGEN	Direct Acquisition	No	LRCB	3/2026	4/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	3,000.00	Use of Framework Agreement	
BRAND NEW FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 10lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	BRAND NEW FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 10lbs Fire use of PMO SOCSARGEN	Direct Acquisition	No	LRCB	3/2026	4/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	3,124.00	Use of Framework Agreement	
PRINTER, EPSON ECOTANK L6390	PSD - STAT	PRINTER, EPSON ECOTANK L6390	Small Value Procurement	No	LRCB	01/2026	02/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	18,695.00	Use of Framework Agreement	
Printer All in One - AFD, Scanner, Wifi Ready, Ink Toner (Site) (Branded)	TMO SAR	Printer All in One - AFD, Scanner, Wifi Ready, Ink Toner (Site) (Branded)	Small Value Procurement	No	LRCB	02/2026	04/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	40,000.00	Use of Framework Agreement	
1.5 HP, Inverter Aircondition, split type, wall mounted	TMO SK	1.5 HP, Inverter Aircondition, split type, wall mounted	Small Value Procurement	No	LRCB	05/2026	06/2026	(21) COB 2026 - 50203210 Semi-Expendable Machinery and Equipment Expenses	40,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		200,000.00	OVER (-) / UNDER (+):	0.00				(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	TOTAL PROPOSED =	200,000.00	
Cork Boards	AD	Cork Boards	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	17,500.00	Use of Framework Agreement	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Clock, Wall	AD	Clock, Wall	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	9,000.00	Use of Framework Agreement	
Whiteboards, 4x8ft	AD	Whiteboards, 4x8ft	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	11,400.00	Use of Framework Agreement	
High Back Office Chair	ESD	High Back Office Chair	Small Value Procurement	No	LRCB	05/2026	06/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	81,403.79	Use of Framework Agreement	
Steel cabinet, Vertical, 4 layer with safety vault	FD	Steel cabinet, Vertical, 4 layer with safety vault	Small Value Procurement	No	LRCB	02/2026	03/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	25,000.00	Use of Framework Agreement	
Coffee Maker	OPM	Coffee Maker	Small Value Procurement	No	LRCB	02/2026	03/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	2,500.00	Use of Framework Agreement	
Law Books (Assorted)	OPM	Law Books (Assorted)	Small Value Procurement	No	LRCB	01/2026	12/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	7,500.00	Use of Framework Agreement	
Handbook on Philippine Government Procurement (RA 9184)	OPM	Handbook on Philippine Government Procurement (RA 9184)	Small Value Procurement	No	LRCB	02/2026	03/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	37.21	Use of Framework Agreement	
Window Blinds	PPD	Window Blinds	Small Value Procurement	No	LRCB	01/2026	03/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	30,000.00	Use of Framework Agreement	
Table	PSD	Table	Small Value Procurement	No	LRCB	02/2026	03/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	2,659.00	Use of Framework Agreement	
CABINET, VERTICAL FILING	PSD - STAT	CABINET, VERTICAL FILING	Small Value Procurement	No	LRCB	02/2026	03/2026	(22) COB 2026 - 50203220 Semi-Expendable Furniture, Fixtures and Books Expenses	13,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		900,000.00	OVER (-) / UNDER (+):	35,996.87				(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	TOTAL PROPOSED (A) =	864,003.13	
Air Freshener, Automatic Spray REFILL ONLY	AD	Air Freshener, Automatic Spray REFILL ONLY	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,200.00	Warehousing and Inventory Activities	
Alcohol, 500ml, isophrophyl	AD	Alcohol, 500ml, isophrophyl	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	12,500.00	Warehousing and Inventory Activities	
Bath Soap, 60g	AD	Bath Soap, 60g	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	691.20	Warehousing and Inventory Activities	
Bathroom Cleaner, 900ml	AD	Bathroom Cleaner, 900ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	18,000.00	Warehousing and Inventory Activities	
Bathroom Fresh Discs	AD	Bathroom Fresh Discs	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	7,000.00	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Bathroom Tissue, 2-ply, 12's	AD	Bathroom Tissue, 2-ply, 12's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	15,000.00	Warehousing and Inventory Activities	
Bathroom Deodorizer, 50g	AD	Bathroom Deodorizer, 50g	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,000.00	Warehousing and Inventory Activities	
Bottle Spray, Empty 500ml	AD	Bottle Spray, Empty 500ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,100.00	Warehousing and Inventory Activities	
Broom, Stick/Walis Tinting	AD	Broom, Stick/Walis Tinting	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,050.00	Warehousing and Inventory Activities	
Broom, Soft/Tambo	AD	Broom, Soft/Tambo	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	4,000.00	Warehousing and Inventory Activities	
Detergent Liquid, 900ml	AD	Detergent Liquid, 900ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	27,000.00	Warehousing and Inventory Activities	
Detergent Powder, 65g	AD	Detergent Powder, 65g	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,400.00	Warehousing and Inventory Activities	
Detergent Powder, 500g	AD	Detergent Powder, 500g	Small Value Procurement	No	LRCB	Jan-2027	Dec-2027	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	13,600.00	Warehousing and Inventory Activities	
Dishwashing Liquid, 475ml	AD	Dishwashing Liquid, 475ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	10,000.00	Warehousing and Inventory Activities	
Dishwashing Paste, 400g	AD	Dishwashing Paste, 400g	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	4,032.00	Warehousing and Inventory Activities	
Doormat, Cloth	AD	Doormat, Cloth	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	9,750.00	Warehousing and Inventory Activities	
Duster, cleaning duster	AD	Duster, cleaning duster	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	450.00	Warehousing and Inventory Activities	
Dust Pan, large, heavy duty, metal	AD	Dust Pan, large, heavy duty, metal	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,500.00	Warehousing and Inventory Activities	
Dust Pan, heavy duty, metal	AD	Dust Pan, heavy duty, metal	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,250.00	Warehousing and Inventory Activities	
Fabric Conditioner, 26ml	AD	Fabric Conditioner, 26ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	11,250.00	Warehousing and Inventory Activities	
Facial Tissue, 2ply, 250pulls	AD	Facial Tissue, 2ply, 250pulls	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	4,800.00	Warehousing and Inventory Activities	
Glass Cleaner w/ Spray, 500ml	AD	Glass Cleaner w/ Spray, 500ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,500.00	Warehousing and Inventory Activities	
Glass Wiper	AD	Glass Wiper	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,550.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Gloves, Rubber Pad (Working Gloves)	AD	Gloves, Rubber Pad (Working Gloves)	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,700.00	Warehousing and Inventory Activities	
Hand Brush	AD	Hand Brush	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,500.00	Warehousing and Inventory Activities	
HAND SOAP, LIQUID, 225ML	AD	HAND SOAP, LIQUID, 225ML	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	22,860.00	Warehousing and Inventory Activities	
Janitorial, Bleach, Liquid 500ml	AD	Janitorial, Bleach, Liquid 500ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,800.00	Warehousing and Inventory Activities	
Janitorial, Gloves, Laundry	AD	Janitorial, Gloves, Laundry	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,200.00	Warehousing and Inventory Activities	
Janitorial, Liquid Soza, 500ml	AD	Janitorial, Liquid Soza, 500ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,200.00	Warehousing and Inventory Activities	
Mop Handle	AD	Mop Handle	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,000.00	Warehousing and Inventory Activities	
Mop Head, made of rayon	AD	Mop Head, made of rayon	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,000.00	Warehousing and Inventory Activities	
Mop, Floor with Head	AD	Mop, Floor with Head	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,625.00	Warehousing and Inventory Activities	
Muriatic Acid, in bottle 500ml	AD	Muriatic Acid, in bottle 500ml	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,650.00	Warehousing and Inventory Activities	
Muriatic Acid, in gallon	AD	Muriatic Acid, in gallon	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,250.00	Warehousing and Inventory Activities	
Nylon Monoline #300	AD	Nylon Monoline #300	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	4,000.00	Warehousing and Inventory Activities	
Pail, Plastic with Handle	AD	Pail, Plastic with Handle	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,000.00	Warehousing and Inventory Activities	
Safety Goggles	AD	Safety Goggles	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,875.00	Warehousing and Inventory Activities	
Sandpaper #120	AD	Sandpaper #120	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	300.00	Warehousing and Inventory Activities	
Scouring Pad With Sponge medium	AD	Scouring Pad With Sponge medium	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,900.00	Warehousing and Inventory Activities	
Tissue, Jumbo Roll	AD	Tissue, Jumbo Roll	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	44,500.00	Warehousing and Inventory Activities	
Tissue, Facial	AD	Tissue, Facial	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,800.00	Warehousing and Inventory Activities	

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Toilet Bowl Brush	AD	Toilet Bowl Brush	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,250.00	Warehousing and Inventory Activities	
Toilet Bowl Pump	AD	Toilet Bowl Pump	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,500.00	Warehousing and Inventory Activities	
Mop, Tornado 360 HD	AD	Mop, Tornado 360 HD	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	56,000.00	Warehousing and Inventory Activities	
Trash Bag, small, 10's	AD	Trash Bag, small, 10's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	700.00	Warehousing and Inventory Activities	
Trash Bag, medium, 10's	AD	Trash Bag, medium, 10's	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	800.00	Warehousing and Inventory Activities	
Water Dipper/Tabo	AD	Water Dipper/Tabo	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	700.00	Warehousing and Inventory Activities	
Supply of labor and materials for the fabrication of Plaques and Trophies for CY 2026 (from January 1, 2026 to December 31, 2026)	AD - EPA	Supply of labor and materials for the fabrication of Plaques and Trophies for CY 2026 (from January 1, 2026 to December 31, 2026)	Small Value Procurement	Yes	LRCB	11/2025	12/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	25,000.00	Warehousing and Inventory Activities	
Supply of LPG - Gasul (11kg. per ylander) for CY 2026 - PMO SOCSARGEN	AD - EPA	Supply of LPG - Gasul (11kg. per ylander) for CY 2026 - PMO SOCSARGEN	Small Value Procurement	Yes	LRCB	11/2025	12/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	32,500.00	Warehousing and Inventory Activities	
Supply of LPG - Gasul (11kg. per cylinder) for CY 2026 - TMO-SK	AD - EPA	Supply of LPG - Gasul (11kg. per cylinder) for CY 2026 - TMO-SK	Small Value Procurement	Yes	LRCB	11/2025	12/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	13,000.00	Warehousing and Inventory Activities	
Supply of mineral Drinking Water for Baseport (5 gallons per container)	AD - EPA	Supply of mineral Drinking Water for Baseport (5 gallons per container)	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	273,000.00	Warehousing and Inventory Activities	
Supply of mineral Drinking Water for TMO SK (5 gallons per container)	AD - EPA	Supply of mineral Drinking Water for TMO SK (5 gallons per container)	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	9,100.00	Warehousing and Inventory Activities	
Port of Mabila Drinking water	AD	Port of Mabila Drinking water	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	5,460.00	Warehousing and Inventory Activities	
Alkaline water,PH9, 500ml, 24 bottles per case	OPM	Alkaline water,PH9, 500ml, 24 bottles per case	Small Value Procurement	No	LRCB	01/2026	12/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	83,880.00	Warehousing and Inventory Activities	
Mineral Water 350ml, 40 bottles per case	OPM	Mineral Water 350ml, 40 bottles per case	Small Value Procurement	No	LRCB	01/2026	02/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	12,400.00	Warehousing and Inventory Activities	
REFILLING OF FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 5lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 5lbs Fire use of PMO SOCSARGEN	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,100.00	Warehousing and Inventory Activities	
REFILLING OF FIRE EXTINGUISHER, PURE HCFC 123, 5lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER, PURE HCFC 123, 5lbs Fire use of PMO SOCSARGEN	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	8,700.00	Warehousing and Inventory Activities	

