



PHILIPPINE PORTS AUTHORITY

Port Management Office of Marinduque/Quezon
(PMO-MarQueZ)

2nd Flr. Padillo Bldg., Quezon Avenue Cor. Trinidad St., Lucena City
Tel. No. (042) 717-3287/717-3289/719-1080

Invitation to Bid for the Procurement of Janitorial Services for CY 2017

- The Philippine Ports Authority-Port Management Office of Marinduque/Quezon (PMO MarQueZ), through its CY 2017 Corporate Funds intend to apply the sum of **One Million One Hundred Fifty Thousand Four Hundred Sixty Seven Pesos and 52/100 (PHp1,150,467.52), inclusive of VAT** being the approved Budget for the Contract (ABC) to payments under the contract for the Provision of Janitorial Services for PMO MarQueZ. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The PPA-PMO MarQueZ now invites bids for the procurement of janitorial services as described below.

Name of Contract	Procurement of Janitorial Services for CY 2017
Location	<ol style="list-style-type: none"> PMO MarQueZ, Padillo Building, Quezon Avenue corner Trinidad Street, Lucena City Baseport Lucena, Port of Lucena, Brgy. Talao-Talao, Lucena City TMO Balanacan, Brgy. Balanacan, Mogpog, Marinduque TMO Sta. Cruz, Brgy. Buyabod, Sta. Cruz, Marinduque Port of Cawit, Boac, Marinduque
Brief Description	Provision of eleven (11) janitors including janitorial equipment, tools/materials and cleaning products and supplies necessary to provide janitorial services and other related services to the PMO MarQueZ, its Baseport and Terminal Management Offices (TMOs)
Contract Duration	Seven (7) months or June 01, 2017 to December 31, 2017

- Delivery of the Goods is required at the time specified in Section VI. Schedule of Requirements. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the contract to be bid, the value of which must be equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the bidding documents, particularly in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to the citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

VISION

By 2020, PPA shall have provided globally competitive port services in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability.

MISSION

- Provide reliable and responsive services in our ports, sustain development of communities and the environment, and be a model corporate agency of the government.
- Establish a mutually beneficial, equitable, and fair relationship with partners and service providers.
- Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.
- Establish a world-class port operation that is globally competitive adding value to the country's image and reputation

5. Interested bidders may obtain further information from PPA-PMO MarQuez and inspect the Bidding Documents at the address given below during office hours from 8:30 AM to 4:30 PM.

The schedule of activities is as follows:

ACTIVITIES	DATE	TIME
Issuance of Bid Documents	April 28 – May 04, 2017	8:30 AM-4:30PM
Pre-Bid Conference	May 04, 2017	2:00 PM
Submission of Bids	May 16, 2017	9:00 AM
Opening of Bids	May 16, 2017	9:30 AM

6. A complete set of Bidding Documents may be purchased by interested Bidders on the dates specified above from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of Ten Thousand Pesos (Php10,000.00) inclusive of VAT.
7. The PPA-PMO MarQuez will hold a **Pre-bid Conference** on **May 04, 2017** at **2:00 PM** at the address given below, which shall be open only to prospective bidders.
8. Bids must be delivered to the address below on or before **May 16, 2017** at **9:00 AM**. All bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted.
- Bid opening shall be on **May 16, 2017** at **9:30 AM**. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below.
9. The PPA-PMO MarQuez reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Mr. Pricillo G. Barrameda
 Head Secretariat
 BAC for the Procurement of Goods
 PMO Marinduque/Quezon (PMO MarQuez)
 2nd Floor Padillo Building, Quezon Avenue corner Trinidad Street
 Lucena City, Quezon
 Telephone Nos. (042)719-1080
 Email Address: psdmarquez2015@gmail.com

(Sgd.) **LOURDES R. ROBERTO**
 BAC-PG Chairperson

Date of Posting: April 28, 2017