

**ITEM 13 : INTERLOCKING CONCRETE BLOCK PAVEMENT**

**SCOPE OF WORK**

This specification covers the construction of interlocking concrete block pavement on a prepared base courses and the laying of leveling course sand bedding all in accordance with the Specifications and Drawings.

**MATERIAL REQUIREMENTS**

**CONCRETE**

Concrete for the interlocking concrete block shall be 41.4 MPa (6,000 psi). Mixing and casting shall be in accordance with the Section "Reinforced Concrete" and the form and dimensions shall be as shown on the Drawings.

Additional requirements shall be as follows:

Minimum 28 day compressive strength	-	41.4 MPa
Minimum aggregate	-	19 mm
Minimum water-cement ratio	-	0.47
Minimum cement content	-	470 kg/m <sup>3</sup>

**SAND LEVELLING COURSE (Sand Cushion)**

Materials for sand cushion shall consist of sand with uncoated grains, free from injurious amount of dust, lumps of clay, soft or flaky particles, shale, alkali, organic matter, loam or other deleterious substances. Beach sand shall not be allowed for use.

**EXECUTION**

**LAYING OF INTERLOCKING CONCRETE BLOCKS**

Concrete blocks shall be laid dry and shall have attained the minimum 28 day compressive strength of 41.4 MPa (6,000 psi). No block with chipped surface, cracks or fabricated not to the dimension and truly square as shown on the drawings shall be used in the block work.

Block work shall be done in uniform manner such that the lines along the length or across the length formed by the edges of the blocks shall remain parallel all throughout the length and width of the pavement and the corners of the pavement forced by the lines of the edge between blocks for all sides shall be 4mm. The top of blocks forming the surface of the pavement shall be kept to the line, grade, slope and elevation as shown on the drawings.

The placing pattern of Interlocking concrete blocks shall be 45 degrees herringbone.

**JOINTING AND COMPACTION**

After laying the edges, the Interlocking concrete blocks shall be initially compacted into the sand bedding by means of a five (5) Horse Power (HP) vibratory plate compactor for at least two (2) passes.

Spread jointing sand over the block surface and swept into the joints using a soft brush. A second compaction with the vibrating plate compactor shall be performed for at least two (2) passes. The Interlocking concrete block surface shall be proof rolled or compacted with an approved roller not

less than 10 tons for at least two (2) passes to further seat the units in to the sand bedding. Lastly, excess jointing sand shall be swept off the surface.

#### **SAND LEVELLING CUSHION**

The sand shall be laid in thickness shown in the drawings spread out uniformly over the cement treated base (CTB) and in accordance with the lines and grades as directed by the Engineer.

#### **SURVEYS AND SETTING OUT WORKS**

Before the commencement of the pavement works, the Contractor together with the Engineer shall conduct topographic survey which will form the basis of quantity measurement.

The Contractor shall set out the works and shall be solely responsible for the accuracy of such setting-out.

Prior to placement of any material, the Contractor shall establish visible construction markers to clearly define horizontal limits of the Work.

## **ITEM 14 : ZINC (HOT-DIP GALVANIZED) COATINGS ON IRON AND STEEL**

### **SCOPE OF WORK**

This specification covers the requirements for zinc coating (galvanizing) by the hot-dip process on iron and steel products made from rolled pressed and forged shapes, casting, plates, bars and strips.

This specification covers both fabricated and un-fabricated products, for example, assembled steel products, structural steel fabrications, large tubes already bent or welded before galvanizing, and wire work fabricated from uncoated steel wire. It also covers steel forgings and iron castings incorporated into pieces fabricated before galvanizing or which are too large to be centrifuged (or otherwise handled to remove excess galvanizing bath metal).

### **MATERIAL REQUIREMENTS**

#### **STEEL OR IRON**

The specification, grade or designation, and type and degree of surface contamination of the iron or steel in articles to be galvanized shall be supplied by the purchaser to the hot-dip galvanizer prior to galvanizing.

The presence in steels and weld metal, in certain percentages, of some elements such as silicon, carbon and phosphorus tends to accelerate the growth of the zinc-iron alloy layer so that the coating may have a matte finish with a little or no outer zinc layer.

### **EXECUTION**

#### **FABRICATION**

The design and fabrication of the product to be galvanized shall be in accordance to the plans and specifications. ASTM Practices A 143, A 384 and A 385 provide guidance for steel fabrication for optimum hot-dip galvanizing and shall be complied with in both design and fabrication.

#### **CASTINGS**

The composition of heat treatment of iron and steel castings shall conform to specifications designated by the purchaser. Some types of castings have been known to show potential problems being embrittled during normal thermal cycle of hot-dip galvanizing. The requirements for malleable iron castings to be galvanized are stipulated in ASTM specification A 47.

#### **ZINC**

The zinc used in the galvanizing bath shall conform to ASTM Specification B 6. If a zinc alloy is used as the primary feed to the galvanizing bath, then the base material used to make that alloy shall conform to ASTM Specification B 6.

#### **BATH COMPOSITION**

The molten metal in the working volume of the galvanizing bath shall contain not less than an average value of 98.0% zinc by weight.

## COATING PROPERTIES

Table 1 – Minimum Average Coating Thickness Grade by Material Category

Material Category	All Specimens Tested Steel Thickness Range (Measured), mm (in.)				
	< 1/16 (<1.6)	1/16 to < 1/8 (1.6 to < 3.2)	1/8 to < 3/16 (3.2 to 4.8)	> 3/16 to < 1/4 (> 4.8 to < 6.4)	≥ 1/4 (≥ 6.4)
Structural Shapes & Plate	45	65	75	85	100
Strip and Bar	45	65	75	85	100
Pipe and Tubing	45	45	75	75	75
Wire	35	50	60	65	80

## COATING THICKNESS

The average thickness of coating for all specimens tested shall conform to the requirements of Table 1 for the categories and thickness of the material being galvanized. Minimum average thickness of coating for any individual specimen is one coating grade less than that required in Table 1. Where products consisting of various material thicknesses or categories are galvanized, the coating thickness grades of each thickness range and material category of material shall be shown in Table 1. The specification of coating thickness heavier than those required by Table 1 shall be subject to mutual agreement between the galvanizer and Engineer.

For articles whose surface area is greater than 100,000 mm<sup>2</sup> (160 in.<sup>2</sup>) (multi-specimen articles), each test article in the sample must meet the appropriate minimum average coating thickness grade requirements of Table 1. Each specimen coating thickness grade comprising that overall average for each test article shall average not less than one coating grade below that required in Table 1.

For articles whose surface area is equal to or less than 100,000 mm<sup>2</sup> (160 in.<sup>2</sup>) (single-specimen articles), the average of all test articles in the sample must meet the appropriate minimum average coating thickness grade requirements of Table 1. For each test article, its specimen coating thickness shall not be less than one coating grade below that required in Table 1.

No individual measurement or cluster of measurements at the same general location on a test specimen shall be cause for rejection under this specification provided that when those measurements are averaged with the other dispersed measurements to determine the specimen coating thickness grade for that specimen, the requirements of the above specifications as appropriate are met.

The coating thickness grades in Table 1 represent the minimum value obtainable with a high level of confidence for the ranges typically found in each material category. While most coating thicknesses will be in excess of those values, some materials in each category may be less reactive (for example, because of chemistry or surface condition) than other materials of the steel category spectrum. Therefore, some articles may have a coating grade at or close to the minimum requirements shown in Table 1. In such cases, the precision and accuracy of the coating thickness measuring technique should be taken into consideration when rejecting such articles for coating thickness below that is required by this specification.

## FINISH

The coating shall be continuous (except as provided below), and as reasonably smooth and uniform in thickness as the weight size and shape of the item. Except for local excess coating thickness which would interfere with the use of the product or make it dangerous to handle (edge tears or spikes), rejection for non-uniform coating shall be made only for plainly visible excess coating not related to design factors such as holes, joints, or special drainage problems. Since surface smoothness is a relative term, minor roughness that does not interfere with the intended use of the product, or roughness that is related to the as-received (un-galvanized) surface condition, steel chemistry to zinc shall not be grounds for rejection.

Surfaces that remain uncoated after galvanizing may be renovated in accordance with the methods in ASTM Practice A 780 provided that the following conditions are met:

1. Each area subject to renovation shall be 25mm (1 in.) or less in its narrowest dimension.
2. The total area subject to renovation on each article shall be no more than  $\frac{1}{2}$  of 1% of the accessible surface area to be coated on that article, or 22,500mm<sup>2</sup> (36 in.<sup>2</sup>) per ton of piece weight, whichever is less. Inaccessible surface areas are those which cannot be reached for appropriate surface preparation and application of repair materials as described in ASTM Practice A 780.
3. The thickness of renovation shall be that is required by the thickness grade for the appropriate material category and thickness range in Table 1 in accordance with the coating thickness requirements, except that for renovation using zinc paints, the thickness of renovation shall be 50% higher than that required by table 1, but not greater than 0.0254mm (4.0 mils).
4. When areas requiring renovation exceed the criteria previously provide, or are inaccessible for repair, the coating shall be rejected.

## THREADED COMPONENTS IN ASSEMBLIES

The zinc coating on external threads shall not be subjected to a cutting, rolling or finishing tool operation, unless specifically authorized by the purchaser. Internal threads may be tapped or retapped after galvanizing. Coatings shall conform to the requirements of ASTM Specification A 153/A 153 M.

## APPEARANCE

Upon shipment from the galvanizing facility, galvanized articles shall be free from uncoated areas, blisters, flux deposits and gross dross inclusions. Lumps, projections, globules or heavy deposits of zinc which will interfere with the intended use of the material will not be permitted. Plain holes of 12.5mm (1/2 in.) diameter or more shall be clean and reasonably free from excess zinc. Marks in the zinc coating caused by tongs or other items used in handling the article during the galvanizing operation shall not be cause for rejection unless such marks have exposed the base metal, and the bare metal areas exceed the criteria provided in number 1 and 2 of Subsection "Finish".

Whenever dross is present in a form other than finely dispersed pimples in the coating and is present in such amount as to be susceptible to mechanical damage, it will be considered as "gross".

## ADHERENCE

The zinc coating shall withstand handling consistent with the nature and thickness of the coating and the normal use of the article, without peeling or flaking. Although some material may be formed after galvanizing, in general the zinc coating on the articles covered by this specification is too heavy to permit severe bonding without damaging the coating.

## SAMPLING

A lot is a unit of production or shipment from which a sample may be taken for testing. Unless otherwise agreed upon between the galvanizer and the purchaser, or established within this specification, the lot shall be as follows:

1. For testing at a galvanizer's facility, a lot is one or more articles of the same type and size comprising a single order or a single delivery load, whichever is smaller, or any number of articles identified as a lot by the galvanizer, when these have been galvanized within a single production shift and in the same bath.
2. For test by the purchaser after delivery, the lot consists of the single order or the single delivery load, whichever is smaller, unless the lot identify, established in accordance with the above, is maintained and clearly indicated in the shipment by the galvanizer.

The method of selection and number of test specimens shall be agreed upon between the galvanizer and the purchaser. Otherwise, the test specimens shall be selected random from each lot. In this case, the minimum number of specimens from each lot shall be as follows:

Number of Pieces in Lot	Number of Specimens
3 or less	All
4 to 500	3
501 to 1,200	5
1,201 to 3,200	8
3,201 to 10,000	13
10,001 and over	20

A test specimen which fails to conform to any requirement of this specifications shall not be used to determine the conformance to other requirements.

## TEST REQUIREMENTS

### Magnetic Thickness Measurements:

The thickness of the coating shall be determined by magnetic thickness gauge measurements in accordance with ASTM Practice E 376. For each specimen, five or more measurements shall be made at points widely dispersed throughout the volume occupied by the specimen so as to represent as much as practical, the entire surface area of the test specimen. The average of the five or more measurements thus made for each specimen is the specimen coating thickness.

For articles whose surface area is greater than 100,000 mm<sup>2</sup> (160 in<sup>2</sup>), in the average of the three specimen coating thickness grades comprising each test article is the average coating thickness for that test article. A specimen must be evaluated for each steel category and material thickness within the requirements for each specimen of the test article

For articles whose surface area is equal to or less than 100,000 mm<sup>2</sup> (160 in<sup>2</sup>), the average of all specimen coating thickness grades is the average coating thickness for the sample.

The use of magnetic measurement method is appropriate for larger articles, and may be appropriate for smaller articles when such is practical using ASTM Practice E 376.

#### Stripping Method

The average weight of coating may be determined by stripping a test article, a specimen removed from a test article, or group of test articles in the case of very small items such as nails, etc., in accordance with Test method ASTM A 90/A 90m. The weight of coating per unit area thus determined is converted to equivalent coating thickness values in accordance with Table 2, Coating Thickness Grade (rounding up or down as appropriate). The thickness of coating thus obtained is the test article coating thickness, or in the case of a specimen removed from a test article, is the specimen average coating thickness.

Table 2 – Coating Thickness Grade <sup>A</sup>

Coating Grade	mils	oz/ft <sup>2</sup>	μm	g/m <sup>2</sup>
35	1.4	0.8	35	245
40	1.4	1.0	45	320
50	2.0	1.2	50	355
55	2.2	1.3	55	390
60	2.4	1.4	60	425
65	2.6	1.5	65	460
75	3.0	1.7	75	530
80	3.1	1.9	80	565
85	3.3	2.0	85	600
100	3.9	2.3	100	705

<sup>A</sup> Conversions in Table 2 are based on the metric thickness value equivalents from the next earlier version, using conversion factors consistent with Table X 2.1 in Specification A 653/A 653M, rounded to the nearest 5 μm (0.0002 in.). The conversion factors used are: mils = μm x 0.03937; oz/ft<sup>2</sup> = μm x 0.002316; g/m<sup>2</sup> = μm x 7.067.

#### Weighing Before or After Galvanizing

The average of coating may be determined by weighing articles before and after galvanizing, subtracting the first weigh from the second and dividing the result by the surface area. The first weigh shall be determined after pickling and drying, and the second after cooling to ambient temperature. The weight of coating per unit area thus determined is converted to equivalent coating thickness values according to Table 2 (rounding up or down as appropriate). The thickness of coating thus obtained is the test article coating thickness.

## Microscopy

The thickness of coating may be determined by cross-sectional and optical measurement in accordance with ASTM Test Method B 487. The thickness thus determined is a point value. No less than five such measurements shall be made at locations on the test article which are as widely dispersed as practical, so as to be representative of the whole surface of the test article. The average of no less than five such measurement is the specimen coating thickness.

## Adhesion

Determine adhesion of the zinc coating to the surface of the base metal by cutting or prying with the point of a stout knife, applied with considerable pressure in a manner tending to remove a portion of the coating. The adhesion shall be considered inadequate if the coating flakes off in the form of a layer of the coating so as to expose the base metal in advance of the knife point. Do not use testing carried out at edges or corners (points of lowest coating adhesion) to determine adhesion of the coating. Likewise, do not use removal of small particles of the coating by paring or whittling to determine failure.

## Embrittlement

Test for embrittlement may be made in accordance with ASTM Practice A 143

The galvanized article should withstand a degree of bending substantially the same as the ungalvanized article. Flaking or spalling of the galvanized coating is not be constructed as an embrittlement failure.

## Inspection, Rejection and Retest

The material shall be inspected at the galvanizer's plant prior to shipment. However, by agreement the purchaser may make the tests which govern the acceptance or rejection of the materials in his own laboratory or elsewhere.

When inspection of materials to determine conformity with the visual requirements of Subsection "Finish" warrants rejection of a lot, the galvanizer may sort the lot and submit it once again for acceptance after he has removed any nonconforming articles and replace them with conforming articles.

Materials have been rejected for reasons other than embrittlement may be stripped and regalvanized, and again submitted for inspection and test at which time they shall conform to the requirements of this inspection.

## Transport and Storage

Galvanized components shall, wherever possible, be transported and stored under dry, well-ventilated conditions to prevent the formation of wet storage staining.

Either zinc phosphate or chromate passivation treatment after galvanizing may be used to minimize the wet storage staining which may occur on articles unable to be stored in dry, well-ventilated conditions.

Provided the coating thickness complies with the requirements of Subsection "Coating Thickness", no further remedial action is required to the stained areas.



**ITEM 15 : SECURITY FENCE**

**DESCRIPTION**

This item shall consist of furnishing, construction and installation of security fence components in any combinations in accordance with this specification, lines, grades and cross-sections shown on the Plans, or as directed by the Engineer.

**MATERIALS REQUIREMENT**

Materials shall conform to the respective specifications and other requirements specified below

**CONCRETE HOLLOW BLOCKS (CHB)**

CHB shall be of standard manufacture, machine vibrated with fine and even texture and well-defined edges and conforming to the requirements of ASTM C 129. Unless otherwise specified on the Drawings, it shall have a minimum compressive strength of 4.14 MPa (600 psi). CHB shall be non-load bearing uniform and essentially smooth as normally achieved by standard molding methods and shall be free from any cracks, flaws or other defects.

**BEDDING MORTAR**

Mortar shall be composed of 1 part of Portland cement, 3 parts of sand and ½ part of lime. It shall have a compressive strength of [14 MPa (2,000 psi)] at 28 days and shall comply with property specifications for type N mortar set forth in ASTM Specification C 270 and as modified herein, proportioned and tested in an approved laboratory at the expense of the Contractor. When tested for water retention, the mortar shall have a flow after suction, of 75 percent or more when mixed to an initial flow of 125 to 140 percent. When tested for compressive strength, mortar shall be mixed to a flow of 100 to 115 percent. Aggregate for mortar shall conform to ASTM C 144.

**PLASTER**

Plaster shall comply with the same specification as those for bedding mortar and will include the use of synthetic fibrous reinforcement of type and dosage recommended by the manufacturer.

**REINFORCING STEEL BARS AND RODS**

Minimum yield strength of reinforcement shall conform to the specifications in Section of Reinforced Concrete.

**CONCRETE**

Minimum compressive strength of concrete shall conform to the specifications in Section of Reinforced Concrete.

