BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

INVITATION TO BID
FOR THE SUPPLY, DELIVERY AND INSTALLATION OF BLINDS AT OFFICE OF THE PORT MANAGER

DATE: June 11, 2024
P.R. NO.: NH-9053-24
RIS NO.: NCRN2024-204
Mode of Procurement: Sec 53.9 Small Value Procurement

Sir/Madam:

The PPA PMO-NCR North, through its Bids and Awards Committee (BAC), invites interested bidders to bid for the following item/s or project in accordance with the above stated procurement mode of the 2016 Revised Implementing Rules and Regulation of the Republic Act No. 9184.

PACKAGE NO.	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT
1	BLINDS	₱49,500.00

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this Request for Quotation. Submit your **sealed quotation/documents** duly signed by you or your duly authorized representative not later than **June 17, 2024, 05:00PM** to PMO-NCR North BAC Secretariat at PMO-NCR North Admin. Bldg. Mel Lopez Blvd., North Harbor, Tondo Manila. **Quotation/documents sent through electronic mail will not be considered.**

The following documents are also required to be submitted along with your quotation on the specified deadline above:

DOCUMENTARY REQUIREMENTS	REMARKS
Certified True Copy of Valid Mayor's Permit	
PhilGEPS indicating the Registration Number	

For any clarification, you may contact us at Telephone No. 8245-2929 or email address at bac.ncrn@gmail.com

FRANCIS ALDRICH A. RUBIO
BAC Chairperson

Name of Company:

Address: _____

Contact No./Email Address: _____

_____

Signature over Printed Name
Authorized Representative

(Annex "A")

REQUEST FOR QUOTATION

TERMS AND CONDITIONS

1. Quoted price shall be inclusive of applicable taxes and shall be firm and valid for a period of at least **sixty (60)calendar days** from receipt of quotation and shall be binding upon the supplier within the period;
2. Delivery period shall be within **seven(7) working days** from receipt of Notice of Award/Purchase Order;
3. The P.O. shall be awarded to the Lowest Calculated Responsive Bid (LCRB) or Highest Rated Responsive Bid (HRRB), at the discretion of the BAC. Delivered items are subject to inspection, with payment processing to commence only after acceptance by the end-user/s;
4. Terms of payment is within **thirty (30) working days** from date of actual and complete delivery, acceptance by the end-user/s and upon submission of the required complete supporting documents;
5. Bidders shall submit the quotations together with the technical brochures of the products being offered;
6. As a government agency, PPA shall deal only with legitimate suppliers/contractors which issue BIR-registered sales invoice;
7. PPA reserves the right to post-qualify any supplier and/or reject any or all submitted quotations if it fails to meet the minimum requirements set by the BAC; and
8. In case of delay and default, the supplier shall be charged liquidated damages amounting to 1/10 of 1% of the cost of delayed service for every day of delay, pursuant to Sec. 68 of the IRR-A of R.A. 9184.
9. In case of failure to deliver or capricious and whimsical refusal to accept the award / purchase order (PO), the BAC may right away recommend to the HoPE the blacklisting of the supplier without prejudice to the right of the BAC to file appropriate charges against said supplier.

	GOODS				SERVICES			
	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE	EXPANDED W/ TAX	TAX CERTIFICATE	FINAL VAT	TAX CERTIFICATE
VATABLE	1%	BIR Form 2307	5%	BIR Form 2307	2%	BIR Form 2307	5%	BIR Form 2307
NON-VAT	1%	BIR Form 2307	3%	BIR Form 2307	2%	BIR Form 2307	3%	BIR Form 2307

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY	UNIT	ITEM DESCRIPTION /SPECIFICATION	BRAND/ MODEL OFFERED	UNIT PRICE	TOTAL AMOUNT
1	1	Lot	Blinds (Please see attached Annex "B")			

(Annex "B")

TECHNICAL SPECIFICATIONS

1 set	**FINISH:** FABRIC FABRIC PREMUIM WINDOW FABRICS COLLECTION **DIMENSION:** 3.434m W x 1.491m H (Please provide swatches)
1 set	**FINISH:** FABRIC FABRIC PREMUIM WINDOW FABRICS COLLECTION **DIMENSION:** 1.338m W x 1.491m H (Please provide swatches)
1 set	**FINISH:** FABRIC FABRIC PREMUIM WINDOW FABRICS COLLECTION **DIMENSION:** 1.196m W x 1.125m H (Please provide swatches)
1 set	**FINISH:** FABRIC FABRIC PREMUIM WINDOW FABRICS COLLECTION **DIMENSION:** 2.035m W x 1.490m H (Please provide swatches)
1 set	**FINISH: FABRIC** FABRIC PREMUIM WINDOW FABRICS COLLECTION **DIMENSION:** 0.853m W x 0.580mH (Please provide swatches)