



PHILIPPINE PORTS AUTHORITY
Port Management Office - Batangas

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☒ FINAL ☐ UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS		REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget/ Approved Budget for the Contract (Php)			
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	
General Requirements												
Common Use Office Supplies, Office Supplies & Materials Not available in DBM-PS	Administrative Services Division	Common Use Office Supplies, Office Supplies & Materials Not available in DBM-PS	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	1,356,700.13			quarterly basis upon release of budget
Medical Supplies and Materials	Administrative Services Division	Medical Supplies and Materials	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	120,000.00			4th quarter of CY 2026
Fuel, Oil and Lubricants for PPA Service Vehicles	Administrative Services Division	Fuel, Oil and Lubricants for PPA Service Vehicles	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	420,000.00			
Supply and Delivery of Diesel Fuel for Radar Stations 1 - 4	Administrative Services Division	Supply and Delivery of Diesel Fuel for Radar Stations 1 - 4	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	300,000.00			
Procurement of Military, Police and Traffic Supplies Expenses	Administrative Services Division	Procurement of Military, Police and Traffic Supplies Expenses	Small Value Procurement	No	LCRB	within CY 2023	within CY 2026	COB	148,000.00			
Diesel Fuel for Generator Sets (8-Units)	Administrative Services Division	Diesel Fuel for Generator Sets (8-Units)	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	150,000.00			
Diesel Fuel for Atmospheric Water Generator	Administrative Services Division	Diesel Fuel for Atmospheric Water Generator	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	30,000.00			
Fuel for Patrol Boat	Administrative Services Division	Fuel for Patrol Boat	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	200,000.00			
Fuel for Rescue Boat	Administrative Services Division	Fuel for Rescue Boat	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	100,000.00			
Semi-Expendable Machinery & Equipment Not Available in DBM-PS	Administrative Services Division	Semi-Expendable Machinery & Equipment Not Available in DBM-PS	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	489,760.00			quarterly basis upon release of budget
Semi-Expendable Furniture, Fixtures and Books	Administrative Services Division	Semi-Expendable Furniture, Fixtures and Books	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	700,000.00			anually basis upon release of budget
Other Supplies and Materials - Construction & Electrical Supplies	Administrative Services Division	Other Supplies and Materials - Construction & Electrical Supplies	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	350,000.00			semi-annual basis upon release of budget

Safety	Administrative Services Division	Safety	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	200,000.00		annually basis upon release of budget
Janitorial Supplies	Administrative Services Division	Janitorial Supplies	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	300,000.00		semi-annual basis upon release of budget
Other Supplies	Administrative Services Division	Other Supplies	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	150,000.00		
Water Expenses - Routine	Administrative Services Division	Water Expenses - Routine	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	1,400,000.00		
Supply and Delivery of Purified Drinking Water for PMO Batangas	Administrative Services Division	Supply and Delivery of Purified Drinking Water for PMO Batangas	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	300,000.00		
Supply and Delivery of Purified Drinking Water for TMOs	Administrative Services Division	Supply and Delivery of Purified Drinking Water for TMOs	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	240,000.00		
Supply and Delivery of Purified Drinking Water for TMOs (Tablas)	Administrative Services Division	Supply and Delivery of Purified Drinking Water for TMOs (Tablas)	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	60,000.00		
Electricity Expenses	Administrative Services Division	Electricity Expenses - Regular Consumption	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	8,000,000.00		monthly basis upon release of budget
Postage and Courier Services	Administrative Services Division	Postage and Courier Services	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	10,000.00		annually basis upon release of budget
Telephone Expenses - Landline	Administrative Services Division	Telephone Expenses - Landline	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	500,000.00		monthly basis upon release of budget
Telephone Expenses - Mobile	Administrative Services Division	Telephone Expenses - Mobile	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	264,000.00		monthly basis upon release of budget
Internet Subscription Expenses	Administrative Services Division	Internet Subscription Expenses	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	1,144,760.96		annually basis upon release of budget
Internet Subscription Expenses (Bauan)	Administrative Services Division	Internet Subscription Expenses (Bauan)	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	255,239.04		annually basis upon release of budget
Other Professional Services	Administrative Services Division	Other Professional Services	Competitive Bidding	No	LCRB	within CY 2026	within CY 2026	COB	51,672,828.00		
Work Environment Monitoring (WEM) at PMO Building, PTB Offices and PPD Headquarters	PMO Batangas	Work Environment Monitoring (WEM) at PMO Building, PTB Offices and PPD Headquarters	Small Value Procurement	No	LCRB	07/2026	08/2026	COB	190,000.00		
Garbage Collection and Disposal Service	Administrative Services Division	Garbage Collection and Disposal Service	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	988,382.08		semi-annual basis upon release of budget
Garbage Collection and Disposal Service	Administrative Services Division	Garbage Collection and Disposal Service	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	988,382.08		semi-annual basis upon release of budget
Upkeeping Green Areas, Roads, Yards and Pavement	Administrative Services Division	Upkeeping Green Areas, Roads, Yards and Pavement	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	998,838.00		
Cleaning and Desilting of Open Canal and River Division	Administrative Services Division	Cleaning and Desilting of Open Canal and River Division	Emergency Cases	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	950,397.84		