**BARBED WIRE AND STEEL/GI PIPE POST**

The materials to be used shall conform to the specifications indicated on the drawings and shall be approved by the Engineer prior to installation.

**CYCLONE WIRE MESH**

Cyclone Wire Mesh shall conform to the requirements of ASTM A 121, Class I.

## CONSTRUCTION REQUIREMENT

The Contractor shall perform such clearing and grubbing as may be necessary to construct the fence to required grade and alignment. Fence shall generally follow the contour of the ground. Grading shall be performed where necessary to provide a neat appearance.

The post shall be erected vertically in position inside the formwork of the foundation block prior to the placing of concrete shall be adequately supported by bracing to prevent movement of the post during the placing and setting of the concrete. The post shall be erected to the height and location shown on the Plans, or as ordered by the Engineer.

Masonry shall be laid plumb, true to line, with level courses accurately spaced. Bond pattern shall be kept plumb throughout. Corners and reveals shall be plumb and true. Vertical joints shall be shoved tight. Each unit shall be adjusted to final position while mortar is still soft and plastic. Any unit that is disturbed after mortar has stiffened shall be removed and relaid with fresh mortar. Courses shall be so spaced that backing masonry will level off, flush with the face work at all joints where ties occur. Chases and rake-out joints shall be kept free from mortar or other debris.

Anchorage to concrete. Anchorage to abutting columns shall be provided only where indicated. Details shall be as indicated including anchorage to underside of beams and slabs

Cutting and fitting, including that required to accommodate the work of others shall be done by masonry mechanics. Wherever possible, full units of the proper size shall be used in lieu of cut units. Cut edges shall be clean, true and sharp. Openings shall be carefully cut, formed or otherwise neatly made for recessed items and for electrical, plumbing, or other mechanical installations so that wall plates, cover plates, or escutcheons required by the installation will completely conceal the openings and will have bottoms in alignment with lower edge of masonry joints. Webs of hollow masonry units shall be cut to the minimum required for the installation. Reinforced masonry lintels shall be provided as indicated above openings over 300mm wide, for pipes, ducts and cable trays, unless steel sleeves are used.

Spaces around built-in items shall be filled with mortar. Openings around flush-mounted electrical outlet boxes in wet locations shall be pointed flush with mortar including flush joints above the boxes. Anchors, ties, accessories, flashing, pipe sleeves and other items required to be built-in shall be built-in as the masonry work progresses. Anchors, ties, and joint reinforcement shall be fully embedded in mortar.

Unfinished work shall be stepped back for jointing with new work. Toothing may be resorted to only when specifically approved. Before laying new work, loose mortar shall be removed and the exposed joint shall be thoroughly cleaned.

Mortar shall be accurately measured in laboratory-established proportions and mixed with as much water as may be necessary to produce the wettest workable consistency possible. Mortar shall be placed in final position within one hour after mixing. Mortar not used or that has started to set within this time interval shall be discarded.

Joints in exposed-to-view except control joints, joints to be pointed or caulked or sealed, and openings around flush-mounted electrical outlet boxes in wet locations shall be tooled slightly concave with the mortar thoroughly compacted and pressed against the edges of the units. Tooling shall be done when the mortar has been thumbprint hard. The tooled joint shall be finished to uniformly straight and true lines and surfaces, smooth and free of tool marks.

Details of reinforcement shall be as indicated in the drawings. Reinforcing shall not be bent or straightened in a manner injurious to the steel. Bars with kinks or bends not shown on the drawings shall not be used. Placement of reinforcement shall be inspected and approved prior to placing

grout. One piece vertical bars extending from floor to floor or roof above shall be provided. Vertical bars shall be spliced only where indicated.

a. Positioning Bars

Vertical bars shall be positioned accurately at the centerline of the wall. A minimum clearance between the bars and masonry units of 12mm and between parallel bars of one diameter of the reinforcement shall be maintained. Vertical reinforcing shall be held in place using metal supports, centering clips, spacers, ties or caging devices located near the ends of each bar and at intermediate intervals of not more than 192 diameters of the reinforcement.

b. Splices

Splices shall be located only as indicated. Splices shall be staggered in adjacent bars at least 600mm. Bars shall be lapped a minimum of 40 diameters of the reinforcement.

Welding shall be done in accordance with Standard Code and under supervision of Engineer.

## **PAINTING AND CLEANING**

If required in the contract, paint shall be in accordance to the specification indicated in the plans and coordinated with the end user.

Mortar daubs or splashing, before setting or hardening, shall be completely removed from masonry unit surfaces that will be exposed or painted. Before completion of the work, all defects in joints or masonry to be exposed or painted shall be raked out as necessary, filled with mortar, and tooled to match existing joints. Masonry surfaces shall not be cleaned, other than removing excess surface mortar until mortar in joints has hardened. Masonry hardened surfaces shall be left clean, free of mortar daubs, dirt, stain and discoloration, including scum from cleaning operations and with tight mortar joints throughout. Metal tools and metal brushes shall not be used for cleaning.

**ITEM 16 : DRAINAGE WORKS**

**SCOPE OF WORK**

The works shall consist of excavation, backfilling and construction of lateral drains, construction of manholes, reconnection to existing lateral and other related works in accordance with the dimensions, size, elevation and grade as shown on the drawing and shall conform with the Specification.

At least thirty (30) days before the start of any construction related to drainage works, the Contractor shall submit to the Engineer for his approval, shop drawings of the drainage work he intends to construct. The shop drawings shall include the materials and the general method of installation he intends to employ.

**MATERIAL REQUIREMENTS**

**SELECTED FILL**

Fill shall be in accordance with Item "Reclamation and Fill".

**CRUSHED AGGREGATE BASE COURSE**

Gravel base course shall be in accordance with Item "Crushed Aggregate Base Course".

**SAND BEDDING**

Sand bedding shall be in accordance with Item "Reinforced Concrete (Fine Aggregates)".

**CONCRETE**

Mixing/Casting and steel reinforcements shall be in accordance with Item "Reinforced Concrete" while the dimensions shall be as shown on the Drawings.

**CEMENT MORTAR**

Cement mortar shall consist of one part portland cement to two parts of fine aggregate with water added as necessary to obtain the required consistency.

**REINFORCED CONCRETE PIPE**

The fabrication of reinforced concrete pipes shall conform to the Specifications of ASTM C 76 while the testing requirements shall conform to ASTM C 497. The Engineer reserves the right to inspect and test the pipe delivered for intended purpose. Defects that are discovered after acceptance of delivery of the pipe but before installation shall be a cause for rejection.

Reinforced steel bar for pipe shall be in accordance with Item "Reinforced Concrete" while concrete to be used shall be 4,000 psi.

**EXECUTION**

**EARTHWORKS**

All earthworks for concrete pipe culvert shall conform to the lines, grades and elevations shown on the drawings or as directed by the Engineer.

The lateral drain shall be excavated to the depth, grade and width established by the Engineer. The bedding surface shall provide a firm foundation of uniform density throughout the entire length. Soft, spongy, or otherwise unstable material encountered that will not provide a firm foundation for the concrete drainage shall be removed to the full width of the trenches and replaced by suitable material to a depth of not less than 30 cm. 100mm thick gravel bedding shall be used as foundation or otherwise as specified.

#### PIPE LAYING

The pipe shall be tested for water-tightness of joints before backfilling the trench. Unsatisfactory work shall be corrected without additional cost to the PPA. The collar shall have set sufficiently prior to backfilling.

#### LATERAL DRAIN

Concrete cover and the existing steel gratings shall be set to the required elevations as shown on the drawings to fit the adjoining surfaces and shall be installed after the adjoining concrete is struck off and finished, and the fit on the frames shall be such that there is no rocking.

All completed structures shall be thoroughly cleaned of any accumulations of silts, debris or foreign matter of any kind, until finally accepted and put into service.

#### CATCH BASIN INLETS, MANHOLES AND OUTLETS

Lid frames shall be set to the required elevations as shown on the drawings to fit the adjoining surfaces. Lids shall be installed after the adjoining concrete is struck off and finished, and the fit on the frames shall be such that there is no rocking.

Where reconstruction of existing catch basin inlets, manholes, outlets, or similar structures are indicated, the work shall be in accordance to the details and elevations as shown on the drawings, including re-installation of existing metal frames, grates and lids, or replacing of concrete covers instead of grates that may have been lost or found lacking. All completed structures shall be thoroughly cleaned of any accumulations of silts, debris or foreign matter of any kind, until finally accepted and put into service.

#### FIELD DENSITY TEST

Field Density tests to determine the percent of compaction of the fill material shall be conducted until a field density of at least 95 percent of the maximum dry density in accordance with AASHTO T180, Method D has been achieved. In place density determination shall be made in accordance with AASHTO T191.

## **ITEM 17 : MOORING AND FENDERING SYSTEM**

### **SCOPE OF WORK**

1. The work includes furnishing of all labor, materials and equipment to complete the installation of mooring bollards and fenders in piers/wharves.
2. The work shall include the supply, transport, handling, storage and installation of fenders systems in the newly constructed piers.
3. The Contractor shall furnish and install the necessary fittings as shown on the drawings and/or specified.

Supplementary parts necessary to complete and install each item of works shall be included whether or not shown or specified. The Contractor shall furnish to relevant trades all anchors, fastenings, inserts, fittings, fixtures or the like to be installed on or required for securing the works.

The Contractor shall submit shop drawings of all fitting works prior to placing orders and commencement of any fabrication.

### **MATERIAL REQUIREMENTS**

#### **MOORING SYSTEM**

Designated load capacity of mooring bollards shall be as shown in the drawings, and shall be referred to as the maximum load capacity. The mooring bollards shall be at rupture stage upon reaching the maximum load capacity.

Mooring bollards shall be of the dimensions, weights, capacities and designs as shown in the drawings and shall be fabricated by approved manufacturer with cast steel conforming to the requirements indicated in the plan/drawings, or approved equivalent.

The size of the bolts, nuts and washers shall be in accordance with the specifications provided in the plans/drawings. The anchor plate shall be connected to the holding down bolt as shown in the plans/drawings. All bolts, nuts, washers etc., that are exposed shall be hot-dip galvanized.

Samples of the bolts, nuts, washers and anchor plates shall be submitted to the Engineer for approval before being used in the Works.

The upper part of bollards and base plates which are not embedded in concrete shall be painted. The surface of bollards shall be cleaned thoroughly by wire brush or other means prior to painting to remove rust or any other contamination which may interfere with bond of paint to metal.

The exposed surface shall be coated with rust proof paint and finishing paint, which shall be coal-tar epoxy of 120m micron thickness in accordance with JIS K5623 or the approved standard.

#### **Base Steel:**

Chemical composition and mechanical properties of base metal to be used for fabrication of mooring bollard and its accessories shall comply with ASTM A36 and other required standard stated therein.

**Concrete Foundation :**

Concrete foundation for mooring bollards shall conform to the requirements of the Section concerning "Reinforced Concrete".

**Visual Inspection :**

All mooring bollards delivered to Site shall be inspected by the Engineer for any signs of flaws or defect inimical to usage.

**Mill Test Certificates:**

Two (2) copies of mill test reports shall be submitted certifying that materials meet the specified standards.

**Test Inspection:**

Inspection of all materials and methods of fabrication shall be carried out by the Contractor. However, the Engineer reserves the right to inspect all facilities at any time during the manufacture to ensure that the materials and workmanship are in accordance with Specifications and the best of workmanship.

## FENDER SYSTEM

The rubber fenders should comply with the performance requirements specified in the table provided on the plan/drawings of RDF.

### PHYSICAL PROPERTIES OF MATERIALS

The rubber for the fenders shall be of high quality natural rubber, synthetic rubber or mixed rubber blended with carbon black used in the rubber industry and shall have sufficient resilience and anti-ageing, weathering, abrasion, wear and oil resistant properties. The rubber dock fenders shall be free from bubbles, cracks and other harmful defects.

The physical properties of the rubber compound used for the fenders shall comply with the following requirements:

**Physical Properties and Test Method**

Test Item		Properties	Test Method	
Physical Test	Before Aging	Tensile Strength	Test piece: Dumbell No. 3	ASTM D412
		Elongation		ASTM D1456
		Hardness	Spring Type hardness test (Type A)	ASTM D2240
	After Aging	Tensile Strength	Aging by air heating: 70±1°C x 96 hours.	ASTM D412
		Elongation		ASTM D1456
		Hardness		ASTM D2240
	Compression Test		Heat treatment: 70±1°C x 22 hours.	ASTM D395

Note: Equivalent Standards are acceptable.

## FITTINGS AND ANCHORAGE

Anchor bolts and connecting hardware shall be fabricated using type of steel specified (ASTM A36) and to the required shapes and sizes shown on the approved plan/drawings.

## TESTING, SAMPLING, INSPECTION, ACCEPTANCE, MARKING AND PACKAGING

### Testing

Sample rubber dock fenders that shall be incorporated in the project shall be subjected to tests. It shall pass the required energy absorption and reaction force at a certain deflection as indicated in the plan.



The Contractor shall be required to submit test certificates showing compliance to the above requirements. The test certificates shall be certified by an independent testing institute / organization recognized by the Authority.

All units shall be tested for performance. The fender shall be compressed repeatedly three (3) times to the maximum deflection at the speed from 2 to 8 cm. per minute. The load and deflection values shall be recorded with the precision of 0.1tf and 0.5mm respectively. The results shall be plotted in the form of load-deflection-energy absorption curves. The average data obtained in the second and third test loading shall be considered as performance values.

### **Inspection**

All fenders of each type shall be inspected for compliance to specified dimensions and all fenders shall be inspected for any sign of flaw or defect inimical to its use.

All anchor bolts and fittings shall be inspected. The material used for the fabrication of bolts and fittings shall be covered by the manufacturer's certified mill certificate and shall be verified by the Authority.

### **Acceptance Tolerance**

The acceptance tolerance shall be based on the following:

1. Fender Dimension
 

Length	:	-2% to +4%
Width	:	-2% to +4%
Height	:	-2% to +4%
Thickness	:	-2% to +8%
2. Anchor Bolt Holes in Fender
 

Diameter of the Hole	:	+2.0mm
Pitch of the Hole	:	+4.0mm
3. Acceptance tolerance for all fenders supplied shall be as follows:
 

E = Energy absorption,	$E \geq$ Specified E but not more than 10%
R = Reaction force,	$R \leq$ Specified R but not more than 10%

### **Marking**

All fender units shall be clearly numbered and marked. Each fender shall have the following markings.

1. Fender type and manufacturer's name or trade mark
2. Production serial number

3. Date of manufacture or its abbreviation
4. Main dimensions
5. Project identification as follows:

Name of Port/Project : \_\_\_\_\_

Year supplied : \_\_\_\_\_

#### Packaging

The fenders shall be packaged on wooden crate or wrapped individually with Polypropylene sheets except when shipped containerized. The bolts and fittings should be placed in crates and suitably treated for protection when transported by sea and stored in port areas.

#### EXECUTION

##### MOORING / FENDERING SYSTEM

All units shall be installed at the locations shown on the drawings and as directed by the Engineer.

## ITEM 18 : ELECTRICAL WORKS

### SCOPE OF WORK

The work to be done shall consist of fabricating, trenching, furnishing, delivering and installing electrical materials/fixtures completed in accordance with all the details of the electrical works as shown on the drawings including materials, labor, tools and equipment and all incidental works as found necessary.

Refer to electrical plans/drawings for location and extent of work involved.

### GENERAL REQUIREMENTS

- a) All works shall be done in accordance with the requirements of the publications and agencies having jurisdiction, as well as the requirements of the approved standards.
  1. National Fire Protection Association - (NFPA)
  2. National Electrical Manufacturer Association - (NEMA)
  3. Underwriter Laboratories, Inc. - (UL)
  4. Philippine Electrical Code - (PEC)  
Philippine National Standard - (PNS)
  5. Federation Specification:  
Circuit Breaker, Molded Case, Branch  
Circuit and Service
  6. American National Standard Institute - (ANSI)
  7. American Society for Testing and Materials - (ASTM)
  8. Illuminating Engineering Society - (IES)
  9. Light Emitting Diode - (LED)
- b) The electrical power will be connected to the existing local cooperative supply. The supply voltages shall be 220 volt, single phase (1Ø), and 60 hertz.
- c) The Contractor shall employ a licensed Registered Electrical Engineer or Master electrician to perform or to supervise and to conduct the continuous inspection of all electrical work.
- d) The Contractor shall first obtain approval from the Authority before procurement, fabrication or delivery of electrical materials to the site. Partial submittals will not be acceptable and will be returned without review. Submittals shall include the Manufacturer's Name, Trade Name, Place of Manufacture, Catalog Model or Number, Nameplate Data, Size, Layout Dimensions, Capacity, Project Specification and Paragraph Reference, Technical Society Publication References and other information necessary to establish contract compliance of each item to be furnished.

- e) All excavations fill and backfill and concrete works involved herein, shall be carried to the required elevations and shall conform to the provisions of specification under Earthwork and Concrete Construction of this tender document.
- f) The materials and equipment to be furnished shall be standard products of reputable manufacturer engaged in the reproduction of such materials and equipment.
- g) All permits and electrical fees required for this work shall be obtained at the expense of the Contractor. The Contractor shall furnish the Engineer-in-Charge, the final Certificates of Inspections and approval from the proper government authorities after the completion of work. The Contractor shall prepare all as-built plans and all other paper works as required by the enforcing authorities.
- h) The Contractor shall furnish and install electrical materials as shown in the drawings. A licensed Electrical Engineer or Master Electrician is required to implement the installation of the electrical system. A licensed electrical contractor shall oversee/conduct the installation of the main circuit breaker.
- i) Electrical installation shall conform to the requirements of Philippine Electrical Code (PEC) and the other approved standards.
- j) The contractor shall install all electrical works with the supervision of the qualified Registered Electrical Engineer (REE) or Master Electrician. All electrical installation applications regardless of capacity and voltage whether new, addition or revision shall be accompanied by electrical plans signed and sealed by a duly licensed Professional Electrical Engineer (PEE).