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Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
REFILLING OF FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 10lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 10lbs Fire use of PMO SOCSARGEN	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	6,000.00	Warehousing and Inventory Activities	
REFILLING OF FIRE EXTINGUISHER, PURE HCFC 123, 10lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER, PURE HCFC 123, 10lbs Fire use of PMO SOCSARGEN	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	17,400.00	Warehousing and Inventory Activities	
REFILLING OF FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 50lbs wheel type Fire use of PMO SOCSARGEN	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER, ABC MAP DRY CHEMICAL, 50lbs wheel type Fire use of PMO SOCSARGEN	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,009.93	Warehousing and Inventory Activities	
REFILLING OF FIRE EXTINGUISHER , PURE HCFC 123, 4.5kgs 50lbs wheel type	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER , PURE HCFC 123, 4.5kgs 50lbs wheel type	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	25,000.00	Warehousing and Inventory Activities	
REFILLING OF FIRE EXTINGUISHER,ABC DRY DRY CHEMICAL, 20lbs Fire use of PMO SOCSARGEN	PSD - SAFETY	REFILLING OF FIRE EXTINGUISHER,ABC DRY DRY CHEMICAL, 20lbs Fire use of PMO SOCSARGEN	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,400.00	Warehousing and Inventory Activities	
Fire Drill (1st Sem & 2nd Sem) Emergency Preparedness (Token)	PSD - SAFETY	Fire Drill (1st Sem & 2nd Sem) Emergency Preparedness (Token)	Small Value Procurement	No	LRCB	3/2026	10/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	6,000.00	Warehousing and Inventory Activities	
Earthquake Drill (1Q-4Q) Emergency Preparedness Token	PSD - SAFETY	Earthquake Drill (1Q-4Q) Emergency Preparedness Token	Small Value Procurement	No	LRCB	2/2026	11/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	6,000.00	Warehousing and Inventory Activities	
Conduct of Emergency Preparedness (Training on Business Continuity Planning) Token	PSD - SAFETY	Conduct of Emergency Preparedness (Training on Business Continuity Planning) Token	Small Value Procurement	No	LRCB	3/2026	12/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	6,000.00	Warehousing and Inventory Activities	
Smoke Canister	PSD - SAFETY	Smoke Canister	Small Value Procurement	No	LRCB	4/2026	5/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	3,600.00	Warehousing and Inventory Activities	
TMO Glan Drinking Water, 5 gallons per container	TMO SAR	TMO Glan Drinking Water, 5 gallons per container	Small Value Procurement	No	LRCB	01/2026	12/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,720.00	Warehousing and Inventory Activities	
APPROVED BUDGET 2026:		300,000.00	OVER (-) / UNDER (+):	90,000.00				(24) COB 2026 - 50204010 Water Expenses	TOTAL PROPOSED =	210,000.00	
GSCWD	AD	GSCWD	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(24) COB 2026 - 50204010 Water Expenses	110,000.00	Renewal of Regular and Recurring Services	
GWD	AD	GWD	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(24) COB 2026 - 50204010 Water Expenses	30,000.00	Renewal of Regular and Recurring Services	
KWD	AD	KWD	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(24) COB 2026 - 50204010 Water Expenses	70,000.00	Renewal of Regular and Recurring Services	
APPROVED BUDGET 2026:		20,500,000.00	OVER (-) / UNDER (+):	0.00				(25) COB 2026 - 50204020 Electricity Expenses	TOTAL PROPOSED =	20,500,000.00	
Baseport - Electricity	AD	Baseport - Electricity	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(25) COB 2026 - 50204020 Electricity Expenses	19,960,495.54	Renewal of Regular and Recurring Services	
TMO Glan - Electricity	AD	TMO Glan - Electricity	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(25) COB 2026 - 50204020 Electricity Expenses	47,000.00	Renewal of Regular and Recurring Services	
TMO SK - Electricity	AD	TMO SK - Electricity	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(25) COB 2026 - 50204020 Electricity Expenses	178,308.00	Renewal of Regular and Recurring Services	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Port of San Roque - Electricity	AD	Port of San Roque - Electricity	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(25) COB 2026 - 50204020 Electricity Expenses	120,015.00	Renewal of Regular and Recurring Services	
Port of Mabila - Electricity	AD	Port of Mabila - Electricity	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(25) COB 2026 - 50204020 Electricity Expenses	194,181.46	Renewal of Regular and Recurring Services	
APPROVED BUDGET 2026:		30,000.00	OVER (-) / UNDER (+):	0.00				(26) COB 2026 - 50205010 Postage and Courier Services	TOTAL PROPOSED =	30,000.00	
Freight Forwarder / Postage / Courier Services for CY 2026: Document with No Commercial Value: Small, Medium, Large, Pouch Document with Commercial Value: Small, Medium, Large, Pouch	AD	Freight Forwarder / Postage / Courier Services for CY 2026: Document with No Commercial Value: Small, Medium, Large, Pouch Document with Commercial Value: Small, Medium, Large, Pouch	Small Value Procurement	No	LRCB	12/2025	12/2026	(26) COB 2026 - 50205010 Postage and Courier Services	30,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		250,000.00	OVER (-) / UNDER (+):	0.00				(27) COB 2026 - 50205020A Telephone Expenses - Landline	TOTAL PROPOSED =	250,000.00	
Baseport - Telephone Expense Landline	AD	Baseport - Telephone Expense Landline	Direct Contracting	No	LRCB	Jan-2026	Dec-2026	(27) COB 2026 - 50205020A Telephone Expenses - Landline	250,000.00	Renewal of Regular and Recurring Services	
APPROVED BUDGET 2026:		312,000.00	OVER (-) / UNDER (+):	0.00				(28) COB 2026 - 50205020B Telephone Expenses - Mobile	TOTAL PROPOSED =	312,000.00	
Telephone Expenses - Mobile 7 person x P2,000 x 12mos	AD	Telephone Expenses - Mobile 7 person x P2,000 x 12mos	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(28) COB 2026 - 50205020B Telephone Expenses - Mobile	168,000.00	Use of Framework Agreement	
Telephone Expenses - Port Manager x P2.500 x 12 mos	AD	Telephone Expenses - Port Manager x P2.500 x 12 mos	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(28) COB 2026 - 50205020B Telephone Expenses - Mobile	30,000.00	Use of Framework Agreement	
Telephone Expenses - for Mobile Phones x 8	AD	Telephone Expenses - for Mobile Phones x 8	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(28) COB 2026 - 50205020B Telephone Expenses - Mobile	114,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		400,000.00	OVER (-) / UNDER (+):	0.00				(29) COB 2026 - 50205030 Internet Subscription Expenses	TOTAL PROPOSED =	400,000.00	
Baseport LAN Internet Connection	AD	Baseport LAN Internet Connection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	100,000.00	Renewal of Regular and Recurring Services	
Baseport WIFI Internet Connection	AD	Baseport WIFI Internet Connection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	50,000.00	Renewal of Regular and Recurring Services	
Dedicated for the Port Manager use	AD	Dedicated for the Port Manager use	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	30,000.00	Renewal of Regular and Recurring Services	
TMO Glan Internet Connection	AD	TMO Glan Internet Connection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	24,000.00	Renewal of Regular and Recurring Services	
Baseport Backup Internet Connection	AD	Baseport Backup Internet Connection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	60,000.00	Renewal of Regular and Recurring Services	
TMO San Roque Internet Connection	AD	TMO San Roque Internet Connection	Direct Contracting	No	N/A	Jan-2026	Dec-2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	60,000.00	Renewal of Regular and Recurring Services	
Website Add-Ins	OPM	Website Add-Ins	Direct Acquisition	No	N/A	02/2026	12/2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	5,500.00	Renewal of Regular and Recurring Services	
Additional Internet Subscription (Port Police Office)	OPM	Additional Internet Subscription (Port Police Office)	Small Value Procurement	No	N/A	02/2026	12/2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	66,500.00	Renewal of Regular and Recurring Services	
Graphic Design Platform Subscription Account	OPM - EPA	Graphic Design Platform Subscription Account	Direct Acquisition	Yes	N/A	01/2026	12/2026	(29) COB 2026 - 50205030 Internet Subscription Expenses	4,000.00	Renewal of Regular and Recurring Services	

