PHILIPPINE PORTS AUTHORITY

INVITATION FOR SUBMISSION OF QUOTATION
(SMALL VALUE PROCUREMENT)

The ***PHILIPPINE PORTS AUTHORITY, PORT MANAGEMENT OFFICE OF BOHOL***, through its Bids and Awards Committee (BAC), invites suppliers, contractors or bidders to submit quotation for the herein office procurement:

Title of Procurement: SUPPLY AND DELIVERY OF OFFICE FURNITURE

Approved Budget for the Contract (ABC) :Php 642,880.00

Scope of Work:

1. Service Features and Deliverables

Sofa/Sala Set (6 sets)

Specifications:
Dimensions: 1870mmW x 740mmD x 790mmH (overall)/
1620mmW x 540mmD x 130mm (thick) (seat)
Upholstered in fabric and should comply w/ the ff:
Seat, backrest and armrests-padded with polyurethane foam and upholstered in light grey woven fabric.
Frame made of durable wood and the base of seat and backrest equipped with metal Z-shape rings.
Flammability of the fabric should comply with BS 5952 part 1 1979 Ignition Source O (cigarette) accompanied with test certificate or manufacturer's confirmation
Legs: 60mmØ steel tube in black polyurethane finish w/ black plastic shoe

Executive Conference Table w/ Chairs, 6-seater (2 sets)

Specifications:
Dimensions: 6.00ft x 3.00ft
Solid Wood; One piece top
Leather writing pad

Port Management Office of Bohol
Port Area, Tagbilaran City, Bohol 6300 Philippines
Tel. No.: (038) 501.8138 Telefax No.: (038) 501.8969

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Gang Chair (4-seater,8 units)

Specifications:
Dimensions: 235cm x 68cm x 80cm
Material: Chrome Metal leg frame and armrest, painted seat/back
Color: Silver

2. Customer Responsibility

2.1 To provide the technical requirement
2.2 To provide the existing network information
2.3 To coordinate with other working parties

3. Testing Process

3.1 Installed Devices and must be tested and all test must pass acceptance of the customer representative.
3.2 Testing of all supplied equipment.
3.3 Commissioning of the entire system.

4. Submission of Quotations/Requirements

Prospective bidders shall submit their quotations, together with the Certified True Copies of the following documents in three (3) sets, one (1) original and two (2) duplicate copies:

1. Valid Mayor's Permit
2. Valid PhilGEPS Registration Number
3. Latest Income/Business Tax Return
4. Duly Notarized Omnibus Sworn Statement

A complete set of documents may be purchased by interested suppliers/bidders from the address given below and upon payment of a **non-refundable** fee for the documents in the amount of **FIVE HUNDRED PESOS ONLY (₱ 500.00)** per PPA Memorandum Circular No. 10-2012 dated September 19, 2012.

Procurement will be conducted in consonance with Section 53.9 of the Revised Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act". Only sealed quotations from eligible suppliers/bidders shall be opened and contract will only be awarded to the **Lowest Calculated and Responsive Bid** who will be determined during the conduct of the post-qualification.

The PPA, PMO-Bohol will hold a **Pre-Bidding Conference on August 9, 2018, 9:00 AM at the Multi-Purpose Hall, PPA PMO-Bohol Administration Building, Port Area, Tagbilaran City, Bohol. It shall be opened only to all interested parties who have purchased the documents**.

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Quotations must be submitted to the address given below on or before **9:00 AM of Thursday, 23 August 2018** to the Secretariat, Bids and Awards Committee (BAC). Said quotations will be opened on the same day at **10:30 AM.**

The Philippine Ports Authority, PMO – Bohol reserves the right to accept or reject any quotation, to annul the procurement process at any time prior to contract award; without thereby incurring any liability to the affected Supplier/Bidder.

For further information, please contact the:

BAC Secretariat
PPA, PMO-Bohol
Port Area, Tagbilaran City, Bohol
Tel. Nos. (038) 501-8138
PPA website: www.ppa.gov.ph
Fax No. (038) 501-8138

RICHARD S. ELOPRE
BAC Chairperson
PPA, PMO-Bohol

Noted:

JAMES J. CANTALAO
Port Manager