Pest Control of Building Facility	Administrative Services Division	Pest Control of Building Facility	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	834,000.00		
Supply of Manpower, Tool/Equipment and Provision of Basic & Specialized PPE for the Collection, Transport, Treatment and Disposal of Generated Hazardous Wastes at PMO Batangas	Administrative Services Division	Supply of Manpower, Tool/Equipment and Provision of Basic & Specialized PPE for the Collection, Transport, Treatment and Disposal of Generated Hazardous Wastes at PMO Batangas	Small Value Procurement	No	LCRB	02/2026	04/2026	COB	250,000.00		
Siphoning and Cleaning of Septic Tanks at PMO Administration Building, Ports of Nasugbu, Calatagan, Bauan, San Juan, Tablas and Romblon	Administrative Services Division	Siphoning and Cleaning of Septic Tanks at PMO Administration Building, Ports of Nasugbu, Calatagan, Bauan, San Juan, Tablas and Romblon	Small Value Procurement	No	LCRB	08/2026	09/2026	COB	990,000.00		
Janitorial Services	Administrative Services Division	Janitorial Services (per contract)	Competitive Bidding	No	LCRB	within CY 2026	within CY 2026	COB	3,938,835.00		
Other General Services	Administrative Services Division	Maintenance and Other General Services Personnel per Approved Authority to Hire	Competitive Bidding	No	LCRB	within CY 2026	within CY 2026	COB	4,232,281.00		
Security Services - Agency Fee	Administrative Services Division	Security Services - Agency Fee	Competitive Bidding	No	LCRB	within CY 2026	within CY 2026	COB	12,945,332.00		To be procured by Head Office
Security Services - Security Guard Salaries and SSMO Salary	Administrative Services Division	Security Services - Security Guard Salaries and SSMO Salary	Competitive Bidding	No	LCRB	within CY 2026	within CY 2026	COB	43,181,823.00		To be procured by Head Office
Repair & Maintenance of Ordinary Office Equipment	Administrative Services Division	Repair & Maintenance of Ordinary Office Equipment	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	750,000.00		
One (1) Year Preventive Maintenance of Various Type of Airconditioning Units at PMO Batangas, TMO Bauan and Radar Stations 1,2, 3 & 4	Administrative Services Division	One (1) Year Preventive Maintenance of Various Type of Airconditioning Units at PMO Batangas, TMO Bauan and Radar Stations 1,2, 3 & 4	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	150,000.00		annually basis upon release of budget
One (1) Year Preventive Maintenance Service (Airconditioning Units - TMO Romblon & Tablas)	Administrative Services Division	One (1) Year Preventive Maintenance Service (Airconditioning Units - TMO Romblon & Tablas)	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	100,000.00		annually basis upon release of budget
Monthly Preventive Maintenance of Passenger Elevators (4-Units)	Administrative Services Division	Monthly Preventive Maintenance of Passenger Elevators (4-Units)	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	227,936.00		
Repair and Replacement of Defective Parts of Passenger Elevators	Administrative Services Division	Repair and Replacement of Defective Parts of Passenger Elevators	Direct Contracting	No	Legally, technically and financially capable supplier/contractor	within CY 2026	within CY 2026	COB	722,064.00		
Procurement of Batteries for Generator Sets (11-Units)	Administrative Services Division	Procurement of Batteries for Generator Sets (11-Units)	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	50,000.00		