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Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
APPROVED BUDGET 2026:		23,000.00	OVER (-) / UNDER (+):	0.00				(30) COB 2026 - 50205040 Cable, Satellite, Telegraph And Radio Expenses	TOTAL PROPOSED =	23,000.00	
Handheld Radios License	AD	Handheld Radios License	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(30) COB 2026 - 50205040 Cable, Satellite, Telegraph And Radio Expenses	8,000.00	Not Applicable	
Base Radio License	AD	Base Radio License	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(30) COB 2026 - 50205040 Cable, Satellite, Telegraph And Radio Expenses	15,000.00	Not Applicable	
APPROVED BUDGET 2026:		200,000.00	OVER (-) / UNDER (+):	0.00				(32) COB 2026 - 50212010 Environment / Sanitary Services	TOTAL PROPOSED =	200,000.00	
Ecological Solid Waste Management Program (Collection and Disposal of PMO Solid Waste)	AD - EPA	Ecological Solid Waste Management Program (Collection and Disposal of PMO Solid Waste)	Small Value Procurement	Yes	LRCB	11/2025	12/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	105,000.00	Use of Framework Agreement	
Disposal of Valueless Records (as approved by the National Archives of the Philippines)	OPM	Disposal of Valueless Records (as approved by the National Archives of the Philippines)	Direct Acquisition	No	N/A	01/2026	01/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	15,000.00	Not Applicable	
Vehicle (hauling of Valueless Records)	OPM	Vehicle (hauling of Valueless Records)	Direct Acquisition	No	N/A	1/2026	2/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participation in the Tree Planting Activity for the Birthday of President Ferdinand Romualdez Marcos Jr.	PSD - ENVI	Participation in the Tree Planting Activity for the Birthday of President Ferdinand Romualdez Marcos Jr.	Direct Acquisition	No	N/A	8/2026	9/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participation in the Tree Planting Activities of Other Companies/Agencies/Entities	PSD - ENVI	Participation in the Tree Planting Activities of Other Companies/Agencies/Entities	Direct Acquisition	No	N/A	10/2026	11/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Other Local Environment Activities	PSD - ENVI	Other Local Environment Activities	Direct Acquisition	No	N/A	11/2026	11/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participate in the Tree Planting Activity for the National Maritime Week	PSD - ENVI	Participate in the Tree Planting Activity for the National Maritime Week	Direct Acquisition	No	N/A	8/2026	9/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participation in the Operation Kulob/Port Clean-Up Activity	PSD - ENVI	Participation in the Operation Kulob/Port Clean-Up Activity	Direct Acquisition	No	N/A	2/2026	2/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participation in the Coastal Clean-Up Activity for the International Coastal Clean-Up Day	PSD - ENVI	Participation in the Coastal Clean-Up Activity for the International Coastal Clean-Up Day	Direct Acquisition	No	N/A	8/2026	9/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participation in the Tree Planting/Coastal Clean-Up Activity for the Environment Month Celebration	PSD - ENVI	Participation in the Tree Planting/Coastal Clean-Up Activity for the Environment Month Celebration	Direct Acquisition	No	N/A	5/2026	6/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Participation in the Tree Planting/Coastal Clean-Up Activity for the Earth Month Celebration	PSD - ENVI	Participation in the Tree Planting/Coastal Clean-Up Activity for the Earth Month Celebration	Direct Acquisition	No	N/A	3/2026	4/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Environmental Task Force Quarterly Meeting	PSD - ENVI	Environmental Task Force Quarterly Meeting	Direct Acquisition	No	N/A	2/2026	3/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
Annual Orientation/Re-Orientation on Waste Management	PSD - ENVI	Annual Orientation/Re-Orientation on Waste Management	Direct Acquisition	No	N/A	1/2026	2/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Annual Disposal, Transport and Treatment of Hazardous Wastes to DENR-Accredited Facility	PSD - ENVI	Annual Disposal, Transport and Treatment of Hazardous Wastes to DENR-Accredited Facility	Small Value Procurement	No	N/A	10/2026	11/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Use of Framework Agreement	
Annual Monitoring of Ambient Air Quality within the Port Area	PSD - ENVI	Annual Monitoring of Ambient Air Quality within the Port Area	Small Value Procurement	No	N/A	10/2026	11/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Use of Framework Agreement	
Environmental Permits Renewal	PSD - ENVI	Environmental Permits Renewal	Direct Acquisition	No	N/A	11/2026	12/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	10,000.00	Not Applicable	
Orientation of Waste Segregation at Source for Port Locators	PSD - ENVI	Orientation of Waste Segregation at Source for Port Locators	Direct Acquisition	No	N/A	3/2026	3/2026	(32) COB 2026 - 50212010 Environment / Sanitary Services	5,000.00	Not Applicable	
APPROVED BUDGET 2026:		350,000.00	OVER (-) / UNDER (+):	-160,850.00				(38) COB 2026 - 50213050A Repairs and Maintenance - Office Equipment	TOTAL PROPOSED =	510,850.00	
Preventive Maintenance and Minor Repairs of PMO SSG Airconditioning Units	AD - EPA	Preventive Maintenance and Minor Repairs of PMO SSG Airconditioning Units	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(38) COB 2026 - 50213050A Repairs and Maintenance - Office Equipment	466,500.00	Use of Framework Agreement	
General Cleaning/Preventive Maintenance and Minor Repairs for TMO SK Airconditioning Units CY 2026	AD - EPA	General Cleaning/Preventive Maintenance and Minor Repairs for TMO SK Airconditioning Units CY 2026	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(38) COB 2026 - 50213050A Repairs and Maintenance - Office Equipment	44,350.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		100,000.00	OVER (-) / UNDER (+):	0.00				(40) COB 2026 - 50213050J Repairs and Maintenance - Other Machinery and Equipment	TOTAL PROPOSED =	100,000.00	
Battery for Generator Set, 13 Plates 12V-135Ah	AD	Battery for Generator Set, 13 Plates 12V-135Ah	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(40) COB 2026 - 50213050J Repairs and Maintenance - Other Machinery and Equipment	97,600.00	Use of Framework Agreement	
Battery Terminal	AD	Battery Terminal	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(40) COB 2026 - 50213050J Repairs and Maintenance - Other Machinery and Equipment	2,400.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		500,000.00	OVER (-) / UNDER (+):	-258,550.00				(41) COB 2026 - 50213060A Repairs and Maintenance - Motor Vehicles	TOTAL PROPOSED =	758,550.00	
General Cleaning and Preventive Maintenance of PMO Service Vehicles Airconditioning Units CY 2026	AD - EPA	General Cleaning and Preventive Maintenance of PMO Service Vehicles Airconditioning Units CY 2026	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(41) COB 2026 - 50213060A Repairs and Maintenance - Motor Vehicles	103,500.00	Use of Framework Agreement	
Preventive Maintenance of PMO Service Vehicles CY 2026	AD - EPA	Preventive Maintenance of PMO Service Vehicles CY 2026	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(41) COB 2026 - 50213060A Repairs and Maintenance - Motor Vehicles	655,050.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		100,000.00	OVER (-) / UNDER (+):	0.00				(42) COB 2026 - 50213070 Repairs and Maintenance - Furniture And Fixtures	TOTAL PROPOSED =	100,000.00	
R & M - Furniture and Fixtures	AD	R & M - Furniture and Fixtures	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(42) COB 2026 - 50213070 Repairs and Maintenance - Furniture And Fixtures	100,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		82,000.00	OVER (-) / UNDER (+):	0.00				(43) COB 2026 - 50215010A Vehicle Registration	TOTAL PROPOSED =	82,000.00	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
VEHICLE REGISTRATION	AD	VEHICLE REGISTRATION	Direct Acquisition	No	LRCB	Jan-2026	Dec-2026	(43) COB 2026 - 50215010A Vehicle Registration	82,000.00	Not Applicable	
APPROVED BUDGET 2026:		40,000.00	OVER (-) / UNDER (+):	0.00				(44) COB 2026 - 50215010B Others Taxes, Duties And Premiums	TOTAL PROPOSED =	40,000.00	
Legal Fees (filing, docket, notarial fees, etc.)	OPM	Legal Fees (filing, docket, notarial fees, etc.)	Direct Acquisition	No	LRCB	01/2026	12/2026	(44) COB 2026 - 50215010B Others Taxes, Duties And Premiums	10,000.00	Not Applicable	
Notarial Fee (Sworn Declaration)	OPM	Notarial Fee (Sworn Declaration)	Direct Acquisition	No	LRCB	01/2026	12/2026	(44) COB 2026 - 50215010B Others Taxes, Duties And Premiums	10,000.00	Not Applicable	
Notarial Fee (Memorandum of Agreement)	OPM	Notarial Fee (Memorandum of Agreement)	Direct Acquisition	No	LRCB	01/2026	12/2026	(44) COB 2026 - 50215010B Others Taxes, Duties And Premiums	10,000.00	Not Applicable	
Notarial Fee (Fidelity Bonds)	OPM	Notarial Fee (Fidelity Bonds)	Direct Acquisition	No	LRCB	01/2026	12/2026	(44) COB 2026 - 50215010B Others Taxes, Duties And Premiums	10,000.00	Not Applicable	
APPROVED BUDGET 2026:		536,175.00	OVER (-) / UNDER (+):	0.00				(45) COB 2026 - 50215020 Fidelity Bond Premiums	TOTAL PROPOSED =	536,175.00	
Fidelity Bond Premiums	FD	Fidelity Bond Premiums	Direct Acquisition	No	LRCB	1/2026	12/2026	(45) COB 2026 - 50215020 Fidelity Bond Premiums	536,175.00	Not Applicable	
APPROVED BUDGET 2026:		130,000.00	OVER (-) / UNDER (+):	0.00				(46) COB 2026 - 50215030B Insurance - Motor Vehicles	TOTAL PROPOSED =	130,000.00	
INSURANCE, MOTOR VEHICLE	AD	INSURANCE, MOTOR VEHICLE	Direct Acquisition	No	LRCB	Jan-2026	Dec-2026	(46) COB 2026 - 50215030B Insurance - Motor Vehicles	130,000.00	Not Applicable	
APPROVED BUDGET 2026:		20,000.00	OVER (-) / UNDER (+):	0.00				(47) COB 2026 - 50299010 Advertising, Promotional And Marketing Expenses	TOTAL PROPOSED =	20,000.00	
Promotional Materials & Printing of Marketing Collaterals; Events & Client Engagement Activities; and Other Logistics & Miscellaneous Advertising & Marketing Expenses	OPM	Promotional Materials & Printing of Marketing Collaterals; Events & Client Engagement Activities; and Other Logistics & Miscellaneous Advertising & Marketing Expenses	Small Value Procurement	No	LRCB	1/2026	12/2026	(47) COB 2026 - 50299010 Advertising, Promotional And Marketing Expenses	20,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		180,000.00	OVER (-) / UNDER (+):	0.00				(48) COB 2026 - 50299020 Printing and Publication Expenses	TOTAL PROPOSED =	180,000.00	
Risograph - Service Monitoring Form, Bondpaper, subs. 16, Black, 500s	AD	Risograph - Service Monitoring Form, Bondpaper, subs. 16, Black, 500s	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	3,600.00	Use of Framework Agreement	
Risograph - Customer Feedback Form", Bondpaper, subs. 16, Black, 500s	AD	Risograph - Customer Feedback Form", Bondpaper, subs. 16, Black, 500s	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	9,000.00	Use of Framework Agreement	
Employees' Leave Card, Velum Cartolina, Long Size	AD	Employees' Leave Card, Velum Cartolina, Long Size	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	2,500.00	Use of Framework Agreement	
OFFICE PASS, Carbonless, Quadruplicate, 50 sets per pad, ½ of A4 size	AD	OFFICE PASS, Carbonless, Quadruplicate, 50 sets per pad, ½ of A4 size	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	7,000.00	Use of Framework Agreement	
Other Forms	AD	Other Forms	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	22,500.00	Use of Framework Agreement	
Paper Cutting Service long bond paper to be cut in half	AD	Paper Cutting Service long bond paper to be cut in half	Small Value Procurement	No	LRCB	Jan-2026	Dec-2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	7,500.00	Use of Framework Agreement	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Supply of labor and materials of TARPAULIN PRINTING for the period from January 1, 2026 to December 31, 2026. (thickness: 12 oz., quotation should be in SQUARE FOOT), required submission of sample of quoted material	AD - EPA	Supply of labor and materials of TARPAULIN PRINTING for the period from January 1, 2026 to December 31, 2026. (thickness: 12 oz., quotation should be in SQUARE FOOT), required submission of sample of quoted material	Small Value Procurement	Yes	LRCB	12/2025	12/2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	50,000.00	Use of Framework Agreement	
Environmental Tarpaulin Signages	PSD - ENVI	Environmental Tarpaulin Signages	Small Value Procurement	No	LRCB	10/2026	11/2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	3,900.00	Use of Framework Agreement	
Sticker Printing, Glossy Type, All Weather Proof (Biodegradable, Non-Biodegradable, Recyclable, Hazardous)	PSD - ENVI	Sticker Printing, Glossy Type, All Weather Proof (Biodegradable, Non-Biodegradable, Recyclable, Hazardous)	Small Value Procurement	No	LRCB	11/2026	12/2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	25,000.00	Use of Framework Agreement	
Dockage Report (Carbonized)	PSD - MARINE	Dockage Report (Carbonized)	Small Value Procurement	No	LRCB	4/2026	5/2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	15,000.00	Use of Framework Agreement	
Luminous Signages, Stickers Size 7 x 5 inch (Fire Extinguisher Signage)	PSD - SAFETY	Luminous Signages, Stickers Size 7 x 5 inch (Fire Extinguisher Signage)	Small Value Procurement	No	LRCB	4/2026	5/2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	10,000.00	Use of Framework Agreement	
Luminous Signages, Stickers Legal Size (Evacuation Plan)	PSD - SAFETY	Luminous Signages, Stickers Legal Size (Evacuation Plan)	Small Value Procurement	No	LRCB	4/2026	5/2026	(48) COB 2026 - 50299020 Printing and Publication Expenses	24,000.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		1,600,000.00	OVER (-) / UNDER (+):	0.00				(49) COB 2026 - 50299030A Representation Expenses - Regular	TOTAL PROPOSED =	1,600,000.00	
Fire Drill (1st Sem & 2nd Sem) Emergency Preparedness (Meals/Snacks)	PSD - SAFETY	Fire Drill (1st Sem & 2nd Sem) Emergency Preparedness (Meals/Snacks)	Small Value Procurement	No	LRCB	3/2026	10/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	31,850.00	Use of Framework Agreement	
Earthquake Drill (1Q-4Q) Emergency Preparedness Meals/Snack	PSD - SAFETY	Earthquake Drill (1Q-4Q) Emergency Preparedness Meals/Snack	Small Value Procurement	No	LRCB	2/2026	11/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	31,850.00	Use of Framework Agreement	
Trapping and Turn-over of Stray Dogs to City Veterinary Office (Meals/Snacks)	PSD - SAFETY	Trapping and Turn-over of Stray Dogs to City Veterinary Office (Meals/Snacks)	Small Value Procurement	No	LRCB	4/2026	10/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,970.00	Use of Framework Agreement	
General Assembly (Snacks & Meals)	OPM - EPA	General Assembly (Snacks & Meals)	Small Value Procurement	Yes	LRCB	1/2026	1/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	69,930.00	Use of Framework Agreement	
Management /Process Audit (HR/Admin)-Meals/Snacks	OPM	Management /Process Audit (HR/Admin)-Meals/Snacks	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	36,000.00	Use of Framework Agreement	
PMO-Internal Audit (Entrance Conference) PMSODD- Meals/ Snacks	OPM	PMO-Internal Audit (Entrance Conference) PMSODD- Meals/ Snacks	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	18,000.00	Use of Framework Agreement	
PMO-Internal Audit (Exit Conference) PMSODD- Meals/Snacks	OPM	PMO-Internal Audit (Exit Conference) PMSODD- Meals/Snacks	Small Value Procurement	No	LRCB	01/2026	02/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	18,000.00	Use of Framework Agreement	
Competency-Based Learning Needs Assessment- Meals/Snacks	OPM	Competency-Based Learning Needs Assessment- Meals/Snacks	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	36,000.00	Use of Framework Agreement	
Training Impact Assessment-Meals/Snacks	OPM	Training Impact Assessment-Meals/Snacks	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	36,000.00	Use of Framework Agreement	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Collaboration/ Senior Staff Meetings-Snacks/Meals	OPM	Collaboration/ Senior Staff Meetings-Snacks/Meals	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	132,000.00	Use of Framework Agreement	
PMAC & PSAC Meeting	OPM	PMAC & PSAC Meeting	Small Value Procurement	No	LRCB	08/2026	09/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	70,000.00	Use of Framework Agreement	
OPM Staff Meeting (Meals & Snacks)	OPM	OPM Staff Meeting (Meals & Snacks)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	66,000.00	Use of Framework Agreement	
Conduct of Management Review Meeting (MRM) and submission of Management Review Report (MRR)	OPM	Conduct of Management Review Meeting (MRM) and submission of Management Review Report (MRR)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	30,000.00	Use of Framework Agreement	
General Assemblies -Snacks/Meals	OPM	General Assemblies - Snacks/Meals	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	101,149.80	Use of Framework Agreement	
Annual Operations Review/Annual Operational Planning - Meals/Snacks	OPM	Annual Operations Review/Annual Operational Planning - Meals/Snacks	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	120,000.00	Use of Framework Agreement	
REM Committee Meeting	OPM	REM Committee Meeting	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	24,000.00	Use of Framework Agreement	
IMS Surveillance Audit- Snacks/Meals	OPM	IMS Surveillance Audit-Snacks/Meals	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	50,000.00	Use of Framework Agreement	
2nd Surveillance Audit (External Audit)	OPM	2nd Surveillance Audit (External Audit)	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	75,000.00	Use of Framework Agreement	
Other Meetings and Conferences	OPM	Other Meetings and Conferences	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	421,992.00	Use of Framework Agreement	
Conduct of PMO Internal Audit for IMS-VEC	OPM	Conduct of PMO Internal Audit for IMS-VEC	Small Value Procurement	No	LRCB	05/2026	06/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	36,000.00	Use of Framework Agreement	
Conduct of marketing activities and coordination meetings with stakeholders of all ports under PMO SSG (BP&TMOs)	OPM	Conduct of marketing activities and coordination meetings with stakeholders of all ports under PMO SSG (BP&TMOs)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	60,000.00	Use of Framework Agreement	
Coffee sticks 2gx36's	OPM	Coffee sticks 2gx36's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	8,640.00	Use of Framework Agreement	
Coffee Gold Medium Roast 200g jar	OPM	Coffee Gold Medium Roast 200g jar	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	5,780.00	Use of Framework Agreement	
Chicken Spread 470ml	OPM	Chicken Spread 470ml	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,442.20	Use of Framework Agreement	
Crunchy Spread 380g	OPM	Crunchy Spread 380g	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	4,405.80	Use of Framework Agreement	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Tuna Spread 470ml	OPM	Tuna Spread 470ml	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,442.20	Use of Framework Agreement	
Cheese Spread 440g	OPM	Cheese Spread 440g	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	2,453.40	Use of Framework Agreement	
Butter Crunch Cookies 600g	OPM	Butter Crunch Cookies 600g	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,243.20	Use of Framework Agreement	
Chocolate Chip Cookies 600g	OPM	Chocolate Chip Cookies 600g	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	4,013.60	Use of Framework Agreement	
Chocolate Chip Cookies Tub 600g	OPM	Chocolate Chip Cookies Tub 600g	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	4,233.60	Use of Framework Agreement	
Special Mamon Classic 43g x 6's	OPM	Special Mamon Classic 43g x 6's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	4,066.00	Use of Framework Agreement	
Crackers 30g x 10's	OPM	Crackers 30g x 10's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	2,452.00	Use of Framework Agreement	
Premium Crackers 28g x 10's	OPM	Premium Crackers 28g x 10's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	2,600.00	Use of Framework Agreement	
Hot Cocoa Mix Marshmallow 28g x 10's	OPM	Hot Cocoa Mix Marshmallow 28g x 10's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	4,560.00	Use of Framework Agreement	
Hot Cocoa Mix Dark Chocolate 31g x 8's	OPM	Hot Cocoa Mix Dark Chocolate 31g x 8's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,681.00	Use of Framework Agreement	
Coffee Creamer 5g x 12's	OPM	Coffee Creamer 5g x 12's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,010.00	Use of Framework Agreement	
White Coffee Less Sugar 35g x 15's	OPM	White Coffee Less Sugar 35g x 15's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	17,968.00	Use of Framework Agreement	
White Coffee Hazelnut 35g x 15's	OPM	White Coffee Hazelnut 35g x 15's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	13,456.00	Use of Framework Agreement	
Sweetened Juice Drink Pineapple 220ml (can)	OPM	Sweetened Juice Drink Pineapple 220ml (can)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,382.00	Use of Framework Agreement	
Juice Drink Four Seasons (202) 220ml (can)	OPM	Juice Drink Four Seasons (202) 220ml (can)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,382.00	Use of Framework Agreement	
Juice Drink Pineapple Orange (202) 220ml (can)	OPM	Juice Drink Pineapple Orange (202) 220ml (can)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,382.00	Use of Framework Agreement	
Softdrinks Zero In Can 325ml	OPM	Softdrinks Zero In Can 325ml	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,554.00	Use of Framework Agreement	

