

ANNEX A

**PROPOSED GENERAL SUPPORT SERVICES FOR PMOs
FOR CY 2021**

RC	No. of Positions per RC	POSITIONS	SG	Basic Salary (plus 4 months 2)	Amount Payable to Government			Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Gross Monthly Billing Rate Per Month	Annual Billing Rate	ANNUAL GROSS TOTAL PER RC	
					SSS (including EC and 13th)	Philhealth	ICMIP								
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h) = (i) + (j) + (k)	(l) = (h) x 12	(m) = (l) x 12		
PMO MISAMIS OCC/OZAMIS	1	Office of the Port Manager Utility Worker A	3	11,899.00											
	2	Finance Division Utility Worker A	3	11,899.00											
	8	Admin. Services Division Utility Worker A	3	11,899.00											
	2	Engineering Services Division Utility Worker A	3	11,899.00											
	2	Port Services Division Utility Worker A	3	11,899.00											
	1	Port Police Division Utility Worker A	3	11,899.00											
	6	TMSO Division Utility Worker A	3	11,899.00											
	22														
	TOTAL														

Notes:

- * SSS is based on SSS Circular No. 2020-033
- * PHIC Premium Rate is computed at 3.50% of monthly salary divided by 2
- * Budget for Overtime Pay is already included in the ABC which amounts to 8% of basic salary per month
- * The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
- * SL = (Basic Salary(22) * 8) x 12

PROPOSED GENERAL SUPPORT SERVICES FOR PMOs
FOR CY 2021

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RC	No. of Positions per RC	POSITIONS	SG	Basic Monthly (inc. 13th mo)	Amount Payable to Government			Amount Payable to Gov't & Employee	Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Gross Monthly Billing Rate Per Month	Annual Billing Rate	ANNUAL GROSS TOTAL PER RC
					SSS (including EC and MP)	PhilHealth	ICDP								
				(g)	(b)	(c)	(d)	(e)	(f)	(h) = (a) x (g)	(i) = (h) x (j)	(k) = (i) + (h)	(l) = (k) x (m)	(n) = (l) x (o)	(p) = (n) x (q)
		Administrative													
	13	Utilities	3	11,898.00											
		Utility Worker													
	4	Additional Utility Worker	3	11,898.00											
	1	Processed General Support Administrative Division	10	18,217.00											
	1	Reproduction Machine Operator	10	18,217.00											
	1	Embroidering Services Division	6	15,818.00											
	1	Senior Welder	6	15,818.00											
	1	Clerk IV	6	15,818.00											
	2	Plumber A	8	15,818.00											
	2	Senior Carpenter	8	15,818.00											
	1	Electrician	6	13,851.00											
	1	Painter II (A)	5	12,975.00											
	2	Mason II (A)	5	12,975.00											
TOTAL	27														

Note:

- SSS is based on SSS Circular No. 2020-033
- PHIC Premium Rate is computed at 3.50% of monthly salary divided by 2
- Budget for Overtime Pay is already included in the ABC which amounts to 5% of basic salary per month
- The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
- SL = (Basic Monthly(Z)) * 9) x 12

ANNEX A															
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY (incl. 5 Termino 2)	Amount Payable to Government				Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Gross Monthly Billing Rate Per Month	Annual Billing Rate	ANNUAL GROSS TOTAL PER RC
					SSS (Includes RC and MPF)	Health Insurance	ICMRF	ML							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h) = (i) + (j) + (k)	(l) = h x 12	(m) = l x 12		
PMO SURIGAO	10	Utility Worker A	3	11,899.00											
		Admin													
	4	Utility Worker A	3	11,899.00											
		Finance Division													
	2	Utility Worker A	3	11,899.00											
		OCM													
	1	Utility Worker A	3	11,899.00											
		PSD													
	1	Utility Worker A	3	11,899.00											
		TMO Libras													
	6	Utility Worker A	3	11,899.00											
		TMO Bazar													
5	Utility Worker A	3	11,899.00												
	TMO Jandias														
3	Utility Worker A	3	11,899.00												
	TMO Dibandas														
3	Utility Worker A	3	11,899.00												
TOTAL	35														

Note:

- * SSS is based on SSS Circular No. 2020-033
- * PHIC Premium Rate is computed at 3.50% of monthly salary divided by 2
- * Budget for Overtime Pay is already included in the ABC which amounts to 5% of basic salary per month
- * The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
- * SL = (Basic Monthly/22) * 5) x 12

