

Philippine Ports Authority,PMO-Bataan/Aurora Annual Procurement Plan for FY 2025
Procurement of Goods and Services (Rev 3)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MOOE	Supplies & Materials (Supply and Delivery)												
BP Form 305	Common-use office supplies available at DBM-Procurement Service	PMO/ End-User	NO	NP-53.5 Agency-to-Agency		1st to 4th quarter requirement			Corporate Budget	300,000.00	300,000.00		DBM-PS
BP Form 305	Common-use office supplies and materials not-available at DBM-PS	PMO/ End-User	NO	Shopping		1st to 4th quarter requirement			Corporate Budget	500,000.00	500,000.00		
BP Form 305	Office supplies and materials not-available at DBM-PS	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	200,000.00	200,000.00		
BP Form 305	Office supplies and materials identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)		3rd to 4th quarter requirement			Corporate Budget	300,000.00	300,000.00		
BP Form 306	Accountable Forms	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	160,000.00	160,000.00		by Treasury Dept
BP Form 307	Medical, Dental and Laboratory Supplies	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	100,000.00	100,000.00		
BP Form 307	Other medical supplies identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)		3rd to 4th quarter requirement			Corporate Budget	83,000.00	83,000.00		
BP Form 308	Fuel, Oil and Lubricant Products	PMO/ End-User	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets		1st to 2nd quarter			Corporate Budget	1,645,498.00	1,645,498.00		
BP Form 312	Other Supplies & Materials Expenses	PMO/ End-User	NO	Shopping		1st to 4th quarter requirement			Corporate Budget	51,200.00	51,200.00		
BP Form 315	Other Maintenance & Operating Expenses	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	15,000.00	15,000.00		
BP Form 315	Printing and Publication Expenses	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter as need arises			Corporate Budget	10,000.00	10,000.00		
	Semi-Expendable (Supply and Delivery)												
BP Form 310	Machinery and Equipment	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	70,000.00	70,000.00		
BP Form 310	Other Machinery and Equipment Expense Identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)		3rd to 4th quarter requirement			Corporate Budget	30,000.00	30,000.00		
BP Form 311	Furniture, Fixtures and Books	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	150,000.00	150,000.00		
BP Form 311	Other Furniture, Fixture and Books Expense Identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)		3rd to 4th quarter requirement			Corporate Budget	50,000.00	50,000.00		
	Utility Services												
BP Form 313	Water Services	PMO/ End-User	NO	Direct Contracting		Monthly			Corporate Budget	200,000.00	200,000.00		
BP Form 314	Electricity Services	PMO/ End-User	NO	Direct Contracting		Monthly			Corporate Budget	4,000,000.00	4,000,000.00		
	Postage and Courier Services												
BP Form 316	Postage of documents to diff. Gov't, Private and Non-Gov't Agencies	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter as need arises			Corporate Budget	20,000.00	20,000.00		
	Communication/Telecommunication Services												
BP Form 316	Telephone expenses -Landline (PLDT)	PMO/ End-User	NO	Direct Contracting		Monthly			Corporate Budget	120,000.00	120,000.00		
BP Form 317	Telephone expenses -Mobile	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		Quarterly			Corporate Budget	144,000.00	144,000.00		
BP Form 316	Internet subscription (PLDT & Converge)	PMO/ End-User	NO	Direct Contracting		Monthly			Corporate Budget	500,000.00	500,000.00		

