

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NCR NORTH							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - NCR- North	1	<u>OPM</u> Driver Mechanic B	7	14,331.00	23,158.59	23,158.59	277,903.08	
	2	<u>Technical Services</u> Sr. Mgt Information Analyst	16	28,417.00	44,905.95	89,811.90	1,077,742.79	
	2	Sr. Mgt Info. Systems Researcher	14	24,141.00	38,484.09	76,968.19	923,618.25	
	1	Sr. Mgmt. Information Systems/Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	3	Clerk IV	8	15,368.00	24,844.80	74,534.39	894,412.63	
	2	Sr. Mgmt Information Analyst	16	28,417.00	44,905.95	89,811.90	1,077,742.79	
	1	Assistant Statistician I	8	15,368.00	24,844.80	24,844.80	298,137.54	
	5	Data Encoder II	8	15,368.00	24,844.80	124,223.98	1,490,687.71	
	1	Clerk IV	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Computer Operator	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	Sr. Mgmt. Information Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Sr. Mgmt. Information Systems Researcher	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	<u>Finance Division</u> Fiscal Examiner II	15	26,192.00	41,564.36	41,564.36	498,772.34	
	1	Account Examiner III	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Fiscal Examiner B	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Sr. Accounting Processor A	12	20,651.00	33,242.68	33,242.68	398,912.18	
	2	Accounts Management Assistant I	8	15,368.00	24,844.80	49,689.59	596,275.08	
	5	Data Encoder II	8	15,368.00	24,844.80	124,223.98	1,490,687.71	
	4	Accounting Processor A	8	15,368.00	24,844.80	99,379.18	1,192,550.17	

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RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - NCR- North		<u>Admin Division</u>						
	1	Information Systems Researcher II	14	24,141.00	38,484.09	38,484.09	461,809.12	
	3	Human Resource Services Assistant II	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
	1	Admin Services Assistant A	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Procurement Assistant A	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	Mechanic III	9	16,512.00	26,665.94	26,665.94	319,991.24	
	2	Data encoder II	8	15,368.00	24,844.80	49,689.59	596,275.08	
	3	Clerk IV	8	15,368.00	24,844.80	74,534.39	894,412.63	
	5	Driver Mechanic B	7	14,331.00	23,158.59	115,792.95	1,389,515.40	
	1	Air-Conditioning Technician I	6	13,378.00	21,624.30	21,624.30	259,491.59	
	1	Liaison Aide	4	11,658.00	18,835.06	18,835.06	226,020.71	
	1	Utility Worker A	3	10,883.00	17,619.62	17,619.62	211,435.38	
	1	Data Encoder II	8	15,368.00	24,844.80	24,844.80	298,137.54	
	3	Data Encoder II	8	15,368.00	24,844.80	74,534.39	894,412.63	
	1	Clerk IV	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Data Encoder II	8	15,368.00	24,844.80	49,689.59	596,275.08	
		<u>TMO- VITAS / Private Ports</u>						
	1	Sr. Mgt Information Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Sr. Mgt Info. Systems Researcher	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Accounts examiner III	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Data Encoder II	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Clerk IV	8	15,368.00	24,844.80	24,844.80	298,137.54	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NCR NORTH							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - NCR- North	1	<u>HARBOUR CENTRE</u> Clerk IV	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Data Encoder II	8	15,368.00	24,844.80	24,844.80	298,137.54	
	6	<u>VTSD</u> Sea Traffic Controller I	16	28,417.00	44,905.95	269,435.70	3,233,228.38	
	1	Electronics Communications Engineer	16	28,417.00	44,905.95	44,905.95	538,871.40	
	3	Computer Operator II	9	16,512.00	26,665.94	79,997.81	959,973.73	
	1	Electronics Technician	7	14,331.00	23,158.59	23,158.59	277,903.08	
	1	Driver Mechanic B	7	14,331.00	23,158.59	23,158.59	277,903.08	
		<u>Port Police Division</u>						
	1	Clerk IV	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Data Encoder II	8	15,368.00	24,844.80	24,844.80	298,137.54	
Sub Total		84				Admin and Support		29,874,440.85

