

## Section I.

### Invitation to Bid for the Provision of Modular Partitions, Combination Blinds and Glass Tint for the Port Operations Building, Port of Lucena, Lucena City

1. The Philippine Ports Authority-Port Management Office of Marinduque/Quezon (PMO MarQuez), through its CY 2017 Corporate Funds intend to apply the sum of **Three Million One Hundred Forty Two Thousand Eight Hundred Sixty Four and 84/100 (PHp3,142,864.84), inclusive of VAT** being the approved Budget for the Contract (ABC) to payments under the contract for the Provision of Modular Partitions, Combination Blinds and Glass Tint for the Port Operations Building of PMO MarQuez. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PPA-PMO MarQuez now invites bids for the following:

Name of Contract	Provision of Modular Partitions, Combination Blinds and Glass Tint for the Port Operations Building, Port of Lucena
Location	Port of Lucena, Brgy. Talao-Talao, Lucena City
Brief Description	1. Provision/Installation of Modular Partitions, Tables, Chairs and Drawers 2. Provision/Installation of Combination Blinds and Glass Tint
Contract Duration	Fifteen (15) calendar days

3. Delivery of the Goods is required at the time specified in Section VI. Schedule of Requirements. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the contract to be bid, the value of which must be equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the bidding documents, particularly in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to the citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from PPA-PMO MarQuez and inspect the Bidding Documents at the address given below during office hours from 8:30 AM to 5:00 PM.

The schedule of activities is as follows:

ACTIVITIES	DATE	TIME
Issuance of Bid Documents	November 27 to December 15, 2017	8:30AM – 5:00 PM
Pre-Bid Conference	December 04, 2017	2:00 PM
Submission of Bids	December 18, 2017	10:00 AM
Opening of Bids	December 18, 2017	2:00 PM

6. A complete set of Bidding Documents may be purchased by interested Bidders on the dates specified above from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Five Thousand Pesos (PHp5,000.00) inclusive of VAT.**
7. The PPA-PMO MarQuez will hold a **Pre-bid Conference** on **December 04, 2017** at **2:00 PM** at the address given below, which shall be open only to prospective bidders.
8. Bids must be delivered to the address below on or before **December 18, 2017** at **10:00 AM.** All bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.

Bid opening shall be on **December 18, 2017** at **2:00 PM.** Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below.

9. The PPA-PMO MarQuez reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Mr. Kevin Emmanuel T. Largado  
BAC Secretariat  
BAC for the Procurement of Goods  
PMO Marinduque/Quezon (PMO MarQuez)  
2<sup>nd</sup> Floor Padillo Building, Quezon Avenue corner Trinidad Street  
Lucena City, Quezon  
Telephone Nos. (042)719-1080  
Email Address: [psdmarquez2015@gmail.com](mailto:psdmarquez2015@gmail.com)

(Sgd.) **LOURDES R. ROBERTO**  
BAC-PG Chairperson

Date of Posting: November 25, 2017