

Philippine Ports Authority,PMO-Bataan/Aurora Annual Procurement Plan for FY 2022
Procurement of Goods and Services (Revised as of July 1, 2022)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	
BP Form 304	Common-use supplies available at Procurement Service	PMO	NO	Agency to Agency		1st to 4th quarter			COB	500,000.00	500,000.00	DBMPS
BP Form 304	Office supplies not-available at DBM-PS	PMO	NO	Alternative Mode		1st to 4th quarter requirement			COB	625,000.00	625,000.00	
BP Form 304	Drinking Water	PMO	NO	Alternative Mode		2nd quarter			COB	175,000.00	175,000.00	
BP Form 305	Accountable Forms	PMO	NO	Alternative Mode		1st to 4th quarter requirement			COB	36,000.00	36,000.00	by Treas. Dept
BP Form 306	Medical Supplies & Materials	PMO	NO	Alternative Mode		1st to 4th quarter requirement			COB	120,000.00	120,000.00	
BP Form 307	Fuel, Oil, Lubricants	PMO	NO	Alternative Mode		1st to 4th quarter requirement			COB	900,000.00	900,000.00	
BP Form 314	Other utility expenses (Laundry services)	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	16,600.00	16,600.00	
BP Form 341	Printing and publication	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	60,000.00	60,000.00	
BP Form 311	Other Supplies and Materials Expenses	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	80,275.00	80,275.00	
	Utility Services											
BP Form 312	Water Services	PMO	NO	WETI		monthly			COB	150,300.00	150,300.00	
BP Form 313	Electricity Services	PMO	NO	WETI		monthly			COB	2,900,000.00	2,900,000.00	
	Communication/Telecommunication Services											
BP Form 315	Telephone expenses -Landline (PLDT)	PMO	NO	WETI		monthly			COB	190,200.00	190,200.00	
BP Form 316	Telephone expenses -Mobile	PMO	NO	Alternative Mode		quarterly			COB	144,000.00	144,000.00	
BP Form 315	Internet subscription (PLDT & Converge)	PMO	NO	WETI		monthly			COB	500,000.00	500,000.00	
BP Form 340	Advertising, Promotional & Marketing	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	200,000.00	200,000.00	
	Postage & Courier Services											
BP Form 315	Postage of documents to diff. Gov't, Private and Non-Gov't Agencies	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	57,600.00	57,600.00	
	Registration, Insurance and Licenses											
BP Form 307	Motor Vehicle-Registration	PMO	NO	Agency-Agency		1st to 4th quarter			COB	41,294.00	41,294.00	with LTO
BP Form 307	Motor Vehicle-Insurance	PMO	NO	Agency-Agency						66,894.00	66,894.00	with GSIS
BP Form 338	Fidelity Bond Premium	PMO	NO	Agency-Agency						501,055.00	501,055.00	with Bureau of Treasury
	Subscription (Supply and Delivery)											
BP Form 346	Subscription expenses (newspaper)	PMO	NO	Alternative Mode		weekly			COB	30,600.00	30,600.00	
BP Form 315	Cable/Satellite & Radio Expenses	PMO	NO	Alternative Mode		monthly			COB	60,000.00	60,000.00	
	Representation											
BP Form 342	Conduct of meetings & conferences	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	550,000.00	550,000.00	
	Rent/Lease Expenses (Supply & Delivery)											
BP Form 344	Rental - Copier machine	PMO	NO	Alternative Mode		3rd quarter requirement			COB	180,000.00	180,000.00	
	Repair & Maintenance											
BP Form 333	Motor vehicles (including replacement of tires & batteries)	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	500,000.00	500,000.00	
BP Form 332	Office equipment (including replacement of parts)	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	50,000.00	50,000.00	
BP Form 335	Office furniture & fixture	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	25,000.00	25,000.00	
BP Form 332	Technical, Scientific Machinery & Equipment	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	300,000.00	300,000.00	
BP Form 332	Military, Police & Security Equipment	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	250,000.00	250,000.00	
BP Form 332	Information & Communication Technology Equipment	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	50,000.00	50,000.00	
BP Form 332	Other Machinery & Equipment	PMO	NO	Alternative Mode		1st to 4th quarter as need arises			COB	500,000.00	500,000.00	
	General Services											
BP Form 328	Security Services	PMO	NO	Public bidding		yearly contract- for bid out as scheduled by H.O			COB	8,000,000.00	8,000,000.00	
BP Form 327	Janitorial Services	PMO	NO	Public bidding						1,500,000.00	1,500,000.00	
BP Form 325	Other Prof. Services	PMO	NO	Public bidding						2,814,690.00	2,814,690.00	
BP Form 329	Other General Services	PMO	NO	Public bidding						1,734,172.00	1,734,172.00	

Semi-Expendable (Supply and Delivery)									
BP Form 336	Machinery and Equipment	PMO	NO	Alternative Mode	1st to 4th quarter	COB	200,000.00	200,000.00	
BP Form 310	Furniture, Fixture & Books	PMO	NO	Alternative Mode	1st to 4th quarter	COB	350,000.00	350,000.00	
	Capital Outlay								
BP Form 351	Military, Police & Security Equipment	PMO	NO	Alternative Mode	2nd to 4th quarter	COB	100,000.00	100,000.00	

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