

welding for all dead load, wind and erection stresses.

d. Alignment

No permanent bolting or welding shall be done until the alignment of all parts with respect to each other shall be true within the respective tolerances required.

e. Field Welding

e. 1. Any shop paint or surfaces adjacent to joints where field welding is to be executed shall be wire brushed to remove paint/primer.

e. 2. Field welding shall conform to the requirements specified herein, except as approved by the Engineer.

f. High Strength Bolts

Final tightening of high strength bolts shall be done by using manufacturer's power operated equipment without any overstress to the threads.

g. Correction of Errors

g. 1. Corrections of minor misfits by use of drift pins, and reaming, chipping or cutting will be permitted and shall be provided as part of erection work.

g. 2. Any errors to be corrected or adjusted, preventing proper assembly, shall be immediately reported to the Engineer, and such corrections or adjustments shall be made as necessary and approved by the Engineer.

g. 3. Cutting or alterations other than as approved will not be permitted.

h. Erection

h. 1. Erection and installation shall be as per approved shop drawings.

h. 2. Each structural unit shall be accurately aligned by the use of steel shims, or other approved methods so that no binding in any moving parts or distortion of any members occurs before it is finally fastened in place.

h. 3. Operations, procedures of erection and bracing shall not cause any damage to works previously placed nor make overstress to any of the building parts or components. Damage caused by such operations shall be repaired as directed by the Engineer at no extra cost to the Employer.

GALVANIZING

PREPARATION

All mild steel parts exposed to weather shall be hot-dipped galvanized after fabrication in accordance with the requirements of ASTM A 123 or ASTM A 153. Prior to galvanizing, the surfaces shall be cleaned of dirt, weld splatter, grease, slag, oil, paint or other deleterious matters. The steel surfaces shall be chemically de-scaled and cleaned with the same abrasive blast or other suitable method as approved by the Engineer.

COATING

The zinc coating shall consist of uniform layers of commercially pure zinc free from abrasions, cracks blisters, chemical spots or other imperfections, and shall adhere firmly to the surface of the steel. The weight of zinc coating per square meter of actual surface shall not be less than 550 grams. Any surface damaged subsequent to galvanizing shall be given two coats of approved zinc rich paints.

PAINTING

This work shall consist of the preparation of the metal surfaces, the application, protection and drying of the painted surfaces, and supplying of all tools, tackle, scaffolding, labor and materials necessary for the entire work. Painting shall be applied in the field or shop as approved by the Engineer.

Unless otherwise specified or approved, all painting work for structural steel shall comply with the requirements of this Section.

SHOP PAINTING

All structural steel shall be given a shop primer after fabrication and cleaning before delivery to the site.

All steel work shall be thoroughly dried and cleaned of all loose mill scale, rust and foreign matters by means of sand blasting or other suitable methods approved by the Engineer before shop painting shall be applied. Each individual piece shall be painted prior to assembly. Portions where field welding or field contact with concrete is required shall not be painted.

Except for galvanized surfaces and items to be encased in concrete, clean ferrous metal surfaces shall be given one coat of Amerlock 400 Epoxy Primer at 100 Microns or approved equal. Additional coat shall be applied to surfaces that will be concealed or inaccessible for finish painting by Amerlock 400, Top Coat at 150 Microns with color or equivalent.

FIELD PAINTING

After erection, the Contractor shall thoroughly prepare and clean the entire surface of all structural steel from all dirt, grease, rust or other foreign matters. The entire surface of all members shall then be field painted.

MATERIALS

1. Structural Steel Work

- a. After surface preparation, steelwork shall be given one coat of approved prefabricating primer.
- b. Before final assembly of steelwork at the fabricator's shop, two shop coats of special red lead primer shall be applied to the surface of sections to be in permanent contact, meeting faces and all other concealed surfaces. After final assembly, but before delivery to the project site, the steelwork shall likewise be given two shop coats of special red lead primer.

2. Galvanized Steelwork

All galvanized steelwork shall be treated with zinc chromate two-pack etch primer followed by

one coat of non-etch zinc chromate primer.

3. **Miscellaneous Metal Work**

Unless otherwise specified in other Sections of the Specifications or shown on the drawing, miscellaneous metal works such as ladders, structural steel ladder rungs, etc. shall be given two shop coats of epoxy primer and two coats of epoxy enamel.

CONSTRUCTION METHODS

1. **Cleaning of Surfaces**

Surfaces of metal to be painted shall be thoroughly cleaned; removing rust, loose mill scale, dirt, oil or grease, and other foreign substances. Unless cleaning is to be done by sand blasting, all weld areas, before cleaning is started, shall be neutralized with a proper chemical, after which they shall be thoroughly rinsed with water.

Three methods of cleaning are provided herein. The particular method to be used shall be as directed by the Engineer.

2. **Hand Cleaning**

The removal of rust, scale, and dirt shall be done by the use of metal brushes, scrapers, chisels, hammers or other effective means. Oil and grease shall be removed by the use of gasoline or benzene.

Bristle or wood fiber brushes shall be used for removing loose dirt.

3. **Sandblasting**

All steel shall be cleaned by sandblasting. The sandblasting shall remove all loose mill scale and other substances. Special attention shall be given to cleaning of corners and re-entrant angles. Before painting, sand adhering to the steel in corners and elsewhere shall be removed. The cleaning shall be approved by the Engineer prior to any painting which shall be done as soon as possible before rust forms.

4. **Flame Cleaning**

All metal, except surface inside boxed members and other surfaces which shall be inaccessible to the flame cleaning operation after the member is assembled, shall be flame cleaned in accordance with the following operations.

- a. Oil, grease, and similar adherent matter shall be removed by washing with a suitable solvent. Excess solvent shall be wiped from the work before processing with subsequent operations.
- b. The surface to be painted shall be cleaned and dehydrated (free from occluded moisture) by the passage of oxyacetylene flames which have an oxygen to acetylene ratio of at least 1.0. The oxyacetylene flames shall be applied to the surfaces of the steel in such a manner and at such speed that the surfaces are dehydrated; dirt, rust loose scale in the form of blisters or scabs, and similar foreign matters are freed by the rapid, intense heating by the flames. The number arrangement and manipulation of the flames shall be such that all parts of the surfaces to be painted are adequately cleaned and dehydrated.
- c. Promptly after the application of the flames, the surfaces of the steel shall be wire

brushed, hand scraped wherever necessary, and then swept and dusted to remove all free materials and foreign particles.

- d. Paint shall be applied promptly after the steel has been cleaned and while the temperature of the steel is still above that of the surrounding atmosphere.

5. Weather Conditions

a. Exterior Coatings

Coatings to surface shall not be applied during foggy or rainy weather, or under the following surface temperature conditions: below 4°C, or over 35°C, unless approved by the Engineer.

b. Interior Coatings

Coatings shall be applied when surfaces to be painted are dry and the following surface temperatures can be maintained: between 18 to 35°C during the application.

6. Application

- a. Paint shall be factory tinted and mixed. All paint shall be field mixed before applying in order to keep the pigments in uniform suspension.

b. Field Painting

When the erection work is complete, including all bolting and straightening of bent metal, all adhering rust, scale, dirt, grease or other foreign materials shall be removed as specified above.

As soon as the Engineer has examined and approved each steel and metal works structures, all field bolts, all welds, and any surfaces from which the top or first coat of paint has become worn off, or has otherwise come defective shall be cleaned and thoroughly covered with one coat of paint.

Surfaces to be bolted and surfaces which shall be in contact with concrete, shall not be painted. Surfaces which shall be inaccessible after erection shall be painted with such field coats as are required. When the paint applied for retouching the shop coat has thoroughly dried, and the field cleaning has been satisfactorily completed, such field coats as are required shall be applied. In no case shall a succeeding coat be applied until the previous coat is dry throughout the full thickness of the paint film. All small cracks and cavities which were not sealed in a watertight manner by the first field coat shall be filled with a pasty mixture of red lead and linseed oil before the second coat is applied.

The following provision shall apply to the application of both coats. To secure a maximum coating on edges of plates or shapes, bolt heads and other parts subjected to special wear and attack, the edges shall first be striped with a longitudinal motion and the bolt heads with a rotary motion of the brush, followed immediately by the general painting of the whole surface, including the edges and bolt heads.

The application of the second field coat shall be deferred until adjoining concrete work has been placed and finished. If concreting operations have damaged the paint, the surface shall be re-cleaned and repainted.

c. General Manners

Painting shall be done in a neat and workmanlike manner. Paint may be applied with hand brushes or by spraying, except aluminum paint which preferably shall be applied by spraying. By either method the coating of paint applied shall be smoothly and uniformly spread so that no excess paint shall collect at any point. If the work done by spraying is not satisfactory to the Engineer hand brushing shall be required.

d. Brushing

When brushes are used, the paint shall be so manipulated under the brush as to produce a smooth, uniform, even coating in close contact with the metal or with previously applied paint, and shall be worked into all corners and crevices.

e. Spraying

Power spraying equipment shall be used to apply the paint in a fine spray. Without the addition of any paint, the sprayed area shall be immediately followed by brushing, when necessary, to secure uniform coverage and to eliminate wrinkling, blistering and air holes.

f. Removal of Paint

If the painting is unsatisfactory to the Engineer the paint shall be removed and the metal thoroughly cleaned and repainted.

ITEM 17 : ZINC (HOT-DIP GALVANIZED) COATINGS ON IRON AND STEEL

SCOPE OF WORK

This specification covers the requirements for zinc coating (galvanizing) by the hot-dip process on iron and steel products made from rolled pressed and forged shapes, casting, plates, bars and strips.

This specification covers both fabricated and un-fabricated products, for example, assembled steel products, structural steel fabrications, large tubes already bent or welded before galvanizing, and wire work fabricated from uncoated steel wire. It also covers steel forgings and iron castings incorporated into pieces fabricated before galvanizing or which are too large to be centrifuged (or otherwise handled to remove excess galvanizing bath metal).

MATERIAL REQUIREMENTS

STEEL OR IRON

The specification, grade or designation, and type and degree of surface contamination of the iron or steel in articles to be galvanized shall be supplied by the purchaser to the hot-dip galvanizer prior to galvanizing.

The presence in steels and weld metal, in certain percentages, of some elements such as silicon, carbon and phosphorus tends to accelerate the growth of the zinc-iron alloy layer so that the coating may have a matte finish with a little or no outer zinc layer.

EXECUTION

FABRICATION

The design and fabrication of the product to be galvanized shall be in accordance to the plans and specifications. ASTM Practices A 143, A 384 and A 385 provide guidance for steel fabrication for optimum hot-dip galvanizing and shall be complied with in both design and fabrication.

CASTINGS

The composition of heat treatment of iron and steel castings shall conform to specifications designated by the purchaser. Some types of castings have been known to show potential problems being embrittled during normal thermal cycle of hot-dip galvanizing. The requirements for malleable iron castings to be galvanized are stipulated in ASTM specification A 47.

ZINC

The zinc used in the galvanizing bath shall conform to ASTM Specification B 6. If a zinc alloy is used as the primary feed to the galvanizing bath, then the base material used to make that alloy shall conform to ASTM Specification B 6.

BATH COMPOSITION

The molten metal in the working volume of the galvanizing bath shall contain not less than an average value of 98.0% zinc by weight.

COATING PROPERTIES

Table 1 – Minimum Average Coating Thickness Grade by Material Category

Material Category	All Specimens Tested Steel Thickness Range (Measured), mm (in.)				
	< 1/16 (<1.6)	1/16 to < 1/8 (1.6 to < 3.2)	1/8 to < 3/16 (3.2 to 4.8)	> 3/16 to < 1/4 (> 4.8 to < 6.4)	≥ 1/4 (≥ 6.4)
Structural Shapes & Plate	45	65	75	85	100
Strip and Bar	45	65	75	85	100
Pipe and Tubing	45	45	75	75	75
Wire	35	50	60	65	80

COATING THICKNESS

The average thickness of coating for all specimens tested shall conform to the requirements of Table 1 for the categories and thickness of the material being galvanized. Minimum average thickness of coating for any individual specimen is one coating grade less than that required in Table 1. Where products consisting of various material thicknesses or categories are galvanized, the coating thickness grades of each thickness range and material category of material shall be shown in Table 1. The specification of coating thickness heavier than those required by Table 1 shall be subject to mutual agreement between the galvanizer and Engineer.

For articles whose surface area is greater than 100,000 mm² (160 in.²) (multi-specimen articles), each test article in the sample must meet the appropriate minimum average coating thickness grade requirements of Table 1. Each specimen coating thickness grade comprising that overall average for each test article shall average not less than one coating grade below that required in Table 1.

For articles whose surface area is equal to or less than 100,000 mm² (160 in.²) (single-specimen articles), the average of all test articles in the sample must meet the appropriate minimum average coating thickness grade requirements of Table 1. For each test article, its specimen coating thickness shall not be less than one coating grade below that required in Table 1.

No individual measurement or cluster of measurements at the same general location on a test specimen shall be cause for rejection under this specification provided that when those measurements are averaged with the other dispersed measurements to determine the specimen coating thickness grade for that specimen, the requirements of the above specifications as appropriate are met.

The coating thickness grades in Table 1 represent the minimum value obtainable with a high level of confidence for the ranges typically found in each material category. While most coating thicknesses will be in excess of those values, some materials in each category may be less reactive (for example, because of chemistry or surface condition) than other materials of the steel category spectrum. Therefore, some articles may have a coating grade at or close to the minimum requirements shown in Table 1. In such cases, the precision and accuracy of the coating thickness measuring technique should be taken into consideration when rejecting such articles for coating thickness below that is required by this specification.

FINISH

The coating shall be continuous (except as provided below), and as reasonably smooth and uniform in thickness as the weight size and shape of the item. Except for local excess coating thickness which would interfere with the use of the product or make it dangerous to handle (edge tears or spikes), rejection for non-uniform coating shall be made only for plainly visible excess coating not related to design factors such as holes, joints, or special drainage problems. Since surface smoothness is a relative term, minor roughness that does not interfere with the intended use of the product, or roughness that is related to the as-received (un-galvanized) surface condition, steel chemistry to zinc shall not be grounds for rejection.

Surfaces that remain uncoated after galvanizing may be renovated in accordance with the methods in ASTM Practice A 780 provided that the following conditions are met:

1. Each area subject to renovation shall be 25mm (1 in.) or less in its narrowest dimension.
2. The total area subject to renovation on each article shall be no more than $\frac{1}{2}$ of 1% of the accessible surface area to be coated on that article, or 22,500mm² (36 in.²) per ton of piece weight, whichever is less. Inaccessible surface areas are those which cannot be reached for appropriate surface preparation and application of repair materials as described in ASTM Practice A 780.
3. The thickness of renovation shall be that is required by the thickness grade for the appropriate material category and thickness range in Table 1 in accordance with the coating thickness requirements, except that for renovation using zinc paints, the thickness of renovation shall be 50% higher than that required by table 1, but not greater than 0.0254mm (4.0 mils).
4. When areas requiring renovation exceed the criteria previously provide, or are inaccessible for repair, the coating shall be rejected.

THREADED COMPONENTS IN ASSEMBLIES

The zinc coating on external threads shall not be subjected to a cutting, rolling or finishing tool operation, unless specifically authorized by the purchaser. Internal threads may be tapped or retapped after galvanizing. Coatings shall conform to the requirements of ASTM Specification A 153/A 153 M.

APPEARANCE

Upon shipment from the galvanizing facility, galvanized articles shall be free from uncoated areas, blisters, flux deposits and gross dross inclusions. Lumps, projections, globules or heavy deposits of zinc which will interfere with the intended use of the material will not be permitted. Plain holes of 12.5mm (1/2 in.) diameter or more shall be clean and reasonably free from excess zinc. Marks in the zinc coating caused by tongs or other items used in handling the article during the galvanizing operation shall not be cause for rejection unless such marks have exposed the base metal, and the bare metal areas exceed the criteria provided in number 1 and 2 of Subsection "Finish".

Whenever dross is present in a form other than finely dispersed pimples in the coating and is present in such amount as to be susceptible to mechanical damage, it will be considered as "gross".

ADHERENCE

The zinc coating shall withstand handling consistent with the nature and thickness of the coating and the normal use of the article, without peeling or flaking. Although some material may be formed after galvanizing, in general the zinc coating on the articles covered by this specification is too heavy to permit severe bonding without damaging the coating.

SAMPLING

A lot is a unit of production or shipment from which a sample may be taken for testing. Unless otherwise agreed upon between the galvanizer and the purchaser, or established within this specification, the lot shall be as follows:

1. For testing at a galvanizer's facility, a lot is one or more articles of the same type and size comprising a single order or a single delivery load, whichever is smaller, or any number of articles identified as a lot by the galvanizer, when these have been galvanized within a single production shift and in the same bath.
2. For test by the purchaser after delivery, the lot consists of the single order or the single delivery load, whichever is smaller, unless the lot identify, established in accordance with the above, is maintained and clearly indicated in the shipment by the galvanizer.

The method of selection and number of test specimens shall be agreed upon between the galvanizer and the purchaser. Otherwise, the test specimens shall be selected random from each lot. In this case, the minimum number of specimens from each lot shall be as follows:

Number of Pieces in Lot	Number of Specimens
3 or less	All
4 to 500	3
501 to 1,200	5
1,201 to 3,200	8
3,201 to 10,000	13
10,001 and over	20

A test specimen which fails to conform to any requirement of this specifications shall not be used to determine the conformance to other requirements.

