NOTICE OF PUBLIC AUCTION OF UNSERVICEABLE FURNITURE, EQUIPMENT AND SCRAP/JUNK MATERIALS

1. The Philippine Ports Authority-PMO NCR-North Disposal Committee invites interested parties for the public auction of the following unserviceable Furniture, Equipment and Scrap/Junk Materials by way of sealed bids on "**AS IS WHERE IS**" basis:

Lot No.	Qty.	Item/Particular	Location	Minimum Floor Price (Inclusive of 12% VAT)
1.	1-lot	Various unserviceable furniture, equipment and scrap/junk materials (consist of airconditoners, computers, batteries, blinds/roll-up curtains, steel cabinets, calculators, camera, chairs/sofa, copying machine, CPUs, money detector/counting machine, electric fans, fax machines, generator sets, keyboards, microwave ovens, computer/TV monitors, pressure tank, water pumps, printers, tables, time recorders, typewriters, tires, scrap aluminum, z-purlins, G.I. sheets, steel rebars, rubber fenders)	PPA PMO NCR North Administration Building	**P208,480.00/lot**

The significant times and deadlines of public auction activities are shown below:

	ACTIVITY	DATES	VENUE
1	Posting of Notice of Public Auction of Unserviceable Properties	November 8-14, 2024	PPA Website, Bulletin Boards of PPA Head Office, PMO NCR South/NCR North and other conspicuous places
2	Availability of Bid Forms	November 8-14, 2024	Ground Flr, PMO NCR North Bldg.
3	Pre-Auction Conference	November 14, 2024	Conference Room, PMO NCR North Bldg.
4	Submission of Sealed Bids	November 15, 2024, 12:00NN	Admin. Svcs. Unit, PMO-NCR North Bldg.
5	Opening of Bids	November 15, 2024, 1:30PM	Conference Room, PMO-NCR North Bldg.

2. **Bid Bond in an amount equivalent to not less than ten percent (10%) of the minimum floor price (inclusive of 12% VAT)**, which may be in the form of Cash, Manager's/Cashier's Check shall be submitted together with the proposal.

3. Additional information, request for inspection and bid forms may be secured at the Supply Unit, RMD-Admin, Ground Floor, PMO-NCR North Admin Bldg., North Harbor, Tondo, Manila or call 8245-2929.

4. Awardee in the previous public auction who failed to settle final payments and/or withdrew subject items shall no longer be allowed to participate in the activity.

5. The PPA-PMO NCR North Disposal Committee reserves the right to reject any or all bids, waive any defects therein and accept the offer most advantageous to the Authority.

JENNELIZA D. REBONG
Chairperson
PMO NCR-North Disposal Committee

TERMS OF REFERENCE

PUBLIC AUCTION FOR THE SALE OF UNSERVICEABLE FURNITURE, EQUIPMENT AND SCRAP/JUNK MATERIALS OF PMO NCR NORTH.

A. BACKGROUND

The Philippine Ports Authority-PMO NCR-North, in line with its property and assets management program, is conducting disposal through public auction of its unserviceable Furniture, Equipment and Scrap/Junk Materials.

B. OBJECTIVE

There is a need to dispose these unserviceable properties to avoid further deterioration as well as to generate benefits to the government in terms of higher appraisal value, lesser storage cost and better management of limited office space for the unserviceable properties.

C. SCOPE OF PUBLIC BIDDING

The unserviceable properties and excess materials for public auction are:

Lot No.	Qty.	Item/Particular	Location	Minimum Floor Price (Inclusive of 12% VAT)
1.	1-lot	Various unserviceable furniture, equipment and scrap/junk materials (consist of airconditioners, computers, batteries, blinds/roll-up curtains. Steel cabinets, calculators, camera, chairs/sofa, copying machine, CPUs, money detector/counting machine, electric fans, fax machines, generator sets, keyboards, microwave ovens, computer/TV monitors, pressure tank, water pumps, printers, tables, time recorders, typewriters, tires, scrap aluminum, z-purlins, G.I. sheets, steel rebars, rubber fenders)	PPA PMO-NCR North Administration Building	**P208,480.00/lot**

D. TERMS AND CONDITIONS

1. The sale is on "**AS IS-WHERE IS**" basis.

2. Bid Forms may be acquired by interested bidders beginning **November 8-14, 2024** and shall be issued upon payment of a non-refundable fee of One Thousand Pesos Only (Php1,000.00) inclusive of VAT.