## **MATERIAL REQUIREMENTS**

All materials shall be brand new and shall be of the approved type meeting all the requirements of the Philippine Electrical Code and bearing the Philippine Standard Agency (PSA) mark.

## **PRODUCTS**

### **WIRES AND CABLES**

The conductor material to be furnished and installed shall be copper wire Heat-Resistant Thermoplastic (THHN/THWN-2). All conductors shall be rated 600 volts insulation and shall be standard for all sizes.

### **CONDUIT AND FITTINGS**

Underground PVC conduit shall be polyvinyl chloride with concrete covered. It shall be manufactured to schedule 40 outside diameter. All fittings and bends shall be solvent bonded using manufacturers recommended product.

### **LED FLOODLIGHT FIXTURE 100 WATT OR EQUIVALENT**

#### **Specifications:**

Rated	: 100 Watt LED or equivalent
Color Temperature	: Warm white
Driver	: Bridgelux
Beam Angle	: 120 degrees
IP Grade	: IP 65, Slim Type Series

Lumen	: 9000 -10000 lm
Input Voltage	: AC 100 -277 VAC Meanwell w/ Power Surge Protection

## PANEL BOARD

Panel board shall conform to the schedule of panel board as shown on the approved plans with respect to supply characteristics, rating of main lugs or main circuit breaker, number and ratings and capacities of branch circuit breakers.

Panel board shall consist of a factory completed dead front assembly mounted in an enclosing NEMA 3R cabinet consisting of code gauge galvanized sheet steel box with trim and door.

Main circuit breakers for panel board shall have the rating, capacity and poles as shown on the approved plans. Breakers shall be thermal magnetic type solid state-type with interrupting capacity of 10,000 amperes symmetrical minimum. Breaker terminal shall be UL listed as suitable for type of conductor provided. Breaker shall be the bolt-on type (that is, bolted to the current carrying bus). Plug-in circuit breakers are not acceptable

## SINGLE ANGLE BAR FLOODLIGHT STEEL TAPERED LAMP POST

Lamp Post shall be 10.0 m ht. single angle bar steel tapered, furnished installed and tested as shown on the approved plans. The post/s shall be dimensioned for a wind velocity of 185 km/hr. It shall be locally fabricated or manufactured. The post shall be Hot -Dipped Galvanized, prime-coated with red lead and shall be painted at site with the final coating preferably aluminum paint to be approved by the Engineer.

## EXECUTION

### INSTALLATION

Lamp Post shall be installed as shown on the approved plans.

Pole Setting:       Depth as shown on the approved plans.

Construction of reinforced concrete lamp post foundation shall be in accordance with the shape and dimensions as shown on the approved plans.

Excavations / backfilling required before /after installation of lamp post with the trench shall conform to the provisions of Earthwork and Concrete construction.

### WORKMANSHIP

The work throughout shall be executed in the best and most thorough manner under the direction of and at the satisfaction of the Registered Electrical Engineer or Master Electrician, who will interpret the intent meaning of the drawings and specification and shall have the power to reject any work and materials which in his judgment, are not in full accordance therewith.

### TESTING OPERATIONS

When the electrical installation is completed, the Contractor shall test the installed electrical materials and equipment in the presence of Registered Electrical Engineer or Master Electrician. The system shall be free from any defects, shorts or grounds. The Contractor at no extra cost shall furnish all necessary instruments and personnel required for the testing.

## GUARANTEE

Upon completion and before final acceptance of the work, the Contractor shall furnish the Engineer a written guarantee stating that all works executed are free from defects on materials and workmanship. The guarantee shall be for a period of one year from the date of the final acceptance. Any work that becomes defective during the said period shall be corrected / replaced by the Contractor at his own expense in a manner satisfactory to the Authority.

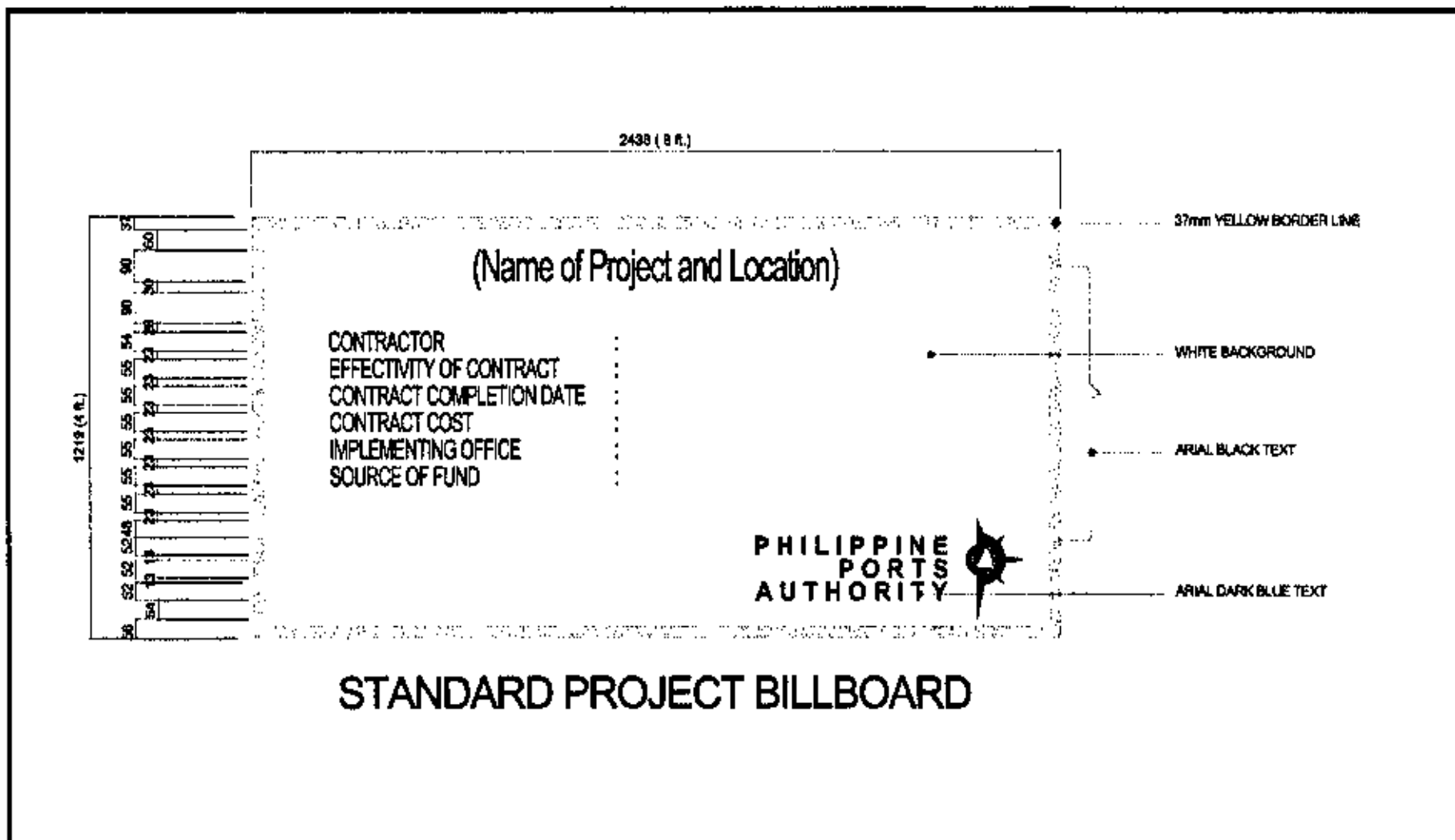
**ITEM 19 : PROJECT BILLBOARD****SPECIFICATION**

The Project Billboard shall be installed at location(s) designated by the Engineer.

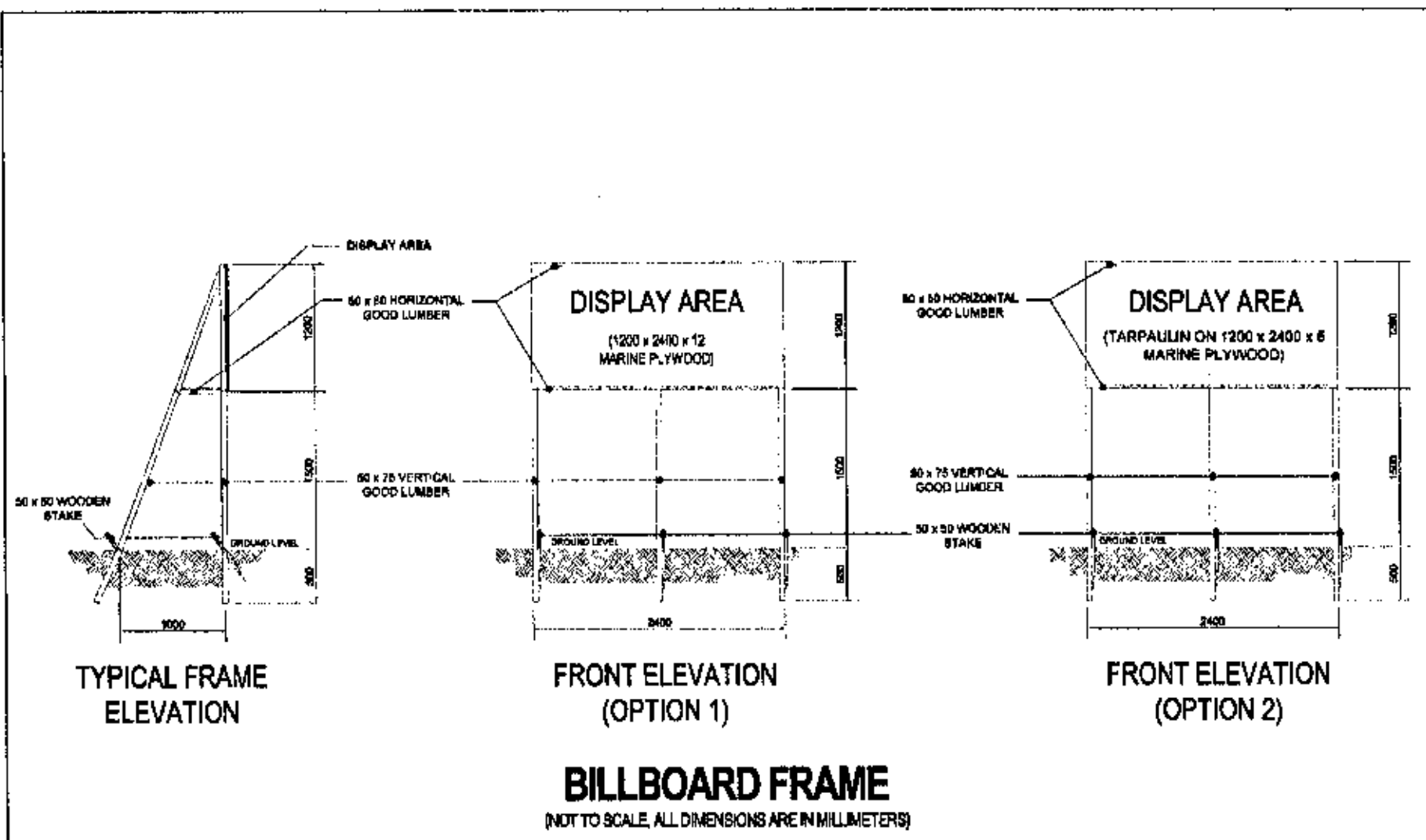
The size and specifications of materials for the standard billboard shall be 4ft. x 8ft. (1,200mm x 2,400mm) using ½ inch (12mm) marine plywood or tarpaulin poster on 3/16 inch (5mm) marine plywood.

Project billboards shall not contain Name(s) and/or picture(s) of any personages.

See attached drawings for further details of the standard billboard.







“To all our contractors, suppliers, and service providers, all we ask is for you to

**SPEED UP**

your contracts and **FINISH**

**AHEAD** of schedule,

**WITHOUT SACRIFICING**

**QUALITY**

of work, and **REASONABLENESS OF COST** agreed upon. Gawin niyo ‘yan at hindi tayo maghihiwalay ng landas (Do that and we will not part ways).”

A Message from  
DOTr Secretary Arthur Tugade



Facebook: @DOTPH Twitter: @DOTPH Website: www.dotr.gov.ph

## ITEM 20 : SAFETY SIGNAGES AND BARRICADES

### DESCRIPTION

This work includes the furnishing and installing of safety signages and barricades in accordance with the specifications and to the details shown below in the drawings, or as directed by the Engineer.

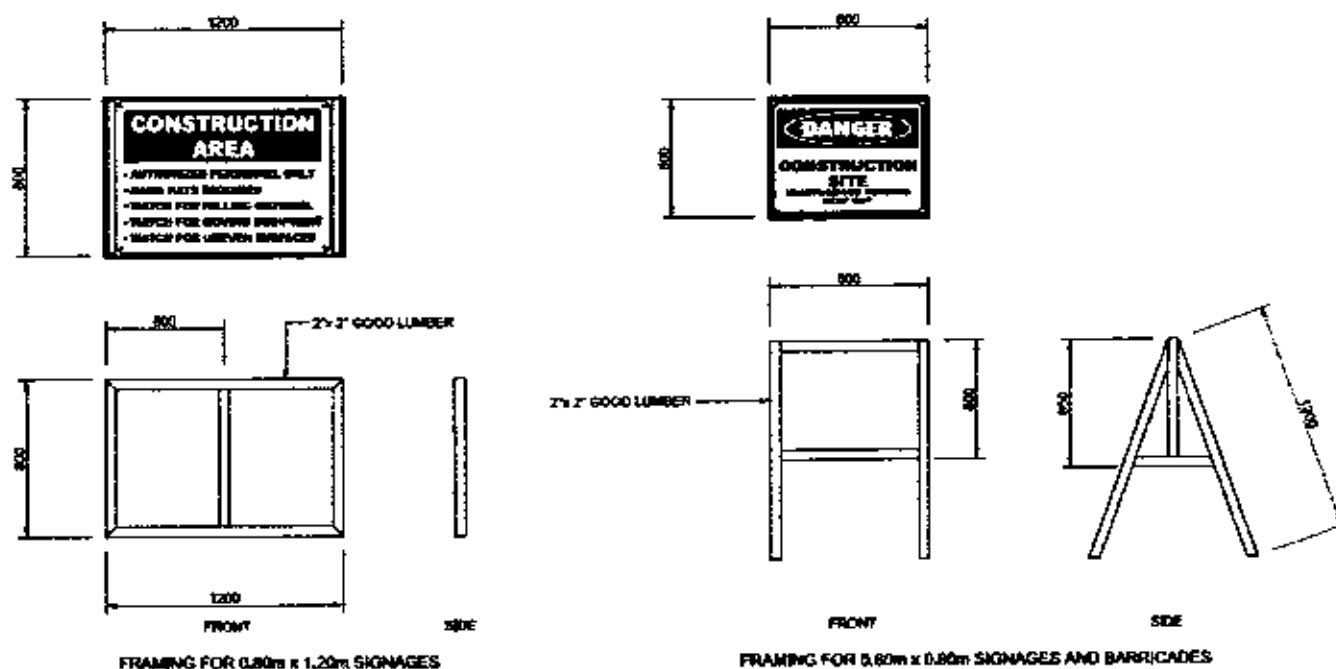
### SPECIFICATION

The Signage's and Barricades shall be installed at location(s) designated by the Engineer.

The sizes of the standard signages shall be 2-2/3ft x 4ft (800mm X 1,200mm) for fixed type and 2ft x 2-2/3ft (600mm x 800mm) for mobile type. For barricade standard 2ft x 2-2/3ft (600mm x 800mm) shall be provided.

The materials to be used for signages and barricades are ½ inch (12mm) marine plywood or tarpaulin poster on 2" x 2" (50mm x 50mm) good lumber frame (see drawing below).

The printing or painting shall be the discretion of the Engineer.