TEST REQUIREMENTS

Magnetic Thickness Measurements:

The thickness of the coating shall be determined by magnetic thickness gauge measurements in accordance with ASTM Practice E 376. For each specimen, five or more measurements shall be made at points widely dispersed throughout the volume occupied by the specimen so as to represent as much as practical, the entire surface area of the test specimen. The average of the five or more measurements thus made for each specimen is the specimen coating thickness.

For articles whose surface area is greater than 100,000 mm² (160 in²), in the average of the three specimen coating thickness grades comprising each test article is the average coating thickness for that test article. A specimen must be evaluated for each steel category and material thickness within the requirements for each specimen of the test article

For articles whose surface area is equal to or less than 100,000 mm² (160 in²), the average of all specimen coating thickness grades is the average coating thickness for the sample.

The use of magnetic measurement method is appropriate for larger articles, and may be appropriate for smaller articles when such is practical using ASTM Practice E 376.

Stripping Method

The average weight of coating may be determined by stripping a test article, a specimen removed from a test article, or group of test articles in the case of very small items such as nails, etc., in accordance with Test method ASTM A 90/A 90m. The weight of coating per unit area thus determined is converted to equivalent coating thickness values in accordance with Table 2, Coating Thickness Grade (rounding up or down as appropriate). The thickness of coating thus obtained is the test article coating thickness, or in the case of a specimen removed from a test article, is the specimen average coating thickness.

Table 2 – Coating Thickness Grade ^A

Coating Grade	mils	oz/ft ²	µm	g/m ²
35	1.4	0.8	35	245
40	1.4	1.0	45	320
50	2.0	1.2	50	355
55	2.2	1.3	55	390
60	2.4	1.4	60	425
65	2.6	1.5	65	460
75	3.0	1.7	75	530
80	3.1	1.9	80	565
85	3.3	2.0	85	600
100	3.9	2.3	100	705

^A Conversions in Table 2 are based on the metric thickness value equivalents from the next earlier version, using conversion factors consistent with Table X 2.1 in Specification A 653/A 653M, rounded to the nearest 5 µm (0.0002 in.). The conversion factors used are: mils = µm x 0.03937; oz/ft² = µm x 0.002316; g/m² = µm x 7.067.

Weighing Before or After Galvanizing

The average of coating may be determined by weighing articles before and after galvanizing, subtracting the first weigh from the second and dividing the result by the surface area. The first weigh shall be determined after pickling and drying, and the second after cooling to ambient temperature. The weight of coating per unit area thus determined is converted to equivalent coating thickness values according to Table 2 (rounding up or down as appropriate). The thickness of coating thus obtained is the test article coating thickness.

Microscopy

The thickness of coating may be determined by cross-sectional and optical measurement in accordance with ASTM Test Method B 487. The thickness thus determined is a point value. No less than five such measurements shall be made at locations on the test article which are as widely dispersed as practical, so as to be representative of the whole surface of the test article. The average of no less than five such measurement is the specimen coating thickness.

Adhesion

Determine adhesion of the zinc coating to the surface of the base metal by cutting or prying with the point of a stout knife, applied with considerable pressure in a manner tending to remove a portion of the coating. The adhesion shall be considered inadequate if the coating flakes off in the form of a layer of the coating so as to expose the base metal in advance of the knife point. Do not use testing carried out at edges or corners (points of lowest coating adhesion) to determine adhesion of the coating. Likewise, do not use removal of small particles of the coating by paring or whittling to determine failure.

Embrittlement

Test for embrittlement may be made in accordance with ASTM Practice A 143

The galvanized article should withstand a degree of bending substantially the same as the ungalvanized article. Flaking or spalling of the galvanized coating is not be constructed as an embrittlement failure.

Inspection, Rejection and Retest

The material shall be inspected at the galvanizer's plant prior to shipment. However, by agreement the purchaser may make the tests which govern the acceptance or rejection of the materials in his own laboratory or elsewhere.

When inspection of materials to determine conformity with the visual requirements of Subsection "Finish" warrants rejection of a lot, the galvanizer may sort the lot and submit it once again for acceptance after he has removed any nonconforming articles and replace them with conforming articles.

Materials have been rejected for reasons other than embrittlement may be stripped and regalvanized, and again submitted for inspection and test at which time they shall conform to the requirements of this inspection.

Transport and Storage

Galvanized components shall, wherever possible, be transported and stored under dry, well-ventilated conditions to prevent the formation of wet storage staining.

Either zinc phosphate or chromate passivation treatment after galvanizing may be used to minimize the wet storage staining which may occur on articles unable to be stored in dry, well-ventilated conditions.

Provided the coating thickness complies with the requirements of Subsection "Coating Thickness", no further remedial action is required to the stained areas.

ITEM 18 : DRAINAGE WORKS

SCOPE OF WORK

The works shall consist of excavation, backfilling and construction of lateral drains, construction of manholes, reconnection to existing lateral and other related works in accordance with the dimensions, size, elevation and grade as shown on the drawing and shall conform with the Specification.

At least thirty (30) days before the start of any construction related to drainage works, the Contractor shall submit to the Engineer for his approval, shop drawings of the drainage work he intends to construct. The shop drawings shall include the materials and the general method of installation he intends to employ.

MATERIAL REQUIREMENTS

BACK FILL

Fill shall be in accordance with Item "Reclamation and Fill".

GRAVEL BEDDING

Gravel Bedding/gravel base shall be in accordance with the specifications of Crushed Course Aggregates in "Reinforced Concrete".

SAND BEDDING

Sand bedding shall be in accordance with Item "Reinforced Concrete (Fine Aggregates)".

CONCRETE

Mixing/Casting and steel reinforcements shall be in accordance with Item "Reinforced Concrete" while the dimensions shall be as shown on the Drawings.

CEMENT MORTAR

Cement mortar shall consist of one part Portland cement to two parts of fine aggregate with water added as necessary to obtain the required consistency.

REINFORCED CONCRETE PIPE

The fabrication of reinforced concrete pipes shall conform to the Specifications of ASTM C 76 while the testing requirements shall conform to ASTM C 497. The Engineer reserves the right to inspect and test the pipe delivered for intended purpose. Defects that are discovered after acceptance of delivery of the pipe but before installation shall be a cause for rejection.

Standard reinforcement details and concrete strength shall be in accordance with DPWH "Standard Two Meter Concrete Pipe Culvert".

EXECUTION

EARTHWORKS

All earthworks for concrete pipe culvert shall conform to the lines, grades and elevations shown on the drawings or as directed by the Engineer.

The lateral drain shall be excavated to the depth, grade and width established by the Engineer. The bedding surface shall provide a firm foundation of uniform density throughout the entire length. Soft, spongy, or otherwise unstable material encountered that will not provide a firm foundation for the concrete drainage shall be removed to the full width of the trenches and replaced by suitable material to a depth of not less than 30 cm. 100mm thick gravel bedding shall be used as foundation or otherwise as specified.

PIPE LAYING

The pipe shall be tested for water-tightness of joints before backfilling the trench. Unsatisfactory work shall be corrected without additional cost to the PPA. The collar shall have set sufficiently prior to backfilling.

Methods of installation and typical bedding for pipe conduits if not included in the plans, shall conformed to DPWH "Standard Two Meter Reinforced Concrete Culvert".

LATERAL DRAIN

Concrete cover and the existing steel gratings shall be set to the required elevations as shown on the drawings to fit the adjoining surfaces and shall be installed after the adjoining concrete is struck off and finished, and the fit on the frames shall be such that there is no rocking.

All completed structures shall be thoroughly cleaned of any accumulations of silts, debris or foreign matter of any kind, until finally accepted and put into service.

CATCH BASIN INLETS, MANHOLES AND OUTLETS

Lid frames shall be set to the required elevations as shown on the drawings to fit the adjoining surfaces. Lids shall be installed after the adjoining concrete is struck off and finished, and the fit on the frames shall be such that there is no rocking.

Where reconstruction of existing catch basin inlets, manholes, outlets, or similar structures are indicated, the work shall be in accordance to the details and elevations as shown on the drawings, including re-installation of existing metal frames, grates and lids, or replacing of concrete covers instead of grates that may have been lost or found lacking. All completed structures shall be thoroughly cleaned of any accumulations of silts, debris or foreign matter of any kind, until finally accepted and put into service.

FIELD DENSITY TEST

Field Density tests to determine the percent of compaction of the fill material shall be conducted until a field density of at least 95 percent of the maximum dry density in accordance with AASHTO T180, Method D has been achieved. In place density determination shall be made in accordance with AASHTO T191.

ITEM 19 : ELECTRICAL WORKS

SCOPE OF WORK

The work to be done shall consist of fabricating, trenching, furnishing, delivering and installing electrical materials/fixtures completed in accordance with all the details of the electrical works as shown on the drawings including materials, labor, tools and equipment and all incidental works as found necessary.

Refer to electrical plans/drawings for location and extent of work involved.

GENERAL REQUIREMENTS

- a) All works shall be done in accordance with the requirements of the publications and agencies having jurisdiction, as well as the requirements of the approved standards.
 1. National Fire Protection Association - (NFPA)
 2. National Electrical Manufacturer Association - (NEMA)
 3. Underwriter Laboratories, Inc. - (UL)
 4. Philippine Electrical Code - (PEC)
 - Philippine National Standard - (PNS)
 - Light Emitting Diode - (LED)
 5. Federation Specification:
Molded Case circuit Breaker - (MCCB)
 6. American National Standard Institute - (ANSI)
 7. American Society for Testing and Materials - (ASTM)
 8. Illuminating Engineering Society - (IES)
- b) The electrical power will be connected to the local electric cooperative supply. The supply voltages shall be 220 volt, single phase (1Ø), and 60 hertz.
- c) The Contractor shall employ a licensed Registered Electrical Engineer or Master electrician to perform or to supervise and to conduct the continuous inspection of all electrical work.
- d) The Contractor shall first obtain approval from the Authority before procurement, fabrication or delivery of electrical materials to the site. Partial submittals will not be acceptable and will be returned without review. Submittals shall include the Manufacturer's Name, Trade Name, Place of Manufacture, Catalog Model or Number, Nameplate Data, Size, Layout Dimensions, Capacity, Project Specification and Paragraph Reference, Technical Society Publication References and other information necessary to establish contract compliance of each item to be furnished.
- e) All excavations fill and backfill and concrete works involved herein, shall be carried to the required elevations and shall conform to the provisions of specification under Earthwork and Concrete Construction of this tender document.
- f) The materials and equipment to be furnished shall be standard products of reputable manufacturer engaged in the reproduction of such materials and equipment.

- g) All permits and electrical fees required for this work shall be obtained at the expense of the Contractor. The Contractor shall furnish the Engineer-in-Charge, the final Certificates of Inspections and approval from the proper government authorities after the completion of work. The Contractor shall prepare all as-built plans and all other paper works as required by the enforcing authorities.
- h) The Contractor shall furnish and install electrical materials as shown in the drawings. A licensed Electrical Engineer or Master Electrician is required to implement the installation of the electrical system. A licensed electrical contractor shall oversee/conduct the installation of the main circuit breaker.
- i) Electrical installation shall conform to the requirements of Philippine Electrical Code (PEC) and the other approved standards.
- j) The contractor shall install all electrical works with the supervision of the qualified Registered Electrical Engineer (REE) or Master Electrician. All electrical installation applications regardless of capacity and voltage whether new, addition or revision shall be accompanied by electrical plans signed and sealed by a duly licensed Professional Electrical Engineer (PEE).

MATERIAL REQUIREMENTS

All materials shall be brand new and shall be of the approved type meeting all the requirements of the Philippine Electrical Code and bearing the Philippine Standard Agency (PSA) mark.

PRODUCTS

WIRES AND CABLES

The conductor material to be furnished and installed shall be copper wire Heat-Resistant Thermoplastic (THHN/THWN-2). All conductors shall be rated 600 volts insulation and shall be standard for all sizes.

CONDUIT AND FITTINGS

Underground PVC conduit shall be polyvinyl chloride with concrete covered. It shall be manufactured to schedule 40 outside diameter. All fittings and bends shall be solvent bonded using manufacturers recommended product.

LED FLOODLIGHT FIXTURE 250 WATT (OUTDOOR)

Specifications:

Color Temperature: warm white (WW/DL)

Average Life hours: 50,000

CRI: RA>75

Working Temperature: 30 -70 degrees

Certifications: CE, ROHS

Light Source: 5-50w Hi-Power LED Chip (Bridgelux /Epistar)

Circuit Protection: Short Circuit & Over-Voltage & High Voltage Surge Protection

Frequency range: 60 hertz

Beam angle: 120 degrees

Working voltage: AC85V-265V

IP Rating: IP 65

Power Factor : >90%

Lamp Body Material: Aluminum alloy, tempered glass (equivalent)

LIGHTNING PROTECTION WITH ACCESSORIES

It consists of air terminals, down conductors, ground connections, grounding electrodes as shown in the plan.

PANEL BOARD

Panel board shall conform to the schedule of panel board as shown on the approved plans with respect to supply characteristics, rating of main lugs or main circuit breaker, number and ratings and capacities of branch circuit breakers.

Panel board shall consist of a factory completed dead front assembly mounted in an enclosing NEMA 3R cabinet consisting of code gauge galvanized sheet steel box with trim and door.

Main and branch circuit breakers for panel board shall have the rating, capacity and number of poles as shown on the approved plans. Breakers shall be thermal magnetic type solid state-type with interrupting capacity of 10,000 amperes symmetrical minimum. Breaker terminal shall be UL listed as suitable for type of conductor provided. Breaker shall be the bolt-in type (that is, bolted to the current carrying bus). Plug-in circuit breakers are not acceptable

CONCRETE DUCT BANK / HANDHOLE

The contractor shall construct concrete duct bank and handhole as shown in the approved plan.

FLOODLIGHT POLE (12.0 meter height)

The floodlight pole is to be hot-dip galvanized steel and designated as complete system with anchor bolts, steel ladder, hot-dip galvanized steel frame for mounting the number of floodlight fixtures are indicated on the approved plan.

A maintenance platform complete with safety rail should be provided as shown in the approved plan.

Anchor bolts are made of Stainless Steel to ensure that the floodlight pole assembly capacity can withstand all the stresses composed of wind, luminaires weight and live load of maintenance personnel.

PROTECTIVE COATING FOR FLOODLIGHT POLE

Hot Dipped Galvanizing

All mild steel parts exposed to weather shall be hot-dipped galvanized after fabrication as shown in the approved plan or directed by the Engineer in accordance with the requirements of JIS H8864-1. Prior to hot-dip galvanizing, the surface shall be cleaned of dirt, weld splatter, grease, slag, oil, paint or other deleterious matters. The steel surfaces shall be chemically descaled and cleaned with abrasive blast or other suitable method as approved by the Engineer.

EXECUTION

INSTALLATION

Floodlight Pole shall be installed at the proposed back-up area provided with reinforcement pile foundation, while Single Angle Bar Floodlight steel lamp post installed at the side of existing concrete fence as shown in the plan.

Pole Setting: Depth as shown on the approved plans.

Construction of reinforced steel lamp post and floodlight pole foundation shall be in accordance with the shape and dimensions as shown on the approved plans

Excavations / backfilling required before /after installation of lamp post and floodlight pole with the trench shall conform to the provisions of Earthwork and Concrete construction.

Concrete Pedestal Post shall be reinforced concrete with appropriate weatherproof fittings as constructed as shown in the approved plan. Reinforced concrete materials shall conform to the requirements of concrete. Concrete shall be of 21 Mpa (3000 psi) compressive strength.

Metering: the local electric utility company of Jagna Port is responsible for the supply and installation of metering equipment, and its accessories, but it is part of the contractor responsibility and expense to coordinate with them on this regard.

WORKMANSHIP

The work throughout shall be executed in the best and most thorough manner under the direction of and at the satisfaction of the Registered Electrical Engineer or Master Electrician, who will interpret the intent meaning of the drawings and specification and shall have the power to reject any work and materials which in his judgment, are not in full accordance therewith.

TESTING OPERATIONS

When the electrical installation is completed, the Contractor shall test the installed electrical materials and equipment in the presence of Registered Electrical Engineer or Master Electrician. The system shall be free from any defects, shorts or grounds. The Contractor at no extra cost shall furnish all necessary instruments and personnel required for the testing.

GUARANTEE

Upon completion and before final acceptance of the work, the Contractor shall furnish the Engineer a written guarantee stating that all works executed are free from defects on materials and workmanship. The guarantee shall be for a period of one year from the date of the final acceptance. Any work that becomes defective during the said period shall be corrected / replaced by the Contractor at his own expense in a manner satisfactory to the Authority.

