BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

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Port Management Office – NCR South

INVITATION TO BID
for
SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION MATERIALS FOR THE MAINTENANCE OF BOSTON ST. TRIAGE AREA AT SOUTH HARBOR, MANILA (COP-MPF-NCS-02-25)

1. The PPA PMO NCR-South, through the PPA Corporate Funds intends to apply the sum of Three Hundred Twenty Thousand Five Hundred Thirty-Eight Pesos (Php 320,538.00) being the Approved Budget for the Contract (ABC) to payments under the Purchase Order (PO) for the Maintenance of Boston St. Triage Area at South Harbor, Manila. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PPA PMO NCR-South now invites bids for the above Procurement Project. Provision of the Service is required within fifteen (15) calendar days upon receipt of the Purchase Order (PO). The description of an eligible bidder is contained in the Bidding Documents, particularly, in Annex A (Instructions to the Suppliers).

3. Bidding will be conducted through Small Value Procurement (SVP) as provided under Section 34 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, using the non-discretionary pass/fail criterion in the bid evaluation.

   Participation to the bidding process is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. A complete set of Bidding Documents may be acquired by interested Bidders on October 2, 2025 to October 7, 2025 from the given address below and ***upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Sixty Pesos (Php560.00).*** The Procuring Entity shall allow the bidder to present its proof of payment for the fees through electronic means.

   Bid documents may also be downloaded from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and Philippine Ports Authority (PPA) provided that bidders shall pay the applicable fee for the Bidding Documents not later than the deadline for the submission of Bids, October 7, 2025.

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5. **Bids submitted past the set deadline and improperly labeled bids shall not be accepted.** Bids must be properly labeled as illustrated below, and must be received through physical submission at the PMO-NCR South BAC Office no later than 9:00 AM on October 7, 2025:

Name of Bidder	
Procurement Project	
FOR	The PMO-NCR South Bids and Awards Committee for the Procurement of Goods and Services 2/F PMO NCR South Administration Building, South Harbor, Port Area, Manila

6. Bid opening shall be on October 7, 2025, 10:00 A.M. at the Conference Room, 2nd Floor PMO NCR-South Administration Building. Bids will be opened in the presence of the invited observers who choose to attend the activity.

7. The PPA PMO NCR-South reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 52.1(b) of the IRR of RA No. 12009, without thereby incurring any liability to the affected bidder or bidders.

8. For further information, please refer to **Mr. Angelo S. Medrano**, **BAC Secretariat** at telephone no. **8525-5264** local **524** or **515** or email at ncrsouth_bac@ppa.com.ph.

September 29, 2025

CIELITO M. CABARCO
Chairperson, Bids and Awards Committee
PPA, PMO-NCR South
2F PMO NCR South Administration Bldg.
South Harbor, Port Area, Manila

BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

REQUEST FOR QUOTATION (RFQ)

(Small Value Procurement)
REFERENCE: PR NO. SH-9078-25

Date: 29 September 2025
RFQ No.: 015-2025

Notice To All Prospective Suppliers/Service Provider:

The **Philippine Ports Authority - Port Management Office NCR South (PMO-NCS)**, through its Bids and Awards Committee (BAC), invites eligible suppliers/contractors to submit quotations for the **supply and delivery of various construction materials for the Maintenance of Boston St. Triage Area at South Harbor, Manila (COP-MPF-NCS-02-25)** in accordance with **Section 34 (Small Value Procurement)** of Implementing Rules and Regulations of Republic Act No. 12009.

You are invited to submit your quotations based on the specifications as outlined in **Annex "B"**. Kindly ensure submission of the accomplished and duly signed quotation using the format provided in **Annex "C".**

Approved Budget for the Contract (ABC): THREE HUNDRED TWENTY THOUSAND FIVE HUNDRED THIRTY EIGHT PESOS *(PHP320,538.00), inclusive of all applicable government taxes and other service charges.* Any bid exceeding the ABC will not be accepted.

Evaluation Criteria : The contract will be awarded to the lowest-priced quotation that meets the criteria provided in the bidding documents, subject to evaluation by the Technical Working Group (TWG), and the Bids and Awards Committee (BAC).

Submission Deadline: Sealed quotations must be delivered by mail, courier, or in person to the address below by **9:00 a.m.** on **October 7, 2025 (Tuesday).** The ***bids will be opened at 10:00 a.m.*** on the same day.