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Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Facial Tissue Large Box 2ply 250 Pulls	OPM	Facial Tissue Large Box 2ply 250 Pulls	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,196.00	Use of Framework Agreement	
Powdered Choco Drinks 24g x 12's	OPM	Powdered Choco Drinks 24g x 12's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	6,774.00	Use of Framework Agreement	
Sugar 1g x 50 Sticks	OPM	Sugar 1g x 50 Sticks	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,510.00	Use of Framework Agreement	
Exclusive Selection English Breakfast 2g x 25's	OPM	Exclusive Selection English Breakfast 2g x 25's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,510.60	Use of Framework Agreement	
Infusion Tea Lemon and Ginger 1.5g x 25 Tea Bags	OPM	Infusion Tea Lemon and Ginger 1.5g x 25 Tea Bags	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,367.40	Use of Framework Agreement	
Flavored Black Tea Four Red Fruits 2g x 25 Tea Bags	OPM	Flavored Black Tea Four Red Fruits 2g x 25 Tea Bags	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,322.00	Use of Framework Agreement	
Green Tea Lemon 30's	OPM	Green Tea Lemon 30's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,070.40	Use of Framework Agreement	
Wipes Rainforest Mist 60 Sheets	OPM	Wipes Rainforest Mist 60 Sheets	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,966.00	Use of Framework Agreement	
Disposable Gloves 100's	OPM	Disposable Gloves 100's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	862.00	Use of Framework Agreement	
Menthol Candy 100's	OPM	Menthol Candy 100's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	1,296.00	Use of Framework Agreement	
Mint Candy 420's	OPM	Mint Candy 420's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	2,651.20	Use of Framework Agreement	
Mint And Fruit Mix 100's	OPM	Mint And Fruit Mix 100's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	954.60	Use of Framework Agreement	
Cake Bar Chocolate 37g x 10's	OPM	Cake Bar Chocolate 37g x 10's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,562.00	Use of Framework Agreement	
Quake Overload Mocha Butter 30g x 10's	OPM	Quake Overload Mocha Butter 30g x 10's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,372.00	Use of Framework Agreement	
Paper Plate 9in 20's	OPM	Paper Plate 9in 20's	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	2,421.00	Use of Framework Agreement	
Starch Based Cutlery Spoon And Fork Natural 24's (12 Spoons + 12 Forks)	OPM	Starch Based Cutlery Spoon And Fork Natural 24's (12 Spoons + 12 Forks)	Small Value Procurement	No	LRCB	01/2026	12/2026	(49) COB 2026 - 50299030A Representation Expenses - Regular	3,276.00	Use of Framework Agreement	
APPROVED BUDGET 2026:		60,000.00	OVER (-) / UNDER (+):	0.00				(50) COB 2026 - 50299050 Rent/Lease Expenses	TOTAL PROPOSED =	60,000.00	
Venue Rental	AD	Venue Rental	Small Value Procurement	No	LRCB	01/2026	12/2026	(50) COB 2026 - 50299050 Rent/Lease Expenses	60,000.00	Use of Framework Agreement	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
APPROVED BUDGET 2026:		35,000.00	OVER (-) / UNDER (+):	-45,000.00				(53) COB 2026 - 50299990E Other Maintenance And Operating Expenses	TOTAL PROPOSED =	80,000.00	
Laundry Services CY 2026	AD - EPA	Laundry Services CY 2026	Small Value Procurement	Yes	LRCB	11/2025	Dec-2026	(53) COB 2026 - 50299990E Other Maintenance And Operating Expenses	80,000.00	Use of Framework Agreement	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
APPROVED BUDGET 2026:		1,000,000.00	OVER (-) / UNDER (+):	626,179.24				(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	TOTAL PROPOSED (B) =	373,820.76	PS-DBM
ACETATE	AD	ACETATE	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,388.75	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	AD	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	686.40	Warehousing and Inventory Activities	
BATTERY, dry cell, size AAA	AD	BATTERY, dry cell, size AAA	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	614.13	Warehousing and Inventory Activities	
BLADE, for general purpose cutter/utility knife	AD	BLADE, for general purpose cutter/utility knife	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	182.82	Warehousing and Inventory Activities	
CARTOLINA, assorted colors	AD	CARTOLINA, assorted colors	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	467.39	Warehousing and Inventory Activities	
CLEARBOOK, A4 size	AD	CLEARBOOK, A4 size	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	390.72	Warehousing and Inventory Activities	
CLEARBOOK, Legal size	AD	CLEARBOOK, Legal size	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	210.27	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	AD	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	657.03	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	AD	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	968.55	Warehousing and Inventory Activities	
CLIP, backfold, 50mm	AD	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,053.20	Warehousing and Inventory Activities	
CORRECTION TAPE	AD	CORRECTION TAPE	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,071.40	Warehousing and Inventory Activities	
CUTTER/UTILITY KNIFE, HEAVY DUTY	AD	CUTTER/UTILITY KNIFE, HEAVY DUTY	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	330.88	Warehousing and Inventory Activities	
DATA FILE BOX	AD	DATA FILE BOX	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,327.50	Warehousing and Inventory Activities	