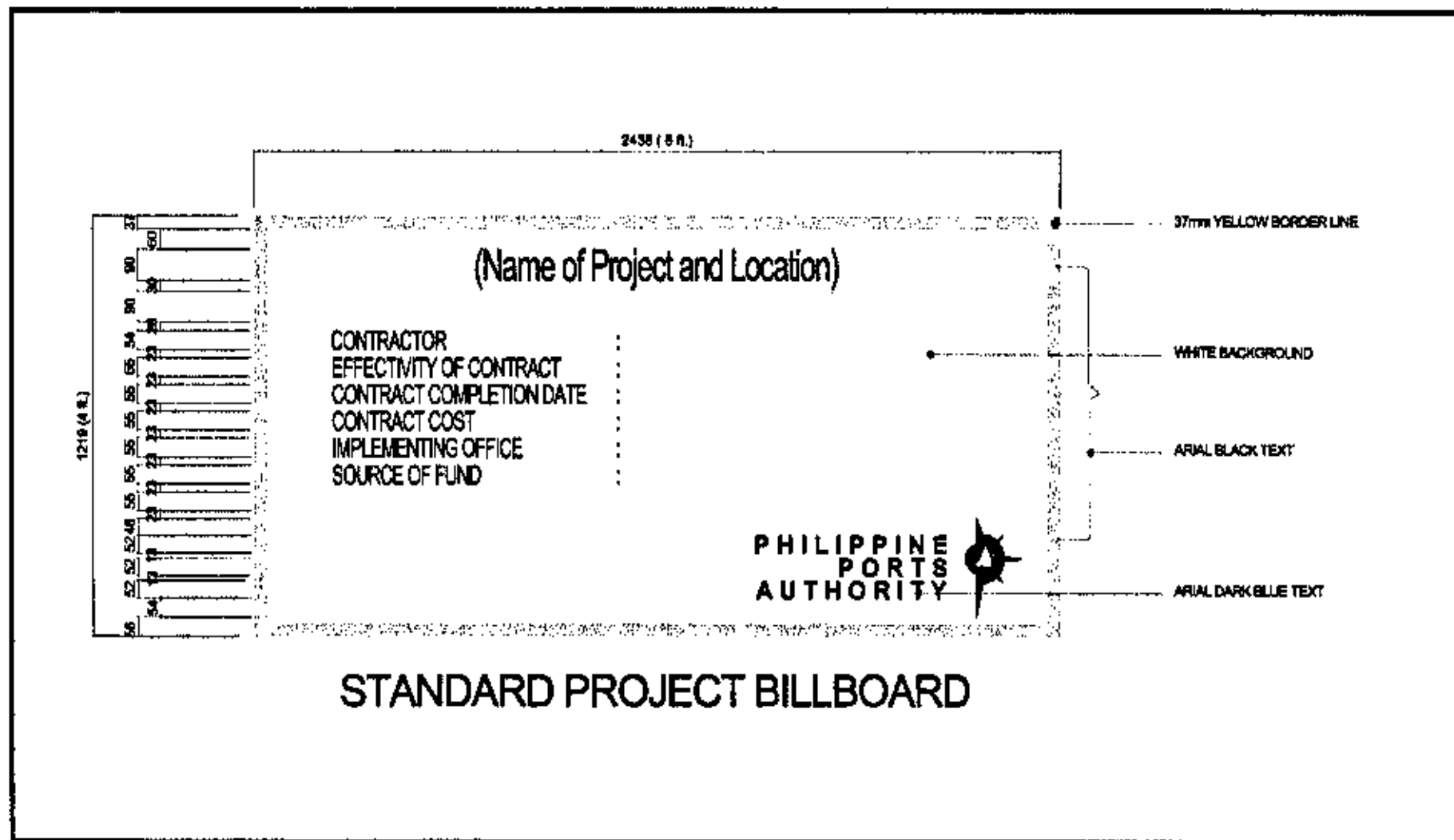
ITEM 20 : PROJECT BILLBOARD**SPECIFICATION**

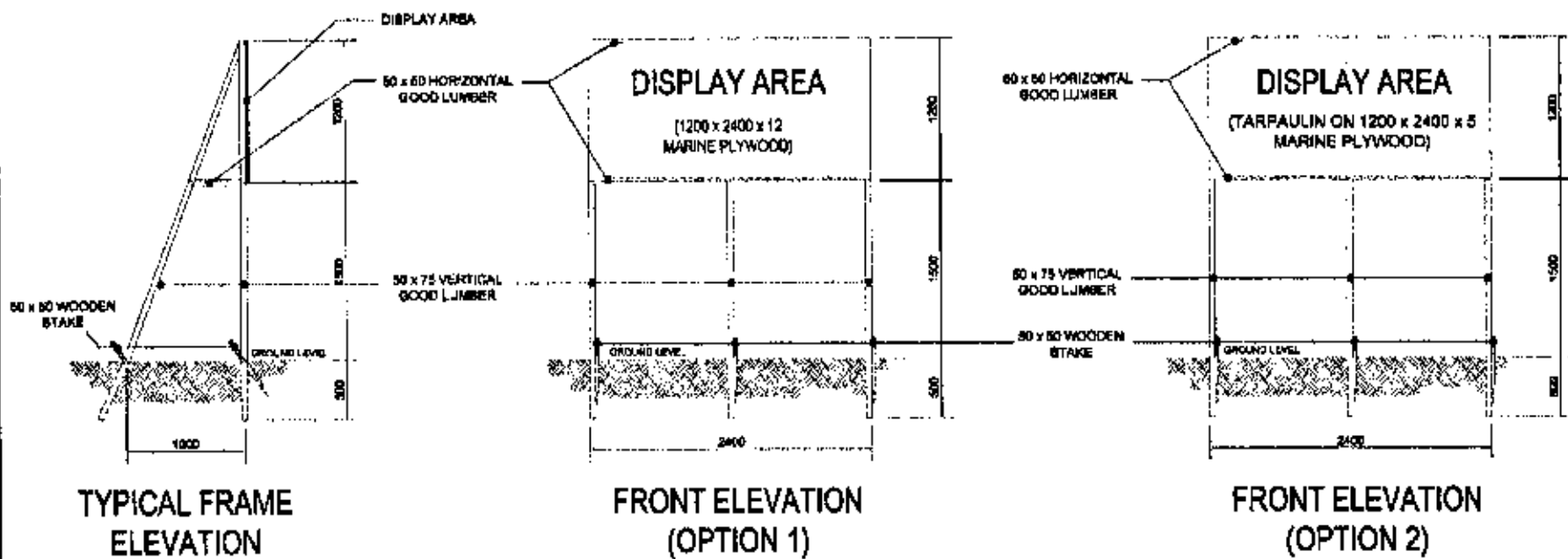
The Project Billboard shall be installed at location(s) designated by the Engineer.

The size and specifications of materials for the standard billboard shall be 4ft. x 8ft. (1,200mm x 2,400mm) using ½ inch (12mm) marine plywood or tarpaulin poster on 3/16 inch (5mm) marine plywood.

Project billboards shall not contain Name(s) and/or picture(s) of any personages.

See attached drawings for further details of the standard billboard.





BILLBOARD FRAME

(NOT TO SCALE, ALL DIMENSIONS ARE IN MILLIMETERS)

ITEM 21 : SAFETY SIGNAGES AND BARRICADES

DESCRIPTION

This work includes the furnishing and installing of safety signages and barricades in accordance with the specifications and to the details shown below in the drawings, or as directed by the Engineer.

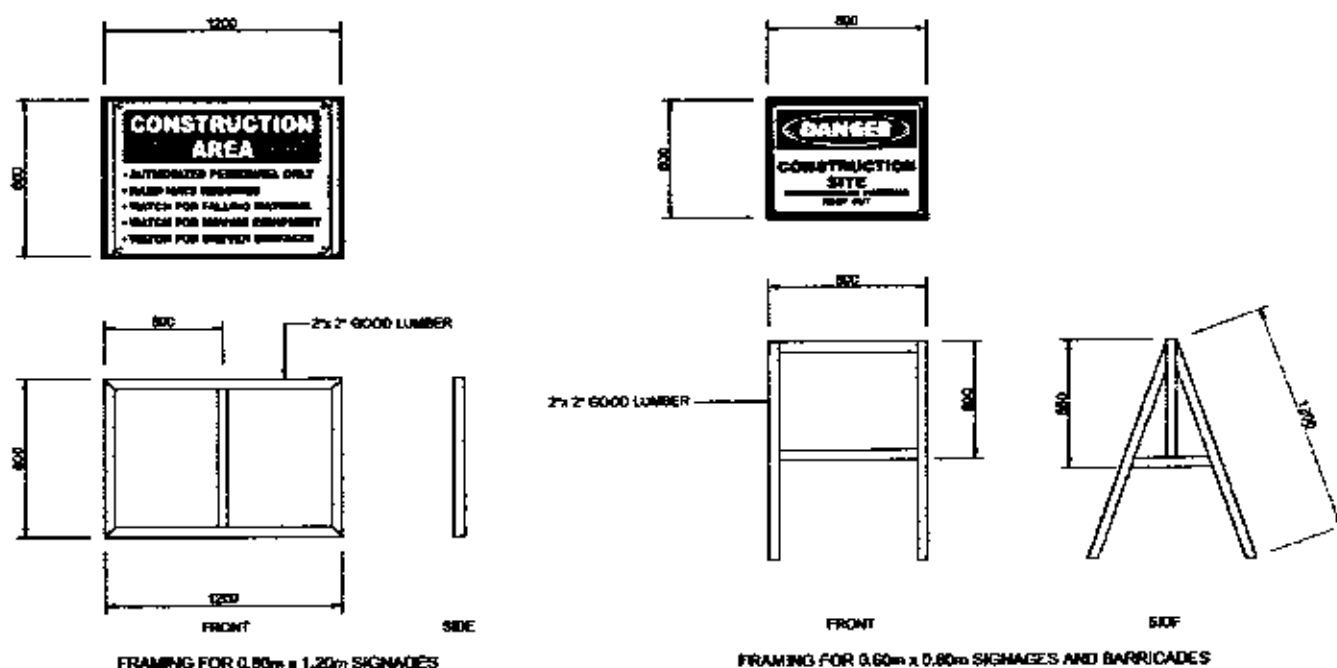
SPECIFICATION

The Signage's and Barricades shall be installed at location(s) designated by the Engineer.

The sizes of the standard signages shall be 2-2/3ft x 4ft (800mm X 1,200mm) for fixed type and 2ft x 2-2/3ft (600mm x 800mm) for mobile type. For barricade standard 2ft x 2-2/3ft (600mm x 800mm) shall be provided.

The materials to be used for signages and barricades are ½ inch (12mm) marine plywood or tarpaulin poster on 2" x 2" (50mm x 50mm) good lumber frame (see drawing below).

The printing or painting shall be the discretion of the Engineer.



STANDARD PLAN FOR SIGNAGES AND BARRICADES

SECTION VII

DRAWINGS
(APPROVED PLANS)

SECTION VII

DRAWINGS AND APPROVED PLANS

(SEE ISSUED APPROVED PLANS)

LIST OF DRAWINGS:

1 OF 34	DEVELOPMENT PLAN, GENERAL NOTES, LOCATION MAP, DESIGN PARAMETERS AND LIST OF DRAWING
2 OF 34	DEMOLITION AND CLEARING LAYOUT.
3 OF 34	GENERAL PLAN.
4 OF 34	PART PLAN SHOWING CONTINUOUS RORO RAMP, SCHEDULE OF MOORING BOLLARD AND SCHEDULE OF FENDERING SYSTEM.
5 OF 34	FRAMING AND PILING LAYOUT OF CONTINUOUS RORO RAMP AND PILE SCHEDULE.
6 OF 34	OFF-SHORE ELEVATION OF CONTINUOUS RAMP AND SECTION A.
7 OF 34	RORO RAMP SIDE ELEVATION, SECTION B AND SECTION C.
8 OF 34	DETAIL OF 450mm x 450mm PRE-STRESSED CONCRETE PILE, NOTES AND SPECIFICATIONS.
9 OF 34	PILE CAP FOR VERTICAL PILES, PILE CAP FOR COUPLE-BATTER PILES, DETAIL OF MOORING BLOCK AND MOORING ATTACHMENT, DETAIL OF CURTAIN WALL, DETAIL OF FENDERING BLOCK BEAM AND DETAIL OF CONSTRUCTION JOINT.
10 OF 34	BEAM DETAILS.
11 OF 34	BEAM DETAILS.
12 OF 34	SLAB DETAILS.
13 OF 34	PART PLAN SHOWING BACK-UP AREA.
14 OF 34	CONTAINMENT AND ANCHORAGE LAYOUT.
15 OF 34	DETAIL OF PRE-STRESSED CONCRETE SHEET PILE (350mm x 600mm) AND SPECIFICATIONS.
16 OF 34	DETAIL OF REINFORCED CONCRETE CORNER SHEET PILE.
17 OF 34	TYPICAL DETAIL OF TIE-ROD ASSEMBLY, DETAIL OF ANCHOR WALL, DETAIL OF COPING WALL (JOINT SIDE), DETAIL OF COPING WALL (RAMP SIDE) AND DETAIL OF R.C. BLOCK CAP.
18 OF 34	DETAIL OF RETAINING WALL -1, DETAIL OF RETAINING WALL - 2, DETAIL OF RETAINING WALL -3, DETAIL OF RETAINING WALL - 4, DETAIL OF SLOTTED R.C. CURB, DETAIL OF R.C. DITCH AND R.C. PAVEMENT.
19 OF 34	TYPICAL INSTALLATION OF CONCRETE BLOCK, DETAIL OF PRE-CAST R.C. BLOCK - 1 AND DETAIL OF PRE-CAST R.C. BLOCK - 2.
20 OF 34	SECTIONS. STATION 0 + 015, STATION 0 + 030 AND STATION 0 + 035.
21 OF 34	SECTIONS. STATION 0 + 055, STATION 0 + 075 AND STATION 0 + 095.
22 OF 34	SECTIONS. STATION 0 +115, STATION 0 + 135 AND STATION 0 + 150.
23 OF 34	SECTIONS. LINE 0 + 080.
24 OF 34	SECTIONS. LINE 0 + 050.
25 OF 34	SECTIONS. LINE 0 + 015.

26 OF 34	SECTIONS. LINE 0 +000.
27 OF 34	TYPICAL REINFORCEMENT DETAIL OF SECURITY FENCE, CONNECTION DETAIL OF BARBED WIRE, DETAIL OF INTERLOCKING CONCRETE BLOCKS, DETAIL OF INTERLOCKING CONCRETE BLOCK PAVEMENT AND DETAIL OF R.C. SHEAR KEY/EDGING.
28 OF 34	STORM DRAINAGE LAYOUT.
29 OF 34	LATERAL DRAIN DETAILS.
30 OF 34	CATCH DRAIN MANHOLE INTERFACE, DETAIL OF CATCH DRAIN MANHOLE, STANDARD 24"(600mm) x 2.0m R.C. PIPE CULVERT, AND DETAIL OF OUTFALL.
31 OF 34	PORT LIGHTING LAYOUT PLAN, LEGEND AND GENERAL NOTES.
32 OF 34	DETAIL OF 12 M.HT. FLOODLIGHT STEEL POLE, PLATFORM PLAN OF FLOODLIGHT, DETAIL OF FLOODLIGHT MOUNTING PLATFORM, PLATFORM MOUNTING DETAIL, STEP BAR DETAIL, LOWER/UPPER PLATE, UPPER / LOWER POST, BASE PLATE AND SPECIFICATION OF FLOODLIGHT.
33 OF 34	DETAIL OF FLOODLIGHT FOUNDATION, DETAIL OF HAND HOLE AND DETAIL OF DUCT BANK.
34 OF 34	SCHEDULE OF LOAD, RISER DIAGRAM AND SINGLE LINE DIAGRAM.