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NCR NORTH								ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC	
PMO - NCR-North		<u>Engineering Services</u>							
	1	Architect II	16	28,417.00	44,905.95	44,905.95	538,871.40		
	1	Engineering Assistant A (ACAD Operator)	10	17,730.00	28,598.21	28,598.21	343,178.58		
	1	Engineering Assistant A	10	17,730.00	28,598.21	28,598.21	343,178.58		
	1	Data Encoder II	8	15,368.00	24,844.80	24,844.80	298,137.54		
	1	Engineering Assistant B (Electrical)	8	15,368.00	24,844.80	24,844.80	298,137.54		
	1	Plumber A	8	15,368.00	24,844.80	24,844.80	298,137.54		
	2	Senior Carpenter	8	15,368.00	24,844.80	49,689.59	596,275.08		
	1	Welder B	6	13,378.00	21,624.30	21,624.30	259,491.59		
	1	Carpenter A	5	12,488.00	20,184.62	20,184.62	242,215.49		
Sub Total	10	PMO NCR-North			Engineering Services		3,217,623.34		
Sub Total	84	Admin and Support					29,874,440.85		
Sub Total	10	Engineering Services					3,217,623.34		
TOTAL	94	PMO-NCR NORTH					33,092,064.19		

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD-MJSP/MIGN/PG/aid_05142019

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NCR SOUTH							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - NCR-South		<u>Admin</u>						
	2	Senior Mgt Information System Researcher	14	24,141.00	38,484.09	76,968.19	923,618.25	
	3	Management Information Analyst	14	24,141.00	38,484.09	115,452.28	1,385,427.37	
	1	Sr.Mgt Information System Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	2	Sr. Accounting Processor A	12	20,651.00	33,242.68	66,485.36	797,824.36	
	1	System Analyst	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Data Encoder IV	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	HR Services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	5	Computer Operator	9	16,512.00	26,665.94	133,329.69	1,599,956.22	
	3	Assistant Statistician I	8	15,368.00	24,844.80	74,534.39	894,412.63	
	2	Administration Services Assistant B	10	17,730.00	28,598.21	57,196.43	686,357.16	
	7	Clerk Processor A	8	15,368.00	24,844.80	173,913.57	2,086,962.80	
	2	Accounts Mgt. Assistant II	10	17,730.00	28,598.21	57,196.43	686,357.16	
	3	Driver Mechanic B	7	14,331.00	23,158.59	69,475.77	833,709.24	
	2	Driver Mechanic A	9	16,512.00	26,665.94	53,331.87	639,982.49	
	6	Collection Representative B	8	15,368.00	24,844.80	149,068.77	1,788,825.25	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NCR SOUTH							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - NCR- South	1	Records Assistant	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Liaison Aide	4	11,658.00	18,835.06	18,835.06	226,020.71	
	1	Communications Equipment Operator	5	12,488.00	20,184.62	20,184.62	242,215.49	
	1	Utility Worker A	3	10,883.00	17,619.62	17,619.62	211,435.38	
	1	Legal Assistant	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Management Information Analyst	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Data Encoder III	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Data Encoder IV	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Environmental Analyst	12	20,651.00	33,242.68	33,242.68	398,912.18	
	2	Sr. Data Encoder - Controller	11	19,077.00	30,775.75	61,551.50	738,617.99	
	1	Estate Management Assistant	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Budgeting Assistant I	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Accounts Examiner	13	22,328.00	35,761.26	71,522.53	858,270.30	
	1	System Analyst	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Administrative Services Assistant B	10	17,730.00	28,598.21	28,598.21	343,178.58	
	2	HR Services Assistant II	10	17,730.00	28,598.21	57,196.43	686,357.16	
	1	Collection Representative B	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Harbor Operations Assistant	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Statistical Assistant B	8	15,368.00	24,844.80	24,844.80	298,137.54	
Sub Total	63	PMO NCR-South				Admin and Support		21,745,583.24

