PHILIPPINE PORTS AUTHORITY

INVITATION TO BID

FOR UNSERVICEABLE PROPERTIES

The Philippine Ports Authority-Port Management Office Batangas is inviting offers for the public auction by way of sealed bids on the following unserviceable properties for disposal on "AS IS WHERE IS" basis:

Lot. No.	Item Description	Location	Floor Price (Inclusive of 12%VAT)
1	1 unit Typewriter Manual 1 unit Typewriter Olympia Manual 15 Car 1 unit Filing Cabinet 4 drawers with safe 2 units Extension Roller of Baggage X-Ray Machine, Asthrophysics XIS 100XS, SN ASTJA180LL436 1 Unit Mitsubishi Galant SS (AT) with Plate No. XCW 106, Engine no. 4G631-B6004, Chasis No. PAEE2ASR1A000547, Aspen White 1 Unit Mitsubishi Adventure AUV;Police Car, Plate No. SGZ-475, Engine No. 4D56A-N6192, Chasis No. PAEVB5NS13B000475	PPA Administration Bldg.,Port Access Road, Calicanto, Batangas City	Php 135,632.00

The significant times and deadlines of public auction activities are shown below:

Day No.	Activity	Dates	Venue	Duration
Day 1-3	Posting of Notice of Public Bidding/Auction of Unserviceable Property	March 20-22, 2023	Newspaper, PPA Website and Bulletin Boards at PPA PMO Batangas	3 c.d.
Day 4-12	Availability of Bid/Auction Form	March 23-31, 2023	Administrative Division, 4th Floor, PPA Admin. Bldg., Port Access Road, Calicanto, Batangas City	9 c.d.
Day 9	Pre-Bid/Auction Conference	March 28, 2023 Tuesday (10:00 AM)	ESD Conference Room, 5th Floor, PPA Admin. Bldg., Port Access Road, Calicanto, Batangas City	1 c.d.
Day 12	Deadline Submission of Sealed Bids	March 31, 2023 Friday (9:00AM)	PPA Admin. Bldg., Port Access Road, Calicanto, Batangas City	1 c.d.
Day 12	Opening of Bids	March 31, 2023 Friday (10:00AM)	ESD Conference Room, 5th Floor, PPA Admin. Bldg., Port Access Road, Calicanto, Batangas City	1 c.d.

Bid bond in the form of Manager's /Cahier's check equivalent to 10% of the floor price shall be submitted together with the proposal.

Additional information, request for inspection and bid forms may be secured at the Administrative Division, 4th Floor, PPA Administration Bldg., Port Access Road, Calicanto, Batangas City or call 043-723-9173.

The Philippine Ports Authority, Port Management Office Batangas reserves the right to reject any or all bids, waive any defects therein and accept the offer most advantageous to the Authority.

MARGARITA EMELYN B VILLAMOR
Chairperson
PMO Batangas Disposal Committee
For Unserviceable Property/Excess Material

PORT MANAGEMENT OFFICE - BATANGAS
Administration Building, Port Access Road,
Calicanto, Batangas City 4200 Philippines
Tel. No.: (043) 722-2429 / (043) 723-0164 Fax No.: (043) 723-0164
Email: ppa_batangas@yahoo.com / pmobatangas@ppa.com.ph

PHILIPPINE PORTS AUTHORITY

INSTRUCTION TO BIDDERS

DISPOSAL OF UNSERVICEABLE PROPERTIES

A. Inspection of Unserviceable Properties

The unserviceable properties for auction are available for inspection on March 23-30, 2023 at the Philippine Ports Authority-Port Management Office Batangas, Administration Bldg., Port Access road, Calicanto, Batangas City.

B. Schedule of Public Auction

The public auction/sale shall be conducted on an **"AS-IS, WHERE IS"** basis by the PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material. Schedule of opening of bids is on March 31, 2023, Friday, 10:00AM at the ESD Conference Room, 5th floor, PPA Administration Bldg., Port Access Road, Calicanto, Batangas City.

C. Qualification of Bidders

Individuals, sole proprietorship, partners and/or corporation are qualified to participate in the public auction, subject to the qualification documents, as maybe required by the PMO Batangas Disposal Committee for Unserviceable Property/Excess Material.

Duly authorized representative/s, if any, shall submit a certification issued by the President/General Manager/Governing Board/Owner of the firm, as may be applicable, authorize him/her to speak for and submit bids in behalf of the latter.