### STANDARD PLAN FOR SIGNAGES AND BARRICADES

**SECTION VII**

**DRAWINGS**  
**(APPROVED PLANS)**

# SECTION VII

## DRAWINGS AND APPROVED PLANS

(SEE ISSUED APPROVED PLANS)

### LIST OF DRAWINGS:

01	OF	25	- VICINITY MAP, DEVELOPMENT PLAN, GENERAL NOTES, LIST OF DRAWINGS
02	OF	25	- GENERAL PLAN
03	OF	25	- DRAINAGE LAYOUT PLAN
04	OF	25	- PAVING PLAN
05	OF	25	- PILING PLAN (PROPOSED BACK-UP AREA), KEY PLAN
06	OF	25	- SECTION A-A, SECTION B-B
07	OF	25	- SECTION C-C, SECTION D-D
08	OF	25	- SECTION E-E
09	OF	25	- SECTION F-F
10	OF	25	- SECTION G-G
11	OF	25	- SECTION H-H
12	OF	25	- DETAIL OF RETAINING WALL-1A, DETAIL OF RETAINING WALL-1B, CHANNEL/WALE SECTION, DETAIL OF WALE SPLICE
13	OF	25	- DETAIL OF RETAINING WALL-2A, DETAIL OF RETAINING WALL-2B, DETAIL OF ANCHOR WALL, DETAIL OF R.C. CURB, DETAIL OF CATCH DRAIN MANHOLE
14	OF	25	- DETAIL OF TIE ROD, DETAIL OF INTERLOCKING CONCRETE BLOCK, SECTION DETAIL OF CONCRETE EDGING
15	OF	25	- DETAIL OF FENCE-1
16	OF	25	- DETAIL OF FENCE-2
17	OF	25	- PART PLAN (PROPOSED WHARF)
18	OF	25	- PILING PLAN (PROPOSED WHARF), PILE SCHEDULE (PROPOSED WHARF)
19	OF	25	- TYPICAL REINFORCEMENT OF R.C. DECK (PROPOSED WHARF)
20	OF	25	- DETAILED SECTION OF TRANSVERSE BEAM, DETAILED SECTION OF LONGITUDINAL BEAM, TYPICAL SECTION OF TRANSVERSE BEAM, TYPICAL SECTION OF LONGITUDINAL BEAM, DETAIL OF CONSTRUCTION JOINT, DETAIL OF CURTAIN WALL
21	OF	25	- TYPICAL DETAIL OF MOORING & FENDER BLOCK, TYPICAL DETAIL OF PILE CAP FOR BATTER PILES, TYPICAL DETAIL OF PILE CAP FOR VERTICAL PILES
22	OF	25	- DETAIL OF 550mm Ø x 13mm THICK TUBULAR STEEL PILES
23	OF	25	- DETAIL OF V-TYPE (500H x 2000L) RUBBER DOCK FENDER, DETAIL OF 50 TONS MOORING BOLLARD (TEE HEAD)
24	OF	25	- GENERAL NOTES, LEGEND, PORT LIGHTING LAYOUT PLAN, SCHEDULE OF LOAD, RISER DIAGRAM
25	OF	25	- DETAIL OF LAMP POST AND FOUNDATION, DETAIL OF FLOODLIGHT CONNECTION, SINGLE ANGLE BAR FLOODLIGHT STEEL TAPERED LAMP POST, LED FLOODLIGHT FIXTURE, SPECIFICATIONS, DETAIL OF CONCRETE PEDESTAL POST

**SECTION VIII**

**BILL OF QUANTITIES**  
**and**  
**ATTACHMENTS**

**BILL OF QUANTITIES**  
**FORT SAN PEDRO PORT EXPANSION PROJECT**  
Port of Fort San Pedro, Iloilo City



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
<b>BILL NO. 1</b>	<b>GENERAL EXPENSES</b>				
1.01	Mobilization, demobilization and cleaning	lot	1		
1.02	Rental of temporary site office and residence for the Engineer and staff	mo.	22		
1.03	Maintain temporary site office and residence for the Engineer and staff	mo.	22		
1.04	Provide Construction Safety and Health Program in the execution of the project including stringent Covid-19 protocols per PPA Engineering Circular No. 01-2020 and, PCR testing of all project personnel (as indicated in the bid documents)	mo.	22		
<b>TOTAL FOR BILL NO. 1</b>					

Bidder's Authorized Signature \_\_\_\_\_

**BILL OF QUANTITIES**  
**FORT SAN PEDRO PORT EXPANSION PROJECT**  
Port of Fort San Pedro, Iloilo City



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
<b>BILL NO. 2</b>	<b>BACK-UP AREA</b>				
2.01	Removal of existing lamp post and turn-over to PPA	no.	1		
2.02	Demolish and dispose portion of existing CHB Fence & accessories as directed by the Engineer	l.m.	142		
2.03	Scraping of existing fill materials and/or rockworks up to required elevation	cu.m.	183		
2.04	Excavation of existing seabed and fill materials for catch drain manhole and RCPC	cu.m.	8,428		
2.05	Supply and deliver to site Z-type steel sheet piles	m.t.	408		
2.06	Handle, pitch and drive Z-type steel sheet piles	l.m.	3,434		
2.07	Supply and install steel channel/wale, dowel bars, steel plates, bolts and other accessories/incidentals for steel walling	kg.	20,325		
2.08	Supply & place 3,500 psi. concrete for retaining walls, anchor wall, RC curb, concrete edging, lamp post foundation and pedestal post	cu.m.	797		
2.09	Supply & install steel reinforcement for retaining walls, anchor wall, RC curb, concrete edging, lamp post foundation and pedestal post	kg.	70,365		
2.10	Supply and place 1,000 kg. armour rocks	cu.m.	492		
2.11	Supply and place 50-100 kg. core rocks	cu.m.	5,817		
2.12	Supply and install 60mm Ø tie-rod including accessories				
	a) ø 60mm x 15 meters	set.	46		
	b) ø 60mm x 15.70 meters	set.	1		
	c) ø 60mm x 15.31 meters	set.	1		
	d) ø 60mm x 15.078 meters	set.	1		



**BILL OF QUANTITIES**  
**FORT SAN PEDRO PORT EXPANSION PROJECT**  
 Port of Fort San Pedro, Iloilo City



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
2.13	Supply and install geotextile fabric	sq.m.	3,357		
2.14	Supply and place sand and gravel fill	cu.m.	16,114		
2.15	Supply, place and compact aggregate sub-base course	cu.m.	3,169		
2.16	Supply, spread and compact aggregate base course	cu.m.	800		
2.17	Supply, place and compact gravel bedding for anchor wall, catch drain manhole, reinforced concrete pipe culvert, lamp post foundations and pedestal post	cu.m.	725		
2.18	Supply, spread and compact cement treated base course	cu.m.	765		
2.19	Supply, spread and compact levelling course sand cushion	cu.m.	255		
2.20	Supply, deliver and install interlocking concrete paving blocks	sq.m.	5,103		
2.21	Construct CHB fence 1 with barbed wire including accessories	l.m.	72		
2.22	Construct CHB fence 2 with cyclone wire mesh including accessories	l.m.	107		
2.23	Construct catch drain manhole including concrete cover with angle and channel bars	set	18		
2.24	Supply and install reinforced concrete pipe culvert 610mm ø	l.m.	233		
2.25	Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joints including dowel bars	l.m.	115		
2.26	Construct port lighting system including all appurtenances	lot	1		
<b>TOTAL FOR BILL NO. 2</b>					

Bidder's Authorized Signature

**BILL OF QUANTITIES**  
**FORT SAN PEDRO PORT EXPANSION PROJECT**  
Port of Fort San Pedro, Iloilo City



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
<b>BILL NO. 3</b>	<b>RC WHARF</b>				
3.01	Chip-off portion of existing R.C. Curb, flush to deck level and smoothen with mortar	l.m.	12		
3.02	Supply and deliver to site steel pipe piles (A252 Grade 2, 500mm ø x 13mm thk)	m.t.	734		
3.03	Application of polyurethane external coating and mastic filler for steel pipe piles (Polyurethane : 1,500 microns dry film thickness or equivalent)	sq.m.	4,241		
3.04	Supply and install 9mm thk. reinforcing band at tip of steel pipe piles	no.	200		
3.05	Handle, pitch and drive vertical steel pipe piles (500mm ø x 13mm thk)	l.m.	2,300		
3.06	Handle, pitch and drive batter steel pipe piles (500mm ø x 13mm thk)	l.m.	2,400		
3.07	Extract clogged materials from steel pipe piles	cu.m.	156		
3.08	Cutting of driven steel pipe piles up to cut-off elevation including turn-over to authority of excess piles	no.	200		
3.09	Supply and install reinforcing steel cage for steel pipe piles	kg.	143,938		
3.10	Supply and place 3,500 psi concrete filler for steel pipe piles	cu.m.	582		
3.11	Supply and install steel reinforcement for the superstructure	kg.	152,365		
3.12	Supply and place 3,500 psi concrete for the superstructure	cu.m.	1,055		
3.13	Supply and install hot-dipped galvanized BWT 100mm x 12mm for construction joint-1, including dowel bars	l.m.	12		
3.14	Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars	l.m.	115		

Bidder's Authorized Signature

**BILL OF QUANTITIES**  
**FORT SAN PEDRO PORT EXPANSION PROJECT**  
Port of Fort San Pedro, Iloilo City



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
3.15	Supply and deliver to site Rubber Dock Fender (V500H x 2,000L) including accessories	set	17		
3.16	Install Rubber Dock Fender (V500H x 2,000L) including accessories	set	17		
3.17	Supply and deliver to site Mooring Bollard (50-Tons, T-head) including accessories	set	9		
3.18	Install Mooring Bollard (50-Tons, T-head) including accessories	set	9		
<b>TOTAL FOR BILL NO. 3</b>					

Bidder's Authorized Signature \_\_\_\_\_

**BILL OF QUANTITIES**  
**FORT SAN PEDRO PORT EXPANSION PROJECT**  
Port of Fort San Pedro, Iloilo City



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
<b>BILL NO. 4</b>	<b>REIMBURSABLE ITEMS</b>				
4.01	Provide reimbursable items necessary in the implementation of the project as determined by the Authority				
	a) Office furnitures and appliances	lot	1		
	b) Computers and accessories	lot	1		
<b>TOTAL FOR BILL NO. 4</b>					

Bidder's Authorized Signature

## **BASIS OF PAYMENT FOR WORK ITEMS INCLUDED IN THE PROPOSAL**

The work items included in the proposal and the basis of payments are as follows:

### **BILL NO. 1**

#### **GENERAL EXPENSES**

**Item 1.01      Mobilization, demobilization and cleaning**

The quantity to be paid for shall be the minimum equipment requirement enumerated in the bid documents mobilized, demobilized and cleaning of the site and accepted by the Engineer. The contract lump sum price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to mobilize and demobilize all the minimum equipment requirement enumerated in the bid documents including cleaning of the site. Fifty percent (50%) of the total amount shall be payable after the mobilization activity while the remaining (50%) payable after demobilization and cleaning.

**Item 1.02      Rental of temporary site office and residence for the Engineer and staff**

The quantity to be paid for shall be the actual rental of site office and residence for the engineer and staff and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary for the provision of temporary site office and residence for the engineer and staff.

**Item 1.03      Maintain temporary site office and residence for the Engineer and staff**

The quantity to be paid for shall be the actual services rendered in maintaining the site office and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the maintenance of the temporary site office and residence as well as other expenses such as provision for electric power, telephone bill, potable water supply, janitorial and security services.

**Item 1.04      Provide construction safety and Health Program in the execution of the project including stringent Covid-19 protocols per PPA Engineering Circular No. 01-2020 and, construction guidelines for the project implementation during the period of public health emergency approved by PDCB and CIAP (as indicated in the bid documents)**

The quantity to be paid for shall be the actual implementation of construction safety and health program and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the implementation of the Construction Safety and Health Program, as required and approved by the Department of Labor and Employment (DOLE).

**BILL NO. 2**

**BACK-UP AREA**

**Item 2.01 Removal of existing lamp post and turn-over to PPA**

The quantity to be paid for shall be the actual number of existing lamp post to be removed and turned over to PPA in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.02 Demolish and dispose portion of existing CHB fence and accessories as directed by the Engineer**

The quantity to be paid for shall be the actual length in linear meter of portion of existing CHB fence and accessories to be demolished and disposed as directed by the Engineer in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.03 Scraping of existing fill materials and/or rockworks up to required elevation**

The quantity to be paid for shall be the actual volume in cubic meter of existing fill materials and/or rockworks to be scraped up to required elevation in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.04 Excavation of existing seabed and fill materials for catch drain manhole and RCPC**

The quantity to be paid for shall be the actual volume in cubic meter of existing seabed and fill materials for catch drain manhole and RCPC to be excavated up to required elevation in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.05 Supply and deliver to site Z-type steel sheet piles**

The quantity to be paid for shall be the actual weight in metric ton of Z-type steel sheet piles, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.06 Handle, pitch and drive Z-type steel sheet piles**

The quantity to be paid for shall be the actual length in linear meter of Z-type steel sheet piles to be handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.07      Supply and install channel/wale, dowel bars, steel plates, bolts and other accessories/incidentals for steel wailing**

The quantity to be paid for shall be the actual weight in kilogram of channel/wale, dowel bars, steel plates, bolts and other accessories/incidentals for steel wailing, to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.08      Supply and place 3,500 psi concrete for retaining walls, anchor wall, RC curb, concrete edging, lamp post foundation and pedestal post**

The quantity to be paid for shall be the actual volume in cubic meter of 3,500 psi concrete for retaining walls, anchor wall, RC curb, concrete edging, lamp post foundation and pedestal post, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.09      Supply and install steel reinforcement for retaining walls, anchor wall, RC curb, concrete edging, lamp post foundation and pedestal post**

The quantity to be paid for shall be the actual weight in kilogram of reinforcing steel bars retaining walls, anchor wall, RC curb, concrete edging, lamp post foundation and pedestal post, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.10      Supply and place 1,000 kg. armour rocks**

The quantity to be paid for shall be the actual volume in cubic meter of 1,000 kg. armour rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.11      Supply and place 50-100 kg. core rocks**

The quantity to be paid for shall be the actual volume in cubic meter of 50-100 kg. core rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.12      Supply and install 60mmø tie-rod including accessories:**

- a.) 60mmø x 15 meters
- b.) 60mmø x 15.70 meters
- c.) 60mmø x 15.31 meters
- d.) 60mmø x 15.078 meters

The quantity to be paid for shall be the actual set of 60mmø tie rods of various lengths including accessories to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full

compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.13      Supply and install geotextile fabric**

The quantity to be paid for shall be the actual area in square meter of geotextile fabric, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.14      Supply and place sand and gravel fill**

The quantity to be paid for shall be the actual volume in cubic meter of sand and gravel fill, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. Hydrographic/Topographic Surveys before and after placing of sand and gravel fill shall be made to determine the actual elevations along the cross sections and the actual quantities for payment. Volume due to settlement as established using settlement plates shall also be considered for payment. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.15      Supply, place and compact aggregate subbase course**

The quantity to be paid for shall be the actual volume in cubic meter of aggregate subbase course to be supplied, set-in-place and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.16      Supply, spread and compact aggregate base course**

The quantity to be paid for shall be the actual volume in cubic meter of aggregate base course to be supplied, spread and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.17      Supply, place and compact gravel bedding for anchor wall, catch drain manhole, reinforced concrete pipe culvert, lamp post foundations and pedestal post**

The quantity to be paid for shall be the actual volume in cubic meter of anchor wall, catch drain manhole, reinforced concrete pipe culvert, lamp post foundations and pedestal post in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.18      Supply, spread and compact cement treated base course**

The quantity to be paid for shall be the actual volume in cubic meter of cement treated base course to be supplied, spread and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.



**Item 2.19      Supply, spread and compact leveling course sand cushion**

The quantity to be paid for shall be the actual volume in cubic meter of leveling course sand cushion, supplied, spread and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.20      Supply, deliver and install interlocking Concrete paving blocks**

The quantity to be paid for shall be the actual area in square meter of interlocking concrete paving blocks to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.21      Construct CHB fence 1 with barbed wire including accessories**

The quantity to be paid for shall be the actual length in linear meter of CHB fence 1 with barbed wire including accessories, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.22      Construct CHB fence 2 with cyclone wire mesh including accessories**

The quantity to be paid for shall be the actual length in linear meter of CHB fence 2 with cyclone wire mesh including accessories, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.23      Construct catch drain manhole including concrete cover with angle and channel bars**

The quantity to be paid for shall be the actual set of catch drain manhole including concrete cover with angle and channel bars, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.24      Supply and install reinforced concrete pipe culvert 610mmØ**

The quantity to be paid for shall be the actual length in linear meter of reinforced concrete pipe culvert 610mmØ, to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.25      Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joints including dowel bars**

The quantity to be paid for shall be the actual length in linear meter of hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joints including dowel bars, supplied and installed in accordance with the plans and specifications and accepted by the Engineers. The contract unit price shall be full compensation for

furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 2.26      Supply and install port lighting system including all appurtenances**

The quantity to be paid for shall be the actual lot of port lighting system including all appurtenances, to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**BILL NO. 3**

**RC WHARF**

**Item 3.01      Chip-off portion of existing R.C. Curb, flushed to deck level and smoothen with mortar**

The quantity to be paid for shall be the actual length in linear meter of portion of existing R.C. Curb to be chipped off, flushed to deck level and smoothened with mortar in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.02      Supply and deliver to site steel pipe piles (A252 Grade 2, 500mmØ x 13mm thk.)**

The quantity to be paid for shall be the actual weight in metric tons of steel pipe piles (A252 Grade 2, 500mmØ x 13mm thk.), supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.03      Application of polyurethane external coating and mastic filler for steel pipe piles (Polyurethane: 1,500 microns dry film thickness or equivalent)**

The quantity to be paid for shall be the actual area in square meter of polyurethane external coating and mastic filler for steel pipe piles (Polyurethane: 1,500 microns dry film thickness or equivalent), applied on the surface of the steel pipe piles in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.04      Supply and install 9mm thk. reinforcing band at tip of steel pipe piles**

The quantity to be paid for shall be the actual number of 9mm thk. reinforcing band, supplied and installed at tip of steel pipe piles in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.05      Handle, pitch and drive vertical steel pipe piles (500mmØ x 13mm thk.)**

The quantity to be paid for shall be the actual length in linear meter of vertical steel pipe piles (500mmØ x 13mm thk.), handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and

accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.06      Handle, pitch and drive batter steel pipe piles (500mmØ x 13mm thk.)**

The quantity to be paid for shall be the actual length in linear meter of batter steel pipe piles (500mmØ x 13mm thk.), handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.07      Extract clogged materials from steel pipe piles**

The quantity to be paid for shall be the actual volume in cubic meter of clogged materials to be extracted from steel pipe piles in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.08      Cutting of driven steel pipe piles up to cut-off elevation including turn-over to authority of excess piles**

The quantity to be paid for shall be the actual number of steel pipe piles, cut-off up to required elevation including turn-over to authority of excess piles in accordance with the plans and specifications, measured from the tip of piles up to required elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.09      Supply and install reinforcing steel cage for steel pipe piles**

The quantity to be paid for shall be the actual weight in kilogram of reinforcing steel cage for steel pipe piles, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.10      Supply and place 3,500 psi concrete filler for steel pipe piles**

The quantity to be paid for shall be the actual volume in cubic meter of 3,500 psi concrete filler for steel pipe piles, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.11      Supply and install steel reinforcement for the superstructure**

The quantity to be paid for shall be the actual weight in kilogram of reinforcing steel bars for the superstructure, supplied, fabricated and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.12      Supply and place 3,500 psi concrete for the superstructure**

The quantity to be paid for shall be the actual volume in cubic meter of 3,500 psi concrete for the superstructure, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.13      Supply and install hot-dipped galvanized BWT 100mm x 12mm for construction joint-1, including dowel bars**

The quantity to be paid for shall be the actual length in linear meter of hot-dipped galvanized BWT 100mm x 10mm for construction joint-1, including dowel bars, supplied and installed in accordance with the plans and specifications and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.14      Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars**

The quantity to be paid for shall be the actual length in linear meter of hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars, supplied and installed in accordance with the plans and specifications and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.15      Supply and deliver to site rubber dock fender (V500H x 2,000L) including accessories**

The quantity to be paid for shall be the actual set of rubber dock fenders (V500H x 2,000L) including accessories, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.16      Install rubber dock fenders (V500H x 2,000L) including accessories**

The quantity to be paid for shall be the actual set of rubber dock fenders (V500H x 2,000L) including accessories, installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.17      Supply and deliver to site mooring bollard (50Tons, T-head) including accessories**

The quantity to be paid for shall be the actual quantity in set of mooring bollard (50-Tons, T-head) including accessories, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**Item 3.18      Install mooring bollards (50Tons, T-head) including accessories**

The quantity to be paid for shall be the actual quantity in set of mooring bollards (50Tons, T-head) including accessories, installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

**BILL NO. 4**

**REIMBURSABLE ITEMS**

**Item 4.01      Provide reimbursable items necessary in the implementation of the project as determined by the Authority.**

- a. Office Furniture and Appliances**
- b. Computers and Accessories**

The quantity to be paid for shall be the actual quantity of determined items by the Authority deemed necessary in the implementation of the project, supplied, delivered and accepted by the Authority. Payment for said items shall be made only upon complete delivery/acceptance of such. The contract lump sum price shall be full compensation for providing all determined items. The Contractor's Profit and Overhead, Contingencies and Miscellaneous (OCM) should not be included in the cost of said items. Claims for payment shall be supported by Official Receipt(s) (OR) and at least three (3) canvasses. The amount to be paid for shall be the price indicated in the OR but should not exceed the contract lump sum price. The determined items shall be the property of PPA. Operation and maintenance shall be borne by PPA.