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DATA FOLDER	AD	DATA FOLDER	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	5,573.70	Warehousing and Inventory Activities	
DATER STAMP	AD	DATER STAMP	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,901.50	Warehousing and Inventory Activities	
ENVELOPE, Documentary, A4	AD	ENVELOPE, Documentary, A4	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	473.17	Warehousing and Inventory Activities	
ENVELOPE, Documentary, legal	AD	ENVELOPE, Documentary, legal	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	568.36	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft	AD	ENVELOPE, Expanding, Kraft	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
ENVELOPE, Mailing	AD	ENVELOPE, Mailing	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.08	Warehousing and Inventory Activities	
ENVELOPE, Mailing, with window	AD	ENVELOPE, Mailing, with window	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	584.99	Warehousing and Inventory Activities	
ERASER, felt, for blackboard/whiteboard	AD	ERASER, felt, for blackboard/whiteboard	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	32.32	Warehousing and Inventory Activities	
ERASER, plastic/ rubber	AD	ERASER, plastic/ rubber	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	51.37	Warehousing and Inventory Activities	
FASTENER, METAL, NON-SHARP EDGES	AD	FASTENER, METAL, NON-SHARP EDGES	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	845.33	Warehousing and Inventory Activities	
FILE TAB DIVIDER, A4	AD	FILE TAB DIVIDER, A4	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	62.10	Warehousing and Inventory Activities	
GLUE, all-purpose	AD	GLUE, all-purpose	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	69.38	Warehousing and Inventory Activities	
INDEX TAB	AD	INDEX TAB	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	229.15	Warehousing and Inventory Activities	
MARKER, Fluorescent	AD	MARKER, Fluorescent	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	520.91	Warehousing and Inventory Activities	
MARKER, Permanent, Black	AD	MARKER, Permanent, Black	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	261.20	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	AD	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	252.78	Warehousing and Inventory Activities	
MARKER, Permanent, Red	AD	MARKER, Permanent, Red	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	33.29	Warehousing and Inventory Activities	
MARKER, Whiteboard, Black	AD	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.10	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
MARKER, Whiteboard, Blue	AD	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	121.94	Warehousing and Inventory Activities	
MARKER, Whiteboard, Red	AD	MARKER, Whiteboard, Red	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	48.77	Warehousing and Inventory Activities	
PAD PAPER, ruled	AD	PAD PAPER, ruled	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	48.17	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, 33mm	AD	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	148.01	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	AD	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.25	Warehousing and Inventory Activities	
PAPER, MULTICOPY A4	AD	PAPER, MULTICOPY A4	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	17,643.45	Warehousing and Inventory Activities	
PAPER, MULTICOPY LEGAL	AD	PAPER, MULTICOPY LEGAL	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	18,780.30	Warehousing and Inventory Activities	
PAPER, parchment	AD	PAPER, parchment	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,582.58	Warehousing and Inventory Activities	
PENCIL SHARPENER	AD	PENCIL SHARPENER	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	265.90	Warehousing and Inventory Activities	
PENCIL, lead/graphite, with eraser	AD	PENCIL, lead/graphite, with eraser	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	99.84	Warehousing and Inventory Activities	
PUNCHER, paper, heavy duty	AD	PUNCHER, paper, heavy duty	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	172.44	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	AD	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	819.02	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	AD	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,112.58	Warehousing and Inventory Activities	
RUBBER BAND No. 18	AD	RUBBER BAND No. 18	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	161.40	Warehousing and Inventory Activities	
RULER, flexible, plastic, 450mm	AD	RULER, flexible, plastic, 450mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	111.27	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	AD	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	327.62	Warehousing and Inventory Activities	
STAMP PAD, felt	AD	STAMP PAD, felt	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	89.12	Warehousing and Inventory Activities	
STAMP PAD, INK	AD	STAMP PAD, INK	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	96.43	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
STAPLE REMOVER, plier type	AD	STAPLE REMOVER, plier type	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	157.92	Warehousing and Inventory Activities	
STAPLE WIRE, heavy duty (binder type), 23/13	AD	STAPLE WIRE, heavy duty (binder type), 23/13	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	40.65	Warehousing and Inventory Activities	
STAPLE WIRE, standard	AD	STAPLE WIRE, standard	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	313.50	Warehousing and Inventory Activities	
STAPLER, heavy duty (binder type)	AD	STAPLER, heavy duty (binder type)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	657.66	Warehousing and Inventory Activities	
STENO NOTEBOOK	AD	STENO NOTEBOOK	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	188.93	Warehousing and Inventory Activities	
TAPE DISPENSER, table top	AD	TAPE DISPENSER, table top	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	172.74	Warehousing and Inventory Activities	
TAPE, masking, 24mm	AD	TAPE, masking, 24mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	650.21	Warehousing and Inventory Activities	
TAPE, masking, 48mm	AD	TAPE, masking, 48mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,544.29	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	AD	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	325.16	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	AD	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	197.45	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	AD	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	487.74	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	ESD	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	228.80	Warehousing and Inventory Activities	
BATTERY, dry cell, size AAA	ESD	BATTERY, dry cell, size AAA	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	614.13	Warehousing and Inventory Activities	
CLEARBOOK, A4 size	ESD	CLEARBOOK, A4 size	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	312.58	Warehousing and Inventory Activities	
CLEARBOOK, Legal size	ESD	CLEARBOOK, Legal size	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	420.53	Warehousing and Inventory Activities	
CLIP, backfold, 19mm	ESD	CLIP, backfold, 19mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	248.38	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	ESD	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	438.02	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	ESD	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	645.70	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
CLIP, backfold, 50mm	ESD	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,106.39	Warehousing and Inventory Activities	
CORRECTION TAPE	ESD	CORRECTION TAPE	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,607.10	Warehousing and Inventory Activities	
ENVELOPE, Documentary, A4	ESD	ENVELOPE, Documentary, A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	473.17	Warehousing and Inventory Activities	
ENVELOPE, Documentary, legal	ESD	ENVELOPE, Documentary, legal	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	568.36	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft	ESD	ENVELOPE, Expanding, Kraft	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
ENVELOPE, Mailing	ESD	ENVELOPE, Mailing	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.08	Warehousing and Inventory Activities	
FASTENER, METAL, NON-SHARP EDGES	ESD	FASTENER, METAL, NON-SHARP EDGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,056.66	Warehousing and Inventory Activities	
GLUE, all-purpose	ESD	GLUE, all-purpose	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	346.89	Warehousing and Inventory Activities	
MARKER, Permanent, Black	ESD	MARKER, Permanent, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	261.20	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	ESD	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	168.52	Warehousing and Inventory Activities	
MARKER, Whiteboard, Black	ESD	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
MARKER, Whiteboard, Blue	ESD	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 50mm x 76mm	ESD	NOTEPAD, stick-on, 50mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	330.97	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 100mm	ESD	NOTEPAD, stick-on, 76mm x 100mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	661.87	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 76mm	ESD	NOTEPAD, stick-on, 76mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	580.58	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, 33mm	ESD	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	98.67	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	ESD	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	214.83	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE A4	ESD	PAPER, MULTIPURPOSE A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	7,689.00	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
PAPER, MULTIPURPOSE LEGAL	ESD	PAPER, MULTIPURPOSE LEGAL	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	10,645.80	Warehousing and Inventory Activities	
PENCIL, lead/graphite, with eraser	ESD	PENCIL, lead/graphite, with eraser	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	99.84	Warehousing and Inventory Activities	
PUNCHER, paper, heavy duty	ESD	PUNCHER, paper, heavy duty	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	344.87	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	ESD	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,535.66	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	ESD	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,390.73	Warehousing and Inventory Activities	
RUBBER BAND No. 18	ESD	RUBBER BAND No. 18	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.81	Warehousing and Inventory Activities	
RULER, flexible, plastic, 450mm	ESD	RULER, flexible, plastic, 450mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	44.51	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	ESD	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	122.86	Warehousing and Inventory Activities	
STAMP PAD, felt	ESD	STAMP PAD, felt	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	89.12	Warehousing and Inventory Activities	
STAMP PAD, INK	ESD	STAMP PAD, INK	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	96.43	Warehousing and Inventory Activities	
STAPLE REMOVER, plier type	ESD	STAPLE REMOVER, plier type	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	78.96	Warehousing and Inventory Activities	
STAPLE WIRE, heavy duty (binder type), 23/13	ESD	STAPLE WIRE, heavy duty (binder type), 23/13	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	40.65	Warehousing and Inventory Activities	
STAPLE WIRE, standard	ESD	STAPLE WIRE, standard	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	470.25	Warehousing and Inventory Activities	
STAPLER, heavy duty (binder type)	ESD	STAPLER, heavy duty (binder type)	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	657.66	Warehousing and Inventory Activities	
STAPLER, standard type	ESD	STAPLER, standard type	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,206.16	Warehousing and Inventory Activities	
STENO NOTEBOOK	ESD	STENO NOTEBOOK	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	251.90	Warehousing and Inventory Activities	
TAPE, electrical	ESD	TAPE, electrical	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	217.14	Warehousing and Inventory Activities	
TAPE, masking, 24mm	ESD	TAPE, masking, 24mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	650.21	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
TAPE, masking, 48mm	ESD	TAPE, masking, 48mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,544.29	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	ESD	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	325.16	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	ESD	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	197.45	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	ESD	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	325.16	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	FD	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	457.60	Warehousing and Inventory Activities	
BATTERY, dry cell, size AAA	FD	BATTERY, dry cell, size AAA	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	614.13	Warehousing and Inventory Activities	
CLIP, backfold, 19mm	FD	CLIP, backfold, 19mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	124.19	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	FD	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	219.01	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	FD	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.85	Warehousing and Inventory Activities	
CLIP, backfold, 50mm	FD	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	702.13	Warehousing and Inventory Activities	
COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	FD	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	10,845.23	Warehousing and Inventory Activities	
CORRECTION TAPE	FD	CORRECTION TAPE	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,607.10	Warehousing and Inventory Activities	
CUTTER/UTILITY KNIFE, HEAVY DUTY	FD	CUTTER/UTILITY KNIFE, HEAVY DUTY	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	66.18	Warehousing and Inventory Activities	
DATA FILE BOX	FD	DATA FILE BOX	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,663.75	Warehousing and Inventory Activities	
DATA FOLDER	FD	DATA FOLDER	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,114.74	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft, Legal	FD	ENVELOPE, Expanding, Kraft, Legal	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Plastic	FD	ENVELOPE, Expanding, Plastic	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	340.45	Warehousing and Inventory Activities	
ENVELOPE, Mailing	FD	ENVELOPE, Mailing	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.08	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
FASTENER, METAL, NON-SHARP EDGES	FD	FASTENER, METAL, NON-SHARP EDGES	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	528.33	Warehousing and Inventory Activities	
GLUE, all-purpose	FD	GLUE, all-purpose	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	138.75	Warehousing and Inventory Activities	
INDEX TAB	FD	INDEX TAB	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	229.15	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON C13T664100 (T6641), Black	FD	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	517.84	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	FD	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	540.83	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	FD	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	540.83	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	FD	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	540.83	Warehousing and Inventory Activities	
INK CARTRIDGE, HP CN692AA (HP704) BLACK	FD	INK CARTRIDGE, HP CN692AA (HP704) BLACK	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	0.00	Warehousing and Inventory Activities	
INK CARTRIDGE, HP CN693AA (HP704), Tri-color	FD	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,339.76	Warehousing and Inventory Activities	
MARKER, Fluorescent	FD	MARKER, Fluorescent	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	520.91	Warehousing and Inventory Activities	
MARKER, Permanent, Black	FD	MARKER, Permanent, Black	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	261.20	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	FD	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	168.52	Warehousing and Inventory Activities	
MARKER, Permanent, Red	FD	MARKER, Permanent, Red	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	249.65	Warehousing and Inventory Activities	
MARKER, Whiteboard, Black	FD	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
MARKER, Whiteboard, Blue	FD	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 50mm x 76mm	FD	NOTEPAD, stick-on, 50mm x 76mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	206.86	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 100mm	FD	NOTEPAD, stick-on, 76mm x 100mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	330.94	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 76mm	FD	NOTEPAD, stick-on, 76mm x 76mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	290.29	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
PAPER CLIP, vinyl/plastic coated, 33mm	FD	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	118.40	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	FD	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.25	Warehousing and Inventory Activities	
PAPER, MULTICOPY A4	FD	PAPER, MULTICOPY A4	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	17,643.45	Warehousing and Inventory Activities	
PAPER, MULTICOPY LEGAL	FD	PAPER, MULTICOPY LEGAL	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	25,040.40	Warehousing and Inventory Activities	
PENCIL SHARPENER	FD	PENCIL SHARPENER	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	265.90	Warehousing and Inventory Activities	
PUNCHER, paper, heavy duty	FD	PUNCHER, paper, heavy duty	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	172.44	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	FD	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	511.89	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	FD	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	695.37	Warehousing and Inventory Activities	
RUBBER BAND No. 18	FD	RUBBER BAND No. 18	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.81	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	FD	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	81.91	Warehousing and Inventory Activities	
STAMP PAD, felt	FD	STAMP PAD, felt	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	89.12	Warehousing and Inventory Activities	
STAPLE REMOVER, plier type	FD	STAPLE REMOVER, plier type	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	78.96	Warehousing and Inventory Activities	
STAPLER, heavy duty (binder type)	FD	STAPLER, heavy duty (binder type)	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	657.66	Warehousing and Inventory Activities	
STAPLER, standard type	FD	STAPLER, standard type	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	441.23	Warehousing and Inventory Activities	
STENO NOTEBOOK	FD	STENO NOTEBOOK	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	188.93	Warehousing and Inventory Activities	
TAPE DISPENSER, table top	FD	TAPE DISPENSER, table top	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	86.37	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	FD	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	02/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	162.58	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	GAD	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	1/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	22.88	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
CLIP, backfold, 25mm	GAD	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	109.51	Warehousing and Inventory Activities	
CLIP, backfold, 50mm	GAD	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	351.07	Warehousing and Inventory Activities	
ENVELOPE, Documentary, A4	GAD	ENVELOPE, Documentary, A4	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	236.59	Warehousing and Inventory Activities	
ENVELOPE, Documentary, legal	GAD	ENVELOPE, Documentary, legal	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	568.36	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft, Legal	GAD	ENVELOPE, Expanding, Kraft, Legal	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	GAD	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,163.30	Warehousing and Inventory Activities	
MARKER, Permanent, Black	GAD	MARKER, Permanent, Black	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	139.30	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	GAD	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	84.26	Warehousing and Inventory Activities	
MARKER, Whiteboard, Black	GAD	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
MARKER, Whiteboard, Blue	GAD	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE A4	GAD	PAPER, MULTIPURPOSE A4	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	768.90	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE LEGAL	GAD	PAPER, MULTIPURPOSE LEGAL	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	887.15	Warehousing and Inventory Activities	
PUNCHER, paper, heavy duty	GAD	PUNCHER, paper, heavy duty	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	172.44	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	GAD	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	139.07	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	GAD	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	81.91	Warehousing and Inventory Activities	
STAPLER, standard type	GAD	STAPLER, standard type	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	441.23	Warehousing and Inventory Activities	
TAPE DISPENSER, table top	GAD	TAPE DISPENSER, table top	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	86.37	Warehousing and Inventory Activities	
TAPE, masking, 24mm	GAD	TAPE, masking, 24mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.06	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
TAPE, masking, 48mm	GAD	TAPE, masking, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	463.29	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	GAD	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.10	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	GAD	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	59.24	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	GAD	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	97.55	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	OPM	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	343.20	Warehousing and Inventory Activities	
BATTERY, dry cell, size AAA	OPM	BATTERY, dry cell, size AAA	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	409.42	Warehousing and Inventory Activities	
CLEARBOOK, A4 size	OPM	CLEARBOOK, A4 size	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.36	Warehousing and Inventory Activities	
CLEARBOOK, Legal size	OPM	CLEARBOOK, Legal size	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	210.27	Warehousing and Inventory Activities	
CLIP, backfold, 19mm	OPM	CLIP, backfold, 19mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	248.38	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	OPM	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	438.02	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	OPM	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	645.70	Warehousing and Inventory Activities	
CLIP, backfold, 50mm	OPM	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,404.26	Warehousing and Inventory Activities	
CORRECTION TAPE	OPM	CORRECTION TAPE	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	749.98	Warehousing and Inventory Activities	
CUTTER/UTILITY KNIFE, HEAVY DUTY	OPM	CUTTER/UTILITY KNIFE, HEAVY DUTY	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	165.44	Warehousing and Inventory Activities	
DATA FILE BOX	OPM	DATA FILE BOX	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,327.50	Warehousing and Inventory Activities	
DATA FOLDER	OPM	DATA FOLDER	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,672.11	Warehousing and Inventory Activities	
DATER STAMP	OPM	DATER STAMP	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	950.75	Warehousing and Inventory Activities	
ENVELOPE, Documentary, A4	OPM	ENVELOPE, Documentary, A4	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	473.17	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
ENVELOPE, Documentary, legal	OPM	ENVELOPE, Documentary, legal	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	568.36	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft, Legal	OPM	ENVELOPE, Expanding, Kraft, Legal	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
ENVELOPE, Mailing	OPM	ENVELOPE, Mailing	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.08	Warehousing and Inventory Activities	
EXTERNAL HARD DRIVE,	OPM	EXTERNAL HARD DRIVE,	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,366.20	Warehousing and Inventory Activities	
FASTENER, METAL, NON-SHARP EDGES	OPM	FASTENER, METAL, NON-SHARP EDGES	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	634.00	Warehousing and Inventory Activities	
FILE ORGANIZER	OPM	FILE ORGANIZER	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	711.21	Warehousing and Inventory Activities	
FILE TAB DIVIDER, A4	OPM	FILE TAB DIVIDER, A4	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	248.38	Warehousing and Inventory Activities	
FILE TAB DIVIDER, Legal	OPM	FILE TAB DIVIDER, Legal	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	158.84	Warehousing and Inventory Activities	
FLASH DRIVE, 64GB capacity	OPM	FLASH DRIVE, 64GB capacity	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	682.18	Warehousing and Inventory Activities	
PUNCHER, paper, heavy duty	OPM	PUNCHER, paper, heavy duty	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	862.18	Warehousing and Inventory Activities	
FOLDER, pressboard	OPM	FOLDER, pressboard	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,354.35	Warehousing and Inventory Activities	
FOLDER, with tab, Legal	OPM	FOLDER, with tab, Legal	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,310.72	Warehousing and Inventory Activities	
GLUE, all-purpose	OPM	GLUE, all-purpose	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	138.75	Warehousing and Inventory Activities	
INDEX TAB	OPM	INDEX TAB	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	229.15	Warehousing and Inventory Activities	
MARKER, Fluorescent	OPM	MARKER, Fluorescent	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	347.27	Warehousing and Inventory Activities	
MARKER, Permanent, Black	OPM	MARKER, Permanent, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	174.13	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	OPM	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	134.82	Warehousing and Inventory Activities	
MARKER, Permanent, Red	OPM	MARKER, Permanent, Red	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	33.29	Warehousing and Inventory Activities	