SECTION VIII

BILL OF QUANTITIES
and
ATTACHMENTS

BILL OF QUANTITIES
JAGNA PORT EXPANSION PROJECT
 Port of Jagna, Jagna, Bohol



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 1	GENERAL EXPENSES				
1.01	Mobilization, demobilization and cleaning	lot	1		
1.02	Rental of temporary site office and residence for the Engineer and staff	mo.	22		
1.03	Maintain temporary site office and residence for the Engineer and staff	mo.	22		
1.04	Provide Construction Safety and Health Program in the execution of the project including stringent Covid-19 protocols per PPA Engineering Circular No. 01-2020 and, PCR testing of all project personnel (as indicated in the bid documents)	mo.	22		
TOTAL FOR BILL NO. 1					

Bidder's Authorized Signature

BILL OF QUANTITIES
JAGNA PORT EXPANSION PROJECT
 Port of Jagna, Jagna, Bohol



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 2	BACK-UP AREA				
2.01	Chip-off existing slotted RC curb and smoothen with mortar	l.m.	48		
2.02	Demolish and dispose portion of existing deflector wall to fit new retaining wall	l.m.	101		
2.03	Demolish and dispose portion of existing PCCP (1m width) for the construction of RC ditch	sq.m.	51		
2.04	Demolish and dispose existing fence	l.m.	22		
2.05	Excavation of fill materials for catch drain manhole, lateral drainage, floodlight foundation, duct bank and handhole	cu.m.	288		
2.06	Supply and deliver to site 0.450m x 0.450m PSC square piles for floodlight foundation	l.m.	66		
2.07	Handle, pitch and drive 0.450m x 0.450m vertical PSC square piles for floodlight foundation	l.m.	66		
2.08	Chip/cut & dispose portion of newly driven PSC square piles up to required elevation	no.	3		
2.09	Supply and deliver to site 0.35m x 0.60m PSC sheet piles	l.m.	4,532		
2.10	Supply and deliver to site R.C. Corner piles				
	a) R.C. Corner pile No. 1	l.m.	22		
	b) R.C. Corner pile No. 2	l.m.	22		
	c) R.C. Corner pile No. 3	l.m.	22		
	d) R.C. Corner pile No. 4	l.m.	22		
2.11	Handle, pitch and drive PSC sheet piles and RC corner piles	l.m.	4,620		
2.12	Chip/cut & dispose portion of newly driven PSC Piles and RC corner piles up to required elevation	no.	210		

Bidder's Authorized Signature

BILL OF QUANTITIES
JAGNA PORT EXPANSION PROJECT
 Port of Jagna, Jagna, Bohol



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
2.13	Supply and place 3,500 psi. concrete for RC curb, shear key, coping wall, retaining wall, anchor wall, RC block cap, lateral drainage, catch drain manhole, RC ditch, outfall, floodlight foundation, hand hole and ductbank	cu.m.	906		
2.14	Supply and install steel reinforcement for RC curb, shear key, coping wall, retaining wall, anchor wall, RC block cap, lateral drainage, catch drain manhole, RC ditch, outfall, floodlight foundation, hand hole and ductbank	kg.	65,185		
2.15	Supply and install pre-cast concrete blocks a) Concrete block 1 b) Concrete block 2	no. no.	1 8		
2.16	Supply and place 1,000 kg. armour rocks	cu.m.	2,895		
2.17	Supply and place 50-100 kg. core rocks	cu.m.	10,864		
2.18	Supply and install 55mm Ø tie-rod including accessories a) # 55mm x 19 meters b) # 55mm x 2 meters	set. set.	54 2		
2.19	Supply and install geotextile fabric	sq.m.	5,251		
2.20	Supply and place sand and gravel fill	cu.m.	60,306		
2.21	Supply, place and compact aggregate sub-base course	cu.m.	9,407		
2.22	Supply, spread and compact aggregate base course	cu.m.	1,599		
2.23	Supply, place and compact gravel bedding for retaining wall, anchor wall, RC ditch, lateral drain, catch drain manhole, floodlight foundation duct bank and handhole	cu.m.	61		
2.24	Supply, spread and compact cement treated base course	cu.m.	1,429		

Bidder's Authorized Signature

BILL OF QUANTITIES
JAGNA PORT EXPANSION PROJECT
 Port of Jagna, Jagna, Bohol



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Peso) (5)	AMOUNT (Peso) (4) x (5)
2.25	Supply, spread and compact levelling course sand cushion	cu.m.	478		
2.26	Supply, deliver and install interlocking concrete paving blocks	sq.m.	9,527		
2.27	Construct portland cement concrete pavement (200mm thk) including dowel bars and construction joint	sq.m.	588		
2.28	Construct security fence with barbed wire including accessories	l.m.	108		
2.29	Supply and install lateral drainage trench grate cover including angular frame	set	13		
2.30	Construct catch drain manhole concrete cover including angular frame	set	8		
2.31	Supply and install reinforced concrete pipe culvert 610mm ø	l.m.	74		
2.32	Construct port lighting system including all appurtenances	lot	1		
TOTAL FOR BILL NO. 2					

Bidder's Authorized Signature

BILL OF QUANTITIES
JAGNA PORT EXPANSION PROJECT
 Port of Jagna, Jagna, Bohol



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 3	CONTINUOUS RORO RAMP				
3.01	Supply, deliver and drive 0.45m x 0.45m x 45m PSC test pile	no.	2		
3.02	Supply and deliver to site 0.45 x 0.45m PSC piles	l.m.	6,409		
3.03	Handle, pitch and drive 0.45m x 0.45m vertical PSC piles	l.m.	2,494		
3.04	Handle, pitch and drive 0.45m x 0.45m batter PSC piles	l.m.	3,915		
3.05	Splice 0.45m x 0.45m PSC piles	no.	147		
3.06	Chip/cut & dispose portion of newly driven PSC piles up to the required elevation	no.	147		
3.07	Supply and install steel reinforcement for the superstructure	kg.	112,899		
3.08	Supply and place 3,500 psi concrete for the superstructure	cu.m.	712		
3.09	Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars	l.m.	191		
3.10	Supply and deliver to site Rubber Dock Fender (V500H x 1,500L) including accessories	set	20		
3.11	Install Rubber Dock Fender (V500H x 1,500L) including accessories	set	20		
3.12	Supply and deliver to site Mooring Bollard (50-Tons, T-head) including accessories	set	5		
3.13	Install Mooring Bollard (50-Tons, T-head) including accessories	set	5		
TOTAL FOR BILL NO. 3					

Bidder's Authorized Signature

BILL OF QUANTITIES
JAGNA PORT EXPANSION PROJECT
 Port of Jagna, Jagna, Bohol



NO. (1)	DESCRIPTION OF WORK (2)	UNIT (3)	QTY. (4)	UNIT PRICE (Pesos) (5)	AMOUNT (Pesos) (4) x (5)
BILL NO. 4	REIMBURSABLE ITEMS				
4.01	Provide reimbursable items necessary in the implementation of the project as determined by the Authority				
	a) Office furnitures and appliances	lot	1		
	b) Computers and accessories	lot	1		
TOTAL FOR BILL NO. 4					

Bidder's Authorized Signature

BASIS OF PAYMENT FOR WORK ITEMS INCLUDED IN THE PROPOSAL

The work items included in the proposal and the basis of payments are as follows:

BILL NO. 1

GENERAL EXPENSES

Item 1.01 Mobilization, demobilization and cleaning

The quantity to be paid for shall be the minimum equipment requirement enumerated in the bid documents mobilized, demobilized and cleaning of the site and accepted by the Engineer. The contract lump sum price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to mobilize and demobilize all the minimum equipment requirement enumerated in the bid documents including cleaning of the site. Fifty percent (50%) of the total amount shall be payable after the mobilization activity while the remaining (50%) payable after demobilization and cleaning.

Item 1.02 Rental of temporary site office and residence for the Engineer and staff

The quantity to be paid for shall be the actual rental of site office and residence for the engineer and staff and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary for the provision of temporary site office and residence for the engineer and staff.

Item 1.03 Maintain temporary site office and residence for the Engineer and staff

The quantity to be paid for shall be the actual services rendered in maintaining the site office and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the maintenance of the temporary site office and residence as well as other expenses such as provision for electric power, telephone bill, potable water supply, janitorial and security services.

Item 1.04 Provide construction safety and Health Program in the execution of the project including stringent Covid-19 protocols per PPA Engineering Circular No. 01-2020 and, construction guidelines for the project implementation during the period of public health emergency approved by PDCB and CIAP (as indicated in the bid documents)

The quantity to be paid for shall be the actual implementation of construction safety and health program and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the implementation of the Construction Safety and Health Program, as required and approved by the Department of Labor and Employment (DOLE).

BILL NO. 2

BACK-UP AREA

Item 2.01 Chip-off existing R.C. Curb and smoothen with mortar

The quantity to be paid for shall be the actual length in linear meter of existing R.C. Curb to be chipped off and smoothened with mortar in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.02 Demolish and dispose portion of existing deflector wall to fit new retaining wall

The quantity to be paid for shall be the actual length in linear meter of portion of existing deflector wall to be demolished and disposed to fit new retaining wall in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.03 Demolish and dispose portion of existing PCCP (1m width) for the construction of RC ditch

The quantity to be paid for shall be the actual area in square meter of portion of existing PCCP (1m width) to be demolished and disposed for the construction of RC ditch in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.04 Demolish and dispose existing fence

The quantity to be paid for shall be the actual length in linear meter of existing fence to be demolished and disposed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.05 Excavation of fill materials for catch drain manhole, lateral drainage, floodlight foundation, duct bank and handhole

The quantity to be paid for shall be the actual volume in cubic meter of fill materials to be excavated for catch drain manhole, lateral drainage, floodlight foundation, duct bank and handhole in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.06 Supply and deliver to site 0.450m x 0.450m PSC square piles for floodlight foundation

The quantity to be paid for shall be the actual length in linear meter of PSC square piles (0.450m x 0.450m) for floodlight foundation, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.07 Handle, pitch and drive 0.450m x 0.450m PSC square piles for floodlight foundation

The quantity to be paid for shall be the actual length in linear meter of 0.450m x 0.450m PSC square piles for floodlight foundation, handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.08 Chip/cut and dispose portion of newly driven PSC square piles up to required elevation

The quantity to be paid for shall be the actual number of newly driven PSC square piles, chipped/cut off up to required elevation and disposed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.09 Supply and deliver to site 0.350m x 0.60m PSC sheet piles

The quantity to be paid for shall be the actual length in linear meter of PSC sheet piles (0.350m x 0.60m), supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.10 Supply and deliver to site RC corner piles

- a) RC Corner pile No. 1
- b) RC Corner pile No. 2
- c) RC Corner pile No. 3
- d) RC Corner pile No. 4

The quantity to be paid for shall be the actual length in linear meter of RC corner piles of various type and sizes, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.11 Handle, pitch and drive PSC sheet piles and RC corner piles

The quantity to be paid for shall be the actual length in linear meter of PSC sheet piles and RC corner piles, handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.12 Chip/cut and dispose portion of newly driven PSC piles and RC corner piles up to required elevation

The quantity to be paid for shall be the actual number of newly driven PSC piles and RC corner piles, chipped/cut off up to required elevation and disposed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

- Item 2.13 Supply and place 3,500 psi concrete for RC curb, shear key, coping wall, retaining wall, anchor wall, RC block cap, lateral drainage, catch drain manhole, RC ditch, outfall, floodlight foundation, hand hole and duct bank**
- The quantity to be paid for shall be the actual volume in cubic meter of 3,500 psi concrete for RC curb, shear key, coping wall, retaining wall, anchor wall, RC block cap, lateral drainage, catch drain manhole, RC ditch, outfall, floodlight foundation, hand hole and duct bank, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.
- Item 2.14 Supply and install steel reinforcement for RC curb, shear key, coping wall, retaining wall, anchor wall, RC block cap, lateral drainage, catch drain manhole, RC ditch, outfall, floodlight foundation, hand hole and duct bank**
- The quantity to be paid for shall be the actual weight in kilogram of reinforcing steel bars for RC curb, shear key, coping wall, retaining wall, anchor wall, RC block cap, lateral drainage, catch drain manhole, RC ditch, outfall, floodlight foundation, hand hole and duct bank, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.
- Item 2.15 Supply and install pre-cast concrete blocks**
 a) Concrete block 1
 b) Concrete block 2
- The quantity to be paid for shall be the actual number of pre-cast concrete blocks of various type and sizes, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.
- Item 2.16 Supply and place 1,000 kg. armour rocks**
- The quantity to be paid for shall be the actual volume in cubic meter of 1,000 kg. armour rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.
- Item 2.17 Supply and place 50-100 kg. core rocks**
- The quantity to be paid for shall be the actual volume in cubic meter of 50-100 kg. core rocks, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.18 Supply and install 55mmø tie-rod including accessories:

- a.) 55mmø x 19meters
- b.) 55mmø x 2meters

The quantity to be paid for shall be the actual set of 55mmø tie rods of various lengths including accessories to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.19 Supply and install geotextile fabric

The quantity to be paid for shall be the actual area in square meter of geotextile fabric, supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.20 Supply and place sand and gravel fill

The quantity to be paid for shall be the actual volume in cubic meter of sand and gravel fill, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. Hydrographic/Topographic Surveys before and after placing of sand and gravel fill shall be made to determine the actual elevations along the cross sections and the actual quantities for payment. Volume due to settlement as established using settlement plates shall also be considered for payment. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.21 Supply, place and compact aggregate subbase course

The quantity to be paid for shall be the actual volume in cubic meter of aggregate subbase course to be supplied, set-in-place and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.22 Supply, spread and compact aggregate base course

The quantity to be paid for shall be the actual volume in cubic meter of aggregate base course to be supplied, spread and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.23 Supply, place and compact gravel bedding for retaining wall, anchor wall, RC ditch, lateral drain, catch drain manhole, floodlight foundation and duct bank and handhole

The quantity to be paid for shall be the actual volume in cubic meter of gravel bedding, supplied, set-in-place and compacted for retaining wall, anchor wall, RC ditch, lateral drain, catch drain manhole, floodlight foundation and duct bank and handhole in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.24 Supply, spread and compact cement treated base course

The quantity to be paid for shall be the actual volume in cubic meter of cement treated base course to be supplied, spread and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.25 Supply, spread and compact leveling course sand cushion

The quantity to be paid for shall be the actual volume in cubic meter of leveling course sand cushion, supplied, spread and compacted in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.26 Supply, deliver and install Interlocking Concrete paving blocks

The quantity to be paid for shall be the actual area in square meter of interlocking concrete paving blocks to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.27 Construct Portland cement concrete pavement (200mm thick) including dowel bars and construction joint

The quantity to be paid for shall be the actual area in square meter of Portland cement concrete pavement (200mm thick) including dowel bars and construction joint, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.28 Construct security fence with barbed wire including accessories

The quantity to be paid for shall be the actual length in linear meter of security fence with barbed wire including accessories, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.29 Supply and install lateral drainage trench grate cover including angular frame

The quantity to be paid for shall be the actual set of lateral drainage trench grate cover including angular frame, to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.30 Construct catch drain manhole concrete cover including angular frame

The quantity to be paid for shall be the actual set of catch drain manhole concrete cover including angular frame, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full

compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.31 Supply and install reinforced concrete pipe culvert 610mmØ

The quantity to be paid for shall be the actual length in linear meter of reinforced concrete pipe culvert 610mmØ, to be supplied and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 2.32 Construct port lighting system including all appurtenances

The quantity to be paid for shall be the actual lot of port lighting system including all appurtenances, to be constructed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

BILL NO. 3

CONTINUOUS RORO RAMP

Item 3.01 Supply and deliver and drive 0.45m x 0.45m PSC test piles

The quantity to be paid for shall be the actual number of PSC test piles (0.45m x 0.45m), supplied, delivered and driven in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.02 Supply and deliver to site 0.45m x 0.45m PSC piles

The quantity to be paid for shall be the actual length in linear meter of PSC piles (0.45m x 0.45m), supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.03 Handle, pitch and drive 0.45m x 0.45m vertical PSC piles

The quantity to be paid for shall be the actual length in linear meter of 0.45m x 0.45m vertical PSC piles, handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.04 Handle, pitch and drive 0.45m x 0.45m batter PSC piles

The quantity to be paid for shall be the actual length in linear meter of 0.45m x 0.45m batter PSC piles, handled, pitched and driven in accordance with the plans and specifications, measured from the tip of piles to cut-off elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.05 Splice 0.45m x 0.45m PSC piles

The quantity to be paid for shall be the actual number of 0.45m x 0.45m PSC piles, spliced in accordance with the plans and specifications, measured from the tip of piles up to required elevation and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.06 Chip/cut and dispose portion of newly driven PSC piles up to required elevation

The quantity to be paid for shall be the actual number of newly driven PSC piles, chipped/cut off up to required elevation and disposed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.07 Supply and install steel reinforcement for the superstructure

The quantity to be paid for shall be the actual weight in kilogram of reinforcing steel bars for the superstructure, supplied, fabricated and installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.08 Supply and place 3,500 psi concrete for the superstructure

The quantity to be paid for shall be the actual volume in cubic meter of 3,500 psi concrete for the superstructure, supplied and set-in-place in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.09 Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars

The quantity to be paid for shall be the actual length in linear meter of hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint-2, including dowel bars, supplied and installed in accordance with the plans and specifications and accepted by the Engineers. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.10 Supply and deliver to site rubber dock fender (V-type, 500H x 1500L) including accessories

The quantity to be paid for shall be the actual set of rubber dock fenders (V-type, 500H x 1500L) including accessories, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.11 Install rubber dock fenders (V-type, 500H x 1500L) including accessories

The quantity to be paid for shall be the actual set of rubber dock fenders including accessories, installed in accordance with the plans and specifications and accepted by

the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.12 Supply and deliver to site mooring bollard (50 Tons, T-head) Including accessories

The quantity to be paid for shall be the actual quantity in set of mooring bollard (50 Tons, T-head) including accessories, supplied and delivered to site in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

Item 3.13 Install mooring bollard (50T, T-head) including accessories

The quantity to be paid for shall be the actual quantity in set of mooring bollard (50T, T-head) including accessories, installed in accordance with the plans and specifications and accepted by the Engineer. The contract unit price shall be full compensation for furnishing all materials, labor, equipment, tools and incidentals necessary to complete the work.

BILL NO. 4

REIMBURSABLE ITEMS

Item 4.01 Provide reimbursable items necessary in the implementation of the project as determined by the Authority.

- a. Office Furniture and Appliances**
- b. Computers and Accessories**

The quantity to be paid for shall be the actual quantity of determined items by the Authority deemed necessary in the implementation of the project, supplied, delivered and accepted by the Authority. Payment for said items shall be made only upon complete delivery/acceptance of such. The contract lump sum price shall be full compensation for providing all determined items. The Contractor's Profit and Overhead, Contingencies and Miscellaneous (OCM) should not be included in the cost of said items. Claims for payment shall be supported by Official Receipt(s) (OR) and at least three (3) canvasses. The amount to be paid for shall be the price indicated in the OR but should not exceed the contract lump sum price. The determined items shall be the property of PPA. Operation and maintenance shall be borne by PPA.