**FACILITIES TO BE PROVIDED FOR THE ENGINEER & HIS STAFF**

**RENTAL OF SITE OFFICE AND RESIDENCE FOR THE ENGINEER & STAFF**

The Contractor shall provide a temporary site office and residence (rental) with an area of at least 48 square meters for use of the Engineer and his staff for the whole duration of the project.

## OFFICE EQUIPMENT FOR USE OF THE PPA ENGINEER AND STAFF

The Contractor shall provide within thirty (30) days after notice to commence work, the following main items of brand new office equipment for use of the Engineer and his staff. The Contractor shall make available for use of the Engineer other equipment as may be necessary for the proper functioning of the office. The equipment shall be the property of PPA. Operation and maintenance shall be borne by PPA.

### a) Office Furniture and appliances

2	sets	Office table, 1.5 x 0.70m with chair
1	set	Conference table w/ chair (6-str.)
2	pcs.	Single bunk beds w/ mattress & beddings
2	pcs.	Waste paper basket
1	pc.	Calculator (Scientific, 12 digit capacity)
1	pc.	Communication system, Cell phone
1	pc.	Filing Steel Cabinet, 4-drawers
2	units	Air-conditioned unit (1.0 hp., wdo type)
1	unit	Refrigerator (6 cu.ft.)
1	set	Gas stove (2 burner with tank)
1	unit	Hot and cold water dispenser (5 gal. Cap.)
1	pc.	White board with eraser and marker
1	unit	Stand fan (16" dia.)

### b) Computers and Accessories

2	sets	Desktop Unit & Accessories
2	units	Uninterrupted Power Supply (UPS)
2	units	External Hard Drive (USB 3.0, 4TB)
1	unit	Computer Table
1	unit	Computer Chair

### c) Licensed Softwares

2	units	Microsoft Office (latest version)
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## COMPUTER AND ACCESSORIES

The Contractor shall provide within thirty (30) days after notice to commence work, **two (2) "Brand New Desktop"**, complete with accessories and licensed software for the use of the PPA Engineer and his Staff at the start of the project. The items shall be the property of PPA. Operation and maintenance shall be borne by PPA.

<b>Description / Specifications:</b>	<b>DESK TOP UNIT</b>
Brand/Model	<i>Asus, Apple, Lenovo, ACER, HP or Equivalent Branded</i>
Processor	<i>Intel® Core™ i7-9700K CPU</i>
System Memory	<i>8GB DDR4 Ram at 2666MHZ up to 32GB, 2DIMM slots</i>
Chipset	<i>Intel B360</i>
CD-ROM	<i>Tray load DVD Drive (Reads and Writes to DVD/CD)</i>
Graphics	<i>NVIDIA GeForce RTX 2060 6GDS</i>
SATA	<i>4 x SATA 6.0 Gbps</i>
HDD/SSD	<i>128GB SSD (M.2 PCIe 128GB) + 1TB HDD (3.5" 7200rpm)</i>
WIFI/ Bluetooth	<i>802.11ac 2x2/ Bluetooth 5.0</i>
LAN	<i>Realtek RTL8111H 10/ 100/ 1000Mbps</i>
Audio	<i>Realtek ALC887, DTS Headphone X</i>
Accessories	<i>Wireless Keyboard and Mouse</i>
Ports	<i>4 x USB 3.2, 2 X USB 2.0, HDMI, Audio Jack, RJ45 and Mic in/ headphone out</i>
Display (Monitor)	<i>27" inch. FHD (1920 x 1080 Display) with speaker, display ports, USB hub, earphone jack and PC audio inputs.</i>
OS Bundled (Certification/License)	<i>Windows 10 PRO for business</i>
External Hard Drive	<i>Portable (USB 3.0 Interface, at least 4TB Capacity)</i>

## SOFTWARE

The Contractor shall provide within thirty (30) days after commence work, the specified **"License softwares"** latest version for the use of the PPA Engineer and staff. The software shall be the property of PPA. Operation and maintenance shall be borne by PPA.



**MINIMUM MAJOR EQUIPMENT REQUIREMENTS**

1	unit/s	Air-compressor (250cfm, minimum), owned
1	unit/s	Backhoe (0.40 cu.m., 94.30hp, minimum), owned
2	unit/s	Centrifugal Trash Pumps, owned
1	unit/s	Clamshell, owned
1	unit/s	Concrete Mixer (1 bagger, minimum), owned
1	unit/s	Concrete Bucket, owned
2	unit/s	Concrete Vibrator (3.50 hp, minimum), owned
1	unit/s	Crane Barge (319 GW, minimum) with 60T crane, owned
1	unit/s	Crawler Crane (30T, minimum), owned
1	unit/s	Pile Hammer (Diesel, 7,500 kg.m.), owned
1	unit/s	Drop Hammer (2T, minimum), owned
2	unit/s	Dump Truck (8 cu.m., minimum), owned
1	unit/s	Bar Bender (electric, 25mm dia min.), owned
1	unit/s	Bar Cutter (electric, 25mm dia min.), owned
1	unit/s	Forklift (1.36T, minimum), owned/leased
1	unit/s	Jackhammer, owned
2	unit/s	Oxy/Acetylene Cutting Outfit, owned
1	unit/s	Payloader (80 hp, minimum), owned
2	unit/s	Plate Compactor (5 hp, minimum), owned
1	unit/s	Road Grader (125hp, minimum), owned
1	unit/s	Road Roller (12.05T, vibratory, minimum), owned
2	unit/s	Transit Mixer (5-6 cu.m. cap., minimum), owned
1	unit/s	Tugboat (500hp, minimum), owned/leased
1	unit/s	Water Truck (1,000 gal., minimum) with pump, owned
2	unit/s	Welding Machine (400 amp., minimum), owned
1	unit/s	Cargo Truck (5T, minimum), owned

## CONSTRUCTION SAFETY AND HEALTH REQUIREMENT

The Contractor shall implement the construction safety and health program in accordance with the applicable provisions of the Occupational Safety and Health Standards (OSHS) of the Department of Labor and Employment (DOLE) including stringent covid-19 protocols per PPA Engineering Circular No. 01-2020 and Construction Guidelines for Project Implementation during the period of public health emergency approved by PDCB and CIAP.

The Contractor, subject to the approval of the Engineer shall provide and maintain throughout the duration of the contract a medical room with at least 15 square meters together with all necessary supplies to be sited in the Contractor's main area.

The Contractor shall provide the following minimum requirements:

### LABOR

1	no.	Safety Engineer / Officer
1	no.	Nurse / Health Officer

### EQUIPMENT / MATERIALS

#### Personnel Protective Equipment

57	pcs.	Hard Hats
57	pcs.	Gloves (rubberized)
57	pcs.	Safety Glasses/Goggles (clear)
114	pcs.	Long sleeve T-shirt
1	pcs.	Aprons
1	pcs.	Safety Belts
57	pcs.	Safety Shoes
1	pcs.	Life Lines

#### Safety Devices

1	lot	Barricades
1	lot	Warning signs
2	unit/s	Fire extinguisher
1	lot	Disinfection Booth with Footbath
57	no.	PCR Test for Covid-19 (Initial Testing)
57	no.	PCR Test for Covid-19 (Confirmatory Testing)

Medical and First Aid System	-	Twenty-two (22) mos.
Temporary shelter for workers	-	1 lot

### NOTE:

The Contractor shall provide the above-cited minimum construction safety and health requirements or as required by the Engineer.

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**REVISED SCHEDULE OF MINIMUM TEST REQUIREMENTS OF  
CONSTRUCTION MATERIALS FOR PPA INFRASTRUCTURE PROJECTS**

<i>Materials/Items of Work</i>	<i>Required Tests</i>	<i>Minimum Incremental Frequency of Tests</i>
<b>I. Construction of Pier/Wharf, Platform and Ramp</b>		
<b>Structural Concrete (SC)</b>		
A Portland Cement	Quality Test	For every 2,000 bags (40kg) or fraction thereof
B Fine Aggregate	Quality Test for Grading, Elutriation (wash), Bulk Specific Gravity, Absorption, Mortar Strength, Soundness, Organic Impurities, Unit Weight, % Clay Lumps and Shale	For every 1,500 cubic meter or fraction thereof
C Coarse Aggregate	Quality Test for Grading, Bulk Specific Gravity, Absorption and Abrasion	For every 1,500 cubic meter or fraction thereof
D Water	Certificate from the Engineer or Quality Test for Density and Chloride Content	One per source
E Steel Bars	Mill Certificate and Quality Test for Chemical Composition and Mechanical Properties	For every 10,000 kg or fraction thereof
F Concrete	Compressive Strength on cylinder samples	1 set consisting of 3 concrete cylinder samples shall be taken from each day's pouring and to represent not more than 75 cu m of concrete or fraction thereof
	Slump Test	For every mix
G Admixture and Concrete Curing Materials	Quality Test	One per shipment
<b>Piling (P)</b>		
A Concrete Piles	Fabrication Report	One per fabrication
1 Concrete	Same test as for SC (F)	Same frequency as SC (F)
2 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
3 High Tension Strand	Test for Chemical Composition and Mechanical Properties	For every 20000kg or fraction thereof

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
4 Coarse Aggregates	Same Test as for SC (C)	Same frequency as SC (C)
5 Fine Aggregates	Same Test as for SC (B)	Same frequency as SC (B)
B Steel Pipe Piles	Fabrication Report, Mill Certificate and Quality Test for Chemical and Mechanical properties	One per fabrication
1 Steel	Chemical Composition (refer below) <ul style="list-style-type: none"> <li>- Under 14" (355.60mm) Outside Diameter</li> <li>- 14" to 36" (355.6 to 914mm) Outside Dia</li> <li>- Over 36" (914mm) Outside Diameter</li> </ul> Mechanical/Tensile	2 from 200 pipe or fraction thereof 2 from 100 pipe or fraction thereof 2 from 3000ft (914m) or fraction thereof One (1) tension test shall be made on one length or fraction thereof of each size, or one piece of skelp representing each lot of 200 lengths or fraction thereof of each size
2 Polyurethane Coating	Mill Certificate and Quality Test	One per fabrication
3 Concrete	Same test as for SC (F)	Same frequency as SC (F)
4 Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
5 Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
6 Steel Bars	Same Test as SC (E)	Same frequency as SC (E)
7 Water	Same Test as SC (D)	Same frequency as SC (D)
Rubber Dock Fenders (RDF)	Physical Test Performance Test for Energy Absorption and Reaction Force	All units All units
Accessories Washer and Fixing Bolt, Anchor Bolt	Physical Test Quality Test for Chemical Composition and Mechanical Properties	All units One per fabrication

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<i>Materials/Items of Work</i>	<i>Required Tests</i>	<i>Minimum Incremental Frequency of Tests</i>
Mooring Bollard (MB) and Accessories (Hexagon Nuts, Plain Washer, Anchor Ring and Anchor Bolt)	Physical Test  Quality Test for Chemical Composition and Mechanical Properties	All Units  One per fabrication
<b>II. Construction of Back-Up Area, Causeway and Pavement</b>  Sheet Piling (SP)		
A Concrete Sheet Piles		
1 Concrete	Same test as for SC (F)	Same frequency as SC (F)
2 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
3 High Tension Strands	Same test as for P (A 3)	Same frequency as P (A 3)
4 Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
5 Coarse Aggregates	Same Test as for SC (C)	Same frequency as SC (C)
B Steel Pipe Piles		
1 Steel	Same test as for P (B1)	Same frequency as P (B1)
2 Concrete	Same test as for SC (F)	Same frequency as SC (F)
3 Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
4 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)

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<b>Materials/Items of Work</b>	<b>Required Tests</b>	<b>Minimum Incremental Frequency of Tests</b>
Rocks	Test for Apparent Specific Gravity and Abrasion	For every 1,500 cubic meter or fraction thereof
Geotextile Filter	Physical and Mechanical Test Mill Certificate	One per batch One per batch
Sand and Gravel Fill	Quality Test for Organic Impurities and Grading	For every 1,500 cubic meter or fraction thereof
Selected Fill	Quality Test for Grading, Plasticity and Laboratory Compaction Test Laboratory California Bearing Ratio (CBR) Field Density Test	For every 1,500 cubic meter or fraction thereof For every 2,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test for every 500 sq m or fraction thereof
Aggregate Base Course	Quality Test for Grading and Plasticity Quality Test for Grading, Plasticity, Abrasion and Laboratory Compaction Test Laboratory California Bearing Ratio (CBR) Field Density Test	For every 300 cubic meter or fraction thereof For every 1,500 cubic meter or fraction thereof Same frequency as Selected Fill Same frequency as Selected Fill
Portland Cement Concrete Pavement (PCCP)		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Steel Bars (Dowels)	Same test as for SC (E)	Same frequency as SC (E)
F Joint Filler	Quality Test	One (1) per shipment

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<b>Materials/Items of Work</b>	<b>Required Tests</b>	<b>Minimum Incremental Frequency of Tests</b>
G Admixture and Concrete Curing Material	Same test as for SC (G)	Same frequency as SC (G)
H Concrete	Same test as for SC (F) Flexural Test	Same frequency as SC (F) 3 beam samples for every 330 sq m or fraction thereof
I Completed Pavement	Cone Test	1 set (3 specimen) for every 2,500 sq m and fraction thereof
Interlocking Concrete Blocks		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Admixture & Concrete Curing Materials	Same test as for SC (G)	Same frequency as SC (G)
F Completed Blocks	Physical Test and Compressive Strength	6 blocks per day of fabrication
Cement Treated Base Course (CTB)		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine & Coarse Aggregates	Quality Test for Grading, Abrasion and Soundness	For every 1,500 cubic meter or fraction thereof
C Water	Same test as for SC (D)	Same frequency as SC (D)
D Completed CTB	Field Density Test	For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m or fraction thereof
Retaining Wall/Coping Wall/RC Curb/RC Driv/Shear Key/Concrete Blocks/Lean Concrete		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)

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<i>Materials/Items of Work</i>	<i>Required Tests</i>	<i>Minimum Incremental Frequency of Tests</i>
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
F Admixture and Concrete Curing	Same test as for SC (G)	Same frequency as SC (G)
G Concrete	Same test as for SC (F)	Same frequency as SC (F)
Tie Rod A Steel	Same test as for SC (E)	One per batch
B Assembly	Performance Test (Tension)	One per batch
Tie Bars and Dowels	Same test as for SC (E)	For every 10,000 kg or fraction thereof per Tie bars and Dowels
Pipe Culverts and Storm Drains A Pipes	Test for Strength, Absorption and Physical	For every 50 pieces
B Mortar or Joint	Same Test as for SC (A, B and D) Alternative Test Same test as for SC (F) and Inspection Report	For every 25 pieces
Concrete Hollow Blocks A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Water	Same test as for SC (D)	Same frequency as SC (C)
D Concrete	Same test as for SC (F)	Same frequency as SC (F)
E Completed CHB	Quality Test	One for every 500 pieces or fraction thereof
Construction Joints (CJ) A Angle Bars	Test for Physical and Mechanical Properties	One per batch
B Steel Bars	Same test as for SC (E)	One per batch
C Zinc (Hot Dip Galvanizing) Coatings	Physical Test for Appearance, Stripping, Weighing, Adherence and Adhesion  Coating Thickness Magnetic Thickness Measurement	All units  1 set (3 specimen) for every 100,000 sq mm or fraction thereof



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<b>Materials/Items of Work</b>	<b>Required Tests</b>	<b>Minimum Incremental Frequency of Tests</b>
<b>Sacked Concrete</b>		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Concrete	Same test as for SC (F)	Same frequency as SC (F)
F Sack (jute)	Physical Test	One for every 50 pieces
<b>Rubble Concrete</b>		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Concrete	Same test as for SC (F)	Same frequency as SC (F)
F Rocks	Same test as for ROCKS	Same frequency as ROCKS
<b>Earthworks</b>		
A Sub-grade preparation	Grading Test Plasticity Test (LL, PL, PI) Laboratory Compaction Test  Density Test	For every 1,500 cubic meter or fraction thereof  For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m. or fraction thereof
B Structure Excavation	If excavated materials shall be used as Backfill Grading Test Plasticity Test (LL, PL, PI) Laboratory Compaction Test  Density Test	For every 1,500 cubic meter or fraction thereof  For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m. or fraction thereof

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
<b>III Port Operations Building/Passenger Terminal Building/Transit Shed/Warehouse</b>		
<b>STRUCTURAL WORKS</b>		
Refer to Structural Concrete (SC) and Piling Works (P)		
<b>ARCHITECTURAL WORKS</b>		
Ceramic – Filled Liquid Membrane / Water Proofing, Hydrophobic Poreblocking Ingredients with Superplasticizer	Physical Property, Mechanical and Chemical Property, Leak Test / Flood Test	One per shipment
Paint	Quality Test	One 4-L can for every 100 cans or fraction thereof
Ceramic Tile	Inspection and Evaluation Report from the Engineer	One per shipment
Stainless Steel	Inspection and Evaluation Report from the Engineer	One per shipment
Roofing Materials	Inspection and Evaluation Report from the Engineer	One per shipment
Ceiling Materials	Inspection and Evaluation Report from the Engineer	One per shipment
<b>ELECTRICAL AND MECHANICAL WORKS</b>		
Wires / Cables	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Electrical Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Fire Alarm System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Winch Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Protective Devices	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per shipment
Telephone System	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item
CCTV System	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item
CATV System	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item
Background Music and Paging System	Inspection and Evaluation Report from the Engineer, Testing and Commissioning	One per item
Air Conditioning Units & Ventilation	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item
Conduit Pipes	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item
Lighting Fixtures	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item
<b>PLUMBING WORKS</b>		
Pipes	Inspection and Evaluation Report from the Engineer  Testing and Commissioning	One per item


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Attachment

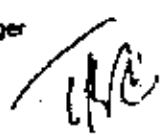
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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Fixtures	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Pipe Culverts	Compression Strength Inspection and Evaluation Report from the Engineer	For every size not more than 25 pipes cast in the field
IV Miscellaneous Materials Fencing A Barbed Wire, Cyclone Wire Mesh, Chain Link B Concrete Post	Physical Test (Dimensions and Coatings) Refer to Superstructure (SC)	One per Batch Refer to Superstructure (SC)
Lamp Post A Structural Steel B Zinc (Hot Dip Galvanizing) Coatings	Physical Test (Dimensions) Same test as for SC (E) Same test as for CJ (C)	All units One per batch
Drainage Steel Grating	Same test as for SC (E) Inspection Report	One (1) batch
Metal Pipe (Cast Iron Galvanized, etc.)	Physical Test (Dimensions and Coatings)	1 per delivery
Welding Works	Destructive and Non Destructive Test	One (1) per lot

- NOTES**
1. Testing of RDF shall be performed only by an independent Testing Laboratory duly accredited by BRS, DOST and PPA
  2. Testing of other materials shall be performed only by an independent Testing Laboratory duly accredited by BRS and PPA.
  3. All other issuances which are otherwise inconsistent herewith are hereby revoked or otherwise amended.

