

REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE PORTS AUTHORITY**  
**PORT MANAGEMENT OFFICE-ZAMBOANGA**  
R.T. Lim Boulevard, Zamboanga City  
Tel Nos. (062) 991-2037; (062)991-2360; Fax No. (062) 991-2360

**INVITATION TO BID FOR THE OUTSOURCING OF JANITORIAL SERVICES FOR  
CY 2017**

The Philippine Ports Authority, Port Management Office of Zamboanga (PPA, PMO-Zamboanga) through its Bids and Awards Committee for Procurement of Goods (BAC-PG) invites interested bidders to participate in the public bidding and submit their eligibility requirements and bid documents for the **Outsourcing of Janitorial Services CY 2017 for a total of seven (7) positions**, the contract period of which is nine (9) months only from April 01 to December 31, 2017.

The Approved Budget for the Contract (ABC) for the year is: **NINE HUNDRED TWENTY THOUSAND ONE HUNDRED PESOS & 00/100 (Php920,100.00)** charged against the corporate budget of the Philippine Ports Authority. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Prospective bidders must have an experience of having completed at least one (1) contract that is similar to the contract to be bid, and whose value, adjusted to current prices using the NSO consumer price indices, must be at least 50% of the ABC to be bid. The said single completed contract must be within the last five (5) years from the submission and receipt of bids. The bidders should have enough key personnel and equipment (owned, leased or under purchase) and meet the other minimum eligibility requirements available for the execution of the contract.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184 otherwise known as the "Government Procurement Reform Act". A contract will only be awarded to the Lowest Calculated and Responsive Bidder who was determined as such during its post-qualification.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

Interested bidders may obtain further information from PPA, PMO-Zamboanga and inspect the Bidding Documents at the address given below during office hours from 8:00 AM to 5:00 PM, Monday to Friday.

Documents will be issued to the interested bidders upon receipt of the Letters of Intent (LOI) and payment of **ONE THOUSAND ONE HUNDRED TWENTY PESOS**, Philippine Currency (**Php1,120.00**), inclusive of 12% VAT. Bidding Documents Fee may be refunded in accordance with the Guidelines provided under the amended IRR of RA 9184.

The Schedule of Activities is listed, as follows:

Activities	Date and Time	Venue
1. Submission of Letter of Intent (LOI)	February 3 - 23, 2017 (Office Hours except for Feb. 23, 2017 not later than 3:00 PM)	PPA, PMO-Zamboanga BAC Secretariat, 2 <sup>nd</sup> Floor, Administration Building, Port Area, Zamboanga City
2. Issuance and Availability of Bidding Documents	February 3 - 23, 2017 (Office Hours except for February 23, 2017 not later than 3:00 PM)	PPA, PMO-Zamboanga BAC Secretariat, 2 <sup>nd</sup> Floor, Admin. Bldg. Port Area, Zamboanga City
3. Pre-Bid Conference	February 10, 2017 @ 3:00 PM  *Open to interested parties who have purchased the bidding documents.	PPA, PMO-Zamboanga Conference Room 2 <sup>nd</sup> Floor, Admin. Bldg. Port Area, Zamboanga City
4. Submission and Receipts of Bids	Not later than 3:00 PM, February 23, 2017	PPA, PMO-Zamboanga BAC Secretariat, 2 <sup>nd</sup> Floor, Admin. Bldg. Port Area, Zamboanga City

5. Opening of Bids	February 23, 2017 @ 3:00 PM	PPA, PMO-Zamboanga Conference Room 2 <sup>nd</sup> Floor, Admin. Bldg. Port Area, Zamboanga City
6. Bid Evaluation	February 24, 2017 @ 3:00 PM	PPA, PMO-Zamboanga Conference Room 2 <sup>nd</sup> Floor, Admin. Bldg. Port Area, Zamboanga City

All bids must be accompanied by a Bid Security in the form of Bid Securing Declaration (Duly Notarized) or any form of Bid Security as stated in the Instruction to Bidders. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Upon submission of bid documents, bidder's representative is required to present a copy of the Special Power of Attorney to represent the owner/s of the company. Late bids shall not be accepted.

A bidder may, through a letter, withdraw its bid before the deadline for the receipt of bids. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in the revised 2016 IRR.

The PPA, PMO-Zamboanga reserves the right to accept or reject any or all bids, to annul the bidding process, and to reject any or all bids at any time prior to the awarding of contract with justifiable cause/s, without thereby incurring any liability to the affected bidder or bidders.

For further information and inquiry, please refer to:

Ms. Ma. Naty D. Mariano/Karen Kay O. Rivero  
Secretariat, BAC-PG  
PPA, PMO-Zamboanga, Port Area, Zamboanga City  
Tel Nos. (062) 991-2037, (062) 991-2360, and (062) 991-0650

  
**FRANCISCA CLARISSA P. DAGOY**  
**BAC-PG Vice - Chairperson**

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Conspicuous Place: PPA, PMO-Zamboanga Bulletin Boards