PHILIPPINE PORTS AUTHORITY
Port Management Office - Bataan/Aurora
ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☑ UPDATED [Version No.7]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Supplies and Materials (Supply and Delivery)											
(BP Form 304) Common-use office supplies not available at DBM-Procurement Service	Administrative Division	Goods - Supply and Delivery of Common-use office supplies not available at DBM-Procurement Service	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 500,000.00	LCA / LCCA	for quarterly implementation
(BP Form 305) Accountable Forms Expenses	Administrative Division	Goods - Supply and Delivery of Accountable Forms Expenses	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 50,000.00	LCA / LCCA	for 1st to 4th quarter requirement (by Treasury Department)
(BP Form 307) Fuel, Oil and Lubricants Expenses	Administrative Division	Goods - Procurement of Fuel, Oil and Lubricants Expenses	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 1,500,000.00	Renewal of Regular and Recurring Services	for 1st to 4th quarter requirement
(BP Form 311) Other supplies and materials expenses	Administrative Division	Goods - Supply and Delivery of Common-use office supplies and materials	Small Value Procurement	No	LCRB	10/2026	12/2026	PPA Corporate Budget	₱ 204,570.00	LCA / LCCA	for 4th quarter requirement (additional budget released)
(BP Form 345) Printing and Publication Expenses	Administrative Division	Goods - Procurement of Printing and Publication Expenses	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 10,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Semi-Expendable (Supply and Delivery)											
(BP Form 309) Machinery and Equipment Expenses	Administrative Division	Goods - Supply and Delivery of Machinery and Equipment Expenses	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 224,000.00	LCA / LCCA	for 1st to 4th quarter requirement (additional budget released for 3rd-4th quarter)
(BP Form 310) Furniture, Fixtures and Books Expenses	Administrative Division	Goods - Supply and Delivery of Furniture, Fixtures and Books Expenses	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 120,900.00	LCA / LCCA	for 1st to 4th quarter requirement (additional budget released for 3rd-4th quarter)
Utility Services											
(BP Form 312) Water Expenses	Administrative Division	Goods - Procurement of Water Expenses	Direct Contracting (WETI)	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 250,000.00	Renewal of Regular and Recurring Services	for monthly implementation
(BP Form 313) Electricity Expenses	Administrative Division	Goods - Procurement of . Electricity Expenses	Direct Contracting (WETI)	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 4,500,000.00	Renewal of Regular and Recurring Services	for monthly implementation
Communication/Telecommunication Services											
(BP Form 315) Telephone Expenses-Landline	Administrative Division	Goods - Procurement of Telephone Expenses-Landline	Direct Contracting (WETI)	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 150,000.00	Renewal of Regular and Recurring Services	for monthly implementation
(BP Form 315) Internet Subscription Expenses	Administrative Division	Goods - Procurement of Internet Subscription Expenses	Direct Contracting (WETI)	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 400,000.00	Renewal of Regular and Recurring Services	for monthly implementation
Subscription Expenses											
(BP Form 315) Cable, Satellite, Telegraph and Radio Expenses	Administrative Division	Goods - Procurement of Cable, Satellite, Telegraph and Radio Expenses	Direct Contracting (WETI)	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 5,000.00	Renewal of Regular and Recurring Services	for monthly implementation
General Services											
(BP Form 326) Other Professional Services	Administrative Division	Services - Procurement of Other Professional Services	Direct Contracting	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 6,774,297.00	LCA / LCCA	Per contract scheduled by H.O.
(BP Form 328) Janitorial Services	Administrative Division	Services - Procurement of Janitorial Services	Direct Contracting	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 2,667,549.00	Renewal of Regular and Recurring Services	Per contract scheduled by H.O.
(BP Form 329) Security Services-Agency Fee	Administrative Division	Services - Procurement of Security Services-Agency Fee	Competitive Bidding	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 2,808,991.00	Renewal of Regular and Recurring Services	Three-Year contract-for-bid out by H.O. as scheduled
(BP Form 329) Security Services-Security Guard Salaries	Administrative Division	Services - Procurement of Security Services-Security Guard Salaries	Competitive Bidding	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 12,796,513.00	Renewal of Regular and Recurring Services	Three-Year contract-for-bid out by H.O. as scheduled
(BP Form 330) Other General Services	Administrative Division	Services - Procurement of Other General Services	Direct Contracting	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 2,544,491.00	Renewal of Regular and Recurring Services	Per contract scheduled by H.O.