FACILITIES TO BE PROVIDED FOR THE ENGINEER & HIS STAFF

RENTAL OF SITE OFFICE AND RESIDENCE FOR THE ENGINEER & STAFF

The Contractor shall provide a temporary site office and residence (rental) with an area of at least 48 square meters for use of the Engineer and his staff for the whole duration of the project.

OFFICE EQUIPMENT FOR USE OF THE PPA ENGINEER AND STAFF

The Contractor shall provide within thirty (30) days after notice to commence work, the following main items of brand new office equipment for use of the Engineer and his staff. The Contractor shall make available for use of the Engineer other equipment as may be necessary for the proper functioning of the office. The equipment shall be the property of PPA. Operation and maintenance shall be borne by PPA.

a) Office Furniture and appliances

2	sets	Office table, 1.5 x 0.70m with chair
1	set	Conference table w/ chair (6-str.)
2	pcs.	Single bunk beds w/ mattress & beddings
2	pcs.	Waste paper basket
1	pc.	Calculator (Scientific, 12 digit capacity)
1	pc.	Communication system, Cell phone
1	pc.	Filing Steel Cabinet, 4-drawers
2	units	Air-conditioned unit (1.0 hp., wdo type)
1	unit	Refrigerator (6 cu.ft.)
1	set	Gas stove (2 burner with tank)
1	unit	Hot and cold water dispenser (5 gal. Cap.)
1	pc.	White board with eraser and marker
1	unit	Stand fan (16" dia.)

b) Computers and Accessories

2	sets	Desktop Unit & Accessories
2	units	Uninterrupted Power Supply (UPS)
2	units	External Hard Drive (USB 3.0, 4TB)
1	unit	Computer Table
1	unit	Computer Chair

c) Licensed Softwares

2	units	Microsoft Office (latest version)
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COMPUTER AND ACCESSORIES

The Contractor shall provide within thirty (30) days after notice to commence work, two (2) “Brand New Desktop”, complete with accessories and licensed software for the use of the PPA Engineer and his Staff at the start of the project. The items shall be the property of PPA. Operation and maintenance shall be borne by PPA.

Description / Specifications:	DESK TOP UNIT
Brand/Model	<i>Asus, Apple, Lenovo, ACER, HP or Equivalent Branded</i>
Processor	<i>Intel® Core™ i7-9700K CPU</i>
System Memory	<i>8GB DDR4 Ram at 2666MHZ up to 32GB, 2DIMM slots</i>
Chipset	<i>Intel B360</i>
CD-ROM	<i>Tray load DVD Drive (Reads and Writes to DVD/CD)</i>
Graphics	<i>NVIDIA GeForce RTX 2060 6GDS</i>
SATA	<i>4 x SATA 6.0 Gbps</i>
HDD/SSD	<i>128GB SSD (M.2 PCIe 128GB) + 1TB HDD (3.5" 7200rpm)</i>
WiFi/ Bluetooth	<i>802.11ac 2x2/ Bluetooth 5.0</i>
LAN	<i>Realtek RTL8111H 10/ 100/ 1000Mbps</i>
Audio	<i>Realtek ALC887, DTS Headphone X</i>
Accessories	<i>Wireless Keyboard and Mouse</i>
Ports	<i>4 x USB 3.2, 2 X USB 2.0, HDMI, Audio Jack, RJ45 and Mic in/ headphone out</i>
Display (Monitor)	<i>27" inch. FHD (1920 x 1080 Display) with speaker, display ports, USB hub, earphone jack and PC audio inputs.</i>
OS Bundled (Certification/License)	<i>Windows 10 PRO for business</i>
External Hard Drive	<i>Portable (USB 3.0 Interface, at least 4TB Capacity)</i>

SOFTWARE

The Contractor shall provide within thirty (30) days after commence work, the specified “License softwares” latest version for the use of the PPA Engineer and staff. The software shall be the property of PPA. Operation and maintenance shall be borne by PPA.

MINIMUM MAJOR EQUIPMENT REQUIREMENTS

1	unit/s	Air-compressor (250cfm, minimum), owned
1	unit/s	Backhoe (0.40 cu.m., 94.30hp, minimum), owned
1	unit/s	Clamshell, owned
1	unit/s	Concrete cutter, owned
1	unit/s	Concrete Mixer (1 bagger, minimum), owned
1	unit/s	Concrete Bucket, owned
1	unit/s	Concrete Screeder, owned
2	unit/s	Concrete Vibrator (3.50 hp, minimum), owned
1	unit/s	Crane Barge (319 GW, minimum) with 60T crane, owned
1	unit/s	Crawler Crane (30T, minimum), owned
1	unit/s	Crawler Crane (20T, minimum), owned
1	unit/s	Pile Hammer (Diesel, 13,500 kg.m.), owned
1	unit/s	Drop Hammer (2T, minimum), owned
2	unit/s	Dump Truck (8 cu.m., minimum), owned
1	unit/s	Bar Bender (electric, 25mm dia min.), owned
1	unit/s	Bar Cutter (electric, 25mm dia min.), owned
1	unit/s	Forklift (1.36T, minimum), owned/leased
1	unit/s	Jackhammer, owned
1	unit/s	Oxy/Acetylene Cutting Outfit, owned
1	unit/s	Payloader (80 hp, minimum), owned
2	unit/s	Plate Compactor (5 hp, minimum), owned
1	unit/s	Road Grader (125hp, minimum), owned
1	unit/s	Road Roller (12.05T, vibratory, minimum), owned
2	unit/s	Transit Mixer (5-6 cu.m. cap., minimum), owned
1	unit/s	Tugboat (500hp, minimum), owned/leased
1	unit/s	Water Truck (1,000 gal., minimum) with pump, owned
1	unit/s	Welding Machine (400 amp., minimum), owned
1	unit/s	Cargo Truck (5T, minimum), owned

CONSTRUCTION SAFETY AND HEALTH REQUIREMENT

The Contractor shall implement the construction safety and health program in accordance with the applicable provisions of the Occupational Safety and Health Standards (OSHS) of the Department of Labor and Employment (DOLE) including stringent covid-19 protocols per PPA Engineering Circular No. 01-2020 and Construction Guidelines for Project Implementation during the period of public health emergency approved by PDCB and CIAP.

The Contractor, subject to the approval of the Engineer shall provide and maintain throughout the duration of the contract a medical room with at least 15 square meters together with all necessary supplies to be sited in the Contractor's main area.

The Contractor shall provide the following minimum requirements:

LABOR

1	no.	Safety Engineer / Officer
1	no.	Nurse / Health Officer

EQUIPMENT / MATERIALS

Personnel Protective Equipment

57	pcs.	Hard Hats
57	pcs.	Gloves (rubberized)
57	pcs.	Safety Glasses/Goggles (clear)
114	pcs.	Long sleeve T-shirt
1	pcs.	Aprons
1	pcs.	Safety Belts
57	pcs.	Safety Shoes
1	pcs.	Life Lines

Safety Devices

1	lot	Barricades
1	lot	Warning signs
2	unit/s	Fire extinguisher
1	lot	Disinfection Booth with Footbath
57	no.	PCR Test for Covid-19 (Initial Testing)
57	no.	PCR Test for Covid-19 (Confirmatory Testing)

Medical and First Aid System	-	Twenty-two (22) mos.
Temporary shelter for workers	-	1 lot

NOTE:

The Contractor shall provide the above-cited minimum construction safety and health requirements or as required by the Engineer.

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REVISED SCHEDULE OF MINIMUM TEST REQUIREMENTS OF CONSTRUCTION MATERIALS FOR PPA INFRASTRUCTURE PROJECTS

Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
I. Construction of Pier/Wharf, Platform and Ramp		
Structural Concrete (SC)		
A Portland Cement	Quality Test	For every 2,000 bags (40kg) or fraction thereof
B Fine Aggregate	Quality Test for Grading, Elutriation (wash), Bulk Specific Gravity, Absorption, Mortar Strength, Soundness, Organic Impurities, Unit Weight, % Clay Lumps and Shale	For every 1,500 cubic meter or fraction thereof
C Coarse Aggregate	Quality Test for Grading, Bulk Specific Gravity, Absorption and Abrasion	For every 1,500 cubic meter or fraction thereof
D Water	Certificate from the Engineer or Quality Test for Density and Chloride Content	One per source
E Steel Bars	Mt Certificate and Quality Test for Chemical Composition and Mechanical Properties	For every 10,000 kg or fraction thereof
F Concrete	Compressive Strength on cylinder samples	1 set consisting of 3 concrete cylinder samples shall be taken from each day's pouring and to represent not more than 75 cu m of concrete or fraction thereof
	Slump Test	For every mix
G Admixture and Concrete Curing Materials	Quality Test	One per shipment
Piling (P)		
A Concrete Piles	Fabrication Report	One per fabrication
1 Concrete	Same test as for SC (F)	Same frequency as SC (F)
2 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
3 High Tension Strand	Test for Chemical Composition and Mechanical Properties	For every 20000kg or fraction thereof

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
4 Coarse Aggregates	Same Test as for SC (C)	Same frequency as SC (C)
5 Fine Aggregates	Same Test as for SC (B)	Same frequency as SC (B)
B Steel Pipe Piles	Fabrication Report, Mill Certificate and Quality Test for Chemical and Mechanical properties	One per fabrication
1 Steel	Chemical Composition (refer below) <ul style="list-style-type: none"> - Under 14" (355 60mm) Outside Diameter - 14" to 36" (355 8 to 914mm) Outside Dia - Over 36" (914mm) Outside Diameter Mechanical/Tensile	2 from 200 pipe or fraction thereof 2 from 100 pipe or fraction thereof 2 from 3000ft (914m) or fraction thereof One (1) tension test shall be made on one length or fraction thereof of each size, or one piece of skelp representing each lot of 200 lengths or fraction thereof of each size
2 Polyurethane Coating	Mill Certificate and Quality Test	One per fabrication
3 Concrete	Same test as for SC (F)	Same frequency as SC (F)
4 Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
5 Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
6 Steel Bars	Same Test as SC (E)	Same frequency as SC (E)
7 Water	Same Test as SC (D)	Same frequency as SC (D)
Rubber Dock Fenders (RDF)	Physical Test Performance Test for Energy Absorption and Reaction Force	All units All units
Accessories Washer and Flange Bolt, Anchor Bolt	Physical Test Quality Test for Chemical Composition and Mechanical Properties	All units One per fabrication

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<i>Materials/Items of Work</i>	<i>Required Tests</i>	<i>Minimum Incremental Frequency of Tests</i>
Mooring Bollard (MB) and Accessories (Hexagon Nuts, Plain Washer, Anchor Ring and Anchor Bolt)	Physical Test Quality Test for Chemical Composition and Mechanical Properties	All Units One per fabrication
N. Construction of Back-Up Area, Causeway and Pavement Sheet Piling (SP)		
A Concrete Sheet Piles		
1 Concrete	Same test as for SC (F)	Same frequency as SC (F)
2 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
3 High Tension Strands	Same test as for P (A 3)	Same frequency as P (A 3)
4 Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
5 Coarse Aggregates	Same Test as for SC (C)	Same frequency as SC (C)
B Steel Pipe Piles		
1 Steel	Same test as for P (B1)	Same frequency as P (B1)
2 Concrete	Same test as for SC (F)	Same frequency as SC (F)
3 Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
4 Steel Bars	Same test as for SC (E)	Same frequency as SC (E)

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Rocks	Test for Apparent Specific Gravity and Abrasion	For every 1,500 cubic meter or fraction thereof
Geotextile Filler	Physical and Mechanical Test Mill Certificate	One per batch One per batch
Sand and Gravel Fill	Quality Test for Organic Impurities and Grading	For every 1,500 cubic meter or fraction thereof
Selected Fill	Quality Test for Grading, Plasticity and Laboratory Compaction Test Laboratory California Bearing Ratio (CBR) Field Density Test	For every 1,500 cubic meter or fraction thereof For every 2,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test for every 500 sq m or fraction thereof
Aggregate Base Course	Quality Test for Grading and Plasticity Quality Test for Grading, Plasticity, Abrasion and Laboratory Compaction Test Laboratory California Bearing Ratio (CBR) Field Density Test	For every 300 cubic meter or fraction thereof For every 1,500 cubic meter or fraction thereof Same frequency as Selected Fill Same frequency as Selected Fill
Portland Cement Concrete Pavement (PCCP)		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Steel Bars (Dowels)	Same test as for SC (E)	Same frequency as SC (E)
F Joint Filler	Quality Test	One (1) per shipment

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
G Admixture and Concrete Curing Material	Same test as for SC (G)	Same frequency as SC (G)
H Concrete	Same test as for SC (F) Flexural Test	Same frequency as SC (F) 3 beam samples for every 330 sq m or fraction thereof
I Completed Pavement	Core Test	1 set (3 specimen) for every 2,500 sq m and fraction thereof
Interlocking Concrete Blocks		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregate	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Admixture & Concrete Curing Materials	Same test as for SC (G)	Same frequency as SC (G)
F Completed Blocks	Physical Test and Compressive Strength	6 blocks per day of fabrication
Cement Treated Base Course (CTB)		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine & Coarse Aggregates	Quality Test for Grading, Abrasion and Soundness	For every 1,500 cubic meter or fraction thereof
C Water	Same test as for SC (D)	Same frequency as SC (D)
D Completed CTB	Field Density Test	For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m or fraction thereof
Retaining Wall/Coping Wall/RC Curb/RC Ditch/Shear Key/Concrete Blocks/Less Concrete		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregate	Same test as for SC (B)	Same frequency as SC (B)

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Steel Bars	Same test as for SC (E)	Same frequency as SC (E)
F Admixture and Concrete Curing	Same test as for SC (G)	Same frequency as SC (G)
G Concrete	Same test as for SC (F)	Same frequency as SC (F)
Tie Rod		
A Steel	Same test as for SC (E)	One per batch
B Assembly	Performance Test (Tension)	One per batch
Tie Bars and Dowels	Same test as for SC (E)	For every 10,000 kg or fraction thereof per Tie bars and Dowels
Pipe Culverts and Storm Drains		
A Pipes	Test for Strength, Absorption and Physical	For every 50 pieces
B Mortar or Joint	Same Test as for SC (A, B and D) Alternative Test Same test as for SC (F) and Inspection Report	For every 25 pieces
Concrete Hollow Blocks		
A Portland Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Water	Same test as for SC (D)	Same frequency as SC (C)
D Concrete	Same test as for SC (F)	Same frequency as SC (F)
E Completed CHB	Quality Test	One for every 500 pieces or fraction thereof
Construction Joints (CJ)		
A Angle Bars	Test for Physical and Mechanical Properties	One per batch
B Steel Bars	Same test as for SC (E)	One per batch
C Zinc (Hot Dip Galvanizing) Coatings	Physical Test for Appearance, Stripping, Weighing, Adherence and Adhesion Coating Thickness Magnetic Thickness Measurement	All units 1 set (3 specimen) for every 100,000 sq mm or fraction thereof

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Sacked Concrete		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Concrete	Same test as for SC (F)	Same frequency as SC (F)
F Sack (jute)	Physical Test	One for every 50 pieces
Rubble Concrete		
A Cement	Same test as for SC (A)	Same frequency as SC (A)
B Fine Aggregates	Same test as for SC (B)	Same frequency as SC (B)
C Coarse Aggregates	Same test as for SC (C)	Same frequency as SC (C)
D Water	Same test as for SC (D)	Same frequency as SC (D)
E Concrete	Same test as for SC (F)	Same frequency as SC (F)
F Rocks	Same test as for ROCKS	Same frequency as ROCKS
Earthworks		
A Sub-grade preparation	Grading Test Plasticity Test (LL, PL, PI) Laboratory Compaction Test Density Test	For every 1,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m or fraction thereof
B Structure Excavation	If excavated materials shall be used as Backfill Grading Test Plasticity Test (LL, PL, PI) Laboratory Compaction Test Density Test	For every 1,500 cubic meter or fraction thereof For every layer of 150mm of compacted depth at least one group of three in-situ density test every 500 sq m or fraction thereof

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
III Port Operations Building/Passenger Terminal Building/Transit Shed/Warehouse		
STRUCTURAL WORKS		
Refer to Structural Concrete (SC) and Piling Works (P)		
ARCHITECTURAL WORKS		
Ceramic – Filled Liquid Membrane / Water Proofing, Hydrophobic Poreblocking Ingredients with Superplasticizer	Physical Property, Mechanical and Chemical Property, Leak Test / Flood Test	One per shipment
Paint	Quality Test	One 4-L. can for every 100 cans or fraction thereof
Ceramic Tile	Inspection and Evaluation Report from the Engineer	One per shipment
Stainless Steel	Inspection and Evaluation Report from the Engineer	One per shipment
Roofing Materials	Inspection and Evaluation Report from the Engineer	One per shipment
Ceiling Materials	Inspection and Evaluation Report from the Engineer	One per shipment
ELECTRICAL AND MECHANICAL WORKS		
Wires / Cables	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Electrical Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Fire Alarm System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Wiring Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment

PPA MEMORANDUM CIRCULAR
No. 02
Series of 2016
Attachment

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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Protective Devices	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per shipment
Telephone System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
CCTV System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
CATV System	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Background Music and Paging System	Inspection and Evaluation Report from the Engineer, Testing and Commissioning	One per item
Air Conditioning Units & Ventilation	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Conduit Pipes	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Lighting Fixtures	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
PLUMBING WORKS		
Pipes	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item

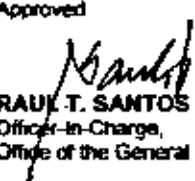
PPA MEMORANDUM CIRCULAR
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Series of 2016
Attachment

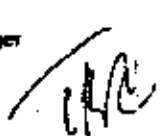
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Materials/Items of Work	Required Tests	Minimum Incremental Frequency of Tests
Fixtures	Inspection and Evaluation Report from the Engineer Testing and Commissioning	One per item
Pipe Culverts	Compression Strength Inspection and Evaluation Report from the Engineer	For every size not more than 25 pipes cast in the field
IV Miscellaneous Materials Fencing A Barbed Wire, Cyclone Wire Mesh, Chain Link B Concrete Post	Physical Test (Dimensions and Coatings) Refer to Superstructure (SC)	One per Batch Refer to Superstructure (SC)
Lamp Post A Structural Steel B Zinc (Hot Dip Galvanizing) Coatings	Physical Test (Dimensions) Same test as for SC (E) Same test as for CJ (C)	All units One per batch
Drainage Steel Grating	Same test as for SC (E) Inspection Report	One (1) batch
Metal Pipe (Cast Iron Galvanized, etc.)	Physical Test (Dimensions and Coatings)	1 per delivery
Welding Works	Destructive and Non Destructive Test	One (1) per lot

- NOTES**
1. Testing of RDF shall be performed only by an independent Testing Laboratory duly accredited by BRS, DOST and PPA
 2. Testing of other materials shall be performed only by an independent Testing Laboratory duly accredited by BRS and PPA.
 3. All other issuances which are otherwise inconsistent herewith are hereby revoked or otherwise amended.

