BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

PUBLIC AUCTION OF VARIOUS UNSERVICEABLE LAND TRANSPORTATION EQUIPMENT FOR DISPOSAL OF PMO BICOL AS OF DECEMBER 31, 2024.

TERMS OF REFERENCE

A. BACKGROUND

The Philippine Ports Authority, PMO Bicol, in line with the government regulations on disposal of property, plant and equipment is conducting a disposal through public auction of various unserviceable land transportation equipment described herein.

B. OBJECTIVE

To ensure compliance with environmental and other regulations and to systematically remove non-functional and obsolete property to prevent deterioration and further loss of value, relieve accountability and clear agency space.

C. SCOPE OF PUBLIC AUCTION

The various unserviceable land transportation equipment for public auction are as follows:

ITEM NO.	ITEMS	Qty.	LOCATION	MIN. FLOOR PRICE (Incl. of 12% VAT)
1	**LAND TRANSPORTATION EQUIPMENT**	1 lot	PMO Garage	₱112.000.00
	a. Mazda B2500, Plate No. SCN- 471 b. Isuzu Hi-Lander Crosswind XUV Wagon 2003, Plate No. XFX-109 c. Suzuki Bravo, Plate No. SGJ-893 d. KIA-Carnival LX AT, Plate No. ZIA-382 e. Mitsubishi Adventure (Police Car), Plate No. SHL-593 color: Aspen White f. Toyota Revo, DLX 2002, Plate No. SGH-739 g. Mitsubishi Adventure GX DSL MT Model 2013 color: Polar White with conduction sticker number BX9047, Plate No. SLF-441 h. Mitsubishi Adventure GX DSL MT Model 2013 color: Polar White with conduction sticker number BY2014, Plate No. SHR-676 i. Hyundai Sta. Fe, Plate No. ZHL-810 Model 2007 Chassis No. KMHSH81WP7U182683			

D. PROCEDURES, TERMS AND CONDITIONS

1. The public auction is on **"AS IS WHERE IS"** basis.

2. A bidder must bid on **all** of the items listed above and the amount of floor price per item.

3. No **partial bid** is allowed.

4. Bid form is in the amount of **Five Hundred Sixty Pesos (₱560.00)** inclusive of Value Added Tax (VAT).

5. Awardees in previous auction who failed to settle final payment and/or withdrew subject item(s) shall no longer be allowed to participate in the bidding.

6. Proprietors, partnerships and/or corporations are qualified to participate in the auction subject to the submission of qualification documents, such as valid Business/Mayor's permit and BIR 2303. For private individuals, they may present a valid government issued ID.

   Duly authorized representative, if any, shall submit a notarized Special Power of Attorney (SPA) issued by the Owner of the firm/company, authorizing him/her to speak for, sign and submit bids on behalf of the Owner of the firm/company.

7. It is understood that participating bidders have seen and inspected the subject unserviceable land transportation equipment located at the garage area of PMO Administration Building. Conduct of inspection may be allowed on November 17-18, 2026, from 8:00 AM to 5:00 PM.

8. Late bids shall no longer be accepted and shall be automatically disqualified.

9. A bidder shall accomplish the auction tender in at least three (3) copies. Auction tenders shall be properly signed and submitted to the Chairperson of the Disposal Committee before the deadline for the submission of bids. The envelope containing the auction tender shall be sealed and properly marked.

10. Sealed Bids shall be properly addressed to: **MA. MAGNOLIA SINSON-REQUEJO**, Chairperson, PPA PMO Bicol Disposal Committee, and shall be submitted not later than November 23, 2026, 10:00 AM at the PPA PMO Bicol Government Regional Center, Rawis, Legazpi City. The sealed envelope must contain the Bid Tender and Bid Bond.

11. Bid shall be prepared in the prescribed Bidding Form (attached) and in strict compliance.

12. The bid price shall be **inclusive of the 12% Value Added Tax (VAT) and must not be lower than the Minimum Floor Price (MFP).**

13. The bid shall be accompanied by a bidder's bond in the form of Cash, Manager's or Cashier's Check in an amount equivalent to ten percent (10%) of the minimum floor price inclusive of 12% VAT, as guarantee that the successful bidder shall, within five (5) working days from receipt of the Release Order, withdraw the unserviceable materials from PPA PMO Bicol Admin. Building Office premises.

14. A bidder may be allowed to withdraw his offer before the time of opening of bids and shall be returned to the bidder unopened. After the opening of bid, no bidder shall be allowed to withdraw his offer.

15. Any erasures/alterations made shall not be honored unless initialed by the bidders.

16. All bid bonds of non-winning bidders shall be returned immediately after the winning bidder has been declared.

17. Award shall be given to the highest complying bidder whose final offer price is not lower than the minimum floor price as indicated in the bid form.

18. When two (2) or more complying bidders have identical offers, public auction by viva voce between those who made identical auctions shall be resorted to at a price not less than the offered auctions, immediately on the same day if both bidders and their authorized representative are present physically. Each succeeding bid shall be increased by at least One Thousand Pesos (P1,000.00) until the highest bidder is determined.

19. In case of a failed first public auction, a re-auction shall be scheduled. In case of failure on the second auction, disposal of properties may be resorted through negotiated sale.

20. The bid bond of the determined awardee shall be considered as partial payment and the difference between such payment and the offer bid price shall be paid in full in the form of cash, manager's or cashier's check of a reputable bank within two (2) working days from the date of the receipt of Notice of Award. If the winning bidder fails to pay the full amount of the bid price, the same shall be deemed cancelled and rendered ineffective and the 10% bond deposit will be forfeited in favor of the Agency.

21. The awarded land transportation equipment to winning bidder shall be withdrawn from PPA premises within five (5) working days after receipt of the Release Order. Thereafter, a storage fee of Two Hundred Pesos (P200.00) per vehicle per calendar day shall apply for up to ten (10) working days. Extensions due to force majeure or other duly justified circumstances may be granted upon written approval, subject to applicable rules. Failure to withdraw thereafter shall result in cancellation of the award forfeiture of the bid deposit and rebidding, subject to applicable rules.

22. Transfer or Deed of Assignment of the award will not be honored by the Authority.

23. It is understood that withdrawal of the awarded items shall be made only during Monday to Thursday from 8:00AM to 5:00PM. Repairs, dismantling, cutting, welding and removal of parts within PPA premises are prohibited. The buyer is responsible for damage, spills or injury caused by its personnel or equipment. Necessary permits from PMO Bicol prior to the pull-out of the unserviceable items must be properly secured.

24. All expenses incidental to the withdrawal of the property including tax, cost or charges shall be borne by the Awardee.

25. Opening of Bids shall be on November 23, 2026, at 10:30 AM. Notice of Award will be issued immediately thereafter.

26. PPA holds the right to reject any or all bids and to accept bid which is most favorable to the Authority.

MA. MAGNOLIA SINSON-REQUEJO
Chairperson
PMO Bicol Disposal Committee