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NCR SOUTH							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - NCR-South		<u>Engineering Services</u>						
	2	Engineer II	16	28,417.00	44,905.95	89,811.90	1,077,742.79	
	1	Construction Foreman B	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Construction Foreman A	15	26,192.00	41,564.36	41,564.36	498,772.34	
	2	Engineering Assistant	10	17,730.00	28,598.21	57,196.43	686,357.16	
	1	Computer Operator	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	AutoCAD Operator	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Welder A	8	15,368.00	24,844.80	49,689.59	596,275.08	
	1	Marine Mechanic	6	13,378.00	21,624.30	21,624.30	259,491.59	
	1	Plumber A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Carpenter A	5	12,488.00	20,184.62	40,369.25	484,430.97	
	2	Painter II	5	12,488.00	20,184.62	40,369.25	484,430.97	
	4	Plumber B	5	12,488.00	20,184.62	80,738.50	968,861.95	
Sub Total	21	PMO-NCR SOUTH				Engineering Services		6,754,429.55
Sub Total	63	Admin and Support						21,745,583.24
Sub Total	21	Engineering Services						6,754,429.55
TOTAL	84	PMO-NCR-SOUTH						28,600,012.80

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD:MJSP/MIG/VP/Grld_05142019

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-BATAAN/AURORA							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Bataan/Aurora		<u>Admin Support</u>						
	1	Accounting Clerk III	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Cash Clerk III	8	15,368.00	24,844.80	24,844.80	298,137.54	
	3	Cashiering Assistant	8	15,368.00	24,844.80	74,534.39	894,412.63	
	3	Clerk IV	8	15,368.00	24,844.80	74,534.39	894,412.63	
	3	Driver Mechanic B	7	14,331.00	23,158.59	69,475.77	833,709.24	
	2	Data Encoder	7	14,331.00	23,158.59	46,317.18	555,806.16	
	1	Property / Supply Assistant B	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Records Assistant	8	15,368.00	24,844.80	24,844.80	298,137.54	
	3	Terminal Services Assistant A	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
	1	Sr. Mgmt. Info/Systems Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Secretary A	9	16,512.00	26,665.94	26,665.94	319,991.24	
Sub Total	20	PMO - Bataan/Aurora				Admin and Support		5,304,330.23

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-BATAAN/AURORA							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Bataan/Aurora	2	<u>Engineering Services</u> Engineering B	12	20,651.00	33,242.68	66,485.36	797,824.36	
	1	Engineering Assistant (ACAD Operator)	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Carpenter A	6	13,378.00	21,624.30	21,624.30	259,491.59	
	2	Laborer	5	12,488.00	20,184.62	40,369.25	484,430.97	
	1	Painter B	5	12,488.00	20,184.62	20,184.62	242,215.49	
	1	Welder B	5	12,488.00	20,184.62	20,184.62	242,215.49	
Sub Total		PMO - Bataan/Aurora				Engineering Services		2,369,356.47
Sub Total	20	Admin and Support						6,304,330.23
Sub Total	8	Engineering Services						2,369,356.47
TOTAL	28							8,673,686.70

APPROVED/DISAPPROVED:-

JAY DANIEL R. SANTIAGO
General Manager

HRMD-MJSP/MIG/NGP/afid

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NORTHERN LUZON							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Northern Luzon		<u>Admin Support</u>						
	1	Procurement Assistant A	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Reproduction Machine Operator A	7	14,331.00	23,158.59	23,158.59	277,903.08	
	1	Property Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	4	Driver Mechanic A	9	16,512.00	26,665.94	106,663.75	1,279,964.98	
		<u>MIS</u>						
	1	Sr. Management Info./Systems Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Management Information Analyst	14	24,141.00	38,484.09	38,484.09	461,809.12	
		<u>Finance Division</u>						
	1	Accounting Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
		<u>PSD</u>						
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
		<u>OPM</u>						
	1	Business Development Marketing Assistant A	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
		<u>TMO-Pangasinan</u>						
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
		<u>TMO-Zambales</u>						
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
Sub Total	17	PMO Northern Luzon						
							Admin and Support	5,651,859.78

