BAGONG PILIPINAS

PHILIPPINE PORTS AUTHORITY

INVITATION TO BID

FOR THE PROCUREMENT OF PRODUCTIVITY SOFTWARE

The Philippine Ports Authority, through the Corporate Budget of the Authority for CY 2026, intends to apply the sum of **P164,000,000.00** being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Productivity Software **(ASD-016-2026**). Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Philippine Ports Authority now invites bids for the procurement of the latest versions of the required productivity software subscriptions, including applicable support, updates, and technical assistance. The quantities are intended to provide appropriate licensing coverage for personnel requiring the respective applications, while maintaining a standardized productivity software environment and ensuring continuity of PPA operations. Completion of the services is required within Ninety (90) calendar days from the receipt of the Notice to Proceed by the winning bidder. Bidders should have completed, at least five (5) years from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Interested Bidders may obtain further information from the Philippine Ports Authority Bids and Awards Committee (BAC) and inspect the Bidding Documents at the address given below from 7:00 a.m. to 6:00 p.m., Monday to Thursday.

A complete set of Bidding Documents may be acquired by interested Bidders on 13 October 2026 from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Fifty Thousand Pesos (P50,000.00).**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

The Philippine Ports Authority's Bids and Awards Committee will hold a Pre-Bid Conference on **22 October 2026 at 11:00 a.m.** at the PPA Function Room, 7th Floor, PPA Bldg., Bonifacio Drive, South Harbor, Port Area, Manila, which shall be open to all prospective bidders.

Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before **1:00 p.m. on 04 November 2026.** Late bids shall not be accepted.

All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

Bid opening shall be on **04 November at 2:00 p.m**. at the 7th Floor, PPA Building, A. Bonifacio Drive, South Harbor, Port Area, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The Philippine Ports Authority reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. N0. 12009, without incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., A. Bonifacio Drive,
South Harbor, Port Area, Manila
Telephone Nos. 527-47-35
527-83-56 to 83 loc. 539
PPA Website: www.ppa.com.ph

You may visit the following websites:

For downloading of Bidding Documents: PPA website (www.ppa.com.ph)
PhilGEPS website (www.philgeps.gov.ph)

October 12, 2026.

MARK JON S. PALOMAR
Chairperson, PPA Head Office Bids and Awards Committee for the Procurement of Goods and Consultancy Services (HO-BAC-PGCS)