PHILIPPINE PORTS AUTHORITY
PORT MANAGEMENT OFFICE OF MASBATE
Port Area, Masbate City, Masbate

INVITATION TO BID

I. The Philippine Ports Authority – Port Management Office of Masbate, through the Bids and Awards Committee intends to apply the sum of Six Hundred Two Thousand Thirty-Four Pesos (P602,034.00) being the Approved Budget for the Contract (ABC) to payments under the contract of Supply and Delivery of Commonly Used Office Supplies. Bids received in excess of the ABC shall be automatically rejected at bid opening.

II. The Philippine Ports Authority now invites bids for the Supply and Delivery of Commonly Used Office Supplies. Delivery of the Goods is required on or before 30 calendar days upon issuance of Notice to Proceed.

III. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

IV. Interested bidders may obtain further information from Philippine Ports Authority – PMO Masbate and inspect the Bidding Documents at the address given below from 8:30 AM to 4:00 PM.

V. A complete set of Bidding Documents may be purchased by interested Bidders on August 8, 2023, 8:30 AM to 4:00 PM from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of One Thousand Pesos (P1,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGeps) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

VI. Bids must be delivered to the address below on or before 22 August 2023, 9 AM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on 22 August 2023, 10 AM at the address given below. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

VII. Prospective Bidders are required to submit together with their bid, the valid and current Mayor's Permit, Income/Business Tax Return, PhilGeps Registration, and Omnibus Sworn Statement.

VIII. The Philippine Ports Authority, Port Management Office of Masbate reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

IX. For further information, please refer to:

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RENE L. AGAO II
BAC Chairperson