The PMO-NCR South Bids and Awards Committee
for the Procurement of Goods and Services
2/F PMO NCR South Administration Building,
South Harbor, Port Area, Manila

This Request for Quotation (RFQ) is comprised of:

Instructions to the Suppliers:	Annex A
Technical Specifications:	Annex B
Supplier's/ Price Quotation /Proposal:	Annex C

TERMS AND CONDITIONS:

1. Bidders must provide accurate and correct information as required.
2. Price quotations must be valid for **sixty (60) calendar days** from the submission deadline.
3. All prices quoted must include applicable taxes and fees.
4. The Award will go to the lowest-priced offer that meets the technical specifications.
5. PPA PMO NCR South reserved the right to request additional information and reject any quotation that does not meet the requirements.
6. Delivery will be inspected, confirmed the compliance with the technical specifications, and payment made upon the submission of the required supporting document, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant.
7. Liquidated damages will be imposed for delayed service delivery at a rate of 0.1% of the contract value per day. Once the cumulative damages reach 10% of the contract amount, the PPA PMO NCR South may terminate the contract.
8. Payment Terms: Via Government Servicing Bank (e.g. Land Bank of the Philippines) within 24-48 hours upon receipt of billing or other terms of payment as allowed by PPA.

For any questions/clarifications, related to this RFQ please contact **Mr. Angelo S. Medrano, BAC Secretariat** at telephone no. 8525-5264 local 524 or 515, or email at ncrsouth_bac@ppa.com.ph

CIELITO M. CABARCO
Chairperson, Bids and Awards Committee

ANNEX "A"

Instructions to the Suppliers

a. Technical Specifications / Project Description	• See **Annex "B"** for detailed technical specifications of the project.
b. Deadline for submission of RFQ	• The completed Request for Quotation (RFQ) must be submitted to the Philippine Ports Authority (PPA)-PMO NCR South Bids and Awards Committee by **09:00 A.M. on October 7, 2025 (Tuesday)** The ***bids will be opened at 10:00 A.M.*** on the same day.
c. General Terms and Conditions	• By submitting a quotation, the bidder agrees to the unconditional acceptance of PPA PMO NCR South General Terms and Conditions for **Supply and delivery of various construction materials for the Maintenance of Boston St. Triage Area at South Harbor, Manila (COP-MPF-NCS-02-25)** • Partial quotation **will not be permitted** (i.e., all items in the lot must be quoted as a whole)
d. Submission Instructions	• All quotations must be submitted in a **sealed envelope** that is properly bound using a fastener to ensure the integrity of the documents. Any bid submissions containing loose or improperly bound documents shall not be accepted. The bid shall be delivered physically to the specified address: The PMO-NCR South Bids and Awards Committee for the Procurement of Goods and Services 2/F PMO NCR South Administration Building, South Harbor, Port Area, Manila
e. Validity of Quotation	• The quotation must be valid for **60 calendar days** from submission deadline. • In exceptional cases, the PPA PMO NCR South may request and extension of the quotation validity period. If so, the bidder must confirm the extension in writing without any modifications to the proposal.
f. Delivery Schedule	• Within fifteen (15) calendar days from the receipt of the Purchase Order (P.O.)
g. Place of Delivery	• PPA PMO NCR South, Administrative Building (Marsman Building), South Harbor, Port Area, Manila, NCR.
h. Currency of Quotation	• All prices must be quoted in **Philippine Peso (PHP)**
i. Required Documents (Submission in Two	• **Envelope 1: Technical Documents** ❖ DTI/SEC Certificate of Registration with

Envelopes)	General Information Sheet (GIS) ❖ Latest or 2025 Mayor's/Business Permit ❖ PhiGEPS Registration Number (mandatory) ❖ Income/Business Tax Return/Tax Clearance ❖ Notarized Omnibus Sworn Statement [1]*In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after the award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.* ❖ Technical Specifications as detailed in Annex "B" • **Envelope 2: Financial Proposal** ❖ **Annex C:** Supplier's/ Price Quotation /Proposal, duly signed by the bidder's authorized representative.
j. Award of Contract / Purchase Order	• The contract will be awarded to the lowest-priced, technically compliant bid. • Full submission of Annex C (Supplier's/ Price Quotation /Proposal) is required for consideration.
k. Liquidated Damages	• Liquidated damages will be imposed for delayed service delivery at a rate of 0.1% of the contract value per day. Once the cumulative damages reach 10% of the contract amount, the PPA PMO NCR South may terminate the contract.
l. Payment Terms	• Payment will be made within fifteen (15) working days of the following month, subject to submission of the Billing Statement. • Payment will be made via the Government Servicing Bank (e.g., Land Bank of the Philippines), and other terms of payment as allowed by PPA.