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
MARKER, Whiteboard, Black	OPM	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	
MARKER, Whiteboard, Blue	OPM	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.10	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 50mm x 76mm	OPM	NOTEPAD, stick-on, 50mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	620.57	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 100mm	OPM	NOTEPAD, stick-on, 76mm x 100mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,588.49	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 76mm	OPM	NOTEPAD, stick-on, 76mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	580.58	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, 33mm	OPM	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	118.40	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	OPM	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.80	Warehousing and Inventory Activities	
PAPER, MULTICOPY A4	OPM	PAPER, MULTICOPY A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	16,467.22	Warehousing and Inventory Activities	
PAPER, MULTICOPY LEGAL	OPM	PAPER, MULTICOPY LEGAL	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	17,528.28	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE A4	OPM	PAPER, MULTIPURPOSE A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,537.80	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE LEGAL	OPM	PAPER, MULTIPURPOSE LEGAL	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	5,322.90	Warehousing and Inventory Activities	
PENCIL SHARPENER	OPM	PENCIL SHARPENER	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	265.90	Warehousing and Inventory Activities	
PENCIL, lead/graphite, with eraser	OPM	PENCIL, lead/graphite, with eraser	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	99.84	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	OPM	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	614.26	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	OPM	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,112.58	Warehousing and Inventory Activities	
RUBBER BAND No. 18	OPM	RUBBER BAND No. 18	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.81	Warehousing and Inventory Activities	
RULER, flexible, plastic, 450mm	OPM	RULER, flexible, plastic, 450mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	111.27	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	OPM	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	245.72	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
STAMP PAD, felt	OPM	STAMP PAD, felt	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	89.12	Warehousing and Inventory Activities	
STAMP PAD, INK	OPM	STAMP PAD, INK	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	96.43	Warehousing and Inventory Activities	
STAPLE REMOVER, plier type	OPM	STAPLE REMOVER, plier type	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	78.96	Warehousing and Inventory Activities	
STAPLE WIRE, heavy duty (binder type), 23/13	OPM	STAPLE WIRE, heavy duty (binder type), 23/13	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	40.65	Warehousing and Inventory Activities	
STAPLE WIRE, standard	OPM	STAPLE WIRE, standard	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	219.45	Warehousing and Inventory Activities	
STAPLER, heavy duty (binder type)	OPM	STAPLER, heavy duty (binder type)	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	657.66	Warehousing and Inventory Activities	
STAPLER, standard type	OPM	STAPLER, standard type	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,103.08	Warehousing and Inventory Activities	
STENO NOTEBOOK	OPM	STENO NOTEBOOK	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	125.95	Warehousing and Inventory Activities	
TAPE DISPENSER, table top	OPM	TAPE DISPENSER, table top	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	172.74	Warehousing and Inventory Activities	
TAPE, electrical	OPM	TAPE, electrical	Direct Acquisition	No	N/A	02/2026	04/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	130.28	Warehousing and Inventory Activities	
TAPE, masking, 24mm	OPM	TAPE, masking, 24mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	650.21	Warehousing and Inventory Activities	
TAPE, masking, 48mm	OPM	TAPE, masking, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,544.29	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	OPM	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	325.16	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	OPM	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	197.45	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	OPM	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	325.16	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	PSD	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	228.80	Warehousing and Inventory Activities	
BATTERY, dry cell, size AAA	PSD	BATTERY, dry cell, size AAA	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	245.65	Warehousing and Inventory Activities	
BINDING RING/COMB, plastic, 32 mm	PSD	BINDING RING/COMB, plastic, 32 mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,447.39	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
CARTOLINA, assorted colors	PSD	CARTOLINA, assorted colors	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	93.48	Warehousing and Inventory Activities	
CLIP, backfold, 19mm	PSD	CLIP, backfold, 19mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	372.57	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	PSD	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	547.53	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	PSD	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	968.55	Warehousing and Inventory Activities	
CLIP, backfold, 50mm	PSD	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,755.33	Warehousing and Inventory Activities	
CORRECTION TAPE	PSD	CORRECTION TAPE	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,607.10	Warehousing and Inventory Activities	
ENVELOPE, Documentary, A4	PSD	ENVELOPE, Documentary, A4	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	473.17	Warehousing and Inventory Activities	
ENVELOPE, Documentary, legal	PSD	ENVELOPE, Documentary, legal	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	568.36	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft, Legal	PSD	ENVELOPE, Expanding, Kraft, Legal	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
ENVELOPE, Mailing	PSD	ENVELOPE, Mailing	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.08	Warehousing and Inventory Activities	
ERASER, felt, for blackboard/whiteboard	PSD	ERASER, felt, for blackboard/whiteboard	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	32.32	Warehousing and Inventory Activities	
FASTENER, METAL, NON-SHARP EDGES	PSD	FASTENER, METAL, NON-SHARP EDGES	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	211.33	Warehousing and Inventory Activities	
FILE ORGANIZER	PSD	FILE ORGANIZER	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	142.24	Warehousing and Inventory Activities	
FOLDER, pressboard	PSD	FOLDER, pressboard	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,177.18	Warehousing and Inventory Activities	
GLUE, all-purpose	PSD	GLUE, all-purpose	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	138.75	Warehousing and Inventory Activities	
MARKER, Fluorescent	PSD	MARKER, Fluorescent	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	347.27	Warehousing and Inventory Activities	
MARKER, Permanent, Black	PSD	MARKER, Permanent, Black	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	139.30	Warehousing and Inventory Activities	
MARKER, Whiteboard, Black	PSD	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	243.87	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
MARKER, Whiteboard, Blue	PSD	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.10	Warehousing and Inventory Activities	
MARKER, Whiteboard, Red	PSD	MARKER, Whiteboard, Red	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	73.16	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 50mm x 76mm	PSD	NOTEPAD, stick-on, 50mm x 76mm	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	827.42	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 100mm	PSD	NOTEPAD, stick-on, 76mm x 100mm	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,323.74	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 76mm	PSD	NOTEPAD, stick-on, 76mm x 76mm	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	870.87	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, 33mm	PSD	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	246.68	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	PSD	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	429.66	Warehousing and Inventory Activities	
PAPER, MULTICOPY A4	PSD	PAPER, MULTICOPY A4	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	17,643.45	Warehousing and Inventory Activities	
PAPER, MULTICOPY LEGAL	PSD	PAPER, MULTICOPY LEGAL	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	17,528.28	Warehousing and Inventory Activities	
PENCIL SHARPENER	PSD	PENCIL SHARPENER	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	265.90	Warehousing and Inventory Activities	
PENCIL, lead/graphite, with eraser	PSD	PENCIL, lead/graphite, with eraser	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	49.92	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	PSD	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	511.89	Warehousing and Inventory Activities	
RULER, flexible, plastic, 450mm	PSD	RULER, flexible, plastic, 450mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	22.25	Warehousing and Inventory Activities	
STAMP PAD, felt	PSD	STAMP PAD, felt	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	89.12	Warehousing and Inventory Activities	
STAMP PAD, INK	PSD	STAMP PAD, INK	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	128.57	Warehousing and Inventory Activities	
STAPLE REMOVER, plier type	PSD	STAPLE REMOVER, plier type	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	39.48	Warehousing and Inventory Activities	
STAPLE WIRE, heavy duty (binder type), 23/13	PSD	STAPLE WIRE, heavy duty (binder type), 23/13	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	40.65	Warehousing and Inventory Activities	
STAPLE WIRE, standard	PSD	STAPLE WIRE, standard	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	219.45	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
STENO NOTEBOOK	PSD	STENO NOTEBOOK	Direct Acquisition	No	N/A	01/2026	12/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	100.76	Warehousing and Inventory Activities	
TAPE, masking, 24mm	PSD	TAPE, masking, 24mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	650.21	Warehousing and Inventory Activities	
TAPE, masking, 48mm	PSD	TAPE, masking, 48mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	926.57	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	PSD	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	162.58	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	PSD	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	197.45	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	PSD	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	162.58	Warehousing and Inventory Activities	
FLASH DRIVE, 64GB capacity	PSD - PSDM 1, SAFETY 1	FLASH DRIVE, 64GB capacity	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	341.09	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	PSD - STAT	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	01/2026	03/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	81.91	Warehousing and Inventory Activities	
RUBBER BAND No. 18	PSD - STAT 1, PSDM 1	RUBBER BAND No. 18	Direct Acquisition	No	N/A	01/2026	02/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	161.40	Warehousing and Inventory Activities	
BLADE, for general purpose cutter/utility knife	TMO SAR	BLADE, for general purpose cutter/utility knife	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	36.56	Warehousing and Inventory Activities	
CLIP, backfold, 19mm	TMO SAR	CLIP, backfold, 19mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	24.84	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	TMO SAR	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	43.80	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	TMO SAR	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	64.57	Warehousing and Inventory Activities	
CLIP, backfold, 50mm	TMO SAR	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	140.43	Warehousing and Inventory Activities	
CORRECTION TAPE	TMO SAR	CORRECTION TAPE	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	257.14	Warehousing and Inventory Activities	
CUTTER/UTILITY KNIFE, HEAVY DUTY	TMO SAR	CUTTER/UTILITY KNIFE, HEAVY DUTY	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	66.18	Warehousing and Inventory Activities	
DATER STAMP	TMO SAR	DATER STAMP	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	950.75	Warehousing and Inventory Activities	
FASTENER, METAL, NON-SHARP EDGES	TMO SAR	FASTENER, METAL, NON-SHARP EDGES	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	211.33	Warehousing and Inventory Activities	