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-NORTHERN LUZON							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DEM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2018	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Northern Luzon	2	<u>Engineering Services</u>						
		Engineering Assistant A	10	17,730.00	28,598.21	57,196.43	686,357.16	
	1	Senior Carpenter	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Plumber A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	4	Utility Worker A	3	10,883.00	17,619.62	70,478.46	845,741.52	
	1	Draftsman III	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Welder A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Building Electrician A	8	15,368.00	24,844.80	24,844.80	298,137.54	
Sub Total		PMO Northern Luzon				Engineering Services		3,392,095.39
Sub Total						Admin and Support		5,651,859.78
Sub Total						Engineering Services		3,392,095.39
TOTAL						PMO-NORTHERN LUZON		9,043,955.16

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD:MJSP/MIGN/PG/aid_05142019

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-BATANGAS							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Batangas		OPM						
	1	Research Analyst II	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Legal Researcher	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Business Development Marketing Assistant A	10	17,730.00	28,598.21	28,598.21	343,178.58	
	2	Data Encoder	7	14,331.00	23,184.35	46,368.70	556,424.40	
		Finance						
	3	Data Encoder IV	13	22,328.00	35,761.26	107,283.79	1,287,405.45	
	10	Cash Clerk IV	10	17,730.00	28,598.21	285,982.15	3,431,785.78	
	1	Accounting Clerk III	8	15,368.00	24,844.80	24,844.80	298,137.54	
		Admin Division						
	1	Sr. Mgmt. Information Systems/Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Management Information Systems Researcher	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Nurse II	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Property Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Records Assistant	8	15,368.00	24,844.80	24,844.80	298,137.54	
	3	Driver Mechanic B	7	14,331.00	23,184.35	69,553.05	834,636.60	
	1	Plumber II	5	12,488.00	20,184.62	20,184.62	242,215.49	
	1	Carpenter II (A)	5	12,488.00	20,184.62	20,184.62	242,215.49	
		PPD						
	2	Data Encoder	7	14,331.00	23,184.35	46,368.70	556,424.40	
	1	Electronics Communications Systems Operator B	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	Clerk Processor B	6	13,378.00	21,650.06	21,650.06	259,800.71	
	3	Electronics Communications Systems Operator C	6	13,378.00	21,650.06	64,950.18	779,402.13	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-BATANGAS							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Batangas	3	PSD Assistant Statistician	9	16,512.00	26,665.94	79,997.81	959,973.73	
	1	Clerk Processor B	6	13,378.00	21,650.06	21,650.06	259,800.71	
		Baseport Terminal						
	5	Harbor Services Assistant II	10	17,730.00	28,598.21	142,991.07	1,715,892.89	
	2	Data Encoder	7	14,331.00	23,184.35	46,368.70	556,424.40	
		Marine Section						
	1	Harbor Services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	3	Data Encoder	7	14,331.00	23,184.35	69,553.05	834,636.60	
		Port of Calatagan						
	1	Harbor Services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Collection Representative B	8	15,368.00	24,844.80	24,844.80	298,137.54	
		Port of Nasugbu						
	1	Harbor Services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Collection Representative B	8	15,368.00	24,844.80	24,844.80	298,137.54	
		Port of San Juan						
	1	Harbor Services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
		VTSD						
	4	Harbor Services Assistant II	10	17,730.00	28,598.21	114,392.86	1,372,714.31	
	2	Electronic Communication Systems Technician A	8	15,368.00	24,844.80	49,689.59	596,275.08	
	4	Data Encoder	7	14,331.00	23,158.59	92,634.36	1,111,612.32	
	8	Electronic Communication Systems Technician B	6	13,378.00	21,624.30	172,994.39	2,075,932.71	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-BATANGAS								ANNEX A
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Batangas	1	TMO - Bauan Harbor Services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Data Encoder	7	14,331.00	23,158.59	23,158.59	277,903.08	
	1	Collection Representative B	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	TMO - Tablas Harbor services Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	TMO - Romblon Collection Representative B	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	COA Accounting Processor A	8	15,368.00	24,844.80	49,689.59	596,275.08	
	Sub Total	81	PMO Batangas				Admin and Support	
PMO - Batangas	1	Engineering Services Draftsman	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Clerk Processor B	6	13,378.00	21,624.30	21,624.30	259,491.59	
	Sub Total	2	PMO Batangas				Engineering Services	
Sub Total	81					Admin and Support		25,659,859.48
Sub Total	2					Engineering Services		557,629.13
TOTAL	83					PMO - Batangas		26,217,488.61