ANNEX"B"

Technical Specifications

Item No.	Description	Qty	UOM	BIDDER'S ACTUAL OFFER (Technical Specifications/ Brand)	Statement of Compliance ("Comply" or "Not Comply")
1.	1.5mm thk. x 50mm x 100mm x 6m. C Purlins	22	piece		
2.	2mm thk x 50mm x 150mm x 6m Tubular GI Sheet	14	piece		
3.	2mm thk x 50mm x 100mm x 6m Tubular GI Sheet	13	piece		
4.	2mm thk x 50mm x 50mm x 6m Tubular GI Sheet	12	piece		
5.	3"Ø, Sch40, Welded, GI Pipe (6m)	3	piece		
6.	Ga. 24 x 1.1m width, Long Span pre-painted tri-rib type G.I. sheets (6m/length)	60	Ln. m.		
7.	Ga. 24 x 4' x 8' pre-painted plain G.I. Sheets	12	piece		
8.	Pre-painted Gutter, GA 24 (0.701mm) x 2.44m	5	piece		
9.	12mm thk. Heat Insulator, Double Sided	60	Sq. m.		
10.	#1/8" x 2" x 2" Wire Mesh	60	Ln. m.		
11.	12mm Ø x 6.0m Plain Bar Sag Rod	15	piece		
12.	1/4" Ø Expansion Bolt	25	piece		
13.	Welding Rod E6013 (20kg.)	1	box		
14.	Tekscrew, 2 1/2"' (metal)	2	box		
15.	Magnetic Tekscrew Adapter (5pcs/set)	1	set		
16.	1/8" x 1/2" Blind Rivets	5	box		
17.	Vulcaseal	2	liter		
18.	Silicone Sealant	5	tube		
19.	6mm thk. x 40mm x 40mm x 6m., Angle Bar	9	piece		
20.	3/4" Marine Plywood	5	piece		
21.	1/2" Marine Plywood	3	piece		
22.	1/4" Marine Plywood	3	piece		
23.	1 1/2" Black Screw	2	box		
24.	1/2" x 1" 8' Solid Wood S4S	15	piece		

25.	#2 Half Overlay Concealed Hinges	4	pair		
26.	14" Push Open Drawer Guide Price	4	pair		
27.	Cabinet Handle	8	piece		
28.	Stickwell	2	liter		
29.	Drill Bit Mix Set (w/ enclosure) (wood, metal and masonry)	1	set		
30.	3" Ø PVC Elbow, 90	6	piece		
31.	100mm Heavy Duty Cutting Disc (25pcs.) (Metal)	1	box		
32.	100mm Heavy Duty Grinding Disc (Metal)	3	piece		
33.	Rust-Off B-330 Gray Alkyd Metal Primer Paint	12	gallon		
34.	Paint Metal Epoxy	8	gallon		
35.	Epoxy Reducer	6	gallon		
36.	Superdry Extreme Latex Concrete Waterproofing Paint	2	gallon		
37.	Masonry Neutralizer 3.7 Liters B-44	1	gallon		
38.	Paint Thinner	1	gallon		
39.	Timber Prime Water Based Wood Primer Paint	2	gallon		
40.	Acqua Gloss-It Water Based QDE Paint	2	gallon		
41.	Brush Roller (152mm)	10	piece		
42.	Paint Brush (101mm)	10	piece		
43.	Brush Steel (101mm)	5	piece		
44.	Single Filter – Anti Dust and Paint Industrial Respirator Mask	12	piece		
45.	PVC Conduit Pipe, 1/2" Ø (15mm Ø)	20	piece		
46.	PVC Adapter with Locknut, 1/2" Ø (15mm Ø)	10	piece		
47.	PVC Conduit Long Elbow, 1/2" Ø (15mm Ø)	8	piece		
48.	5.5mmØ THHN Stranded Copper Wire (#10 AWG) (150m)	1	roll		
49.	3.5mmØ THHN Stranded Copper Wire (#12 AWG) (150m)	1	roll		
50.	NEMA 3R single-phase 20Amp circuit breaker with weatherproof Enclosure	1	set		
51.	Cupboard cabinet security metal lock with keys	8	set		
52.	Octagonal junction box with cover	4	piece		
53.	Utility box	1	piece		

54.	Electrical Tape 3/4" x 20yds	5	roll		
55.	Two gang Illuminated Switch, wide series	1	set		
56.	Three-gang Surface Convenience Outlet	2	set		
57.	2x 28w T5 Fourescent Fixture, Surface Type	4	set		
58.	Heavy Duty Nylon Thick Tarpaulin Fabric Waterproof (6m x 3m) (White)	7	panel		