D. Floor Price

Lot. No.	Item Description	Location	Floor Price (Inclusive of 12%VAT)
1	1 unit Typewriter Manual 1 unit Typewriter Olympia Manual 15 Car 1 unit Filing Cabinet 4 drawers with safe 2 units Extension Roller of Baggage X-Ray Machine, Asthrophysics XIS 100XS, SN ASTJA180LL436 1 Unit Mitsubishi Galant SS (AT) with Plate No. XCW 106, Engine no. 4G631-B6004, Chasis No. PAEE2ASR1A000547, Aspen White 1 Unit Mitsubishi Adventure AUV;Police Car, Plate No. SGZ-475, Engine No. 4D56A-N6192, Chasis No. PAEVB5NS13B000475	PPA Administration Bldg.,Port Access Road, Calicanto, Batangas City	Php 135,632.00

E. Submission of Bids and Bid Bonds

1. The bid must be submitted in three (3) copies to the PPA PMO Batangas Disposal Committee Secretariat, PPA Administration Bldg., Port Access Road, Calicanto, Batangas City, in a sealed envelope and shall be labelled with the bidder's name, address and contact number. The PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material shall not be responsible for

any tampering of bids that were not sealed;

2. A Bid Bond in the form of cash or Cahier's/Manager's Check equivalent to 10% of the floor price issued by a Universal Bank, must be submitted and placed inside the sealed bid envelope. Bid submitted below the ceiling price and/or without the corresponding Bid Bond shall be disqualified;

3. Complete sets of Bidding Documents can be purchased by interested bidders on March 23-31, 2023 at PPA PMO Batangas, Administration Bldg., Port Access Road, Calicanto, Batangas City upon payment of non-refundable fee in the amount of Five Hundred Sixty Pesos (P560.00), Philippine Currecny, inclusive of VAT. A Letter of Intent (LOI) is required and to be submitted by the interested bidders before purchasing the bid documents.

4. Deadline of submission of bids is on March 31, 2023, Friday, 9:00 a.m. Bids submitted beyond said deadline shall not be accepted.

F. Modification and Withdrawal of Bids

1. A bidder may modify its bid after it has been submitted, provided that the modification is received by the PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material prior to the deadline of submission of bids.

2. A bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted, for valid and justifiable reason: provided that the Letter of Withdrawal is received by the PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material prior to the deadline of submission of bids. A bidder that withdraws its bid shall not be permitted to submit another bid for the same project; and

3. Modification/Withdrawal of bids shall not be allowed after the deadline of submission of bids.

G. Opening of Bids

1. Opening of bids will immediately follow after the deadline of submission of bids in the presence of all PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material Member and the bidders or authorized representative of the bidder to attend;

2. An Abstract of Bids shall be prepared by the PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material Secretariat for signature of the Disposal Committee members and approval of the Head of Agency or his authorized representative.

H. Awarding of Bids

1. Notice of Award shall be given to the highest responsive bidder;

2. In case of a tie, the PPA PMO Batangas Disposal Committee for Unserviceable Property/Excess Material will resort to non-discretionary criteria (toss coin or draw lots) to determine the winning bidder.

I. Payment

1. One-time payment in cash shall be made five (5) working days from the date of receipt of the Notice of Award;

2. An Official Receipt shall be issued by PPA PMO Batangas covering the payment made by the winning bidder; and

3. In case the winning bidder fails to make the payment within the prescribed period, said bidder will be blacklisted and shall not be allowed to participate in the future biddings.

J. Pick-up/Hauling of Property by the Winning Bidder

1. The winning bidder shall be given ten (10) official government working days from receipt of Release Order, to pick-up haul the property;

2. Expenses incidental to the pick-up/hauling of the property shall be borne by the winning bidder; and

3. In case the winning bidder fails to complete the pick-up/hauling of the property within the prescribed period, the award shall be revoked/cancelled. The next highest bidder shall be awarded the bid, so forth and so on.

K. Forfeiture/Return of Bid Bond

1. The Bid Bond shall be forfeited in favor of PPA PMO Batangas in the following instances:

   a. If the winning bidder refuses to accept the award;
   b. In case the winning bidder fails to make the payment within the prescribed period; and
   c. If the winning bidder fails to complete the pick-up/hauling of the property within the prescribed period.

2. The Bid Bond shall be returned to the concerned bidder/s after the winning bidder has completed the pick-up/hauling of the properties.

L. Failure of Bidding

Failure of bidding shall be declared in the following instances:

If the prospective bidders declared ineligible, no bids received, all bids fail to comply with the bid requirements, all bids is below the ceiling price, the winning bidder refuses to accept the award or the winning bidder fails to make the payment.

CONFORME:

_____	_____	_____
Name and Signature of Bidders Or Authorized Representative	Position	Date