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD:MJSP/MIG/VP/Glad

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-MINDORO							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2018	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Mindoro		<u>TMO (Roxas, Abra de Ilog & San Jose)</u>						
	3	Driver Mechanic B	7	14,331.00	23,184.35	69,553.05	834,636.60	
	3	Collection Representative B	8	15,368.00	24,844.80	74,534.39	894,412.63	
	3	Terminal Operations Assistant II	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
	3	Harbor Services Assistant II	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
		<u>TMO (Lubang, Puerto Galera & Bulalacao</u>						
	3	Collection Representative B	8	15,368.00	24,844.80	74,534.39	894,412.63	
	2	Terminal Operations Assistant II	10	17,730.00	28,598.21	57,196.43	686,357.16	
	3	Harbor Services Assistant II	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
		<u>Baseport Terminal</u>						
	3	Terminal Operations Asst. II	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
		<u>Finance division</u>						
	1	Fiscal Examiner B	11	19,077.00	30,775.75	30,775.75	369,309.00	
	2	Accounting Processor A	8	15,368.00	24,844.80	49,689.59	596,275.08	
	1	Clerk Processor B	6	13,378.00	21,650.06	21,650.06	259,800.71	
	3	Collection Representative A	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
		<u>OPM</u>						
	1	Executive Secretary C	11	19,077.00	30,775.75	30,775.75	369,309.00	
	2	Clerk Processor B	6	13,378.00	21,650.06	43,300.12	519,601.42	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-MINDORO							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DEM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Mindoro	3	<u>ADMIN Division</u> Driver Mechanic B	7	14,331.00	23,184.35	69,553.05	834,636.60	
	6	Plant Electrician B	7	14,331.00	23,184.35	139,106.10	1,669,273.20	
	1	Aircon Technician	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Records Assistant	6	13,378.00	21,650.06	21,650.06	259,800.71	
	2	Clerk Processor B	6	13,378.00	21,650.06	43,300.12	519,601.42	
		<u>PTB Operations (Lubang, Puerto Galera, Bulalacao)</u>						
	3	Collection Representative B	8	15,368.00	24,844.80	74,534.39	894,412.63	
	6	Utility Worker B	3	10,883.00	17,619.62	105,717.69	1,268,612.28	
		<u>Public Toilets (Calapan & Roxas)</u>						
	2	Utility Worker B -Male	3	10,883.00	17,619.62	35,239.23	422,870.76	
		<u>Vehicle Day Pass (Calapan, Roxas,Bulalacao, Abra de Ilog, Lubang)</u>						
	10	Cash Clerk II	8	15,368.00	24,844.80	248,447.95	2,981,375.42	
		<u>RRTF (Calapan)</u>						
	4	Collection Representative B	8	15,368.00	24,844.80	99,379.18	1,192,550.17	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-BICOL							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO- Bicol	2	Computer Operator I	7	14,331.00	23,158.59	46,317.18	555,806.16	
	7	Data Encoder	7	14,331.00	23,158.59	162,110.13	1,945,321.56	
	2	Documents examiner I	10	17,730.00	28,598.21	57,196.43	686,357.16	
	1	Liason aide	4	11,658.00	18,835.06	18,835.06	226,020.71	
	15	Assessment Clerk II	6	13,378.00	21,624.30	324,364.49	3,892,373.83	
	1	Assistant Statistician II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	2	Research Assistant II	10	17,730.00	28,598.21	57,196.43	686,357.16	
	3	Harbor Operations Assistant II	10	17,730.00	28,598.21	85,794.64	1,029,535.73	
	6	Clerk Processor B	6	13,378.00	21,624.30	129,745.79	1,556,949.53	
	8	Driver Mechanic B	7	14,331.00	23,158.59	185,268.72	2,223,224.64	
	2	Building Electrician B	6	13,378.00	21,624.30	43,248.60	518,983.18	
	2	Architect II	16	28,417.00	44,905.95	89,811.90	1,077,742.79	
	2	Engineer A	14	24,141.00	38,484.09	76,968.19	923,618.25	
TOTAL		63	PMO- Bicol					15,665,469.26