Approved

  
RAUL T. SANTOS  
Officer-In-Charge,  
Office of the General Manager



MAY 15 2020



**ENGINEERING CIRCULAR NO. 01 2020**

**FOR : THE MANAGER, PCMD  
ALL PORT MANAGERS  
CONCERNED CONTRACTORS**

**FROM : THE ASSISTANT GENERAL MANAGER,  
ENGINEERING OFFICE**

**SUBJECT : SAFETY GUIDELINES FOR THE IMPLEMENTATION OF  
ALL PPA (CAPEX & RM) AND DOTr TOURISM AND  
SOCIAL REFORM PROJECTS DURING THE COVID-19  
PUBLIC HEALTH CRISIS**

Pursuant to the Proclamation No. 929, series of 2020 issued by President Rodrigo Roa Duterte, declaring a State of Calamity throughout the Philippines due to the Coronavirus Disease 2019 (COVID-19) and in view of the extended implementation of Enhanced Community Quarantine (ECQ) and General Community Quarantine (GCQ) in the identified areas, the following guidelines, in addition to the existing safety standards approved by the DOLE and also to the PPA Memorandum Circular No. 18: 2020, are hereby directed to be implemented in all on-going PPA infrastructure projects including the DOTr Tourism and Social Reform projects:

1. Only persons from Twenty-One (21) to Fifty-Nine (59) years of age, without pre-existing health conditions, such as, but not limited to immunodeficiency, comorbidities or other health risk and who did not come in contact with someone with COVID-19 shall be allowed to be included in the workforce for areas under ECQ and GCQ.
2. The Contractor shall provide for their personnel/workers the necessary welfare facilities and amenities, such as employees' quarters for board and lodging for the project area covered by the ECQ and GCQ, otherwise, prior to deployment, prescribed procedures shall be conducted at every instance of re-entry.
3. Adequate food, potable drinking water, disinfectants shall be made available by the Contractors for their in-house personnel/worker during the period of ECQ/GCQ.
4. Compliance to social distancing, proper hygiene and mandatory wearing of face masks and other protective personal equipment shall be ensured for all on-going projects as precautionary measures to avoid and contain the spread of COVID-19 in the work place.

5. Field Offices, employees' quarters, bunkhouses and other common areas shall be maintained to ensure cleanliness and daily disinfection of said areas must be conducted accordingly.
6. Contractors shall provide disinfection facilities such as handwashing station, foot bath and others to be placed at various locations of all on-going projects.
7. Contractors shall ensure that their projects are in compliance with the DOLE D.O. No. 13 series of 1998. Personnel and workers shall be provided with the supply of vitamins particularly Vitamin C and other over the counter medicines, quarantine facilities and oxygen tanks for emergency purposes.
8. Safety Officer of the Contractor shall regularly conduct briefing on the information regarding COVID-19 construction protocols on top of other safety requirements.
9. As preventive measures, daily monitoring of the pre and post work health conditions of workers shall be undertaken by the Contractor's health/safety officer particularly the temperature, blood pressure and exposure monitoring. Personnel with symptoms relative to COVID-19 shall be immediately isolated and quarantined for fourteen (14) days and if necessary, brought to the DOH COVID-19 treatment facility under strict confidentiality/privacy.
10. Daily health monitoring report shall be prepared by the Safety Officer and to be submitted to the assigned PPA Project Engineer/Port Engineer.
11. Proper protocols in accordance with the DTI and DOLE Interim Guidelines and the Local Government Unit policy on work place prevention and control of COVID-19 shall likewise be strictly observed.
12. Daily work activities shall be under strict monitoring by the Safety Officer to ensure compliance with safety standards and quarantine protocols.
13. Sharing of construction and office equipment is discouraged. However, if it cannot be avoided, disinfection of equipment in between transfer shall be conducted.
14. All materials and equipment brought inside the project site shall be disinfected, as much as possible.
15. Non-essential personnel, visitors and general public shall be restricted to enter the project site. All personnel entering the construction site premises on a temporary basis (e.g. Delivery truck drivers, inspectors, etc) shall be properly logged and checked for symptoms. Gatherings, liquors, and/or merry-making are strictly prohibited in the project site.



16. PPA Port/Resident Engineer shall ensure strict compliance to DOLE D.O. No. 13, series of 1998 and implementation of the mentioned COVID -19 precautionary measures in the work place.
17. Clustered and staggered deployment of employees within the construction site shall be observed to minimize personnel contact.
18. Contractors shall submit to the implementing unit the inventory of work activities including the proposed sequencing of activities to be followed and undertaken to comply to the required social distancing. Break times shall be conducted in a staggered manner.

For strict compliance.

  
**CONSTANTE T. FARIÑAS, JR.**

C - PRMS  
① Pls. forward a set/copies  
of these Guidelines to  
each OM for their info,  
reference and guidance  
② CAGME filing



June 29, 2020

**MEMORANDUM**

**FOR :** The Assistant General Manager for Engineering  
Office of the Assistant General Manager for Engineering

**FROM :** The Manager  
Internal Audit Department (IAD)

**SUBJECT :** Construction Guidelines for Project Implementation during the  
period of Public Health Emergency

Last June 16, 2020, we received thru email the letter from the Construction Industry Authority of the Philippines (CIAP) to the General Manager dated June 15, 2020 (copy attached) regarding the above subject. CIAP is requesting PPA to assist them in disseminating the above Construction Guidelines to our stakeholders, including contractors and implementing units.

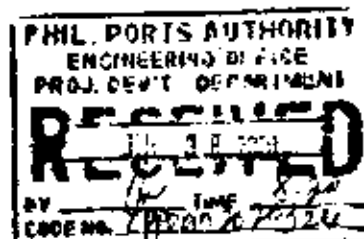
Relative to this IAD being the implementing unit for Constructors Performance Evaluation System (CPES) and relative to its implementation, may we seek assistance from your good office in disseminating the attached guidelines to the PPA Engineering Units and PPA contractors

Thank you for your kind consideration

  
VENICLUS V. VILLASEÑOR

CC: The General Manager

Attachment/s: As stated







## **Construction Guidelines for Project Implementation during the period of Public Health Emergency**

### **Background**

The President declared a state of public health emergency through Presidential Proclamation No. 922 s. 2020 to address the Corona Virus Disease (COVID-19) threat, subsequently placing the whole of Luzon under Enhanced Community Quarantine (ECQ) on 16 March 2020.

The Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), based on its risk assessment recommended the extension of the ECQ in high risk geographic areas in Luzon and the imposition of the ECQ in some high risk areas in Visayas and Mindanao, while proposing a General Community Quarantine (GCQ) in all low risk and moderate risk areas in the country from 1 May 2020 to 15 May 2020.

Different parts of the country are expected to progress through various levels of public health emergency and declared as high, medium, or low risk areas depending on the prevalence of COVID-19 cases and related statistics, thereby placing them under corresponding community quarantine status.

The construction industry which contributes about 4.2 million workers to the country's labor force, in anticipation of the lifting of ECQ, is getting ready to return to work and would like to ensure the safety and welfare of people, most especially those of its employees/workers. Construction industry players would like to focus on preventing the occurrence of and controlling the spread of the virus in the workplace, mindful that a single case of COVID-19 can lead to an interruption, if not total work stoppage.

The global pandemic has affected livelihoods, lifestyles and industries including the construction industry which relies heavily on human resources. Total work stoppage from the time ECO was declared has had debilitating effects not just on workers who are mostly project based and therefore paid on a daily basis but on contractors as well, majority of whom or 88% are small and medium enterprises (SMEs).

The Philippine Domestic Construction Board (PDCB), an implementing board of the Construction Industry Authority of the Philippines (CIAP), mandated to formulate policies, plans, programs, and strategies for the development of the Philippine construction industry organized a Technical Working Group (TWG) comprised of representatives from contractors of varying sizes and suppliers coming from Luzon, Visayas and Mindanao to draft the proposed protocols for the industry in preparation for resumption of construction work in areas under quarantine. The TWG drafted the "Construction Guidelines for Project Implementation during the period of Public Health Emergency" as a reference for contractors and implementing agencies, to ensure viability of projects and protection from and spread of the corona virus.

The TWG considered four (4) major components of the project cycle, namely; Materials, Manpower, Machinery and Money or the 4Ms of construction in creating the

**PHILIPPINE DOMESTIC CONSTRUCTION BOARD**  
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES  
An Executive Agency of the Department of Trade and Industry

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guidelines. These were developed considering SME contractors which employ the biggest chunk of the industry's labor workforce and large contractors involved in both public and private infrastructure projects as well as vertical construction. The guidelines will give pointers in managing their human resources at this critical time but will likewise give important directions to contractors in managing their business not just for survival but to be able to contribute to the country's economic recovery program.

The TWG is presenting options or courses of actions which contractors may consider depending on applicability to the project's unique characteristics while maintaining minimum requirements based on guidelines by government authorities such as the IATF Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, Department of Trade and Industry (DTI) and Department of Labor and Employment (DOLE) Interim Guidelines on Workplace Prevention and Control of COVID-19, and DOH Department Memorandum No. 2020-220, Interim Guidelines on the Return-to-Work.

These guidelines are subject to periodic review to better respond to developments and ensure workers health and protection as well as compliance with government regulations.

#### **Purpose**

The guidelines will set key principles and minimum requirements that define responsible, healthy and safe operations for construction related operations under COVID-19 and ensure the survival of business as well as the protection of workers.

#### **Scope / Coverage**

The guidelines will include prevention, detection, and rapid response measures designed to achieve the principles above while maintaining business continuity across the construction industry.

#### **Policy Content / Guidelines**

##### **Materials**

##### **1. Deliveries**

1. All equipment and material deliveries must be carefully planned and monitored.
2. Transition and delivery zones are identified and limited to select personnel, i.e., receivers and deliverers.
  - 2.1. Transition personnel are regularly monitored, always provided required Personal Protective Equipment (PPEs) and may be included for optional testing.
  - 2.2. Social distancing and other protocols by the Department of Health (DOH) should be followed.
3. As much as possible, cargo is unloaded only by the receivers, while the deliverers do not leave their vehicles. If the receivers are not enough to unload the cargo, the deliverers must unload while the receiver has to wait at a secured distance until completed.

4. All cargo should undergo proper disinfection procedures before use. Likewise, involved staff should also be properly disinfected before entering the jobsite.
  - 4.1. Materials, which are exposed to the sun, such as concrete and gravel, need not be disinfected.

## **Manpower**

### ***I. Awareness and Communication***

1. Active communication between the workers, safety officers (as specified under Section 14 of R.A. 11058 and its Implementing Rules and Regulations (IRR) as specified in DOLE D.O. 198 S. 2018), site supervisors, and management is advised in planning and implementing the protocols.
  - 1.1. All languages and dialects should be accounted for to ensure proper communication.
2. Infographics (may adopt DOH's), signages, and posters on health and safety measures (see Annex A) must be posted at entry points and strategic areas:
  - 2.1. Daily updates on the latest developments.
  - 2.2. Self-screening measures.
  - 2.3. COVID-19 Hotline.
3. As much as possible, all workers should exercise the practices for reducing the risk of transmission, and proper hygiene as identified by the DOH:
  - 3.1. Social distancing (at least one (1) meter distance from next person).
  - 3.2. Proper handwashing using anti-bacterial soap (or use alcohol-based hand sanitizer when unavailable).
  - 3.3. Avoid contact with own eyes, nose, and mouth.
  - 3.4. Prohibit spitting.
  - 3.5. Covering of mouth with tissue or arm (if tissue is unavailable) when sneezing or coughing.
  - 3.6. Use and remove PPE with care.
  - 3.7. Do not share personal belongings such as phones, pens, PPEs.
  - 3.8. Avoid physical greetings (e.g. handshakes, hugs).
4. All workers' status on-site and off-site, are properly noted at all times by the safety officers.
  - 4.1. Fit to work
  - 4.2. Sick
  - 4.3. High temperature
  - 4.4. Other conditions
5. An acceptable level of health evaluation is properly communicated between new hires and management.
6. All workers would need to provide their location or place of residence prior to working. This is to help create a proper algorithm for contact tracing.
  - 6.1. Additionally, workers coming from COVID-19 hotspots would need to be identified.
7. Quarantined workers should also be kept track of under strict confidentiality and privacy.

### ***II. Clearing for Return to Work***

1. Stringent qualification criteria for employees/workers:

- 1.1. Must be 21 to 59-year-old, without pre-existing health conditions, such as, but not limited to, immunodeficiency, comorbidities, or other health risks, including any person who resides with the aforementioned.
- 1.2. Employees or consultants who are 60-year-old or above may be part of the workforce for construction projects as may be allowed under General Community Quarantine (GCQ) and ECQ guidelines under Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines dated 15 May 2020 which states that those aged 60 and above may be allowed to work in permitted industries and offices.
- 1.3. Must have no COVID 19 symptoms.
2. Screening and entry at construction site. Item 4, Section 8 of the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, dated 15 May 2020, states that "Compliance with Joint DTI-DOLE Return-to-Work Guidelines and DOH Return-to-Work Guidelines shall be considered sufficient compliance with minimum health standards. In no case shall the testing of all returning workers be construed as a condition precedent for his/her return." The most important screening step is checking all returning workers for symptoms within the last 14 days and excluding anyone who is symptomatic. (Annex B) Contractors have the option to test workers for COVID-19 thru DOH prescribed testing protocols to determine if there is asymptomatic transmission.
  - 2.1. The Human Resource Department should undertake daily health pre-screening (see Annexes C & D – DOLE Work Resumption Protocol & pre-screening sample form). Returning employees/workers should be made aware of giving accurate information as specified in RA 11332.
  - 2.2. All returning employees/workers must declare (via SMS) any recent travel history to or residence in an area with a reported case of local transmission of COVID-19 over the 14-days prior to entry.
  - 2.3. Returning workers that do not show any symptoms will be quarantined for 14 days within the jobsite and will be allowed to work under a zoned or grouped area.
  - 2.4. Those who have been living/confined in the barracks during ECQ/GCQ period for at least 14 days and with no symptoms, will be allowed to work immediately.
  - 2.5. Management should have an understanding and plan on how the workers travel to and from the jobsites.
  - 2.6. A heightened gate entrance screening protocol (see Annex E – Sample Protocol for Screening Employees and Visitors per DTI-DOLE Interim Guidelines) with the use of non-contact thermal scanners on ALL personnel upon entry to construction premises will be implemented. He/She must declare recent possible exposure to confirmed COVID-19 cases, including travel history to or residence in an area with reported local transmission of COVID-19 disease. The individual should also attest that they are not experiencing the following symptoms: (see Annex F – Daily COVID-19 Health Checklist Form)
    - 2.6.1. Fever
    - 2.6.2. Cough
    - 2.6.3. Shortness of breath
    - 2.6.4. Colds
    - 2.6.5. Sore throat

- 2.6.6. Runny nose
- 2.6.7. Nasal congestion
- 2.6.8. Muscle pains
- 2.6.9. Headache
- 2.6.10. Difficulty of breathing
- 2.6.11. Diarrhea
- 2.6.12. Loss of sense of smell
- 2.6.13. Loss of sense of taste
- 2.7. Security guard or assigned personnel/ safety engineers on duty will then refer these personnel to the Safety and Health Personnel, who will then conduct the DOH Decision Tool for COVID-19 Assessment.
- 2.8. Employers shall provide the DOLE through its Regional Office copy furnished DOH, monthly report of illness, diseases and injuries utilizing the DOLE Work Accident/Illness Report Form (WAIR) (see Annex G).
- 3. Suspected Cases (Possible cases of COVID-19)
  - 3.1. Any individual exhibiting flu-like symptoms should not report to work. Instead, they should do the following:
    - 3.1.1. Self-isolate, alert their safety officers or other applicable authorities.
    - 3.1.2. Contact proper health authorities for additional guidance.
  - 3.2. Employees/workers, who had the COVID-19 virus, should do the following before reporting to work:
    - 3.2.1. Fulfill the adequate time for self-quarantining as recommended by the DOH.
    - 3.2.2. Test negative for COVID-19.
    - 3.2.3. Receive proper medical clearance, before reporting to work.
  - 3.3. In the event of a worker contracting COVID-19 while working, the management should do the following:
    - 3.3.1. Isolate the worker immediately in a separate well-ventilated holding area (or in site isolation room) in the workplace, away from other workers.
    - 3.3.2. Contact local government and health authorities.
    - 3.3.3. Gather records of all people who have worked with the infected worker, who tested positive within the past four weeks.
    - 3.3.4. Gather information on those who have been in location or shared equipment with the person.
    - 3.3.5. Provide COVID-19 testing to all workers, who have been working closely with the infected individual.
    - 3.3.6. Be ready to present the information to the appropriate authorities.
    - 3.3.7. Inform the wider workforce of the situation while protecting the privacy of the individual.
    - 3.3.8. Clean and disinfect all site surfaces and equipment.
    - 3.3.9. Follow any additional directions from local government and health authorities.
  - 3.4. For senior personnel, who are working in multiple jobsites, they are expected to self-quarantine for at least 14 days, if there has been a breach in one of their jobsites.
  - 3.5. The safety officer should have a knowledge on the proximate hospitals or quarantine facilities to ensure that in the event of a COVID-19 incident, workers can be given proper healthcare.