3. It is understood that participating bidders have seen and inspected the subject unserviceable properties located at the PMO NCR-North Administration Bldg., Mel Lopez Blvd., North Harbor, Tondo, Manila.

4. To clarify and/or explain any of the requirements, terms and conditions stipulated in the bid documents, a **Pre-Auction Conference** will be held on **November 14, 2024, at 10:00AM** at the **Conference Room, 2nd Floor**, PMO NCR-North Administration Bldg., Mel Lopez Blvd., North Harbor, Tondo, Manila.

5. **Sealed bids shall be properly addressed to: MS. JENNELIZA D. REBONG, Chairperson, PPA PMO NCR-North Disposal Committee**, and shall be submitted not later than **November 15, 2024, 12:00NN** at the **PMO-NCR North-Supply Unit**, PMO NCR-North Administration Bldg., Mel Lopez Blvd., North Harbor, Tondo, Manila. The sealed envelope must contain the Bid Tender and Bid Bond.

6. **Opening of Bids** shall be on **November 15, 2024 at 1:30PM.**

7. Bid shall be prepared on the prescribed Bidding Form (attached) and in strict compliance with the requirements of these instructions.

8. The bid price shall be **inclusive of the 12% value added tax (VAT) and must not be lower than the Minimum Floor Price.**

9. Erasures/modifications (if any) shall be duly initialled by the bidders.

10. The bid shall be accompanied by a bidder's bond in the form of Cash, Manager's/Cashier's Check, in an amount equivalent to **ten percent (10%) of the minimum floor price (inclusive of 12% VAT)**, as guarantee that the successful bidder shall, within ten (10) working days from receipt of the **Release Order**, withdraw the unserviceable materials from PPA-PMO NCR-North premises.

11. A bidder may be allowed to withdraw his tender before the time of the opening of bids, and shall be returned unopened. After the opening of bids, no bidder shall be allowed to withdraw his offer.

12. No bids shall be accepted after the deadline. Late bids shall not be honored and shall be automatically disqualified.

13. Bid bonds of non-winning bidders shall be returned immediately after the winning bidder has been declared.

14. Award shall be given to the highest bidder whose bid price is not lower than the floor price as indicated in the Terms of Reference and Invitation to Bid.

15. Should there be two winning bidders who submitted the same bid price, the Authority reserves the right to make the award via a toss coin. In case there will be more than two winning bidders, the winner shall be decided thru drawing of lots.

16. Upon determination of the winning bidder, the corresponding bid bond shall be considered as partial payment and the difference between such payment and the offer/bid price shall be paid in the form of cash, cashier's or manager's check.

17. The winning bidder shall pay the full amount within five (5) working days from receipt of the Notice of Award.

18. All payments shall be made at the Cashier located at One Stop Shop, PMO NCR- North Admin. Bldg., Mel Lopez Blvd., North Harbor, Tondo, Manila.

19. **The winning bidder are required to remove all item(s) awarded to them within ten (10) working days after receipt of the Release Order,** otherwise, a storage fee in the amount equivalent to Five Hundred Pesos (P500.00) shall be charged per day of delay. Item(s) not withdrawn within thirty (30) calendar days from receipt of the Contract shall be forfeited in favor of the Authority.

20. All expenses incidental to the withdrawal of the property shall be borne by the winning bidder.

21. No transfer of Deed of Assignment of the Award shall be honored by the Authority.

22. Withdrawal of the bid item(s) shall be made during official working hours and workdays only.

23. Awardee(s) in previous public auction who failed to settle final payments and/or withdrew subject item(s) shall no longer be allowed to participate in this activity.

24. PPA reserves the right to reject any or all bids, to annul the bidding process, and to reject all bids at any time prior to contract award without incurring any liability to the affected bidders.

JENNELIZA D. REBONG
Chairperson
PMO NCR-North Disposal Committee

CONFORME:

_____
Name of Company/Bidder

_____
Name & Signature

_____
Date