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD:MJSP/MIG/PG/aid_05142019

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-MASBATE							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Masbate	2	Data Encoder	7	14,331.00	23,158.59	46,317.18	555,806.16	
	2	Clerk Processor B	6	13,378.00	21,624.30	43,248.60	518,983.18	
	6	Credit Collection Assistant A	6	13,378.00	21,624.30	129,745.79	1,556,949.53	
	2	Terminal Operations Assistant A	10	17,730.00	28,598.21	57,196.43	686,357.16	
	1	Sr. Mgmt. Information Systems/Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Building Electrician B/Gen Set Operator	6	13,378.00	21,624.30	21,624.30	259,491.59	
TOTAL								4,118,459.01

APPROVED/DISAPPROVED

JAY DANIEL R. SANTIAGO
General Manager

HRMD:MJSP/MIG/PG/alg

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-MARQUEZ							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - MarQuez		<u>OPM</u>						
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Driver Mechanic B	7	14,331.00	23,158.59	23,158.59	277,903.08	
	6	Utility Worker A	3	10,883.00	17,619.62	105,717.69	1,268,612.28	
		<u>Finance Division</u>						
	1	Accounts Management Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Budgeting Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Collection Assistant	6	13,378.00	21,650.06	21,650.06	259,800.71	
		<u>Admin Division</u>						
	1	Administrative Assistant A	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Records Assistant A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Driver Mechanic B	7	14,331.00	23,158.59	46,317.18	555,806.16	
	4	Clerk IV	8	15,368.00	24,844.80	99,379.18	1,192,550.17	
	4	Clerk III	6	13,378.00	21,624.30	86,497.20	1,037,966.35	
		<u>PSD</u>						
	1	Statistician B	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Data Encoder II	8	15,368.00	24,844.80	49,689.59	596,275.08	
		<u>BASEPORT LUCENA (PSD/Finance)</u>						
	2	Terminal Services Assistant A	10	17,730.00	28,598.21	57,196.43	686,357.16	
	5	Cashiering Assistant	8	15,368.00	24,844.80	124,223.98	1,490,687.71	
	5	Collection Representative B	8	15,368.00	24,844.80	124,223.98	1,490,687.71	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-MARQUEZ							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2018	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - MarQuez	1	<u>PPD</u> Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	<u>COA</u> Clerk Processor A	8	15,368.00	24,844.80	49,689.59	596,275.08	
	1	<u>TMO Balanacan</u> Terminal Services Assistant A	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	5	Collection Representative B	8	15,368.00	24,844.80	124,223.98	1,490,687.71	
	1	Plant Electrician C	8	15,368.00	24,844.80	24,844.80	298,137.54	
	5	Cashiering Assistant	8	15,368.00	24,844.80	124,223.98	1,490,687.71	
	1	<u>TMO Sta. Cruz</u> Cashiering Assistant	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	<u>PTB of Cawit</u> Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Collection Representative B	8	15,368.00	24,844.80	24,844.80	298,137.54	
Sub Total		60				Admin and Support		17,511,566.81

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-MARQUEZ								ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC	
PMO - MarQuez	3	Engineer A	14	24,141.00	38,484.09	115,452.28	1,385,427.37		
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54		
Sub Total		PMO MarQuez			Engineering Services			1,683,564.91	
Sub Total				Admin and Support				17,511,566.81	
Sub Total				Engineering Services				1,683,564.91	
TOTAL				PMO-MARQUEZ				18,195,131.72	