Repair & Maintenance - Building and Other Structures											
Maintenance of Motor Pool Area at Port of Lamao, Limay, Bataan (MPF-BNA-01-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 989,249.00	LCA / LCCA	
Maintenance/Repainting of Port Police Barracks at Port of Lamao, Limay, Bataan (MPF-BNA-04-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 988,398.00	LCA / LCCA	
Scraping/Cleaning of RC and Sheet Piles at Port of Lamao, Limay, Bataan (MPF-BNA-07-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 999,463.00	LCA / LCCA	
Maintenance of Covered Walk and Highmast Tower at Port Capinpin, Orion, Bataan (MPF-BNA-08-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 959,953.00	LCA / LCCA	
Maintenance of TMO Building's Electrical System at Port of Capinpin, Orion, Bataan (MPF-BNA-11-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 996,223.00	LCA / LCCA	
Maintenance of Port Lighting system at Port Capinpin, Orion, Bataan (MPF-BNA-12-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 992,527.00	LCA / LCCA	
Scraping/Cleaning of RC and Sheet Piles at Port Capinpin, Orion, Bataan (MPF-BNA-15-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 970,357.00	LCA / LCCA	
Maintenance of TMO Building Electrical System at Port of Dingalan, Aurora (MPF-BNA-16-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 998,782.00	LCA / LCCA	
Scraping/Cleaning of RC and Sheet Piles at Port of Dingalan, Aurora (MPF-BNA-19-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 995,665.00	LCA / LCCA	
Maintenance of TMO Building Electrical System at Port of Casiguran, Aurora (MPF-BNA-21-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 999,033.00	LCA / LCCA	
Scraping/Cleaning of RC and Sheet Piles at Port of Casiguran, Aurora (MPF-BNA-23-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 987,170.00	LCA / LCCA	
Maintenance of FCMD Building at Port of Casiguran, Aurora (MPF-BNA-25-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	07/2026	08/2026	PPA Corporate Budget	₱ 949,956.00	LCA / LCCA	
Maintenance of PPA Logo of PMO-Bataan/Aurora (MPF-BNA-27-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 997,457.00	LCA / LCCA	
Maintenance of Gym Area and GSU Office at Port of Lamao, Limay, Bataan (MPF-BNA-05-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 995,272.00	LCA / LCCA	3rd quarter budget release
Maintenance/Repainting of RC Pier/Trestle Concrete Curb at Port Capinpin, Orion, Bataan (MPF-BNA-14-2026)	Engineering Services Division	Maintenance of Port Facilities	Small Value Procurement	No	LCRB	09/2026	10/2026	PPA Corporate Budget	₱ 932,332.00	LCA / LCCA	3rd quarter budget release
Repair & Maintenance											
(BP Form 331-A) Military, Police and Security Equipment	Administrative Division	Goods and Services - Repair and Maintenance of Military, Police and Security Equipment	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 5,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 331-A) Technical and Scientific Equipment	Administrative Division	Goods and Services - Repair and Maintenance of Technical and Scientific Equipment	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 10,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 331-A) Other Machinery and Equipment	Administrative Division	Goods and Services - Repair and Maintenance of Other Machinery and Equipment	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 14,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 332) Motor Vehicles	Administrative Division	Goods and Services - Repair and Maintenance of Motor Vehicles	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 310,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Registration, Insurance and Licenses											
(BP Form 336) Vehicle Registration	Administrative Division	Goods and Services - Vehicle Registration	Negotiated Procurement: Agency-to-Agency	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 55,348.00	Centralized Procurement	for 1st to 4th quarter requirement (with LTO)
(BP Form 337) Other Taxes, Duties and Premiums	Administrative Division	Goods and Services - Other Taxes, Duties and Premiums	Negotiated Procurement: Agency-to-Agency	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 5,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 340) Fidelity Bond Premium	Administrative Division	Goods and Services - Fidelity Bond Premium	Negotiated Procurement: Agency-to-Agency	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 373,180.00	Centralized Procurement	for 1st to 4th quarter requirement (with Bureau of Treasury)
(BP Form 342) Insurance-Motor Vehicle	Administrative Division	Goods and Services - Insurance-Motor Vehicle	Negotiated Procurement: Agency-to-Agency	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 111,826.00	Centralized Procurement	for 1st to 4th quarter requirement(with GSIS)
Rent/Lease Expenses											
(BP Form 348) Rent/Lease Expenses - Photocopier Machine Rental	Administrative Division	Goods - Rent/Lease Expenses for Photocopier Machine	Small Value Procurement	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 130,000.00	LCA / LCCA	for 1st to 4th quarter requirement

Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Supplies and Materials (Supply and Delivery)											
(BP Form 304) Other supplies and materials not available at DBM-Procurement Service	Administrative Division	Goods - Supply and Delivery of Common-use office supplies not available at DBM-Procurement Service	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 200,000.00	LCA / LCCA	for quarterly implementation
(BP Form 304) Other supplies and materials expenses identified as Miscellaneous Items	Administrative Division	Goods - Procurement of Other supplies and materials identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 200,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 306) Medical, Dental and Laboratory Supplies Expenses	Administrative Division	Goods - Supply and Delivery of Medical, Dental and Laboratory Supplies Expenses	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 70,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 311) Other supplies and materials expenses	Administrative Division	Goods - Supply and Delivery of Common-use office supplies and materials	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 100,000.00	LCA / LCCA	for quarterly implementation
(BP Form 314) Other Maintenance and Operating Expenses	Administrative Division	Goods - Procurement of Other Maintenance and Operating Expenses	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 15,000.00	LCA / LCCA	for quarterly implementation
Semi-Expendable (Supply and Delivery)											
(BP Form 309) Machinery and Equipment Expenses identified as other Miscellaneous Items	Administrative Division	Goods - Supply and Delivery of Other Machinery and Equipment Expenses identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 100,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 310) Furniture, Fixtures and Books Expenses identified as Other Miscellaneous Items	Administrative Division	Goods - Supply and Delivery of Furniture, Fixtures and Books Expenses identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 150,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Postage and Courier Services											
(BP Form 315) Government Agencies and Private Company	Administrative Division	Goods - Procurement of Poster and Courier Services of Government Agencies and Private Company	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 20,000.00	LCA / LCCA	for quarterly implementation
Communication/Telecommunication Services											
(BP Form 315) Telephone Expenses-Mobile	Administrative Division	Goods - Procurement of Telephone Expenses-Mobile	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 240,000.00	LCA / LCCA	for quarterly implementation
(BP Form 344) Advertising, Promotional and Marketing	Administrative Division	Goods - Procurement of Advertising Expenses	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 50,000.00	LCA / LCCA	for 1st to 4th quarter requirement
General Services											
(BP Form 327) Environment/Sanitary Services	Administrative Division	Goods and Services - Procurement of Environment/Sanitary Services	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 20,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Repair & Maintenance											
(BP Form 331-A) Office Equipment	Administrative Division	Goods and Services - Repair and Maintenance of Office Equipment	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 215,569.00	LCA / LCCA	for 1st to 4th quarter requirement (additional budget released)
(BP Form 331-A) Repair & Maintenance - Office Equipment identified as Other Miscellaneous Items	Administrative Division	Goods and Services - Repair and Maintenance of Office Equipment identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 80,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 331-A) Information and Communication Technology Equipment	Administrative Division	Goods and Services - Repair and Maintenance of Information and Communication Technology Equipment	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 18,558.00	LCA / LCCA	for 1st to 4th quarter requirement (additional budget released)
(BP Form 331-A) Repair & Maintenance - Information and Communication Technology Equipment identified as Other Miscellaneous Items	Administrative Division	Goods and Services - Repair and Maintenance of Information and Communication Technology Equipment identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 5,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 331-A) Repair & Maintenance - Machinery and Equipment identified as Other Miscellaneous Items	Administrative Division	Goods and Services - Repair & Maintenance -Other Machinery and Equipment identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 178,289.00	LCA / LCCA	for 1st to 4th quarter requirement (additional budget released)
(BP Form 332) Repair & Maintenance - Motor Vehicles identified as Other Miscellaneous Items	Administrative Division	Goods and Services - Supply and Delivery of Other Motor Vehicles identified as Miscellaneous Items	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 190,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Representation Expenses											
(BP Form 346) Regular / Plans & Programs	Administrative Division	Goods - Representation Expenses (Regular)	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 900,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Subscription Expenses											
(BP Form 350) Newspaper-Supply and delivery	Administrative Division	Goods - Supply and Delivery of Newspaper	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 5,000.00	LCA / LCCA	for 1st to 4th quarter requirement

Cultural and Athlethics											
(BP Form 354) Cultural and Athletics-Regular	Administrative Division	Goods - Procurement of Cultural and Athletics	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 508,000.00	LCA / LCCA	for 1st to 4th quarter requirement
(BP Form 348) Cultural and Athletics-GAD	Administrative Division	Goods - Procurement of Cultural and Athletics (GAD Activities)	Direct Acquisition	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 51,000.00	LCA / LCCA	for 1st to 4th quarter requirement
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
(BP Form 304) Common-use office supplies available at DBM-Procurement Service	Administrative Division	Goods - Procurement of Common-use office supplies available at DBM-Procurement Service	Negotiated Procurement: Agency-to-Agency	No	LCRB	01/2026	12/2026	PPA Corporate Budget	₱ 300,000.00	Centralized Procurement	for quarterly implementation with DBM-PS
									₱ **54,888,918.00**		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: ₱ -

Total Amount of CSEs to be purchased from PS-DBM: ₱ 300,000.00

Total Amount of Estimated Budget: ₱ 54,888,918.00

Prepared by:

ROMA AMOR A. PACAY
Signature over Printed Name
Position/Designation
Bids and Awards Committee Secretariat

Date : October 29, 2026

Recommended by:
By the Authority of the Bids and Awards Committee:

CHARMAINE B. SANCHEZ
Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson

Date : OCT · 29, 2026

Approved by:

NIÑO PAOLO M. BISCOCHO
Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date : 10/29/26