Repair & Maintenance - Motor Vehicle	Administrative Services Division	Repair & Maintenance - Motor Vehicle	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	680,000.00		
Repair of Service Vehicle Under Warranty	Administrative Services Division	Repair of Service Vehicle Under Warranty	Direct Contracting	No	LCRB	within CY 2026	within CY 2026	COB	140,000.00		
Repair & Maintenance - Furniture And Fixtures	Administrative Services Division	Repair & Maintenance - Furniture And Fixtures	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	200,000.00		
Vehicle Registration	Administrative Services Division	Vehicle Registration	Agency to Agency	No	Based on applicable laws and issuances	within CY 2026	within CY 2026	COB	142,000.00		
Motor Vehicle - Insurance Premium	Administrative Services Division	Motor Vehicle - Insurance Premium	Agency to Agency	No	Based on applicable laws and issuances	within CY 2026	within CY 2026	COB	104,944.00		
Preventive Maintenance of VTMS Solar Power System Radar Station 3, Brgy. Sinandigan Puerto Galera, Oriental Mindoro and Radar Station 4, Brgy. 13 Poblacon 1, Tingloy Batangas of PPA, PMO Batangas	Administrative Services Division	Preventive Maintenance of VTMS Solar Power System Radar Station 3, Brgy. Sinandigan Puerto Galera, Oriental Mindoro and Radar Station 4, Brgy. 13 Poblacon 1, Tingloy Batangas of PPA, PMO Batangas	Small Value Procurement	No	LCRB	02/2026	03/2026	COB	1,000,000.00		
Bond Premiums	Administrative Services Division	Bond Premiums	Agency to Agency	No	Based on applicable laws and issuances	within CY 2026	within CY 2026	COB	734,270.00		
Advertising, Promotional and Marketing Expenses	Administrative Services Division	Advertising, Promotional and Marketing Expenses	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	20,000.00		
Printing Expenses	Administrative Services Division	Printing Expenses - Annual Report	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	100,000.00		
Representation Expenses	Administrative Services Division	Representation Expenses	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	550,000.00		
Lease of Privately-Owned Land for VTMS Radar Station 2 of PPA, Port Management Office of Batangas at Brgy. Pagkitalan, Batangas City	Administrative Services Division	Lease of Privately-Owned Land for VTMS Radar Station 2 of PPA, Port Management Office of Batangas at Brgy. Pagkitalan, Batangas City	Lease of Real Property and Venue	No	LCRB	06/2026	07/2026	COB	300,000.00		
Rent/Lease Expenses (Radar Station 4, Brgy. Foblacon 13, Tingloy, Batangas)	Administrative Services Division	Rent/Lease Expenses (Radar Station 4, Brgy. Poblacion 13, Tingloy, Batangas)	Direct Contracting	No	LCRB	05/2026	05/2026	COB	104,347.80		
Other Maintenance and Operating Expenses	Administrative Services Division	Other Maintenance and Operating Expenses	Small Value Procurement	No	LCRB	within CY 2026	within CY 2026	COB	5,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Common Use Office Supplies, Office Supplies & Materials available in DBM-PS	Administrative Services Division	Common Use Office Supplies, Office Supplies & Materials available in DBM-PS	Agency to Agency	No	Based on applicable laws and issuances	CY 2026	CY 2026	COB	143,298.87		quarterly basis upon release of budget

Semi-Expendable Machinery & Equipment Available in DBM-PS	Administrative Services Division	Semi-Expendable Machinery & Equipment Available in DBM-PS	Agency to Agency	No	Based on applicable laws and issuances	CY 2026	CY 2026	COB	10,240.00	quarterly basis upon release of budget

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 153,539.87
Total Amount of CSES to be purchased from PS-DBM: 145,763,860.80
Total Amount of Estimated Budget:

Prepared by:


JOEMALYN R. BARQUEZ
Signature over Printed Name
Position/Designation
Bids and Awards Committee Secretariat

Date : 29 January 2026

Recommended by:
By the Authority of the Bids and Awards Committee:


JEFFREN P. PANGAMBAN
Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson

Date : 29 January 2026

Approved by:


AURORA A. MENDOZA
Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date : 29 January 2026