BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

REPUBLIC OF THE PHILIPPINES
PHILIPPINE PORTS AUTHORITY, PMO-BOHOL
PORT AREA, TAGBILARAN CITY, BOHOL

INVITATION TO BID

The Port Management of Bohol, Philippine Ports Authority hereby invites interested parties to purchase various unserviceable properties, scrap and waste materials through **public auction** to be conducted at the Port Area, Tagbilaran City, Bohol, subject to the information provided below:

1. Description, Location and floor price of properties

Quantity	Description of Properties	Location	Floor Price (inclusive of 12% VAT)
One (1) lot	Various unserviceable properties, including but not limited to old and damaged Base Radio Transceiver, Roller Blinds, Carpet Tiles, Laptops, Air Purifiers, Projectors, CCTV Cameras, Photocopier Machines, Water Pumps, Baggage X-ray Machines, Walkthrough Metal Detectors, Accelograph Units and Motor Vehicles.	Ports of Tagbilaran, Tubigon and Jagna	Php 69,008.80

2. The public bidding shall be conducted in accordance with COA-DBM Joint Circular No. 2024-1 dated January 30, 2024, following the schedule below:

ACTIVITY	SCHEDULE
Submission of Bids and posting of Invitation to Bid (5-7 days)	February 23 – March 1, 2026
Opening of Bids	March 4, 2026, 2:00PM
Evaluation of Bids and Disposal Committee Recommendation	March 4, 2026
Result of Bids Evaluation and/or Issuance of Notice of Award	March 5-6, 2026
Full Payment by Winning bidder within two (2) days from Notice of Award	March 9-10, 2026
Release/delivery of properties to winning bidder/hauling or pull out of properties within thirty (30) days from Notice of Award	March 11 – April 10, 2026

PORT MANAGEMENT OFFICE- BOHOL
PPA Administration Building
Port Area, Tagbilaran City, Bohol 6300 Philippines
Tel. No.: (038) 501.8138 Telefax No.: (038) 501.8969

3. On the date specified in the schedule of activities, bidders shall submit their respective official bids, subject to the following conditions:

- **Auction Tender Form** duly accomplished in triplicate (3 copies) and diligently examined and finalized before submission.

- Accompanied by proof of payment of the required **bid bond**—
    - Equivalent to **PhP6,900.88** (ten percent [10%] of the bidding floor price);
    - Payable in cash or manager's/cashier's check from a reputable bank only;
    - Payable with the Cashier, located at the Administrative Building, Ground Floor, Port Area, Tagbilaran City, Bohol;
    - Creditable as partial payment, in favor of the winning bidder; and
    - Refundable, in the case of the non-winning bidder.

- Properly Signed and sealed (brown envelope may be used for this purpose)
    - To be submitted through the designated drop box to be situated at the lobby of the Administrative Building, Ground Floor, Port Area, Tagbilaran City, Bohol

- Upon submission of bids, no-contact rule shall be strictly observed; Any inquiries, communications or correspondence from bidders shall not be entertained.

4. The opening of sealed bids shall be conducted on 04 March 2026, at 2:00 PM, at the Multi-Purpose Hall, Administrative Building, Ground Floor, Port Area, Tagbilaran City, Bohol.

5. Bidders are encouraged to attend and to witness the opening of sealed bids.

6. After validation of bidders' information and qualifications, individual bids shall be evaluated primarily based on compliance with the minimum floor price and confirmation of payment of the required bid bond. Following the opening of bids the Secretariat shall evaluate and determine compliance with the conditions and requirements of the public auction.

7. The highest compliant bids shall be declared as the winning bid and shall serve as the basis for the award of contract. In case of multiple bids or discrepancies between the bid amount written in words and in figures, the higher amount shall prevail, subject to verification of the bidder's true intent. The declared winning bid shall constitute the contract price between the parties. In case of a tie, a coin toss or drawing of lots shall be conducted in the presence of the concerned bidders to determine the winning bidder.

8. Failure of bidding shall be declared if all the bids are declared to be non-compliant; or if there is only one bidder, in which case the lone bid shall not be opened. In the event of fail of bidding, sale of the subject properties through negotiation may be undertaken in accordance with applicable rules and regulations.

9. Upon determination of the winning bidder, the Disposal Committee shall recommend to the Secretary the award of the contract to the winning bidder. Therefore, a Notice of Award shall then be issued to the winning bidder, which shall serve as the basis for the execution of the corresponding contract between the parties. Within the period prescribed, the winning bidder shall pay the full Contract Price, less the amount of the bid bond.

10. In case of failure to pay the full Contract Price within the prescribed period, the award shall automatically be canceled, and the bid bond of the concerned bidder shall be forfeited in favor of the Government. The next highest compliant bidder shall be declared as the winning bidder, and the contract shall be awarded accordingly, in lieu of the defaulting bidder.

11. Upon full payment of the Contract Price, the subject properties shall be released to the buyer, subject to the following conditions:

- The buyer shall present the Official Receipts as proof of full payment of the Contract Price;
- The buyer shall pick up/haul the subject properties from their respective storage locations within thirty (30) days from the receipt of the Notice of Award;
- Failure to claim the subject properties within the prescribed period shall result in the cancellation of the Contract and forfeiture of the full amount paid;
- Pick-up/hauling shall be scheduled strictly during official working days and office hours; and
- All costs related to release, hauling, transportation and related expenses shall be done solely by the buyer, at no cost to PPA, PMO – Bohol.

12. The Port Management of Bohol, PPA reserves the right to reject any or all bids, waive any minor defects or informality therein, or assert such bid as may be deemed most advantageous to the Government.

13. All necessary registrations, licenses, and permits required for hauling, transportation and disposal of the subject properties/materials shall be secured by the winning bidder at its own expense and at no cost to PPA, PMO-Bohol. The winning bidder shall strictly comply with all applicable laws, rules and regulations.

14. For further information and inquiries, interested parties may contact the PPA, PMO-Bohol Admin. Division at (038) 501 8138.

JOSELITO O SINOCRUZ PhD
Port Manager
Chairman Disposal Committee