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD-MJSP/MIG/PG/ald_05142019

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-PALAWAN							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM- APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Palawan		<u>OPM</u>						
	1	Legal Researcher	13	22,328.00	35,761.26	35,761.26	429,135.15	
	2	Clerk Processor B	6	13,378.00	21,650.06	43,300.12	519,601.42	
	1	Utility Worker A	3	10,883.00	17,619.62	17,619.62	211,435.38	
		<u>Finance Division</u>						
	1	Data Encoder IV	13	22,328.00	35,761.26	35,761.26	429,135.15	
	2	Data Encoder	7	14,331.00	23,184.35	46,368.70	556,424.40	
	3	Cash Clerk	6	13,378.00	21,650.06	64,950.18	779,402.13	
		<u>Admin Division</u>						
	1	Sr. Mgt Info. System Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Management Specialist I	13	22,328.00	35,761.26	35,761.26	429,135.15	
	2	Mechanic B	10	17,730.00	28,598.21	57,196.43	686,357.16	
	3	Data Encoder	7	14,331.00	23,184.35	69,553.05	834,636.60	
	2	Driver Mechanic B	7	14,331.00	23,184.35	46,368.70	556,424.40	
	2	Utility Worker A	3	10,883.00	17,619.62	35,239.23	422,870.76	
	1	Electrician II	6	13,378.00	21,650.06	21,650.06	259,800.71	
	1	Plumber B	5	12,488.00	20,184.62	20,184.62	242,215.49	
		<u>Port Services Division</u>						
	1	Assistant Statistician I	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Clerk Processor B	6	13,378.00	21,624.30	21,624.30	259,491.59	
	1	Data Encoder	7	14,331.00	23,158.59	23,158.59	277,903.08	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 PMO-PALAWAN							ANNEX A	
RC	No. of Positions per RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DEM. APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016	MONTHLY BILLING RATE PER POSITION	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
PMO - Palawan	1	<u>TMO-Coron</u> Mechanic B	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Cash Clerk	6	13,378.00	21,624.30	21,624.30	259,491.59	
	1	<u>TMO-Brooke's Point</u> Mechanic B	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	<u>TMO-Cuyo</u> Mechanic B	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	<u>TMO-EI Nido</u> Mechanic B	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Cash Clerk	6	13,378.00	21,624.30	21,624.30	259,491.59	
	1	<u>TMO-Cullion</u> Cash Clerk	6	13,378.00	21,624.30	21,624.30	259,491.59	
	33							
TOTAL							9,882,168.57	

APPROVED/DISAPPROVED:

JAY DANIEL R. SANTIAGO
General Manager

HRMD:MJSPMIG/PG/ald_05142019

Technical Specifications

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>
	Deployment of administrative support personnel required, as listed in Annex “A”.	
	Provision of Identification Cards and four (4) sets of office uniforms.	
	Payment of salaries, benefits and premium of its personnel, and remittance of premiums to Pag-Ibig, SSS, Philhealth, ECC, etc. as well as the withholding of taxes to BIR.	
	Provision of at least one (1) Seminar/Training intervention.	
	Provision of Health and Medical coverage for all	

	administrative support personnel.	
	Provide a Supervisor/Coordinator not part of the deployment.	
	All other provisions stated in the Terms of Reference not indicated herein.	

Section VIII. Bidding Forms

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Bid Form

Date: _____
Invitation to Bid¹ N^o: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to perform the *[Name of Project]* in conformity with the said Bidding Documents for the sum of *(total bid amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for ITB Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:²

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

¹ If ADB, JICA and WB funded projects, use IFB.

² Applicable only if the Funding Source is the ADB, JICA or WB.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of [Name of Bidder],* has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the *[Name of Project]* of the *[Name of Procuring Entity]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder,* to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for the *[Name of Project]* of the *[Name of the Procuring Entity]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered From Abroad

Name of Bidder_____. Invitation to Bid³ Number ___. Page ___ of _____

[illegible]

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

³ If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines

Name of Bidder _____. Invitation to Bid Number __. Page of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Republic of the Philippines
PHILIPPINE PORTS AUTHORITY
PPA Building, Bonifacio Drive, South Harbor,
Port Area, Manila, Philippines

CONTRACT

FOR THE _____

This Contract made and entered into this _____ day of _____ 2019,
in Manila, Philippines, by and between:

PHILIPPINE PORTS AUTHORITY, a government instrumentality
created
under Presidential Decree No. 857, as amended, with principal office at
PPA Building, Bonifacio Drive, South Harbor, Port Area, Manila,
represented herein by its duly authorized General Manager, **JAY
DANIEL R. SANTIAGO**, and hereinafter referred to as "PPA";

- and -

_____, duly organized and existing in
accordance with Philippine laws, with office and business address at
_____, represented in this act by its _____, as
evidenced by _____, a copy of which is hereto attached
and made an integral part hereof as Annex "1", and hereinafter referred
to as "CONTRACTOR."