**PROPOSED GENERAL SUPPORT SERVICES FOR PMOs
FOR CY 2021**

ANNEX A

RC	No. of Positions per RC	POSITIONS	BO	Basic Monthly Salary (Basic + Travel) 2	Amount Payable to Government				Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Gross Monthly Billing Rate Per Month	Annual Billing Rate	ANNUAL GROSS TOTAL PER RC
					SSS (including 6% and 8%)	Philhealth	HOBF	ML							
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)
PMO AGUSAN	3	TRD/BURDEN Utility Worker A	3	11,898.00											
	3	TRD/MASSA Utility Worker A	3	11,898.00											
	1	Q2M Utility Worker A	3	11,898.00											
	TOTAL														

- Note:**
- * SSS is based on SSS Circular No. 2020-033
 - * PHIC Premium Rate is computed at 3.50% of monthly salary divided by 2
 - * Budget for Overtime Pay is already included in the ABC which amounts to 5% of basic salary per month
 - * The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
 - * SL = ((Basic Monthly(22) * 5) * 12

PROPOSED GENERAL SUPPORT SERVICES FOR PMOs FOR CY 2021													
RC	No. of Positions Per RC	POSITIONS	SQ	BASIC MONTHLY (pk. 4 Trans 2)	Amount Payable to Government			Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Annual Billing Rate	ANNUAL GROSS TOTAL PER RC
					SSS (Including EC and BPT)	ICDP	SL						
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
	51	Utilities	3	11,898.00									
		Utility Worker A											
		Additional											
	3	TMO, Bailiwan	3	11,898.00									
		Utility Worker A											
	2	TMO, BARBERS	3	11,898.00									
		Utility Worker A											
	2	TMO, OZAL	3	11,898.00									
		Utility Worker A											
	3	TMO, BARWOOD	7	14,785.00									
		Driver Mechanic B											
	1	TMO, CAROLINA	7	14,785.00									
		Driver Mechanic B											
	1	TMO, OZAL	7	14,785.00									
		Driver Mechanic B											
TOTAL	63												

- Note:**
- SSS is based on SSS Circular No. 2020-033
 - PHIC Premium Rate is computed at 3.50% of monthly salary divided by 2
 - Budget for Overtime Pay is already included in the ABC which amounts to 5% of basic salary per month
 - The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
 - SL = ((Basic Monthly/22) * 5) x 12

ANNEX A														
IC	No. of Positions per IC	POSITIONS	NO	ANNUAL GROSS TOTAL PER IC	Annual Payable to Government				Amount Payable to Gov't & Employees	Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Annual Billing Rate
					SSS (including IC and MP)	Philhealth	ICDP	RA						
			(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)
		STANDARD BIDDING												
	1	Reproduction Machine Operator	7	14,785.00										
	1	Z20	7	14,785.00										
	1	Z20	7	14,785.00										
	12	Reproduction Machine Operator	6	13,851.00										
	13	Electronic Comm. Systems Operator C	9	18,998.00										
		ESB												
	1	Plumber A	8	15,818.00										
	1	Reproduction Machine Operator	7	14,785.00										
	1	Electrical Foreman	9	16,986.00										
	1	Engineering Asst. B	8	15,818.00										
	1	Painter II A	5	12,975.00										
	1	Mason II	6	12,975.00										
	1	Senior Carpenter	8	15,818.00										
		TMO Biddings												
	2	Electronic Comm. Systems Operator C	8	15,851.00										
	1	Utility Worker A	3	11,898.00										
	1	Administrative Division	3	11,898.00										
		Utility Worker A												
		PPP												

PMO
ZAMBOANGA
DEL NORTE

PROPOSED GENERAL SUPPORT SERVICES FOR PMOs FOR CY 2021													ANNEX A			
PC	No. of Positions per PC	POSITIONS	BO	Basic Monthly Rate (P. 4, Table B)	Amount Payable to Government			Amount Payable to Gov't & Employees	Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Positions	Gross Monthly Billing Rate Per Month	Annual Billing Rate	ANNUAL GROSS TOTAL PER PC	
					Rate (P. 4, Table B)	SSS (P. 4, Table B)	PhilHealth (P. 4, Table B)									
PMO ZAMBOANGA DEL NORTE	2	Utility Worker A PFB 2.0M PFB	3	11,898.00												
	5	Utility Worker A Enlistment Services	3	11,898.00												
	1	Utility Worker A TMO Bindeman	3	11,898.00												
	1	Utility Worker A TMO Libez	3	11,898.00												
	1	Utility Worker A Part of Timulon	3	11,898.00												
	1	Utility Worker A Part of Blesse	3	11,898.00												
	1	Utility Worker A PFB 1	3	11,898.00												
	10	Utility Worker A	3	11,898.00												
		81														
	TOTAL															