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Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
PUNCHER, paper, heavy duty	TMO SAR	PUNCHER, paper, heavy duty	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	689.74	Warehousing and Inventory Activities	
MARKER, Fluorescent	TMO SAR	MARKER, Fluorescent	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	173.64	Warehousing and Inventory Activities	
MARKER, Permanent, Black	TMO SAR	MARKER, Permanent, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	87.07	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	TMO SAR	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	84.26	Warehousing and Inventory Activities	
MARKER, Whiteboard, Black	TMO SAR	MARKER, Whiteboard, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	121.94	Warehousing and Inventory Activities	
MARKER, Whiteboard, Blue	TMO SAR	MARKER, Whiteboard, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	121.94	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 76mm	TMO SAR	NOTEPAD, stick-on, 76mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	348.35	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, 33mm	TMO SAR	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	59.20	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	TMO SAR	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	128.90	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE A4	TMO SAR	PAPER, MULTIPURPOSE A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,690.72	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE LEGAL	TMO SAR	PAPER, MULTIPURPOSE LEGAL	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,258.32	Warehousing and Inventory Activities	
PENCIL SHARPENER	TMO SAR	PENCIL SHARPENER	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	265.90	Warehousing and Inventory Activities	
PENCIL, lead/graphite, with eraser	TMO SAR	PENCIL, lead/graphite, with eraser	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	49.92	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	TMO SAR	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	511.89	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	TMO SAR	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	695.37	Warehousing and Inventory Activities	
RUBBER BAND No. 18	TMO SAR	RUBBER BAND No. 18	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	161.40	Warehousing and Inventory Activities	
RULER, flexible, plastic, 450mm	TMO SAR	RULER, flexible, plastic, 450mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	22.25	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	TMO SAR	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	81.91	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
STAMP PAD, felt	TMO SAR	STAMP PAD, felt	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	44.56	Warehousing and Inventory Activities	
STAMP PAD, INK	TMO SAR	STAMP PAD, INK	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	64.28	Warehousing and Inventory Activities	
STAPLE WIRE, standard	TMO SAR	STAPLE WIRE, standard	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	156.75	Warehousing and Inventory Activities	
STAPLER, standard type	TMO SAR	STAPLER, standard type	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	441.23	Warehousing and Inventory Activities	
TAPE DISPENSER, table top	TMO SAR	TAPE DISPENSER, table top	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	86.37	Warehousing and Inventory Activities	
TAPE, masking, 24mm	TMO SAR	TAPE, masking, 24mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	390.13	Warehousing and Inventory Activities	
TAPE, masking, 48mm	TMO SAR	TAPE, masking, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	463.29	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	TMO SAR	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	162.58	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	TMO SAR	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	59.24	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	TMO SAR	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	1/2026	2/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	130.06	Warehousing and Inventory Activities	
BATTERY, dry cell, size AA	TMO SK	BATTERY, dry cell, size AA	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	114.40	Warehousing and Inventory Activities	
BATTERY, dry cell, size AAA	TMO SK	BATTERY, dry cell, size AAA	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	102.36	Warehousing and Inventory Activities	
BLADE, for general purpose cutter/utility knife	TMO SK	BLADE, for general purpose cutter/utility knife	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	91.41	Warehousing and Inventory Activities	
CLEARBOOK, A4 size	TMO SK	CLEARBOOK, A4 size	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	195.36	Warehousing and Inventory Activities	
CLEARBOOK, Legal size	TMO SK	CLEARBOOK, Legal size	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	210.27	Warehousing and Inventory Activities	
CLIP, backfold, 19mm	TMO SK	CLIP, backfold, 19mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	124.19	Warehousing and Inventory Activities	
CLIP, backfold, 25mm	TMO SK	CLIP, backfold, 25mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	219.01	Warehousing and Inventory Activities	
CLIP, backfold, 32mm	TMO SK	CLIP, backfold, 32mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	322.85	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
CLIP, backfold, 50mm	TMO SK	CLIP, backfold, 50mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	702.13	Warehousing and Inventory Activities	
CORRECTION TAPE	TMO SK	CORRECTION TAPE	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	428.56	Warehousing and Inventory Activities	
DATA FILE BOX	TMO SK	DATA FILE BOX	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,327.50	Warehousing and Inventory Activities	
DATER STAMP	TMO SK	DATER STAMP	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	950.75	Warehousing and Inventory Activities	
ENVELOPE, Documentary, A4	TMO SK	ENVELOPE, Documentary, A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	236.59	Warehousing and Inventory Activities	
ENVELOPE, Documentary, legal	TMO SK	ENVELOPE, Documentary, legal	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	284.18	Warehousing and Inventory Activities	
ENVELOPE, Expanding, Kraft	TMO SK	ENVELOPE, Expanding, Kraft	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	536.45	Warehousing and Inventory Activities	
FLASH DRIVE, 64GB capacity	TMO SK	FLASH DRIVE, 64GB capacity	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	852.72	Warehousing and Inventory Activities	
FOLDER, MOROCCO WITH SLIDE, LEGAL	TMO SK	FOLDER, MOROCCO WITH SLIDE, LEGAL	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	336.73	Warehousing and Inventory Activities	
FOLDER, pressboard	TMO SK	FOLDER, pressboard	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	2,177.18	Warehousing and Inventory Activities	
GLUE, all-purpose	TMO SK	GLUE, all-purpose	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	69.38	Warehousing and Inventory Activities	
MARKER, Fluorescent	TMO SK	MARKER, Fluorescent	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	173.64	Warehousing and Inventory Activities	
MARKER, Permanent, Black	TMO SK	MARKER, Permanent, Black	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	87.07	Warehousing and Inventory Activities	
MARKER, Permanent, Blue	TMO SK	MARKER, Permanent, Blue	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	84.26	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 50mm x 76mm	TMO SK	NOTEPAD, stick-on, 50mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	206.86	Warehousing and Inventory Activities	
NOTEPAD, stick-on, 76mm x 76mm	TMO SK	NOTEPAD, stick-on, 76mm x 76mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	290.29	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, 33mm	TMO SK	PAPER CLIP, vinyl/plastic coated, 33mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	49.34	Warehousing and Inventory Activities	
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	TMO SK	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	107.42	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
PAPER, MULTIPURPOSE A4	TMO SK	PAPER, MULTIPURPOSE A4	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	3,844.50	Warehousing and Inventory Activities	
PAPER, MULTIPURPOSE LEGAL	TMO SK	PAPER, MULTIPURPOSE LEGAL	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	4,435.75	Warehousing and Inventory Activities	
PHILIPPINE NATIONAL FLAG	TMO SK	PHILIPPINE NATIONAL FLAG	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	1,908.13	Warehousing and Inventory Activities	
RECORD BOOK, 300 PAGES	TMO SK	RECORD BOOK, 300 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	819.02	Warehousing and Inventory Activities	
RECORD BOOK, 500 PAGES	TMO SK	RECORD BOOK, 500 PAGES	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	695.37	Warehousing and Inventory Activities	
SCISSORS, symmetrical or asymmetrical	TMO SK	SCISSORS, symmetrical or asymmetrical	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	122.86	Warehousing and Inventory Activities	
STAMP PAD, INK	TMO SK	STAMP PAD, INK	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	64.28	Warehousing and Inventory Activities	
STAPLE WIRE, heavy duty (binder type), 23/13	TMO SK	STAPLE WIRE, heavy duty (binder type), 23/13	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	40.65	Warehousing and Inventory Activities	
STAPLE WIRE, standard	TMO SK	STAPLE WIRE, standard	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	156.75	Warehousing and Inventory Activities	
TAPE, electrical	TMO SK	TAPE, electrical	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	217.14	Warehousing and Inventory Activities	
TAPE, masking, 24mm	TMO SK	TAPE, masking, 24mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	325.11	Warehousing and Inventory Activities	
TAPE, masking, 48mm	TMO SK	TAPE, masking, 48mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	772.15	Warehousing and Inventory Activities	
TAPE, packaging, 48mm	TMO SK	TAPE, packaging, 48mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	162.58	Warehousing and Inventory Activities	
TAPE, transparent, 24mm	TMO SK	TAPE, transparent, 24mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	98.73	Warehousing and Inventory Activities	
TAPE, transparent, 48mm	TMO SK	TAPE, transparent, 48mm	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	130.06	Warehousing and Inventory Activities	
WRAPPING PAPER	TMO SK	WRAPPING PAPER	Direct Acquisition	No	N/A	05/2026	06/2026	(16) COB 2026 - 50203010A Office Supplies Expenses - Regular	179.98	Warehousing and Inventory Activities	
APPROVED BUDGET 2026:		900,000.00	OVER (-) / UNDER (+):	676,003.13				(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	TOTAL PROPOSED (B) =	223,996.87	PS-DBM
AIR FRESHENER	AD	AIR FRESHENER	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	34,834.25	Warehousing and Inventory Activities	