Approved


RAUL T. SANTOS
Officer-in-Charge,
Office of the General Manager



MAY 15 2020

ENGINEERING CIRCULAR NO. 01 2020



FOR : THE MANAGER, PCMD
ALL PORT MANAGERS
CONCERNED CONTRACTORS

FROM : THE ASSISTANT GENERAL MANAGER,
ENGINEERING OFFICE

SUBJECT : SAFETY GUIDELINES FOR THE IMPLEMENTATION OF
ALL PPA (CAPEX & RM) AND DOTr TOURISM AND
SOCIAL REFORM PROJECTS DURING THE COVID-19
PUBLIC HEALTH CRISIS

Pursuant to the Proclamation No. 929, series of 2020 issued by President Rodrigo Roa Duterte, declaring a State of Calamity throughout the Philippines due to the Coronavirus Disease 2019 (COVID-19) and in view of the extended implementation of Enhanced Community Quarantine (ECQ) and General Community Quarantine (GCQ) in the identified areas, the following guidelines, in addition to the existing safety standards approved by the DOLE and also to the PPA Memorandum Circular No. 18-2020, are hereby directed to be implemented in all on-going PPA infrastructure projects including the DOTr Tourism and Social Reform projects:

1. Only persons from Twenty-One (21) to Fifty-Nine (59) years of age, without pre-existing health conditions, such as, but not limited to immunodeficiency, comorbidities or other health risk and who did not come in contact with someone with COVID-19 shall be allowed to be included in the workforce for areas under ECQ and GCQ.
2. The Contractor shall provide for their personnel/workers the necessary welfare facilities and amenities, such as employees' quarters for board and lodging for the project area covered by the ECQ and GCQ, otherwise, prior to deployment, prescribed procedures shall be conducted at every instance of re-entry.
3. Adequate food, potable drinking water, disinfectants shall be made available by the Contractors for their in-house personnel/worker during the period of ECQ/GCQ.
4. Compliance to social distancing, proper hygiene and mandatory wearing of face masks and other protective personal equipment shall be ensured for all on-going projects as precautionary measures to avoid and contain the spread of COVID-19 in the work place.

5. Field Offices, employees' quarters, bunkhouses and other common areas shall be maintained to ensure cleanliness and daily disinfection of said areas must be conducted accordingly.
6. Contractors shall provide disinfection facilities such as handwashing station, foot bath and others to be placed at various locations of all on-going projects.
7. Contractors shall ensure that their projects are in compliance with the DOLE D.O. No. 13 series of 1998. Personnel and workers shall be provided with the supply of vitamins particularly Vitamin C and other over the counter medicines, quarantine facilities and oxygen tanks for emergency purposes.
8. Safety Officer of the Contractor shall regularly conduct briefing on the information regarding COVID-19 construction protocols on top of other safety requirements.
9. As preventive measure, daily monitoring of the pre and post work health conditions of workers shall be undertaken by the Contractor's health/safety officer particularly the temperature, blood pressure and exposure monitoring. Personnel with symptoms relative to COVID-19 shall be immediately isolated and quarantined for fourteen (14) days and if necessary, brought to the DOH COVID-19 treatment facility under strict confidentiality/privacy.
10. Daily health monitoring report shall be prepared by the Safety Officer and to be submitted to the assigned PPA Project Engineer/Port Engineer.
11. Proper protocols in accordance with the DTI and DOLE Interim Guidelines and the Local Government Unit policy on work place prevention and control of COVID-19 shall likewise be strictly observed.
12. Daily work activities shall be under strict monitoring by the Safety Officer to ensure compliance with safety standards and quarantine protocols.
13. Sharing of construction and office equipment is discouraged. However, if it cannot be avoided, disinfection of equipment in between transfer shall be conducted.
14. All materials and equipment brought inside the project site shall be disinfected, as much as possible.
15. Non-essential personnel, visitors and general public shall be restricted to enter the project site. All personnel entering the construction site premises on a temporary basis (e.g. Delivery truck drivers, inspectors, etc) shall be properly logged and checked for symptoms. Gatherings, liquors, and/or merry-making are strictly prohibited in the project site.

8

16. PPA Port/Resident Engineer shall ensure strict compliance to DOLE D.O. No. 13, series of 1998 and implementation of the mentioned COVID -19 precautionary measures in the work place.
17. Clustered and staggered deployment of employees within the construction site shall be observed to minimize personnel contact.
18. Contractors shall submit to the implementing unit the inventory of work activities including the proposed sequencing of activities to be followed and undertaken to comply to the required social distancing. Break times shall be conducted in a staggered manner.

For strict compliance.


CONSTANTE T. FARINAS, JR.

- C- MEMO*
- ① Pts. forward a set/copies of these Guidelines to each CM for their info, reference and guidance
 - ② CAGME filing
- [Signature]*



June 29, 2020

MEMORANDUM

FOR : The Assistant General Manager for Engineering
Office of the Assistant General Manager for Engineering

FROM : The Manager
Internal Audit Department (IAD)

SUBJECT : Construction Guidelines for Project Implementation during the period of Public Health Emergency

Last June 16, 2020, we received thru email the letter from the Construction Industry Authority of the Philippines (CIAP) to the General Manager dated June 15, 2020 (copy attached) regarding the above subject. CIAP is requesting PPA to assist them in disseminating the above Construction Guidelines to our stakeholders, including contractors and implementing units.

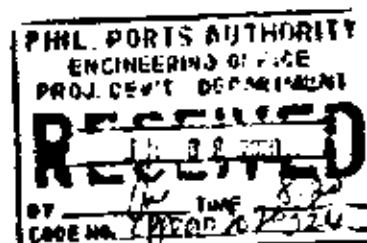
Relative to this, IAD being the implementing unit for Constructors Performance Evaluation System (CPES) and relative to its implementation, may we seek assistance from your good office in disseminating the attached guidelines to the PPA Engineering Units and PPA constructors.

Thank you for your kind consideration

[Signature]
VENICIUS V. VILLASEÑOR

Cc: The General Manager

Attachment/s: As stated





Construction Guidelines for Project Implementation during the period of Public Health Emergency

Background

The President declared a state of public health emergency through Presidential Proclamation No. 922 s. 2020 to address the Corona Virus Disease (COVID-19) threat, subsequently placing the whole of Luzon under Enhanced Community Quarantine (ECQ) on 16 March 2020.

The Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), based on its risk assessment recommended the extension of the ECQ in high risk geographic areas in Luzon and the imposition of the ECQ in some high risk areas in Visayas and Mindanao, while proposing a General Community Quarantine (GCQ) in all low risk and moderate risk areas in the country from 1 May 2020 to 15 May 2020.

Different parts of the country are expected to progress through various levels of public health emergency and declared as high, medium, or low risk areas depending on the prevalence of COVID-19 cases and related statistics, thereby placing them under corresponding community quarantine status.

The construction industry which contributes about 4.2 million workers to the country's labor force, in anticipation of the lifting of ECQ, is getting ready to return to work and would like to ensure the safety and welfare of people, most especially those of its employees/workers. Construction industry players would like to focus on preventing the occurrence of and controlling the spread of the virus in the workplace, mindful that a single case of COVID-19 can lead to an interruption, if not total work stoppage.

The global pandemic has affected livelihoods, lifestyles and industries including the construction industry which relies heavily on human resources. Total work stoppage from the time ECQ was declared has had debilitating effects not just on workers who are mostly project based and therefore paid on a daily basis but on contractors as well, majority of whom or 88% are small and medium enterprises (SMEs).

The Philippine Domestic Construction Board (PDCB), an implementing board of the Construction Industry Authority of the Philippines (CIAP), mandated to formulate policies, plans, programs, and strategies for the development of the Philippine construction industry organized a Technical Working Group (TWG) comprised of representatives from contractors of varying sizes and suppliers coming from Luzon, Visayas and Mindanao to draft the proposed protocols for the industry in preparation for resumption of construction work in areas under quarantine. The TWG drafted the "Construction Guidelines for Project Implementation during the period of Public Health Emergency" as a reference for contractors and implementing agencies, to ensure viability of projects and protection from and spread of the corona virus.

The TWG considered four (4) major components of the project cycle, namely: Materials, Manpower, Machinery and Money or the 4Ms of construction in creating the

PHILIPPINE DOMESTIC CONSTRUCTION BOARD
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
An Attached Agency of the Department of Trade and Industry

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guidelines. These were developed considering SME contractors which employ the biggest chunk of the industry's labor workforce and large contractors involved in both public and private infrastructure projects as well as vertical construction. The guidelines will give pointers in managing their human resources at this critical time but will likewise give important directions to contractors in managing their business not just for survival but to be able to contribute to the country's economic recovery program.

The TWG is presenting options or courses of actions which contractors may consider depending on applicability to the project's unique characteristics while maintaining minimum requirements based on guidelines by government authorities such as the IATF Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, Department of Trade and Industry (DTI) and Department of Labor and Employment (DOLE) Interim Guidelines on Workplace Prevention and Control of COVID-19, and DOH Department Memorandum No. 2020-220, Interim Guidelines on the Return-to-Work.

These guidelines are subject to periodic review to better respond to developments and ensure workers' health and protection as well as compliance with government regulations.

Purpose

The guidelines will set key principles and minimum requirements that define responsible, healthy and safe operations for construction related operations under COVID-19 and ensure the survival of business as well as the protection of workers.

Scope / Coverage

The guidelines will include prevention, detection, and rapid response measures designed to achieve the principles above while maintaining business continuity across the construction industry.

Policy Content / Guidelines

Materials

1. Deliveries

1. All equipment and material deliveries must be carefully planned and monitored.
2. Transition and delivery zones are identified and limited to select personnel, i.e., receivers and deliverers.
 - 2.1. Transition personnel are regularly monitored, always provided required Personal Protective Equipment (PPEs) and may be included for optional testing.
 - 2.2. Social distancing and other protocols by the Department of Health (DOH) should be followed.
3. As much as possible, cargo is unloaded only by the receivers, while the deliverers do not leave their vehicles. If the receivers are not enough to unload the cargo, the deliverers must unload while the receiver has to wait at a secured distance until completed.

4. All cargo should undergo proper disinfection procedures before use. Likewise, involved staff should also be properly disinfected before entering the jobsite.
- 4.1. Materials, which are exposed to the sun, such as concrete and gravel, need not be disinfected.

Manpower

I. Awareness and Communication

1. Active communication between the workers, safety officers (as specified under Section 14 of R.A. 11058 and its Implementing Rules and Regulations (IRR) as specified in DOLE D.O. 199 S. 2018), site supervisors, and management is advised in planning and implementing the protocols.
 - 1.1. All languages and dialects should be accounted for to ensure proper communication.
2. Infographics (may adopt DOH's), signage, and posters on health and safety measures (see Annex A) must be posted at entry points and strategic areas:
 - 2.1. Daily updates on the latest developments.
 - 2.2. Self-screening measures.
 - 2.3. COVID-19 Hotline.
3. As much as possible, all workers should exercise the practices for reducing the risk of transmission, and proper hygiene as identified by the DOH:
 - 3.1. Social distancing (at least one (1) meter distance from next person).
 - 3.2. Proper handwashing using anti-bacterial soap (or use alcohol-based hand sanitizer when unavailable).
 - 3.3. Avoid contact with own eyes, nose, and mouth.
 - 3.4. Prohibit spitting.
 - 3.5. Covering of mouth with tissue or arm (if tissue is unavailable) when sneezing or coughing.
 - 3.6. Use and remove PPE with care.
 - 3.7. Do not share personal belongings such as phones, pens, PPEs.
 - 3.8. Avoid physical greetings (e.g. handshakes, hugs).
4. All workers' status on-site and off-site, are properly noted at all times by the safety officers.
 - 4.1. Fit to work
 - 4.2. Sick
 - 4.3. High temperature
 - 4.4. Other conditions
5. An acceptable level of health evaluation is properly communicated between new hires and management.
6. All workers would need to provide their location or place of residence prior to working. This is to help create a proper algorithm for contact tracing.
 - 6.1. Additionally, workers coming from COVID-19 hotspots would need to be identified.
7. Quarantined workers should also be kept track of under strict confidentiality and privacy.

II. Clearing for Return to Work

1. Stringent qualification criteria for employees/workers:

- 1.1. Must be 21 to 59-year-old, without pre-existing health conditions, such as, but not limited to, immunodeficiency, comorbidities, or other health risks, including any person who resides with the aforementioned.
- 1.2. Employees or consultants who are 60-year-old or above may be part of the workforce for construction projects as may be allowed under General Community Quarantine (GCQ) and ECQ guidelines under Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines dated 15 May 2020 which states that those aged 60 and above may be allowed to work in permitted industries and offices.
- 1.3. Must have no COVID 19 symptoms.
2. Screening and entry at construction site. Item 4, Section 8 of the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines, dated 15 May 2020, states that "Compliance with Joint DTI-DOLE Return-to-Work Guidelines and DOH Return-to-Work Guidelines shall be considered sufficient compliance with minimum health standards. In no case shall the testing of all returning workers be construed as a condition precedent for his/her return." The most important screening step is checking all returning workers for symptoms within the last 14 days and excluding anyone who is symptomatic. (Annex B) Contractors have the option to test workers for COVID-19 thru DOH prescribed testing protocols to determine if there is asymptomatic transmission.
 - 2.1. The Human Resource Department should undertake daily health pre-screening (see Annexes C & D – DOLE Work Resumption Protocol & pre-screening sample form). Returning employees/workers should be made aware of giving accurate information as specified in RA 11332.
 - 2.2. All returning employees/workers must declare (via SMS) any recent travel history to or residence in an area with a reported case of local transmission of COVID-19 over the 14-days prior to entry.
 - 2.3. Returning workers that do not show any symptoms will be quarantined for 14 days within the jobsite and will be allowed to work under a zoned or grouped area.
 - 2.4. Those who have been living/confined in the barracks during ECQ/GCQ period for at least 14 days and with no symptoms, will be allowed to work immediately.
 - 2.5. Management should have an understanding and plan on how the workers travel to and from the jobsites.
 - 2.6. A heightened gate entrance screening protocol (see Annex E – Sample Protocol for Screening Employees and Visitors per DTI-DOLE Interim Guidelines) with the use of non-contact thermal scanners on ALL personnel upon entry to construction premises will be implemented. He/She must declare recent possible exposure to confirmed COVID-19 cases, including travel history to or residence in an area with reported local transmission of COVID-19 disease. The individual should also attest that they are not experiencing the following symptoms: (see Annex F – Daily COVID-19 Health Checklist Form)
 - 2.6.1. Fever
 - 2.6.2. Cough
 - 2.6.3. Shortness of breath
 - 2.6.4. Colds
 - 2.6.5. Sore throat

- 2.6.6. Runny nose
- 2.6.7. Nasal congestion
- 2.6.8. Muscle pains
- 2.6.9. Headache
- 2.6.10. Difficulty of breathing
- 2.6.11. Diarrhea
- 2.6.12. Loss of sense of smell
- 2.6.13. Loss of sense of taste
- 2.7. Security guard or assigned personnel/ safety engineers on duty will then refer these personnel to the Safety and Health Personnel, who will then conduct the DOH Decision Tool for COVID-19 Assessment.
- 2.8. Employers shall provide the DOLE through its Regional Office copy furnished DOH, monthly report of illness, diseases and injuries utilizing the DOLE Work Accident/Illness Report Form (WAIR) (see Annex G).
- 3. Suspected Cases (Possible cases of COVID-19)
 - 3.1. Any individual exhibiting flu-like symptoms should not report to work. Instead, they should do the following:
 - 3.1.1. Self-isolate, alert their safety officers or other applicable authorities.
 - 3.1.2. Contact proper health authorities for additional guidance.
 - 3.2. Employees/workers, who had the COVID-19 virus, should do the following before reporting to work:
 - 3.2.1. Fulfill the adequate time for self-quarantining as recommended by the DOH.
 - 3.2.2. Test negative for COVID-19.
 - 3.2.3. Receive proper medical clearance, before reporting to work.
 - 3.3. In the event of a worker contracting COVID-19 while working, the management should do the following:
 - 3.3.1. Isolate the worker immediately in a separate well-ventilated holding area (or in site isolation room) in the workplace, away from other workers.
 - 3.3.2. Contact local government and health authorities.
 - 3.3.3. Gather records of all people who have worked with the infected worker, who tested positive within the past four weeks.
 - 3.3.4. Gather information on those who have been in location or shared equipment with the person.
 - 3.3.5. Provide COVID-19 testing to all workers, who have been working closely with the infected individual.
 - 3.3.6. Be ready to present the information to the appropriate authorities.
 - 3.3.7. Inform the wider workforce of the situation while protecting the privacy of the individual.
 - 3.3.8. Clean and disinfect all site surfaces and equipment.
 - 3.3.9. Follow any additional directions from local government and health authorities.
 - 3.4. For senior personnel, who are working in multiple jobsites, they are expected to self-quarantine for at least 14 days, if there has been a breach in one of their jobsites.
 - 3.5. The safety officer should have a knowledge on the proximate hospitals or quarantine facilities to ensure that in the event of a COVID-19 incident, workers can be given proper healthcare.

