



**INVITATION TO BID FOR THE PROCUREMENT OF JANITORIAL SERVICES  
INCLUDING JANITORIAL SUPPLIES AND EQUIPMENT FOR PMO AGUSAN FOR THE  
PERIOD JULY 1, 2018-DECEMBER 31, 2018**

The **Philippine Ports Authority – Port Management Office of Agusan**, through **PPA Corporate Funds C.Y. 2018** intends to apply the sum of **PESOS: SEVEN HUNDRED EIGHTY-SIX THOUSAND TWO HUNDRED TWENTY ONLY (P 786,220.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **The Procurement of Janitorial Services Including Janitorial Supplies and Equipment for PMO Agusan**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **Philippine Ports Authority – Port Management Office of Agusan**, now invites bids for **The Procurement of Janitorial Services Including Janitorial Supplies and Equipment for PMO Agusan**. Delivery of the Goods is required **on July 1, 2018 and will end on December 31, 2018**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Interested bidders may obtain further information from **PPA, PMO-Agusan BAC** and inspect the Bidding Documents at the address given below from **8:00 AM – 5:00 PM, Monday to Friday**.

A complete set of Bidding Documents may be acquired by interested Bidders on **the 23<sup>rd</sup> day of May, 2018** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **PESOS: One Thousand Only (Php 1,000.00) exclusive of 12% VAT**.

The **Philippine Ports Authority – Port Management Office of Agusan** will hold a Pre-Bid Conference on the **31<sup>st</sup> day of May 2018, 3:30 PM** at **Philippine Ports Authority – Port Management Office of Agusan, Administrative Building, Port Area, San Francisco Street, Butuan City**, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat at the address below on or before **9:00 in the morning of June 13, 2018**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18. Electronic or online submission of bids/proposals electronically is not allowed.

Bid opening shall be at **3:30 in the afternoon of June 13, 2018** at **Philippine Ports Authority – Port Management Office of Agusan, Administrative Building, Port Area, San Francisco Street, Butuan City**. Bids will be opened in the presence of the bidders or to any of their authorized representatives who choose to attend at the address below. Late bids shall not be accepted.

Interested bidders are required to submit to the BAC Secretariat of PPA, PMO Agusan a letter of intent.

The *Philippine Ports Authority – Port Management Office of Agusan* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**MS. SHEERYL B. PEDEGLORIO**

General Services Officer A

Head, Secretariat – Goods and Services

Philippine Ports Authority, Port Management Office of Agusan

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**JUANCHO I. TALILI**

Division Manager A, Port Services Division

BAC Chairperson, Goods and Services

*Posting Dates:*

PPA Bulletin Board, Butuan City : \_\_\_\_\_ Time: \_\_\_\_\_ Posted by: \_\_\_\_\_

PPA Bulletin Board, TMO Nasipit : \_\_\_\_\_ Time: \_\_\_\_\_ Posted by: \_\_\_\_\_  
Nasipit, Agusan del Norte

PPA-HO Website : \_\_\_\_\_ Time: \_\_\_\_\_ Posted by: \_\_\_\_\_

PhilGEPS : \_\_\_\_\_ Time: \_\_\_\_\_ Posted by: \_\_\_\_\_

Provincial Gov't of Agusan del Norte: \_\_\_\_\_ Time: \_\_\_\_\_ Posted by: \_\_\_\_\_

City Gov't of Butuan : \_\_\_\_\_ Time: \_\_\_\_\_