



INVITATION TO BID
PROCUREMENT OF CONTRACT
FOR THE PROVISION OF GENERAL SUPPORT SERVICES
FOR PMO-ZAMBOANGA FOR CY 2018

1. The Philippine Ports Authority, Port Management Office of Zamboanga (PPA, PMO-Zamboanga), through its Corporate Funds for CY 2018 intends to apply the sum of **FOUR MILLION NINETY-TWO THOUSAND PESOS (Php4,092,000.00)**, inclusive of 12% VAT being the **Approved Budget for the Contract (ABC)** to payment under the contract for the **ZAM-PGEPSC-01-2018(PG) Provision of General Support Services for PMO-Zamboanga CY 2018**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PPA, PMO-Zamboanga now invites bids for the **Supply and Delivery of Thirty-Six (36) Personnel Support Services for Administrative, Technical (Maintenance of Powerhouse), and Janitorial** as prescribed in the **Terms of Reference**, for a contract period of **six (6) months** from **July to December 2018**. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the PMO-Zamboanga Bids and Awards Committee (BAC) and secure the Bidding Documents from the BAC Secretariat, Admin. Division Office, 2nd Floor, PPA, Admin. Bldg., Port Area, Zamboanga City Telephone No. (062) 991-2037 loc. 111 from 8:00AM to 5:00PM (office hours), Monday to Friday except Holidays.
5. A complete set of Bidding Documents may be purchased by interested Bidders starting May 28, 2018 upon payment of a non-refundable fee in the amount of **FIVE THOUSAND SIX HUNDRED PESOS (Php5,600.00)**, inclusive of 12% VAT. Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) at <http://www.philgeps.net> and the PPA website at <http://www.ppa.com.ph> provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The PPA, PMO-Zamboanga-BAC will hold a Pre-Bid Conference on June 4, 2018 at 9:30AM, PPA Conference Room, 2nd Floor, Admin. Bldg., Port Area, Zamboanga City which shall be open only to prospective bidders who have purchased the Bidding Documents.
7. Bids must be duly received by the BAC Secretariat on or before June 18, 2018 at 9:30 AM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the **Instruction to Bidders**.

Opening of Bids shall be on June 18, 2018 at 9:30 AM at the PPA Conference Room, 2nd Floor, PPA Admin. Bldg., Port Area, Zamboanga City. Bids will be opened in the presence of the bidders' representatives who choose to attend bearing a special power of attorney (SPA) or any equivalent proof of authority. Late bids shall not be accepted.

8. The PPA, PMO-Zamboanga reserves the right to reject any or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information on the project to be bid, please refer to:

*PMO-ZAMBOANGA-BAC
c/o Ms. Darwisa J. Lipaygo or Ms. Marietta M. Miñoza
2nd Floor, Admin. Office, PPA Admin. Bldg.
Port Area, Zamboanga City, Telephone No. (062) 991-2037 loc. 111
PPA Website: www.ppa.com.ph*


ENGR. JOHNSON D. KHO

Chairperson

Port Management Office of Zamboanga Bids and Awards Committee
for the Procurement of Goods, Engineering Projects, and Consulting Services

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