WITNESSETH:

WHEREAS, in accordance with Republic Act No. 9184 and its 2016
Implementing Rules and Regulations (IRR), PPA advertised and posted on the PPA
website and PhilGEPS, as well as on its bulletin board, an Invitation to Bid for the
_____;

WHEREAS, in response to the said advertisement _____ bidders submitted
their respective bids for the foregoing project;

WHEREAS, after the opening of bids on _____ and the conduct of bid
evaluation and post-qualification, the bid submitted by the CONTRACTOR at its unit
and lump sum prices set forth in its proposal was found to be the
_____ Bid in the amount of _____ PESOS (_____
) , Philippine Currency;

WHEREAS, pursuant to Head Office BAC Resolution No. _____ Series of
_____, award of contract was made to the CONTRACTOR in a Notice of Award dated
_____, in the amount of _____ PESOS (_____), after submission
of the required documents within the prescribed period and compliance to the
conditions stipulated in the IRR;

WHEREAS, the CONTRACTOR duly accepted the award by signing its Conforme on the said Notice of Award;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual stipulations herein contained, PPA and the CONTRACTOR have agreed, as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the attached Contract Documents.
2. The following documents shall form part of this Contract:
 - A. Bid Documents consisting of the following:
 - A.1 Invitation to Bid;
 - A.2 Instructions to Bidders;
 - A.3 Bid Data Sheet;
 - A.4 General and Special Conditions of Contract;
 - A.5 Schedule of Requirements;
 - A.6 Terms of Reference;
 - A.7 Technical Specifications; and
 - A.8 Addenda and/or Supplemental/Bid Bulletins, if any;
 - B. Technical and Financial Proposals;
 - C. Performance Security;
 - D. Notice of Award of Contract with the Supplier's Conforme thereto; and
 - E. Other contract documents that may be required by existing laws and PPA, such as:
 - E.1 Certificate of Availability of Funds;
 - E.2 Abstract of Bids; and
 - E.3 Resolution of Award
3. In consideration of the payments to be made by PPA, the CONTRACTOR commits to complete the Works and remedy any defects therein in conformity with the provisions of this Contract and Contract Documents.
4. In consideration of the execution and completion of the Works and remedying any defects therein, PPA commits to pay the Contract Price or such other sum as may become payable under the provisions of this Contract and Contract Documents.
5. This Contract shall become effective after the same shall have been signed by the Parties hereof.

IN WITNESS WHEREOF, the Parties have hereunto signed this Contract on the date and place first hereinabove written.

PHILIPPINE PORTS AUTHORITY

TIN No. _____

By:

JAY DANIEL R. SANTIAGO

General Manager

WITNESSES:

ACKNOWLEDGMENT

Omnibus Sworn Statement For Sole Proprietorship

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of Project]*, as shown in the attached duly notarized Special Power of Attorney;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Omnibus Sworn Statement for Partnership or Cooperative

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;
3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - b) Carefully examine all of the Bidding Documents;
 - c) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

d) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

e) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Omnibus Sworn Statement for Corporation or Joint Venture

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

- I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:
1. I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;
 2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;
 3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
 5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
 6. None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
 7. *[Name of Bidder]* complies with existing labor laws and standards; and
 8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

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BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION Invitation to Bid: *[Insert Reference number]*

To: Philippine Ports Authority
PPA Building, Bonifacio Drive
South Harbor, Port Area, Manila

I/We⁴, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;

⁴ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

- (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED
REPRESENTATIVE]

[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

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**STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC)
SIMILAR TO THE CONTRACT TO BE BID**

This is to certify that _____ has completed the following:

[illegible]

***TO BE ATTACHED TO THE STATEMENT**

Name and Signature of Authorized Representative

Date _____

**NET FINANCIAL CONTRACTING CAPACITY (NFCC)
COMPUTATION**

- A. The values of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).

		Year 20
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid

NFCC = Php _____

K = 15

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

Name of Supplier/Distributor/Manufacturer

Signature of Authorized Representative