**III. Monitoring**

1. Health Checks
  - 1.1. Regular monitoring of personnel's health, especially for COVID-19 symptoms (e.g., mandatory regular no contact temperature check).
  - 1.2. Day to day monitoring of personnel's health.
2. Workers Hygiene
  - 2.1. Constant reminder on proper coughing etiquette.
3. Limit number of Work Personnel
  - 3.1. Limited mobilization of personnel and minimized skeletal staff.

**IV. Proper Work Attire**

1. All workers must wear the prescribed clothing of the DOLE-OSHC:
  - 1.1. Shirt with sleeves
  - 1.2. Pants
  - 1.3. Closed-toe boots
  - 1.4. Hard hat
  - 1.5. High visibility vest
  - 1.6. Other necessary Personal Protective Equipment (i.e. face masks, gloves, goggles, face shields, etc.) shall be prescribed based on specific characteristics of project.
2. As per the DOH, all workers are expected to wear proper face masks.

**V. Social Distancing and Precautionary Measures**

1. Social distancing should be observed at the construction site and in the office:
  - 1.1. All workers should respect social distancing guidelines, as much as possible.
2. Provision for transport compliant with social distancing requirements.
3. Provision of On-/Near-Site accommodations/barracks, where available.
  - 3.1. Enough space should be provided for every employee/worker staying in the barracks to ensure that social distancing (at least 50% reduction in density of people) are adequately implemented. This can be achieved either by providing additional space/facilities or by having occupants work (and sleep) in shifts.
  - 3.2. Segregate employees/workers who are coming back to work from those who originally stayed in the barracks during the ECQ period.
  - 3.3. Barracks should have at least one (1) meter of physical distance from each occupant and/or provision of a physical barrier in between occupants.
  - 3.4. Should be well ventilated / windows opened to allow fresh air circulation.
4. Provision of dedicated point-to-point shuttle service (residence-workplace-residence and compliant with social distancing).
5. Observe social distancing (e.g., no sharing of workspaces, staggered lunch breaks, use of large conference rooms only) and hygiene measures (e.g., provide hand washing and disinfection stations, mandatory use of face masks) in workplaces, shuttles and accommodations.
  - 5.1. Split/alternating shifts are encouraged to avoid extensive intermingling.
  - 5.2. Breaks should be staggered to limit the number of people in proximity with each other.

- 5.3. Individuals are expected to clean up their own areas after eating with proper disinfectants.
- 5.4. Limit the number of people operating or occupying freight elevators.
- 5.5. Designate smoking area:
  - 5.5.1. Smokers/vapers must use designated area or do so off-site and butts are to be placed in the designated receptacle. Hands must be washed before and after smoking.
  - 5.5.2. Stand so that smoke or vapor produced is not going into another person's breathing zone.
- 5.6. Site meetings:
  - 5.6.1. Only absolutely necessary meeting participants should attend.
  - 5.6.2. Attendees should be one (1) meter apart from each other.
  - 5.6.3. Rooms should be well ventilated / windows opened to allow fresh air circulation.
  - 5.6.4. Hold meetings in open areas where possible.
  - 5.6.5. Conduct toolbox meetings in wide open spaces to enable workers to keep the required physical distance of at least one (1) meter. (see Annex H).
  - 5.6.6. Meetings are to be held through teleconferencing or videoconferencing, where possible.

#### VI. Site Operations / Construction Work Site

- 1. Access and Movement to/from Construction Site
  - 1.1. If possible, establish one-way staircases and walkways to minimize workers' contact.
  - 1.2. Management can lock up possible decontamination chambers (e.g. swimming pool grade-chlorine).
  - 1.3. All people entering and exiting the workplace should be registered, for easier contact tracing in the event of an outbreak.
  - 1.4. All non-essential workers are prohibited from entering the jobsite.
- 2. Limiting and Removing Internal touch points areas.
- 3. Compartmentalization
  - 3.1. If possible, divide the construction site into zones or other methods to keep workers physically separated. This will promote social distancing and will make containment of possible outbreak easier.
    - 3.1.1. Limit on the number of people per zone is advised.
    - 3.1.2. Management can consider reducing workforce in the jobsite.
- 4. Construction Site Cleaning
  - 4.1. Regular disinfection of workplaces, shuttles, and accommodations.
  - 4.2. All offices and jobsites should disinfect the following at least twice per day:
    - 4.2.1. Door handles
    - 4.2.2. Railings
    - 4.2.3. Ladders
    - 4.2.4. Switches
    - 4.2.5. Controls
    - 4.2.6. Shared equipment
    - 4.2.7. Common and eating areas
    - 4.2.8. Personal workstations

- 4.3. Hands and common tools/equipment are cleaned or disinfected after each task.
- 4.4. Awareness on location of commonly used items.
5. All offices and jobsites should implement additional cleaning measures of common areas as recommended by the DOH.
6. Management can look up possible decontamination chambers (e.g. chlorine, iodine, betadine, potassium persulfate).
  - 6.1. Demisting only decontaminates the surface, thus the need for PPEs.
  - 6.2. Suggested additional sanitary measures to be implemented/installed on site out are not limited to the following:
    - 6.2.1. Water stations
    - 6.2.2. Proper handwashing areas and hand washing protocol.
    - 6.2.3. Alcohol-based hand sanitizer shall be provided in all department areas, entrances, canteens, beside hand punch machines and other facilities.
    - 6.2.4. Disinfectant wiping products.
    - 6.2.5. Footwear disinfection treatment units (foot baths) before entering site premises or facilities (staff houses, barracks, canteens/mess halls, site offices and others).
7. Limit and remove internal touch point areas (e.g. coffee machines, water fountains, common pens). If possible, also remove doors/ door handles for jobsites.
8. A proper waste and disposal area must be provided, as well as proper disposal of contaminated products.

#### *VII. Additional Guidelines for Vertical and Horizontal Projects*

1. If possible, all construction workers are to be housed in either on-site barracks, or off-site barracks. This would make monitoring of workers' activities easier.
  - 1.1. All workers must use the same vehicles they came into work in, if returning to the off-site barracks.
  - 1.2. All vehicles would need to be disinfected, before being ready for use the next day.
2. Management can also look into using the floors of buildings, as barracks, with proper permission of the owners.

#### **Machinery**

1. All equipment deliveries must be carefully planned, monitored and managed to avoid the risk of COVID-19 transmission.
2. All delivered equipment must be cleaned and disinfected before use.
3. Assign regular worker to use the equipment, if possible. If sharing cannot be prevented, take precautions and follow the cleaning guide before and after each use.
4. Clean equipment before and after each day's work with a disinfectant, concentrating on points of contact such as handles.
5. If equipment needs to be transferred to other construction sites, the following action must be taken into considerations:
  - 5.1. Plan, monitor and manage the transfer of equipment.
  - 5.2. Equipment should be disinfected before transporting.



- 5.3. Transporting driver must be recorded including the assistant.
- 5.4. At the delivery site, equipment should be properly endorsed.
- 5.5. Once the equipment is received at the project site, number 2, 3 and 4 must be done.

### **Money**

*Contracting parties need to discuss, before resumption or start of work, contract provisions on: Payments, Variations and Timelines considering the effects of current government health and safety standards that have to be complied with to prevent the spread of the coronavirus pandemic and ensure workers' protection from the contagious disease. Contractors' concern on cash flow, price escalation, time extensions and productivity will need to be established and agreed with project owners. Contractors need to devise project implementation plan aligned with government approved health and safety protocols.*

Contractors need to familiarize themselves with Republic Act (R.A.) 11469 or Bayanihan to Heal As One Act; R.A. 11058 and its IRR as specified in DOLE D.O. 198 S. 2018, and DOLE's D.O. 13 and ensure contracts are aligned with these landmark regulations. For projects with signed contracts before the onset of the coronavirus pandemic, contractors need to check on DOLE's guidelines on drafting new contracts so provisions on employment details, i.e. accommodations, meals, etc. can be included as these are expected to be heavily affected by new guidelines on health and safety. Company code of disciplines may likewise need to be reviewed and re-written to consider pandemic guidelines and ensure employees/workers' full support and cooperation.

Pursuant to Section 21 of DOLE D.O. 198, s. 2018, "The total cost of implementing a OSH program shall be an integral part of the operations cost. It shall be a separate pay item in construction and in all contracting or subcontracting arrangements," to cover the cost inflicted during this Public Health Emergency. These costs include, but are not limited, to testing kits; personal protective equipment; workers' barracks; quarantine facilities; isolation rooms; disinfectants; sanitation equipment and facilities; and other expenses relative to compliance with safety and health standards during construction.

Contractors should conduct periodic audits (frequency to be determined based on a project scale and scope) to verify that the appropriate measures have been implemented and are maintained.

The site supervisors and safety officers are expected to conduct daily audits, and safety reports to management in order to make sure that the appropriate measures are implemented and followed.

Construction companies should expect to deal with heightened safety and health guidelines until such time that the pandemic has fully been eradicated, and:

1. Analyze contract requirements;
2. Comply with contractual notice requirements;
3. Adapt and Adjust schedule;
4. Coordinate and Cooperate with all participants; and

5. Document everything.

**Risk Assessment and Response**

1. All contractors would need to guarantee the minimum level of standards to protect the health of the workers engaged in the construction sites.
2. Before any activity is resumed, all hazards, due to the halting of work, must be reviewed and controlled.
  - 2.1. Workers involved should have proper understanding of the operations and environment condition checking
3. An integrated continuity plan should also be provided in the event of a partial or complete shutdown of jobsite or if jobsite operations are severely limited.
4. All contractors should complete an integrated continuity plan to respond to partial or complete shutdown of construction sites or in the case of a severe limitation of site operations.

The COVID-19 pandemic affects working hours and earnings in all businesses, globally. However, the construction industry is unique with respect to the COVID-19 because construction contracts typically contain provisions about time for performance and fees for failing to perform on time. There is no question that all participants in the construction industry have experienced, and will continue to experience, impacts on their operations because of COVID-19 and experts say the fallout is one more factor poised to affect construction firms. These impacts include, among others, schedule delays, workforce disruptions, equipment and supply chain disruptions, reduced productivity due to on site health and safety measures (e.g., social distancing, staggering of work, enhanced sanitary measures, etc.), permit delays or restrictions on new permits, and financing restrictions or cash flow shortages.

Therefore, it is critical that construction companies be proactive rather than reactive in dealing with the COVID-19 and it is highly recommended that they take the following steps with respect to the coronavirus:

1. Define – identify the company's main vulnerabilities (convene a meeting with senior management and decision-makers to identify potential impacts on the company).
2. Assess – understand if and how the company is prepared to deal with the company's main vulnerabilities (review any existing plans and procedures to ensure they are current and begin preparing business continuity and crisis management plans and procedures aimed at minimizing potential impacts on the company).
3. Implement and Manage – ensure the company's plans and procedures work (work with senior management and decision-makers to establish and embed response and recovery arrangements and confirm senior management and decision-makers understand their roles and support how the plans and procedures will be used).
4. Communicate and Remain Vigilant – ensure the company's teams are informed (assign clear responsibilities for internal and external communications).

This pandemic was not foreseeable and unfortunately, its duration and fallout remain uncertain. What is certain is that the world is transitioning. Being prepared for this will be essential to managing the outcome and minimizing negative impacts.

## Monitoring

DTI-CIAP is revitalizing its Joint Administrative Order No. 01, S. 2011 with DOLE, DPWH, DILG and the Professional Regulation Commission (PRC) to strengthen coordination and enhance the implementation of the Construction Guidelines on Project Implementation for the period of Public Health Emergency, DOLE D.O. 13 and R.A. 11058 and its IRR as specified in DOLE D.O. 198 S. 2018, and specifically, enforce strict monitoring of construction activities.

The DOLE shall refer to the Philippine Contractors Accreditation Board (PCAB) its findings, after due process, on any act or omission committed by construction contractors in violation of labor standards, safety rules and regulations and other pertinent policies.

## Effectivity

These guidelines shall take effect after approval by the CIAP Board and posting in the official gazette ([www.officialgazette.gov.ph](http://www.officialgazette.gov.ph)) and CIAP website ([www.ciap.db.gov.ph](http://www.ciap.db.gov.ph)).

## References

1. WHO – Getting your workplace ready for COVID-19, 19 March 2020
2. Philippines – Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines as of 15 May 2020
3. Philippines – COVID-19: Protocols for Construction Sites Workers Safety and Security Version 3 by Philippine Constructors Association (PCA) as of 25 April 2020
4. Australia – Building and Construction Industry: Minimizing the Risk and exposure to COVID-19 as of 9 April 2020
5. Canada – COVID-19 – Standardized Protocols for all Canadian Construction Sites Version 4
6. New Zealand COVID-19: V&H Construction Protocols Version 2
7. New Zealand – COVID-19 Health and Safety Protocols for New Zealand Residential Construction Sites Version 3, 22 April 2020
8. DOH – Administrative Order No. 2020-015, "Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation"
9. DOH Department Memorandum No. 2020-151, Interim Guidelines on Expanded Testing for COVID-19, reiterated under DOH D.M. No. 2020-174
10. DOH D.M. No. 2020-0220, s. 2020, Interim Guidelines on the Return-to-Work as of 11 May 2020
11. DPWH D.O. 39, S. 2020, Revised Construction Safety Guidelines for the Implementation of Infrastructure Projects during the COVID-19 Public Health Crisis, repealing D.O. No. 35, S. 2020
12. DTI - DOLE Interim Guidelines on Workplace Prevention and Control of COVID-19
13. DTI and DOLE Webinar on 8 May 2020
14. DOLE Labor Advisory No. 18, S. 2020, Guidelines on the Cost of COVID-19 Prevention and Control Measures, 16 May 2020
15. DOLE Department Order 13: Guidelines Governing Occupational Safety and Health in the Construction Industry
16. R.A.11058, "An Act Strengthening Compliance with Occupational Safety and Health Standards and Providing Penalties for Violations thereof" and its Implementing Rules and Regulations as specified in DOLE D.O. 198 S. 2018
17. DOLE-DPWH-DTI-DILG-PRC Joint Administrative Order No. 1, Series of 2011

18. *EEI Guidelines on the COVID-19 Prevention and Control at the Workplace (Alert level code RED sub-level 2)*
19. *DMCI Work Resumption Protocols as of 22 April 2020*

#### **Acknowledgment**

The Construction Guidelines for Project Implementation during the period of Public Health Emergency would not have been possible without the patience, diligence and selfless dedication of the following members of the Technical Working Group (TWG) who religiously participated in the deliberations and drafting work:

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#### **Government**

Assistant Secretary Mariano R. Alquiza – DOLE

Assistant Secretary Antonio Molano Jr. – DPWH

The Technical Working Group (TWG) was ably assisted by the following staff of the Philippine Domestic Construction Board:

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Ariane Monique D. Balaoing  
Dana Lorraine C. Faurillo  
Rose Ann A. Bolitres



15 June 2020

Atty. JAY DANIEL R. SANTIAGO  
General Manager  
Philippines Ports Authority (PPA)  
Bonifacio Drive, South Harbor  
Port Area, Manila

**Subject: Construction Guidelines for Project Implementation during the  
period of Public Health Emergency**

Dear Atty. Santiago:

Greetings!

In line with the President's declaration of Public Health Emergency in the country to address COVID-19, the Philippine Domestic Construction Board (PDCB), an implementing board of the Construction Industry Authority of the Philippines (CIAP), mandated to formulate policies, plans, programs, and strategies for the development of the Philippine construction industry organized a Technical Working Group (TWG) composed of representatives from contractors of varying sizes and suppliers coming from Luzon, Visayas and Mindanao to formulate protocols for the industry for resumption of construction work in areas under quarantine.

As a result, we have developed the "Construction Guidelines for Project Implementation during the period of Public Health Emergency" to serve as reference for contractors and implementing agencies, to ensure viability of projects and protection from and spread of the coronavirus. The Guidelines were approved by the PDCB and CIAP Board on May 18 and June 2020, respectively.

These guidelines set key principles and minimum requirements that define responsible, healthy and safe operations for construction-related operations under COVID-19 and ensure the survival of business as well as the protection of workers. These guidelines include prevention, detection, and rapid response measures designed to achieve the principles above while maintaining business continuity across the construction industry.

These also present options or courses of actions which contractors may consider depending on applicability to the project's unique characteristics while maintaining minimum requirements based on guidelines by government authorities such as the IATF Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, Department of Trade and Industry (DTI) and Department of Labor and Employment (DOLE) Interim Guidelines on Workplace Prevention and Control of COVID-19, and DOH Department Memorandum No. 2020-220, Interim Guidelines on the Return-to-Work.