III. Monitoring

1. Health Checks
 - 1.1. Regular monitoring of personnel's health, especially for COVID-19 symptoms (e.g., mandatory regular no contact temperature check).
 - 1.2. Day to day monitoring of personnel's health.
2. Workers Hygiene
 - 2.1. Constant reminder on proper coughing etiquette.
3. Limit number of Work Personnel
 - 3.1. Limited mobilization of personnel and minimized skeletal staff.

IV. Proper Work Attire

1. All workers must wear the prescribed clothing of the DOLE-OSHC:
 - 1.1. Shirt with sleeves
 - 1.2. Pants
 - 1.3. Closed-toe boots
 - 1.4. Hard hat
 - 1.5. High visibility vest
 - 1.6. Other necessary Personal Protective Equipment (i.e. face masks, gloves, goggles, face shields, etc.) shall be prescribed based on specific characteristics of project.
2. As per the DOH, all workers are expected to wear proper face masks.

V. Social Distancing and Precautionary Measures

1. Social distancing should be observed at the construction site and in the office:
 - 1.1. All workers should respect social distancing guidelines, as much as possible.
2. Provision for transport compliant with social distancing requirements.
3. Provision of On-/Near-Site accommodations/barracks, where available.
 - 3.1. Enough space should be provided for every employee/worker staying in the barracks to ensure that social distancing (at least 50% reduction in density of people) are adequately implemented. This can be achieved either by providing additional space/facilities or by having occupants work (and sleep) in shifts.
 - 3.2. Segregate employees/workers who are coming back to work from those who originally stayed in the barracks during the ECQ period.
 - 3.3. Barracks should have at least one (1) meter of physical distance from each occupant and/or provision of a physical barrier in between occupants.
 - 3.4. Should be well ventilated / windows opened to allow fresh air circulation.
4. Provision of dedicated point-to-point shuttle service (residence-workplace-residence and compliant with social distancing).
5. Observe social distancing (e.g., no sharing of workspaces, staggered lunch breaks, use of large conference rooms only) and hygiene measures (e.g., provide hand washing and disinfection stations, mandatory use of face masks) in workplaces, shuttles and accommodations.
 - 5.1. Split/alternating shifts are encouraged to avoid extensive intermingling.
 - 5.2. Breaks should be staggered to limit the number of people in proximity with each other.

- 5.3. Individuals are expected to clean up their own areas after eating with proper disinfectants.
- 5.4. Limit the number of people operating or occupying freight elevators.
- 5.5. Designate smoking area:
 - 5.5.1. Smokers/vapers must use designated area or do so off-site and butts are to be placed in the designated receptacle. Hands must be washed before and after smoking.
 - 5.5.2. Stand so that smoke or vapor produced is not going into another person's breathing zone.
- 5.6. Site meetings:
 - 5.6.1. Only absolutely necessary meeting participants should attend.
 - 5.6.2. Attendees should be one (1) meter apart from each other.
 - 5.6.3. Rooms should be well ventilated / windows opened to allow fresh air circulation.
 - 5.6.4. Hold meetings in open areas where possible.
 - 5.6.5. Conduct toolbox meetings in wide open spaces to enable workers to keep the required physical distance of at least one (1) meter. (see Annex H).
 - 5.6.6. Meetings are to be held through teleconferencing or videoconferencing, where possible.

VI. Site Operations / Construction Work Site

1. Access and Movement to/from Construction Site
 - 1.1. If possible, establish one-way staircases and walkways to minimize workers' contact.
 - 1.2. Management can look up possible decontamination chambers (e.g. swimming pool grade-chlorine).
 - 1.3. All people entering and exiting the workplace should be registered, for easier contact tracing in the event of an outbreak.
 - 1.4. All non-essential workers are prohibited from entering the jobsite.
2. Limiting and Removing Internal Touch points areas.
3. Compartmentalization
 - 3.1. If possible, divide the construction site into zones or other methods to keep workers physically separated. This will promote social distancing and will make containment of possible outbreak easier.
 - 3.1.1. Limit on the number of people per zone is advised.
 - 3.1.2. Management can consider reducing workforce in the jobsite.
4. Construction Site Cleaning
 - 4.1. Regular disinfection of workplaces, shuttles, and accommodations.
 - 4.2. All offices and jobsites should disinfect the following at least twice per day:
 - 4.2.1. Door handles
 - 4.2.2. Railings
 - 4.2.3. Ladders
 - 4.2.4. Switches
 - 4.2.5. Controls
 - 4.2.6. Shared equipment
 - 4.2.7. Common and eating areas
 - 4.2.8. Personal workstations

- 4.3. Hands and common tools/equipment are cleaned or disinfected after each task.
- 4.4. Awareness on location of commonly used items
5. All offices and jobsites should implement additional cleaning measures of common areas as recommended by the DOH.
6. Management can look up possible decontamination chambers (e.g. chlorine, iodine, betadine, potassium persulfate).
 - 6.1. Demisting only decontaminates the surface, thus the need for PPEs.
 - 6.2. Suggested additional sanitary measures to be implemented/installed on site but are not limited to the following:
 - 6.2.1. Water stations
 - 6.2.2. Proper handwashing areas and hand washing protocol.
 - 6.2.3. Alcohol-based hand sanitizer shall be provided in all department areas, entrances, canteens, beside hand punch machines and other facilities.
 - 6.2.4. Disinfectant wiping products.
 - 6.2.5. Footwear disinfection treatment units (foot baths) before entering site premises or facilities (staff houses, barracks, canteens/mess halls, site offices and others).
7. Limit and remove internal touch point areas (e.g. coffee machines, water fountains, common pens). If possible, also remove doors/ door handles for jobsites.
8. A proper waste and disposal area must be provided, as well as proper disposal of contaminated products.

VII. Additional Guidelines for Vertical and Horizontal Projects

1. If possible, all construction workers are to be housed in either on-site barracks, or off-site barracks. This would make monitoring of workers' activities easier.
 - 1.1. All workers must use the same vehicles they came into work in, if returning to the off-site barracks.
 - 1.2. All vehicles would need to be disinfected, before being ready for use the next day.
2. Management can also look into using the floors of buildings, as barracks, with proper permission of the owners.

Machinery

1. All equipment deliveries must be carefully planned, monitored and managed to avoid the risk of COVID-19 transmission.
2. All delivered equipment must be cleaned and disinfected before use.
3. Assign regular worker to use the equipment, if possible. If sharing cannot be prevented, take precautions and follow the cleaning guide before and after each use.
4. Clean equipment before and after each day's work with a disinfectant, concentrating on points of contact such as handles.
5. If equipment needs to be transferred to other construction sites, the following action must be taken into considerations:
 - 5.1. Plan, monitor and manage the transfer of equipment.
 - 5.2. Equipment should be disinfected before transporting.

- 5.3. Transporting driver must be recorded including the assistant.
- 5.4. At the delivery site, equipment should be properly endorsed.
- 5.5. Once the equipment is received at the project site, number 2, 3 and 4 must be done.

Money

Contracting parties need to discuss, before resumption or start of work, contract provisions on: Payments, Variations and Timelines considering the effects of current government health and safety standards that have to be complied with to prevent the spread of the coronavirus pandemic and ensure workers' protection from the contagious disease. Contractors' concern on cash flow, price escalation, time extensions and productivity will need to be established and agreed with project owners. Contractors need to devise project implementation plan aligned with government approved health and safety protocols.

Contractors need to familiarize themselves with Republic Act (R.A.) 11469 or Bayanihan to Heal As One Act; R.A. 11058 and its IRR as specified in DOLE D.O. 198 S. 2018, and DOLE's D.O. 13 and ensure contracts are aligned with these landmark regulations. For projects with signed contracts before the onset of the coronavirus pandemic, contractors need to check on DOLE's guidelines on drafting new contracts so provisions on employment details, i.e. accommodations, meals, etc. can be included as these are expected to be heavily affected by new guidelines on health and safety. Company code of disciplines may likewise need to be reviewed and re-written to consider pandemic guidelines and ensure employees/workers' full support and cooperation.

Pursuant to Section 21 of DOLE D.O. 198, s. 2018, *"The total cost of implementing a OSH program shall be an integral part of the operations cost. It shall be a separate pay item in construction and in all contracting or subcontracting arrangements "* to cover the cost inflicted during this Public Health Emergency. These costs include, but are not limited, to testing kits; personal protective equipment; workers' barracks; quarantine facilities; isolation rooms; disinfectants; sanitation equipment and facilities; and other expenses relative to compliance with safety and health standards during construction.

Contractors should conduct periodic audits (frequency to be determined based on a project scale and scope) to verify that the appropriate measures have been implemented and are maintained.

The site supervisors and safety officers are expected to conduct daily audits, and safety reports to management in order to make sure that the appropriate measures are implemented and followed.

Construction companies should expect to deal with heightened safety and health guidelines until such time that the pandemic has fully been eradicated, and:

1. Analyze contract requirements;
2. Comply with contractual notice requirements;
3. Adapt and Adjust schedule;
4. Coordinate and Cooperate with all participants; and

5. Document everything.

Risk Assessment and Response:

1. All contractors would need to guarantee the minimum level of standards to protect the health of the workers engaged in the construction sites.
2. Before any activity is resumed, all hazards, due to the halting of work, must be reviewed and controlled.
 - 2.1. Workers involved should have proper understanding of the operations and environment condition checking
3. An integrated continuity plan should also be provided in the event of a partial or complete shutdown of jobsite or if jobsite operations are severely limited.
4. All contractors should complete an integrated continuity plan to respond to partial or complete shutdown of construction sites or in the case of a severe limitation of site operations.

The COVID-19 pandemic affects working hours and earnings in all businesses, globally. However, the construction industry is unique with respect to the COVID-19 because construction contracts typically contain provisions about time for performance and fees for failing to perform on time. There is no question that all participants in the construction industry have experienced, and will continue to experience, impacts on their operations because of COVID-19 and experts say the fallout is one more factor poised to affect construction firms. These impacts include, among others, schedule delays, workforce disruptions, equipment and supply chain disruptions, reduced productivity due to on site health and safety measures (e.g., social distancing, staggering of work, enhanced sanitary measures, etc.), permit delays or restrictions on new permits, and financing restrictions or cash flow shortages.

Therefore, it is critical that construction companies be proactive rather than reactive in dealing with the COVID-19 and it is highly recommended that they take the following steps with respect to the coronavirus:

1. Define – identify the company's main vulnerabilities (convene a meeting with senior management and decision-makers to identify potential impacts on the company).
2. Assess – understand if and how the company is prepared to deal with the company's main vulnerabilities (review any existing plans and procedures to ensure they are current and begin preparing business continuity and crisis management plans and procedures aimed at minimizing potential impacts on the company).
3. Implement and Manage – ensure the company's plans and procedures work (work with senior management and decision-makers to establish and embed response and recovery arrangements and confirm senior management and decision-makers understand their roles and support how the plans and procedures will be used).
4. Communicate and Remain Vigilant – ensure the company's teams are informed (assign clear responsibilities for internal and external communications).

This pandemic was not foreseeable and unfortunately, its duration and fallout remain uncertain. What is certain is that the world is transitioning. Being prepared for this will be essential to managing the outcome and minimizing negative impacts.

Monitoring

DTI-CIAP is revitalizing its Joint Administrative Order No. 01, S. 2011 with DOLE, DPWH, DILG and the Professional Regulation Commission (PRC) to strengthen coordination and enhance the implementation of the Construction Guidelines on Project Implementation for the period of Public Health Emergency, DOLE D.O. 13 and R.A. 11058 and its IRR as specified in DOLE D.O. 198 S. 2018, and specifically, enforce strict monitoring of construction activities.

The DOLE shall refer to the Philippine Contractors Accreditation Board (PCAB) its findings, after due process, on any act or omission committed by construction contractors in violation of labor standards, safety rules and regulations and other pertinent policies.

Effectivity

These guidelines shall take effect after approval by the CIAP Board and posting in the official gazette (www.officialgazette.gov.ph) and CIAP website (www.ciap.dti.gov.ph).

References

1. WHO – Getting your workplace ready for COVID-19, 19 March 2020
2. Philippines – Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines as of 15 May 2020
3. Philippines – COVID-19 Protocols for Construction Sites Workers Safety and Security Version 3 by Philippine Constructors Association (PCA) as of 25 April 2020
4. Australia – Building and Construction Industry: Minimizing the Risk and exposure to COVID-19 as of 9 April 2020
5. Canada – COVID-19 – Standardized Protocols for all Canadian Construction Sites Version 4
6. New Zealand COVID-19. V&H Construction Protocols Version 2
7. New Zealand – COVID-19 Health and Safety Protocols for New Zealand Residential Construction Sites Version 3, 27 April 2020
8. DOH – Administrative Order No. 2020-015 “Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation”
9. DOH Department Memorandum No. 2020-151, Interim Guidelines on Expanded Testing for COVID-19 reiterated under DOH D.M. No. 2020-174
10. DOH D.M. No. 2020-0220, s. 2020, Interim Guidelines on the Return-to-Work as of 11 May 2020
11. DPWH D.O. 39, S. 2020, Revised Construction Safety Guidelines for the Implementation of Infrastructure Projects during the COVID-19 Public Health Crisis, repealing D.O. No. 35, S. 2020
12. DTI – DOLE Interim Guidelines on Workplace Prevention and Control of COVID-19
13. DTI and DOLE Webinar on 8 May 2020
14. DOLE Labor Advisory No. 18, S. 2020, Guidelines on the Cost of COVID-19 Prevention and Control Measures, 16 May 2020
15. DOLE Department Order 13: Guidelines Governing Occupational Safety and Health in the Construction Industry
16. R.A.11058, “An Act Strengthening Compliance with Occupational Safety and Health Standards and Providing Penalties for Violations thereof” and its Implementing Rules and Regulations as specified in DOLE D.O. 198 S. 2018
17. DOLE-DPWH-DTI-DILG-PRC Joint Administrative Order No. 1, Series of 2011

18. *EEI Guidelines on the COVID-19 Prevention and Control at the Workplace (Alert level code RED sub-level 2)*
19. *DMCI Work Resumption Protocols as of 22 April 2020*

Acknowledgment

The Construction Guidelines for Project Implementation during the period of Public Health Emergency would not have been possible without the patience, diligence and selfless dedication of the following members of the Technical Working Group (TWG) who religiously participated in the deliberations and drafting work:

Philippine Domestic Construction Board (PDCB)

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Ronaldo R. Elepaño, Jr.

Dino Mae D. Suelto

Warren Simon W. King

Dons U. Gacho

Luzon

Norman K. Macapagal

Visayas

Francis Gerard S. Carledo

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Kevin Bling Lim

Benedict C. Uy

Mindanao

Ludwig Van A. Ledesma

Lourdes Ledesma, M.D

Ramon F. Allado

Wilfredo H. Gueron

Philippine Constructors Association (PCA), Inc.

Randolf T. Rellera

Arian P. Vergara

Eduardo P. Trinidad

Government

Assistant Secretary Mariano R. Alquiza – DOLE

Assistant Secretary Antonio Molano Jr. – DPWH

The Technical Working Group (TWG) was ably assisted by the following staff of the Philippine Domestic Construction Board:

Leilani d.L. del Prado

Jocelyn C. Carrasco

Nikki C. Najarro

Ariane Monique D. Balaoing

Dana Lorraine C. Faunillo

Rose Ann A. Bolinas



15 June 2020

Atty. JAY DANIEL R. SANTIAGO
General Manager
Philippines Ports Authority (PPA)
Bonifacio Drive, South Harbor
Port Area, Manila

Subject: Construction Guidelines for Project Implementation during the period of Public Health Emergency

Dear Atty. Santiago:

Greeting S!