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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
BP Form 340	Advertising, Promotional & Marketing	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter as need arises				Corporate Budget	50,000.00	50,000.00		
	Subscription (Supply and Delivery)												
BP Form 316	Cable, Satellite, Telegraph & Radio Expenses	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	Monthly				Corporate Budget	5,000.00	5,000.00		
	General Services												
BP Form 325	Other Professional Services	PMO/ End-User	NO	Direct Contracting	Yearly contract-for bid out as scheduled by H.O.				Corporate Budget	7,523,341.00	7,523,341.00		
BP Form 327	Environment/Sanitary Services	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter as need arises				Corporate Budget	20,000.00	20,000.00		
BP Form 328	Janitorial Services	PMO/ End-User	NO	Direct Contracting	Yearly contract-for bid out as scheduled by H.O.				Corporate Budget	3,127,364.00	3,127,364.00		
BP Form 329	Security Services - Agency Fee	PMO/ End-User	NO	Competitive Bidding	Yearly contract-for bid out as scheduled by H.O.				Corporate Budget	2,830,332.00	2,830,332.00		
BP Form 329	Security Services - Security Guard Salaries	PMO/ End-User	NO	Competitive Bidding	Yearly contract-for bid out as scheduled by H.O.				Corporate Budget	12,542,445.00	12,542,445.00		
BP Form 330	Other General Services	PMO/ End-User	NO	Direct Contracting	Yearly contract-for bid out as scheduled by H.O.				Corporate Budget	2,224,291.00	2,224,291.00		
	Repair & Maintenance												
BP Form 331	Repair & Maint.- Buildings and Other Structures	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	2nd to 4th quarter requirement				Corporate Budget	997,000.00	997,000.00		
BP Form 332	Repair & Maint.- Office equipment (including replacement of parts)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	20,000.00	20,000.00		
BP Form 332	Repair & Maint.- Other Office equipment identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)	3rd to 4th quarter requirement				Corporate Budget	80,000.00	80,000.00		
BP Form 332	Repair & Maint.-Information & Communication Technology Equipment (including replacement of parts)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	5,000.00	5,000.00		
BP Form 332	Repair & Maint.-Other Information & Communication Technology Equipment Identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)	3rd to 4th quarter requirement				Corporate Budget	15,000.00	15,000.00		
BP Form 332	Repair & Maint.-Military, Police & Security Equipment (including replacement of parts)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	20,000.00	20,000.00		
BP Form 332	Repair & Maint.-Technical and Scientific Equipment (including replacement of parts)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	20,000.00	20,000.00		
BP Form 332	Repair & Maint.- Other Machinery & Equipment (including replacement of parts)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	50,000.00	50,000.00		
BP Form 332	Repair & Maint.- Other Machinery & Equipment identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)	3rd to 4th quarter requirement				Corporate Budget	50,000.00	50,000.00		
BP Form 333	Repair & Maint.-Motor Vehicles (including replacement of tires & batteries)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	200,000.00	200,000.00		
BP Form 333	Repair & Maint.-Other Motor Vehicles identified as Miscellaneous Items	PMO/ End-User	NO	AMP-Direct Acquisition (RA 12009 - Rule IV Sec 32)	3rd to 4th quarter requirement				Corporate Budget	300,000.00	300,000.00		
	Registration, Insurance and Licenses												
BP Form 308	Motor Vehicle-Registration	PMO/ End-User	NO	NP-53.5 Agency-to-Agency	1st to 4th quarter requirement				Corporate Budget	68,861.00	68,861.00	with LTO	
BP Form 337	Other Taxes, Duties and Premiums	PMO/ End-User	NO	NP-53.5 Agency-to-Agency	1st to 4th quarter requirement				Corporate Budget	10,000.00	10,000.00		
BP Form 338	Fidelity Bond Premium	PMO/ End-User	NO	NP-53.5 Agency-to-Agency	1st to 4th quarter requirement				Corporate Budget	373,180.00	373,180.00	with Bureau of Treasury	
BP Form 308	Motor Vehicle-Insurance	PMO/ End-User	NO	NP-53.5 Agency-to-Agency	1st to 4th quarter requirement				Corporate Budget	111,826.00	111,826.00	with GSIS	
	Representation												
BP Form 342	Regular-Conduct of meetings & conferences	PMO/ End-User	NO	NP-53.9 - Small Value Procurement	1st to 4th quarter requirement				Corporate Budget	920,000.00	920,000.00		
	Rent/Lease Expenses (Supply & Delivery)												

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					Advertisement/ Posting of IBREI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
BP Form 344	Rental - Copier machine	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		3rd quarter requirement			Corporate Budget	130,000.00	130,000.00		
	Subscription (Supply and Delivery)												
BP Form 344	Subscription expenses (newspaper)	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		1st to 4th quarter requirement			Corporate Budget	10,000.00	10,000.00		
	Cultural and Athletics												
BP Form 348	Cultural and Athletics - Regular	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		2nd to 4th quarter requirement			Corporate Budget	457,000.00	457,000.00		
BP Form 348	Cultural and Athletics - Regular - GAD	PMO/ End-User	NO	NP-53.9 - Small Value Procurement		2nd to 4th quarter requirement			Corporate Budget	51,000.00	51,000.00		

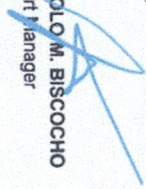
Prepared by:

Recommending Approval:

Approved:


ALOKA V. YUMOL
BAC Secretariat Head


CHARMAINE B. SANCHEZ
BAC Chairperson


NIÑO PAOLO M. BISCOCHO
Acting Port Manager