In this regard, may we respectfully furnish you with the copy of the approved Construction Guidelines (copy attached), for your reference. Further, may we also

**PHILIPPINE DOMESTIC CONSTRUCTION BOARD**  
**CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES**  
An Attached Agency of the Department of Trade and Industry

Office Executive Building Center  
390 San Gil, Pinar del Rio, Manila Area  
1000

☎ +6321 8704 1801  
🌐 [www.pdcb-dti.gov.ph](http://www.pdcb-dti.gov.ph)

☎ +6321 8337 9781  
🌐 [FOU@pdcb.gov.ph](mailto:FOU@pdcb.gov.ph)

request your kind assistance in disseminating these Construction Guidelines among your stakeholders, including contractors and implementing agencies.


You may also visit CIAP's website at [www.ciap.dti.gov.ph](http://www.ciap.dti.gov.ph) for the latest updates and version of these Construction Guidelines.

For questions and clarifications, kindly email PDCB Secretariat at [pdcb@dti.gov.ph](mailto:pdcb@dti.gov.ph).  
Thank you for your usual support.

Sincerely,



DORIS U. GACHO

Executive Director, PDCB 

## **SECTION IX**

# **CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS**

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- ☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
- ☐ (g) Philippine Contractors Accreditation Board (PCAB) License; or Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid; and
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and
- ☐ (i) Project Requirements, which shall include the following:
  - ☐ a. Organizational chart for the contract to be bid;
  - ☐ b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - ☐ c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.



Financial Documents

- ☐ (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

**Class "B" Documents**

- ☐ (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;  
or  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☒ (n) Original of duly signed and accomplished Financial Bid Form; and

*Other documentary requirements under RA No. 9184*

- ☐ (o) Original of duly signed Bid Prices in the Bill of Quantities; and
- ☐ (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
- ☐ (q) Cash Flow by Quarter.

**SECTION X**  
**BIDDING FORM**

## Bid Form for the Procurement of Infrastructure Projects

*[shall be submitted with the Bid]*

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### BID FORM

Date : \_\_\_\_\_  
Project Identification No. : \_\_\_\_\_

To: **Philippine Ports Authority**  
PPA Building, Bonifacio Drive,  
South Harbor, Port Area, Manila

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers \_\_\_\_\_, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: **Fort San Pedro Port Expansion Project, Port of Fort San Pedro, Iloilo City**;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: \_\_\_\_\_;
- d. The discounts offered and the methodology for their application are: \_\_\_\_\_;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of \_\_\_\_\_ percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof

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<sup>1</sup> currently based on GPPB Resolution No. 09-2020

included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the **Fort San Pedro Port Expansion Project, Port of Fort San Pedro, Iloilo City of the Philippine Ports Authority.**
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS,  
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED, WHETHER SIMILAR OR NOT SIMILAR IN NATURE**

Name of the Contract or Title Of the Project 1]	Owner's Name and Address	Nature/ Scope of Work 2]	Contractor's Role (in percentage) 3]	Total Contract Value At			Date of Award 5]	Value of Outstanding Works	Estimated Time of Completion	% of Accomplishment		Contract Duration 5]	
				Award	Project Completion	Escalated Value to Present Prices 4]				Planned	Actual	Start	Completed
A) Government Contracts  i. On-going ii. Awarded but not yet started													
B) Private Contracts  i. On-going ii. Awarded but not yet started													

**NOTE:**

- 1) As appearing or defined in the contract entered/executed by the parties
- 2) With special reference to the Scope of Works as described/enumerated in the advertised Invitation To Bid.
- 3) Indicate whether as Sole Contractor, Sub-Contractor or Member in a Joint Venture / Consortium
- 4) Indicate the FOREX used if Contract Value is expressed in a currency other than the Philippine Peso. Specify the "Escalation Factor" used to escalate the Contract Value from completion date to the advertisement date of the Invitation to Bid per section 23.11.2 (3) of R.A. 9184.
- 5) State Month and Year.

This Statement shall be supported by:

- a) Notice of Award and/or Contract
- b) Notice to Proceed

\_\_\_\_\_  
Name of Firm/Applicant

\_\_\_\_\_  
Authorized Signing Official

\_\_\_\_\_  
Date

**STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC) SIMILAR TO THE CONTRACT TO BE BID**

Name of the Contract or Title Of the Project	Owner's Name and Address	Nature/Scope of Work	Contractor's Role and Percentage Of Participation	Total Contract Value At			Date of Award	Value of Outstanding Works	Contract Duration	
				Award	Completion	Escalated Value to Present Prices			Start	Completed

**NOTE :**

1. The prospective bidder must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid.
2. This Statement shall be supported by:
  - a. Notice of Award and / or Notice to Proceed.
  - b. Project Owner's Certificate of Final acceptance issued by the owner other than the Contractor or Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory.

\_\_\_\_\_  
Name of Firm/Applicant\_\_\_\_\_  
Authorized Signing Official\_\_\_\_\_  
Date

### EXPERIENCE RECORD ON SIMILARLY COMPLETED PROJECTS

Similar Major Categories of Work 1]	Unit of Measure	Quantity					Unit of Measure	Quantity
			Title of the Project	Title of the Project	Title of the Project	Title of the Project		
1. Steel Pipe Piles Driving Works (Offshore)	l.m.	4,067						
2. Reinforced Concrete Works	cu.m.	1,217						
3. Rockworks (50-1,000 kg./pc.)	cu.m.	3,155						
4. Placing of Fill materials	cu.m.	9,642						
5. Construction of interlocking concrete paving blocks	sq.m.	2,552						

NOTE: 1] Submit the Certificate of Completion/Certificate of Acceptance by the project owner, Final Recapitulation/Bill of Quantities and/or Constructor Performance Evaluation System (CPES) ratings, 1<sup>st</sup>, 2<sup>nd</sup> & Final visit (if applicable). Projects with no Certificate of Completion/Acceptance and Recapitulation/Bill of Quantities shall not be considered.

2] The Owner's Certificate of Final Acceptance; or the Constructors Performance Evaluation Summary (CPES) Final Rating and/or the Certificate of Completion, must be satisfactory.

\_\_\_\_\_  
Name of Firm/Applicant

\_\_\_\_\_  
Authorized Signing Official

\_\_\_\_\_  
Date

(Revised Form : September 2012)

## FINANCIAL DATA

- A. The prospective bidder's audited Financial Statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR), or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

	Year
1. Total Assets	
2. Current Assets	
3. Total Liabilities	
4. Current Liabilities	
5. Net worth (1-3)	
6. Net Working Capital (2-4)	

- B. The computation of the bidders Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC to be bid, as follows:

NFCC = [ (Current assets minus current liabilities) (15) ] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

NFCC = \_\_\_\_\_

Attached herewith are certified true copies of the audited financial statements stamped received by the BIR or BIR authorized collecting agent for the latest/immediately preceding calendar year.

\_\_\_\_\_  
Name of Firm/Applicant

\_\_\_\_\_  
Authorized Signing Official

Date: \_\_\_\_\_

### NOTES:

If Partnership or Joint Venture, each Partner or Member Firm of Joint venture shall submit separate financial statements.



## LIST OF CONTRACTOR'S PERSONNEL

I hereby declare that the following key personnel enumerated below, with attached resume/bio-data, including valid PRC License, for the various positions / functions, are available for the project applied for:

Position of Key Personnel	Name	No. of Key Personnel	Similar Experience in the Position (Years) 1)	Total Experience in the Position (Years)	Attachment(s)	Annex(es)
Project Manager					PRC License (CE Preferred) Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Project Engineer					PRC License (CE Preferred) Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Materials Engineer II					PRC License (CE Preferred) Submit Valid and Renewed DPWH Certificate of Accreditation Submit Accreditation Identification Card as Materials Engineer Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Construction Safety and Health Officer					Certificate of Safety and Health Construction Related Course Issued by DOLE Accredited Trainings Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Foreman					Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Other Position(s)					Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "

NOTE: 1. Minimum qualification requirements: (work experience is similar in nature and complexity to the project to be bid with regard to Registration Particulars of the Contractor's License)

Project Manager - Five (5) years	Materials Engineer - One (1) year
Project Engineer - Three (3) years	Materials Engineer I - for projects costing up to 100M
Foreman - Five (5) years	Materials Engineer II - for projects costing more than 100M
Construction Safety and Health Officer - One (1) year	

\_\_\_\_\_  
Name of Firm/Applicant  
REVISED FORM (September 2012)

\_\_\_\_\_  
Authorized Signing Official

\_\_\_\_\_  
Date

## LIST OF CONTRACTOR'S EQUIPMENT UNITS

I hereby declare that the following equipment listed below which are owned, leased or under purchase agreement are in good operating condition and are available for the duration of the project:

DESCRIPTION (Type, Model, Make)	No. of Unit(s)	Capacity Output 2]	Owned, Leased and/or under purchase agreement 1]	Submitted Proof of Ownership/Leased/ Purchase Agreement (Mark as Annex "A.....Z")	OTHER INFORMATION(S) (As Applicable)				
					Manufacturer	Engine Serial No.	Chassis No./ Name of Vessel	Location	Status

1] Indicate if owned or leased as listed in the Checklist/Bidding Documents. For owned equipment, as required, submit proof of ownership (i.e. deed of sale, sales invoice, official receipt). For Water Truck, Dump Truck and Transit Mixer submit LTO Certificate of Registration and valid Official Receipt. For owned barge/tugboat, submit Marina Certificate of Ownership and valid Cargo Ship Safety Certificate. For newly purchased barge/tugboat, submit Deed of Sale together with an application for Marina Certificate of Ownership duly received/authenticated by Marina with corresponding valid Cargo Ship Safety Certificate. For leased equipment, submit duly notarized copy of lease contract together with a copy of the Marina Owner's (Lessor's) Certificate and valid Cargo Ship Safety Certificate.

2] The unit of each equipment shall be as indicated in the Checklist/Bidding Documents, i.e. GW (for crane barge), DWT (for deck barge and hopper barge), TON (for crane, road roller and drop hammer), kg.-m/blow (for diesel hammer), cu.m (for dump truck), hp. (for tugboat, road grader, bulldozer and concrete vibrator), cfm (for compressor), gal. (for water truck with pump), amp. (for welding machine), bagger (for concrete mixer).

\_\_\_\_\_  
Name of Firm/Applicant

\_\_\_\_\_  
Authorized Signing Official

\_\_\_\_\_  
Date

REVISED FORM (January 2011)

**Omnibus Sworn Statement for Sole Proprietorship**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, \_\_\_\_\_, of legal age, [Civil Status], [Nationality], and residing at \_\_\_\_\_, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of \_\_\_\_\_ with office address at \_\_\_\_\_;
2. As the owner and sole proprietor, or authorized representative of \_\_\_\_\_, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Fort San Pedro Port Expansion Project, Port of Fort San Pedro, Iloilo City of the Philippine Ports Authority**, as shown in the attached duly notarized Special Power of Attorney;
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Name of Bidder/ Authorized Representative  
(Signatory's Legal Capacity)  
AFFILIANT

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Omnibus Sworn Statement for Partnership or Cooperative**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, \_\_\_\_\_, of legal age, [Civil Status], [Nationality], and residing at \_\_\_\_\_,  
after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of \_\_\_\_\_ with office address at \_\_\_\_\_;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Fort San Pedro Port Expansion Project, Port of Fort San Pedro, Iloilo City of the Philippine Ports Authority**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Name of Bidder/ Authorized Representative  
(Signatory's Legal Capacity)  
AFFILIANT

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Omnibus Sworn Statement for Corporation or Joint Venture**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, \_\_\_\_\_, of legal age, [Civil Status], [Nationality], and residing at \_\_\_\_\_, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of \_\_\_\_\_ with office address at \_\_\_\_\_;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Fort San Pedro Port Expansion Project, Port of Fort San Pedro, Iloilo City**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Name of Bidder/ Authorized Representative  
(Signatory's Legal Capacity)  
AFFILIANT

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



### **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

#### **BID SECURING DECLARATION** **Project Identification No.: \_\_\_\_\_**

To: **Philippine Ports Authority**  
PPA Building, Bonifacio Drive,  
South Harbor, Port Area, Manila

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

\_\_\_\_\_  
Name of Bidder/ Authorized Representative  
(Signatory's Legal Capacity)  
AFFIANT

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## CONSTRUCTION METHODOLOGY

Name of Project : \_\_\_\_\_  
Proposed Project Description : \_\_\_\_\_  
Location : \_\_\_\_\_

### MINIMUM SCOPE OF CONSTRUCTION METHODOLOGY

#### A. BACK-UP AREA

1. Removal of existing lamp post (1 no.)
2. Demolition & disposal of existing fence (142 l.m.)
3. Scraping of existing fill materials and/or rockworks (163 cu.m.)
4. Excavation of existing seabed (8,426 cu.m.)
5. Supply and driving of Z-type steel sheet piles (3,434 l.m.)
6. Supply and install steel channel/wale, dowel bars, steel plates, bolts and other accessories/incidentals for steel waling (20,325 kg.)
7. Supply & placing of 3,500 psi concrete (797 cu.m.)
8. Supply & installation of steel reinforcement (70,365 kg.)
9. Supply & placing of 50 to 1,000 kg/pc rocks (6,309 cu.m.)
10. Supply & installation of Tie-rods (49 sets)
11. Supply & placing of geotextile fabric filter (3,357 sq.m.)
12. Supply & placing of fill materials (19,283 cu.m.)
13. Supply, place and compact gravel bedding for anchor wall, catch drain manhole and reinforced concrete pipe culvert (725 cu.m.)
14. Supply, spread and compact cement treated base course (765 cu.m.)
15. Supply, spread and compact levelling course sand cushion (255 cu.m.)
16. Supply & installation of Interlocking Concrete Paving Blocks (5,103 sq.m.)
17. Construct CHB fence 1 with barbed wire including accessories (72 l.m.)
18. Construct CHB fence 2 with cyclone wire mesh including accessories (107 l.m.)
19. Construct catch drain manhole including concrete cover with angle and channel bars (18 set)
20. Supply and install reinforced concrete pipe culvert 610mm ø (233 l.m.)
21. Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joints including dowel bars (115 l.m.)
22. Construct port lighting system including all appurtenances (1 lot)

#### B. RC WHARF

1. Chip-off portion of existing RC curb (12 l.m.)
2. Supply and drive A252 Grade 2, 500mmØ x 13mm thk. Steel Pipe Piles (734 m.t.-4,700 l.m.) including application of polyurethane external coating (4,241 sq.m.), installation of reinforcing band tip (200 pcs) and cutting (200 pcs)
3. Supply and place 3,500 psi concrete filler (582 cu.m.) and reinforcing steel cage (143,938 kgs of various sizes) for steel pipe piles including extraction of clogged materials (156 cu.m.)
4. Supply and place 3,500 psi concrete (1,055 cu.m.) and reinforcing steel bars (152,365 kg of various sizes) for superstructure
5. Supply and install hot-dipped galvanized BWT, 100mm x 12mm for construction joint-1, including dowel bars (12 l.m.)

6. Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars (115 l.m.)
7. Supply and install of Rubber Dock Fenders (V500H x 2000L - 17 sets) and Mooring Bollard, (50-Tons, T-head - 9 sets)

**NOTES:**

The narrative construction method will guide and familiarize the contractor and the PPA on how the project shall be carried out in accordance with the highest standard of workmanship.

The construction method shall be consistent with the Bar Chart / S-Curve Schedule, Equipment Schedule and Manpower Schedule.

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Signature  
(Authorized Signing Official)

## MANPOWER SCHEDULE

Name of Project : \_\_\_\_\_

Proposed Project Description : \_\_\_\_\_

Location : \_\_\_\_\_

MANPOWER (Minimum)	CONTRACT DURATION (_____ Calendar Days)																					
	M O N T H L Y																					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Project Manager																						
Project Engineer																						
Materials Engineer II																						
Construction Safety and Health Officer																						
Foreman																						
Specify other applicable positions, ie.:																						
- Carpenter																						
- Steelman																						
- Mason																						
- Electrician																						
- Rigger																						
- Others																						

\_\_\_\_\_  
Signature  
(Authorized Signing Official)

## EQUIPMENT UTILIZATION SCHEDULE

Name of Project : \_\_\_\_\_

Proposed Project Description : \_\_\_\_\_

Location : \_\_\_\_\_

[illegible]

Signature  
(Authorized Signing Official)

## CASHFLOW BY QUARTER AND PAYMENT SCHEDULE

Name of Project: \_\_\_\_\_

Proposed Project Description: \_\_\_\_\_

Location: \_\_\_\_\_

Project Duration (days or months)	Payment Schedule (Monthly, in Pesos)	Cash flow (Quarterly, in Pesos)
<b>TOTAL</b>		

### NOTES

- The cash flow by quarter and payment schedule should be consistent with the Bar Chart and S-curb.
- Payment schedule shall not be more than once a month.

\_\_\_\_\_  
Signature  
(Authorized Signing Official)

## Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

*[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]*

### CONTRACT AGREEMENT

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between **Philippine Ports Authority** with principal office at PPA Building, Bonifacio Drive, South Harbor, Port Area, Manila (hereinafter called the "Entity") and **[name and address of Contractor]** (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute **[name and identification number of contract]** (hereinafter called "the Works") and the Entity has accepted the Bid for **[contract price in words and figures in specified currency]** by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Philippine Bidding Documents (PBDs);
    - i. Drawings/Plans;
    - ii. Specifications;
    - iii. Bill of Quantities;
    - iv. General and Special Conditions of Contract;
    - v. Supplemental or Bid Bulletins, if any;
  - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as

**the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.
4. The Philippine Ports Authority agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

**JAY DANIEL R. SANTIAGO**  
General Manager

for:

**Philippine Ports Authority**

**Name of Bidder/ Authorized  
Representative  
(Signatory's Legal Capacity)**

for:

**Contractor**

**Acknowledgment**

*[Format shall be based on the latest Rules on Notarial Practice]*