In line with the President's declaration of Public Health Emergency in the country to address COVID-19, the Philippine Domestic Construction Board (PDCB), an implementing board of the Construction Industry Authority of the Philippines (CIAP), mandated to formulate policies, plans, programs, and strategies for the development of the Philippine construction industry organized a Technical Working Group (TWG) composed of representatives from contractors of varying sizes and suppliers coming from Luzon, Visayas and Mindanao to formulate protocols for the industry for resumption of construction work in areas under quarantine.

As a result, we have developed the "Construction Guidelines for Project Implementation during the period of Public Health Emergency" to serve as reference for contractors and implementing agencies, to ensure viability of projects and protection from and spread of the coronavirus. The Guidelines were approved by the PDCB and CIAP Board on May 18 and June 2020, respectively.

These guidelines set key principles and minimum requirements that define responsible, healthy and safe operations for construction-related operations under COVID-19 and ensure the survival of business as well as the protection of workers. These guidelines include prevention, detection, and rapid response measures designed to achieve the principles above while maintaining business continuity across the construction industry.

These also present options or courses of actions which contractors may consider depending on applicability to the project's unique characteristics while maintaining minimum requirements based on guidelines by government authorities such as the IATF Omnibus Guidelines for the Implementation of Community Quarantine in the Philippines, Department of Trade and Industry (DTI) and Department of Labor and Employment (DOLE) Interim Guidelines on Workplace Prevention and Control of COVID-19, and DOH Department Memorandum No. 2020-220, Interim Guidelines on the Return-to-Work.

In this regard, may we respectfully furnish you with the copy of the approved Construction Guidelines (copy attached), for your reference. Further, may we also

PHILIPPINE DOMESTIC CONSTRUCTION BOARD
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
An Attached Agency of the Department of Trade and Industry

Office Executive Building, 3rd Floor
3801 Bonifacio Drive, South Harbor
Port Area, Manila

☎ +6321 8324 1821
🌐 www.pdcbb.gov.ph

☎ +6321 8324 0791
🌐 pdcbb.gov.ph

request your kind assistance in disseminating these Construction Guidelines among your stakeholders, including contractors and implementing agencies.

You may also visit CIAP's website at www.ciap.dti.gov.ph for the latest updates and version of these Construction Guidelines.

For questions and clarifications, kindly email PDCB Secretariat at pdcbs@dti.gov.ph. Thank you for your usual support.

Sincerely,



DORIS U. GACHO

Executive Director, PDCB



SECTION IX

CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and
- ☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- ☐ (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
- ☐ (g) Philippine Contractors Accreditation Board (PCAB) License; or Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid; and
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and
- ☐ (i) Project Requirements, which shall include the following:
 - ☐ a. Organizational chart for the contract to be bid;
 - ☐ b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - ☐ c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
- ☐ (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- ☐ (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☒ (n) Original of duly signed and accomplished Financial Bid Form; and

Other documentary requirements under RA No. 9184

- ☐ (o) Original of duly signed Bid Prices in the Bill of Quantities; and
- ☐ (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
- ☐ (q) Cash Flow by Quarter.

SECTION X
BIDDING FORM

Bid Form for the Procurement of Infrastructure Projects

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: Philippine Ports Authority
PPA Building, Bonifacio Drive,
South Harbor, Port Area, Manila

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers _____, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: **Jagna Port Expansion Project, Port of Jagna, Jagna, Bohol**;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: _____;
- d. The discounts offered and the methodology for their application are: _____;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates;
- f. Our Bid shall be valid within the period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of _____ percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof

¹ currently based on GPPB Resolution No. 09-2020

included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the **Jagna Port Expansion Project, Port of Jagna, Jagna, Bohol of the Philippine Ports Authority.**
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

**STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS,
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED, WHETHER SIMILAR OR NOT SIMILAR IN NATURE**

Name of the Contract or Title Of the Project 1]	Owner's Name and Address	Nature/ Scope of Work 2]	Contractor's Role (in percentage) 3]	Total Contract Value At			Date of Award 5]	Value of Outstanding Works	Estimated Time of Completion	% of Accomplishment		Contract Duration 5]	
				Award	Project Completion	Escalated Value to Present Prices 4]				Planned	Actual	Start	Completed
A) Government Contracts i. On-going ii. Awarded but not yet started													
B) Private Contracts i. On-going ii. Awarded but not yet started													

NOTE:

- 1] As appearing or defined in the contract entered/executed by the parties
- 2] With special reference to the Scope of Works as described/enumerated in the advertised Invitation To Bid.
- 3] Indicate whether as Sole Contractor, Sub-Contractor or Member in a Joint Venture / Consortium
- 4] Indicate the FOREX used if Contract Value is expressed in a currency other than the Philippine Peso. Specify the "Escalation Factor" used to escalate the Contract Value from completion date to the advertisement date of the Invitation to Bid per section 23.11.2 (3) of R.A. 9184.
- 5] State Month and Year.

This Statement shall be supported by:

- a) Notice of Award and/or Contract
- b) Notice to Proceed

Name of Firm/Applicant

Authorized Signing Official

Date

STATEMENT OF THE BIDDER'S SINGLE LARGEST COMPLETED CONTRACT (SLCC) SIMILAR TO THE CONTRACT TO BE BID

Name of the Contract or Title Of the Project	Owner's Name and Address	Nature/Scope of Work	Contractor's Role and Percentage Of Participation	Total Contract Value At			Date of Award	Value of Outstanding Works	Contract Duration	
				Award	Completion	Escalated Value to Present Prices			Start	Completed

NOTE :

1. The prospective bidder must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid.
2. This Statement shall be supported by:
 - a. Notice of Award and / or Notice to Proceed.
 - b. Project Owner's Certificate of Final acceptance issued by the owner other than the Contractor or Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory.

Name of Firm/Applicant

Authorized Signing Official

Date

EXPERIENCE RECORD ON SIMILARLY COMPLETED PROJECTS

Similar Major Categories of Work 1]	Unit of Measure	Quantity					Unit of Measure	Quantity
			Title of the Project	Title of the Project	Title of the Project	Title of the Project		
1. Pile Driving Works (Offshore)	l.m.	5,593						
2. Reinforced Concrete Works	cu.m.	809						
3. Rockworks (50-1,000 kg./pc. to 1,000 kg./pc.)	cu.m.	6,880						
4. Placing of Fill materials	cu.m.	34,857						
5. Construction of Interlocking concrete paving blocks	sq.m.	4,764						

NOTE: 1] Submit the Certificate of Completion/Certificate of Acceptance by the project owner, Final Recapitulation/Bill of Quantities and/or Constructor Performance Evaluation System (CPES) ratings, 1st, 2nd & Final visit (if applicable). Projects with no Certificate of Completion/Acceptance and Recapitulation/Bill of Quantities shall not be considered.

2] The Owner's Certificate of Final Acceptance; or the Constructors Performance Evaluation Summary (CPES) Final Rating and/or the Certificate of Completion, must be satisfactory.

Name of Firm/Applicant

Authorized Signing Official

Date

(Revised Form : September 2012)

FINANCIAL DATA

- A. The prospective bidder's audited Financial Statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR), or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

	Year
1. Total Assets	
2. Current Assets	
3. Total Liabilities	
4. Current Liabilities	
5. Net worth (1-3)	
6. Net Working Capital (2-4)	

- B. The computation of the bidders Net Financial Contracting Capacity (NFCC) must be at least equal to the ABC to be bid, as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.

NFCC = _____

Attached herewith are certified true copies of the audited financial statements stamped received by the BIR or BIR authorized collecting agent for the latest/immediately preceding calendar year.

Name of Firm/Applicant

Authorized Signing Official

Date: _____

NOTES:

If Partnership or Joint Venture, each Partner or Member Firm of Joint venture shall submit separate financial statements.

LIST OF CONTRACTOR'S PERSONNEL

I hereby declare that the following key personnel enumerated below, with attached resume/bio-data, including valid PRC License, for the various positions / functions, are available for the project applied for:

Position of Key Personnel	Name	No. of Key Personnel	Similar Experience in the Position (Years) 1]	Total Experience in the Position (Years)	Attachment(s)	Annex(es)
Project Manager					PRC License (CE Preferred) Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Project Engineer					PRC License (CE Preferred) Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Materials Engineer II					PRC License (CE Preferred) Submit Valid and Renewed DPWH Certificate of Accreditation Submit Accreditation Identification Card as Materials Engineer Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Construction Safety and Health Officer					Certificate of Safety and Health Construction Related Course Issued by DOLE Accredited Trainings Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Foreman					Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "
Other Position(s)					Complete Qualification and Experience Data Certificate of Commitment	Annex " _ "

NOTE: 1. Minimum qualification requirements: (work experience is similar in nature and complexity to the project to be bid with regard to Registration Particulars of the Contractor's License)

Project Manager - Five (5) years	Materials Engineer – One (1) year
Project Engineer - Three (3) years	Materials Engineer I – for projects costing up to 100M
Foreman - Five (5) years	Materials Engineer II – for projects costing more than 100M
Construction Safety and Health Officer – One (1) year	

Name of Firm/Applicant
REVISED FORM (September 2012)

Authorized Signing Official

Date

LIST OF CONTRACTOR'S EQUIPMENT UNITS

I hereby declare that the following equipment listed below which are owned, leased or under purchase agreement are in good operating condition and are available for the duration of the project:

DESCRIPTION (Type, Model, Make)	No. of Unit(s)	Capacity Output 2]	Owned, Leased and/or under purchase agreement 1]	Submitted Proof of Ownership/Leased/ Purchase Agreement (Mark as Annex "A.....Z")	OTHER INFORMATION (As Applicable)				
					Manufacturer	Engine Serial No.	Chassis No./ Name of Vessel	Location	Status

1] Indicate if owned or leased as listed in the Checklist/Bidding Documents. For owned equipment, as required, submit proof of ownership (i.e. deed of sale, sales invoice, official receipt). For Water Truck, Dump Truck and Transit Mixer submit LTO Certificate of Registration and valid Official Receipt. For owned barge/tugboat, submit Marina Certificate of Ownership and valid Cargo Ship Safety Certificate. For newly purchased barge/tugboat, submit Deed of Sale together with an application for Marina Certificate of Ownership duly received/authenticated by Marina with corresponding valid Cargo Ship Safety Certificate. For leased equipment, submit duly notarized copy of lease contract together with a copy of the Marina Owner's (Lessor's) Certificate and valid Cargo Ship Safety Certificate.

2] The unit of each equipment shall be as indicated in the Checklist/Bidding Documents, i.e GW (for crane barge), DWT (for deck barge and hopper barge), TON (for crane, road roller and drop hammer), kg.-m/blow (for diesel hammer), cu.m (for dump truck), hp. (for tugboat, road grader, bulldozer and concrete vibrator), cfm (for compressor), gal. (for water truck with pump), amp. (for welding machine), bagger (for concrete mixer).

Name of Firm/Applicant

Authorized Signing Official

Date

REVISED FORM (January 2011)

Omnibus Sworn Statement for Sole Proprietorship
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status], [Nationality], and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of _____ with office address at _____;
2. As the owner and sole proprietor, or authorized representative of _____, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Jagna Port Expansion Project, Port of Jagna, Jagna, Bohol of the Philippine Ports Authority**, as shown in the attached duly notarized Special Power of Attorney;
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any, and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFILIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement for Partnership or Cooperative
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status], [Nationality], and residing at _____,
after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of _____ with office address at _____;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Jagna Port Expansion Project, Port of Jagna, Jagna, Bohol of the Philippine Ports Authority**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement for Corporation or Joint Venture
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, [Civil Status], [Nationality], and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of _____ with office address at _____;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Jagna Port Expansion Project, Port of Jagna, Jagna, Bohol**, as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or

representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: _____**

To: **Philippine Ports Authority**
PPA Building, Bonifacio Drive,
South Harbor, Port Area, Manila

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

Name of Bidder/ Authorized Representative
(Signatory's Legal Capacity)
AFFIANT

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

CONSTRUCTION METHODOLOGY

Name of Project : _____
Proposed Project Description : _____
Location : _____

MINIMUM SCOPE OF CONSTRUCTION METHODOLOGY

A. BACK-UP AREA

1. Chip-off existing slotted RC curb and smoothen with mortar (48 l.m.)
2. Demolish and dispose portion of existing deflector wall to fit new retaining wall (101 l.m.)
3. Demolish and dispose portion of existing PCCP (1m width) for the construction of RC ditch (51 sq.m.)
4. Demolish and dispose existing fence (22 l.m.)
5. Excavation of fill materials for catch drain manhole, lateral drainage, floodlight foundation, duct bank and handhole (266 cu.m.)
6. Supply and drive 0.45m x 0.45m PSC pile for floodlight foundation (66 l.m.)
7. Chip/cut & dispose portion of newly driven PSC square piles up to required elevation (3 no.)
8. Supply and drive 0.35m x 0.60m PSC sheet piles & RC corner piles (4,620 l.m.)
9. Chip/cut & dispose portion of newly driven PSC Piles and RC corner piles up to required elevation (210 no.)
10. Supply & placing of 3,500 psi concrete (906 cu.m.)
11. Supply & installation of steel reinforcement (65,185 kg.)
12. Supply and install pre-cast concrete blocks (9 no.)
13. Supply & placing of 50 to 1,000 kg/pc rocks (13,759 cu.m.)
14. Supply & installation of Tie-rods (56 sets)
15. Supply & placing of geotextile fabric filter (5,251 sq.m.)
16. Supply & placing of fill materials (69,713 cu.m.)
17. Supply, place and compact gravel bedding for retaining wall, anchor wall, RC ditch, lateral drain, catch drain manhole and handhole (61 cu.m.)
18. Supply, spread and compact cement treated base course (1,429 cu.m.)
19. Supply, spread and compact levelling course sand cushion (476 cu.m.)
20. Supply & installation of Interlocking Concrete Paving Blocks (9,527 sq.m.)
21. Construct portland cement concrete pavement (200mm thk) including dowel bars and construction joint (588 sq.m.)
22. Construct security fence with barbed wire including accessories (108 l.m.)
23. Supply & installation of lateral drainage trench grate cover including angular frame (13 set)
24. Construct catch drain manhole including concrete cover with angular frame (8 set)
25. Supply and install reinforced concrete pipe culvert 610mm ø (74 l.m.)
26. Construct port lighting system including all appurtenances (1 lot)

B. CONTINUOUS RORO RAMP

1. Supply, deliver and drive 0.45m x 0.45m x 45m PSC test pile (2 set)
2. Supply and drive 0.45m x 0.45m PSC piles (6,409 l.m.) including pile splicing (147 no.) and chip/cut & dispose portion up to required elevation (147 no.)
3. Supply and place 3,500 psi concrete (712 cu.m.) and reinforcing steel bars (112,699 kg of various sizes) for superstructure
4. Supply and install hot-dipped galvanized angle bar, 100mm x 100mm x 10mm for construction joint, including dowel bars (191 l.m.)
5. Supply and install of Rubber Dock Fenders (V500H x 1500L - 20 sets) and Mooring Bollard, (50-Tons, T-head - 5 sets)

NOTES:

The narrative construction method will guide and familiarize the contractor and the PPA on how the project shall be carried out in accordance with the highest standard of workmanship.

The construction method shall be consistent with the Bar Chart / S-Curve Schedule, Equipment Schedule and Manpower Schedule.

Signature
(Authorized Signing Official)

MANPOWER SCHEDULE

Name of Project : _____

Proposed Project Description : _____

Location : _____

MANPOWER (Minimum)	CONTRACT DURATION (_____ Calendar Days)																					
	M O N T H L Y																					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
	Project Manager																					
Project Engineer																						
Materials Engineer II																						
Construction Safety and Health Officer																						
Foreman																						
Specify other applicable positions, ie.:																						
- Carpenter																						
- Steelman																						
- Mason																						
- Electrician																						
- Rigger																						
- Others																						

Signature
(Authorized Signing Official)

Name of Project : _____

Proposed Project Description : _____

Location : _____

[illegible]

Signature
(Authorized Signing Official)

Name of Project: _____

Proposed Project Description: _____

Location: _____

[illegible]

- The cash flow by quarter and payment schedule should be consistent with the Bar Chart and S-curb.
- Payment schedule shall not be more than once a month.

Signature
(Authorized Signing Official)

Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT, made this _____ day of _____, _____ between Philippine Ports Authority with principal office at PPA Building, Bonifacio Drive, South Harbor, Port Area, Manila (hereinafter called the "Entity") and [name and address of Contractor] (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute [name and identification number of contract] (hereinafter called "the Works") and the Entity has accepted the Bid for [contract price in words and figures in specified currency] by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. Philippine Bidding Documents (PBDs);
 - i. Drawings/Plans;
 - ii. Specifications;
 - iii. Bill of Quantities;
 - iv. General and Special Conditions of Contract;
 - v. Supplemental or Bid Bulletins, if any;
 - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as

the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.
4. The Philippine Ports Authority agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

JAY DANIEL R. SANTIAGO
General Manager

for:

Philippine Ports Authority

**Name of Bidder/ Authorized
Representative
(Signatory's Legal Capacity)**

for:

Contractor

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]