- Note:
- * SSS is based on SSS Circular No. 2020-033
 - * P-HC Premium Rate is computed at 3.50% of monthly salary divided by 2
 - * Budget for Overtime Pay is already included in the ABC which amounts to 5% of basic salary per month
 - * The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
 - * S.I.L. = ((Basic Monthly(22) * 5) x 12

ANNEX A

**PROPOSED GENERAL SUPPORT SERVICES FOR PMOs
FOR CY 2021**

RC	No. of Positions per RC	POSITIONS	NO	BASIC MONTHLY SAL. (Rate 2)	Amount Payable to Government			Amount Payable to Gov't & Employees	Admin. Cost	Billing Per Position	Value Added Tax (12%)	Monthly Billing Rate Per No. of Position	Gross Monthly Billing Rate Per Month	Annual Billing Rate	ANNUAL GROSS TOTAL PER RC
					SSS (including RC and levy)	PNOP	NOOP								
			(a)	(b)	(c)	(d)	(e)	(f)	(g) Max. %	(h) each	(i)	(j) = i x 12	(k) = j x 12	(l) = k x 12	
PMO	4	Driver Mechanic B	7	14,785.00											
SOCARGEN	22	Utility Worker A	3	11,899.00											
TOTAL	26														

Notes:

- * SSS is based on SSS Circular No. 2020-033
- * PHIC Premium Rate is computed at 3.50% of monthly salary divided by 2
- * Budget for Overtime Pay is already included in the ABC which amounts to 5% of basic salary per month
- * The Bid offer shall include other requirements under the TOR such as RFID, Uniform, Training/Seminar, HMO etc.
- * SIL = (Basic Monthly/22) * 5) x 12

UNIFORM SPECIFICATIONS

Four (4) sets of office uniform with the following specifications:

POLO SHIRT:

CVC (60% Cotton, 40% Poly) Double pique
Reactive dyed for better color fastness
Dyed to match tow button placket with quarter inch reinforce box
Dyed to match cotton tape on neck and slide slit
1 x 1 neck rib and cuffs

COLORS:

- (1) White
- (1) Black
- (1) Blue
- (1) Red

DESIGN:



ANNEX C

LIST OF JANITORIAL SUPPLIES AND MATERIALS FOR PORT MANAGEMENT OFFICES

MONTHLY CONSUMPTION

QUANTITY

450 packs	Garbage Bag (Large-200pcs, Medium-100pcs, Small-150pcs)
25 btls	Insecticides 300 ml
150 rolls	Tissue Paper
40 btls	Alcohol
30 bars	Detergent Soap
50 btls	Disinfectant Spray
30 kgs	Detergent Powder
50 gals	Toilet Bowl Cleaner
30 kgs	Rags
40 btls	Hand Soap 90 g
20 btls	Dishwashing Liquid 250 ml
60 pcs	Scouring Pad (Heavy Duty)
7 gals	Wax Stripper
2 gals	Carpet Shampoo
30 gals	Liquid Wax
30 gals	All Purpose Cleaner
5 gals	Air Freshner (for comfort rooms)
30 gals	Bleaching Liquid 250 ml
70 cans	Air Freshner (for offices)
50 pairs	Rubber Hand Gloves
25 gals	Liquid Declogger

QUARTERLY CONSUMPTION

100 pcs	Soft Broom (walis tambo)
100 pcs	Broomstick (walis ting-ting)
100 pcs	Mop Head
100 pcs	Face Mask (washable)

SEMI ANNUAL CONSUMPTION

40 pcs	Mop Handle
40 pcs	Dust Pan
40 pcs	Toilet Bowl Brush with Handle
40 pcs	Toilet Bowl Rubber Pump
40 pcs	Polishing Pad
30 pcs	Pail and Dipper
15 pcs	Glass Cleaner Roller

-
1. The quantity indicated is the maximum for all PMOs.
 2. Actual distribution for each PMO will be determined during contract implementation.

***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] [description of the Goods] in conformity with the said PBDs for the sum of [total Bid amount in words and figures] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____
Duly authorized to sign the Bid for and behalf of: _____
Date: _____

Price Schedule for Goods Offered from Abroad
 [shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Bid Securing Declaration Form
[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month]
[year] at [place of execution].

[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

Contract Agreement Form for the Procurement of Goods (Revised)
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such

as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.
4. The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Signatory's Legal Capacity]

for:

for:

[Insert Procuring Entity]

[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

a. Carefully examining all of the Bidding Documents;

b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;

c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and

d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to

deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years for the second offense, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

**NET FINANCIAL CONTRACTING CAPACITY (NFCC)
COMPUTATION**

A. The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

NFCC = Php _____

K = 15

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

Name of Supplier/Distributor/Manufacturer

Signature of Authorized Representative