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
ALCOHOL, Ethyl, 500 mL	AD	ALCOHOL, Ethyl, 500 mL	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	12,236.40	Warehousing and Inventory Activities	
BROOM (Walis Tambo)	AD	BROOM (Walis Tambo)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	8,360.22	Warehousing and Inventory Activities	
BROOM (Walis Ting-ting)	AD	BROOM (Walis Ting-ting)	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,741.74	Warehousing and Inventory Activities	
CLEANER, Toilet Bowl and Urinal	AD	CLEANER, Toilet Bowl and Urinal	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	7,430.72	Warehousing and Inventory Activities	
CLEANSER, Scouring Powder	AD	CLEANSER, Scouring Powder	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	4,644.20	Warehousing and Inventory Activities	
DETERGENT BAR	AD	DETERGENT BAR	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	625.68	Warehousing and Inventory Activities	
DISINFECTANT SPRAY	AD	DISINFECTANT SPRAY	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	15,617.80	Warehousing and Inventory Activities	
FURNITURE CLEANER	AD	FURNITURE CLEANER	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	23,679.15	Warehousing and Inventory Activities	
HAND SANITIZER	AD	HAND SANITIZER	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,857.90	Warehousing and Inventory Activities	
INSECTICIDE	AD	INSECTICIDE	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	17,191.02	Warehousing and Inventory Activities	
MOP BUCKET, heavy duty, hard plastic	AD	MOP BUCKET, heavy duty, hard plastic	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	15,327.31	Warehousing and Inventory Activities	
RAGS	AD	RAGS	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,718.42	Warehousing and Inventory Activities	
SCOURING PAD	AD	SCOURING PAD	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	1,912.24	Warehousing and Inventory Activities	
TISSUE, INTERFOLDED PAPER TOWEL	AD	TISSUE, INTERFOLDED PAPER TOWEL	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	2,264.46	Warehousing and Inventory Activities	
TRASHBAG, Large size	AD	TRASHBAG, Large size	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	65,208.00	Warehousing and Inventory Activities	
TRASHBAG, XXL size	AD	TRASHBAG, XXL size	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	8,708.70	Warehousing and Inventory Activities	
TWINE, plastic	AD	TWINE, plastic	Direct Acquisition	No	N/A	Jan-2026	Dec-2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	394.79	Warehousing and Inventory Activities	
WASTEBASKET	PSD - ENVI	WASTEBASKET	Direct Acquisition	No	N/A	2/2026	3/2026	(23) COB 2026 - 50203990 Other Supplies and Materials Expenses	243.87	Warehousing and Inventory Activities	

Note: Insert additional rows as necessary

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing	General Description of the Project	Mode of Procurement	To be covered by an Early	Criteria for Bid Evaluation	Start of Procurement	End of Procurement	Source of Fund	Estimated Budget / Approved Budget for the		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Total Amount of Estimated Budget for EPA Projects:									2,399,630.00		
Total Amount of CSEs to be purchased from PS-DBM:									597,817.63		
Total Amount of Estimated Budget:									32,680,575.00		

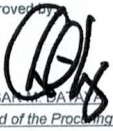
Prepared by:


JHONA VIEIRA, DKG DAG
Bids and Awards Committee Secretariat
Date : 1/27/2024

Recommended by:
By the Authority of the Bids and Awards Committee:


DEDITO B. TORREFIEL
Bids and Awards Committee Chairperson
Date : 1/27/2024

Approved by:


CESAR M. BATA
Head of the Procuring Entity
Date : 1/29/2024